Board of Directors
Regular Meeting Agenda
Wednesday, August 12, 2026 6:00 P.M.
Scotts Valley City Hall
1 Civic Center Drive, Scotts Valley CA 95066

Agendas and Board Packets are available on the Scotts Valley Fire Protection District (SVFPD) website at www.scottsvalleyfire.com.

Any person who requires a disability-related modification or accommodation in order to participate in a public meeting should make such a request to Mark Correira, Board Secretary, for immediate consideration.

1. Opening Business

1.1 Call to Order

1.2 Pledge of Allegiance and Moment of Silence

1.3 Roll Call

2. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter that is within the subject matter of the jurisdiction, and either on the agenda or not on the agenda. To ensure fair and equal treatment of all who appear before the Board, and to expedite Agency business, speakers will be limited to three minutes. The three-minute per speaker time limitation may be extended for good cause by the Board President, or by majority vote of the Board Members. Anyone wishing to be placed on the Agenda for a specific topic should contact the Fire Chief's Office and submit correspondence at least 10 days before the desired date of appearance. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

3. Agenda Amendments (GC§54954.2) – Discussion/Action

4. Consent Calendar

(Consent calendar items will be considered and enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests the removal of the item for separate action.)

4.1 Minutes: Regular Board Meeting Minutes of July 8, 2026

4.2 Minutes: Special Board Meeting Minutes of July 8, 2026

4.3 SVFPD Claims Disbursements for the Month of July 1, 2026 through July 31, 2026 in the Amount of:

Payroll and Benefits:	$ 2,607,217.21
General Fund:	$ 207,942.17
Capital Outlay:	$ 12,080.00
SCHMIT:	$ 12,178.70
TOTAL:	$ 2,839,418.08

4.4 Declaring District Property as Surplus

4.5 Resolution 2026-07 Dedicating the Branciforte Fire Station Community Room in honor of the Barnes Family

4.6 Second Amendment to the Fire Chief's Employment Contract: Section 4 Performance Evaluation

4.7 Policy 1610 Fire Facilities Impact Fee Policy

4.8 Addendum to the Marywood Lease Agreement between the District and the Pony People

5. Discussion Items

5.1 La Madrona Fire Station Planning / Safety Measures to Address Seismic Concerns for Firefighters at Fire Station One, located at Erba Lane

5.2 Enhanced Infrastructure Financing District (EIFD) update

5.3 Ad Hoc Committee: Regionalization Study and Shared Services

6. Action Items

6.1 Interviews for the Open Seat on the Board of Directors

6.2 Appointment of a Board Member to Vacant Position Pursuant to Government Code Section 1780

6.3 Ad Hoc Committee – Regional Fire Districts Joint Powers Authority of Santa Cruz County

6.4 Resolution 2026-09: Adoption of the FY2026-FY2031 Capital Facilities & Equipment Plan

7. Public Hearing/Action 7.1-7.2

7.1 Scheduled Public Hearing for the SVFPD Final Budget for Fiscal Year 2026/2027:

685010	General Fund:	$19,776,966
685030	Capital Outlay Zone A:	$ 2,350,578
685040	SCHMIT:	$ 890,849

Public Hearing Process: SVFPD staff will make a summary of the proposed budget. The Board President will ask for public comment. Each speaker should raise their hand, and state their name and address. Each speaker will be allowed three (3) minutes in an effort to have as much public input as possible. Upon completion of the public hearing, the matter will be brought before the Board.

7.2 Receive Public Comment and Adopt Resolution 2026-08: Resolution Adopting Final Budget for Fiscal Year 2026/2027

8. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

8.1 Board of Directors Report – Directors

8.2 Fire Chief / Administrative Report

9. Correspondence

9.1 Community Assistance Follow-Up: Thank you email from Nancy Ball

10. Request for Future Agenda Items

11. Closed Session: Government Code §54957

11.1 Closed Session Conference with Legal Counsel – Threatened/Anticipated Litigation
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): 1 case

The District is in receipt of information concerning facts and circumstances that might result in litigation against the District which are known to a potential plaintiff or plaintiffs concerning compensation.

11.2 Closed Session Conference with Legal Counsel – Threatened/Anticipated Litigation
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): 1 case

The District is in receipt of information concerning facts and circumstances that might result in litigation against the District which are known to a potential plaintiff concerning a FEHA Claim.

12. Open Session: Government Code §54957.1

12.1 Report on closed session items 11.1-11.2

13. Adjournment

Next Regularly Scheduled Board Meeting: Wednesday, September 9, 2026 at 6:00 p.m.

Note: Certain supporting documents for items on this agenda may be distributed at the Board meeting. Copies will be made available to the public at that time in accordance with Government Code Section 54957.5.

MINUTES OF THE
SCOTTS VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING OF
July 8, 2026

1. Opening Business

1.1 Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, July 8, 2026 at the City of Scotts Valley Council Chambers. President Pisciotta called the meeting to order at 7:06 p.m.

1.2 Pledge of Allegiance and Moment of Silence

President Pisciotta called for the Pledge of Allegiance and a Moment of Silence to follow.

1.3 Roll Call

Director(s) Present:	President Daron Pisciotta (DP) Vice President Mike Weaver (MW) Director Kris Hurst (KH) Director Ron Whittle (RW)
Director(s) Virtual at Alternate Location:	N/A
Director(s) Absent:	Director Zachary Raney (ZR)
Fire District Staff:	Chief Correira Battalion Chiefs McNeil and LoFranco Fire Marshal Collins Administrative Services Manager Rodriguez

2. Public Comment (GC §54954.3)

Jim Frawley provided an update regarding the Regional Interoperable Next Generation (RING) Radio System. He reported that the project website became operational on June 19 and will serve as a repository for project information and documents. He also provided updates regarding the upcoming detailed design review, development of alternative cost allocation models for participating fire agencies, ongoing legal review of the Joint Powers Authority framework, and the County's receipt of a $4.5 million grant to support capital expenses associated with the RING project.

Marilyn Kuksht thanked the District for its efforts in completing the Branciforte Station Community Room project and recognized Battalion Chief McNeil for his work coordinating the project. She expressed appreciation for the improvements and the District's support of the community facility.

3. Agenda Amendments (GC§54954.2) – Discussion/Action

No amendments were made to the agenda.

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of June 10, 2026

4.2 Minutes: Approve Special Board Meeting Minutes of June 10, 2026

4.3 Approve SVFPD Claims Disbursements for the Month of Jun 1, 2026 through June 30, 2026 in the Amount of:

Payroll and Benefits:	$ 766,478.47
General Fund:	$ 23,172.10
Capital Outlay:	$ 72,039.71
SCHMIT:	$ 807.00
TOTAL:	$ 862,497.28

4.4 Branciforte Advisory Commission Appointment: Timothy Dodds

4.5 Revision of Policy 2100: Policy for Conducting Board Meetings

4.6 Authorize Payment to Santa Cruz County Fire Agencies Insurance Group (SCCFAIG) in the amount of $562,880 for Workers Compensation Insurance for 2026/27 Fiscal Year

4.7 Authorize Payment to CalPERS in the amount of $1,584,956 for the Safety Plans' Unfunded Liability Annual Lump Sum Prepayment Option for 2026/27 Fiscal Year

4.8 Authorize Payment to McNeil and Company in the amount of $77,732 for District Commercial Package and Umbrella Coverage, and Commercial Inland Marine Insurance for 2026/27 Fiscal Year

Public Comment: None

Motion to approve Consent Calendar Items 4.1-4.8 was made by Director Hurst, seconded by Director Whittle, and approved unanimously by voice vote, with 4 ayes.

5. Discussion Items

5.1 La Madrona Fire Station Planning / Safety Measures to Address Seismic Concerns for Firefighters at Fire Station One, located at Erba Lane

Chief Correira reported that the Facilities and Equipment Committee recently discussed long-term funding options for the La Madrona Fire Station project. He noted that planning for the Erba Lane station remains on hold due to project costs and discussed potential funding sources, including development impact fees, motor vehicle collision cost recovery revenue, and a possible future parcel tax. Chief Correira also shared preliminary information regarding election timelines should the Board choose to pursue a funding measure. Board members expressed interest in continuing the discussion regarding future funding options.

This item was presented for informational purposes only; no Board action was taken.

5.2 Enhanced Infrastructure Financing District (EIFD) Update

Chief Correira provided an update on the proposed Enhanced Infrastructure Financing District (EIFD). He reported that the City and County are continuing to move forward with the process and have begun scheduling meetings and circulating draft bylaws and an infrastructure financing plan. Chief Correira noted that the draft plan identifies the proposed La Madrona Fire Station as a Tier 1 priority project and advised the Board that it will need to determine whether the District wishes to participate in the EIFD as the process moves forward.

This item was presented for informational purposes only; no Board action was taken.

5.3 Dedication of the Branciforte Fire Station in honor of the Barnes Family

Chief Correira presented a recommendation from the Branciforte Advisory Commission to dedicate the Branciforte Fire Station in honor of the Barnes Family in recognition of their longstanding support of the District and the Branciforte community. He highlighted the family's significant financial contributions, including funding for station improvements and the purchase of a Type 6 fire engine. Chief Correira explained that, if supported by the Board, staff would return at a future meeting with a resolution formally dedicating the Barnes Family Community Center and recognizing the family's contributions.

Board members expressed support for the recommendation and directed staff to return with a resolution for consideration at a future meeting.

This item was presented for informational purposes only; no Board action was taken.

6. Action Items

6.1 Addition of Roth-457 to Voya Account

Chief Correira presented a request to add a Roth 457 option to the District's existing Voya deferred compensation plan. He explained that the addition would provide employees with an additional retirement savings option at no cost to the District.

Public Comment: None

Motion to Approve the Addition of Roth-457 to Voya Account as presented was made by Director Hurst, seconded by Director Whittle was approved unanimously by voice vote, with 4 ayes.

7. Board of Directors and Administrative Reports – Information/Discussion

7.1 Board of Directors Report – Directors

Director Weaver commended Battalion Chief Stubendorff for preparing and distributing recent public information regarding a residential structure fire. He noted the value of providing timely information to the community and recognized responding crews for their successful firefighting efforts.

Director Pisciotta echoed Director Weaver's comments and shared positive feedback he received from a nearby resident who praised the firefighters' quick and effective response to the incident. He also recognized District personnel for their professionalism and successful outcome.

7.2 Fire Chief / Administrative Report

Battalion Chief LoFranco provided the following updates:
Training: Reported that District personnel recently completed live fire training at Loma Prieta and participated in an active assailant training exercise with local partner agencies at Soquel High School. He also reported that annual hose testing is underway and that a new probationary firefighter is scheduled to begin at the end of the month.
Operations: Recognized Acting Captain Kevin Laine and responding crews for their leadership and coordinated response during a recent residential structure fire, highlighting their effective incident command and operational performance.

Fire Marshal Collins provided the following updates:
Fire Prevention: Reported that fire prevention staff continue to manage a high volume of construction-related inspections throughout the District. To maintain the District's goal of inspecting every business occupancy in the District, Captain Neil Cahir is assisting while on light duty, along with support from Central Fire inspectors. She also reported that defensible space inspections are now underway in the Branciforte area.

Administrative Services Manager Rodriguez provided the following update:
Payroll System: Reported that the District's new payroll system is now live. Employees and Board members will soon receive access to the employee self-service portal, which will allow users to view pay information and update personal information, including tax withholdings and mailing addresses.

Fire Chief Correira provided the following updates:
Administration: Reported that preparation of the written Chief's Report has been delayed due to ongoing challenges with pulling data from the District's new reporting system. Staff will resume providing the written report once the issues have been resolved.
Operations: Thanked the Board for recognizing District personnel involved in the recent Willis Road structure fire. Chief Correira commended Acting Captain Kevin Laine for his leadership during the incident and recognized responding crews for their quick actions in containing the fire and preventing more extensive damage.
Regional Communications: Reported that District representatives recently met with County Chief Executive Officer Nicole Coburn and Supervisor Martinez to discuss the Regional Interoperable Next Generation (RING) Radio System. The discussion focused on continued collaboration and potential communications system options moving forward.

8. Correspondence

8.1 Email from Michael Heffner regarding 125 Bethany Drive Project

The Board received and filed the correspondence.

9. Request for Future Agenda Items

Director Whittle requested that staff bring back the discussion item regarding additional shared services opportunities between Scotts Valley Fire District and Central Fire District.

10. Closed Session: Government Code §54957

10.1 Closed Session Public Employee Discipline/Dismissal/Release (§ 54957)

10.2 Closed Session Conference with Legal Counsel – Threatened/Anticipated Litigation Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): 1 case

The District is in receipt of information concerning facts and circumstances that might result in litigation against the District which are known to a potential plaintiff concerning a FEHA Claim.

10.3 Public Employee Performance Evaluation
Title: Fire Chief

At 7:30 p.m., President Pisciotta announced the Board would be going into Closed Session for the purpose to discuss items listed in 10.1-10.3.

11. Open Session: Government Code §54957.1

11.1 Report on closed session items 10.1-10.3

At 8:51 p.m., the Board reconvened to Open Session and President Pisciotta reported on Items 10.1-10.3. Information was received, and direction was given. No action taken.

12. Adjournment

The meeting was adjourned at 8:52 p.m.

Attest ____________________________ ____________________________

Daron Pisciotta
Board President

Mark Correira
Board Secretary

SCOTTS VALLEY FIRE PROTECTION DISTRICT
7 Erba Lane, Scotts Valley, CA 95066-4199 ● scottsvalleyfire.com ● 831-438-0211

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS SPECIAL MEETING OF July 8, 2026

1. Opening Business

1.1 Call to Order

The Special Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, July 8, 2026 at the City of Scotts Valley Council Chambers. President Pisciotta called the meeting to order at 6:52 p.m.

1.2 Pledge of Allegiance and Moment of Silence

President Pisciotta called for the Pledge of Allegiance and a Moment of Silence to follow.

1.3 Roll Call

Director(s) Present:	President Daron Pisciotta (DP) Vice President Mike Weaver (MW) Director Kris Hurst (KH) Director Ron Whittle (RW)
Director(s) Virtual at Alternate Location:	N/A
Director(s) Absent:	Director Zachary Raney (ZR)
Fire District Staff:	Chief Correira Battalion Chiefs McNeil and LoFranco Fire Marshal Collins Administrative Services Manager Rodriguez

2. Public Comment (GC §54954.3)

Chris Hoffman expressed support for the correspondence submitted by Michael Heffner regarding the proposed 125 Bethany Drive development. He encouraged the District to consider conducting an independent traffic study and discussed emergency access, evacuation planning, and public safety considerations related to the project.

3. Closed Session: Government Code §54957

3.1 Side Letter with IAFF Local 3577 Regarding Acting Out of Classification

Chief Correira explained that the Board previously approved the side letter on May 13, 2026, to address a CalPERS determination regarding pensionable compensation for acting out-of-class assignments. He reported that CalPERS requested a revision to clarify the effective date. Chief Correira noted that the item was being brought back at a special meeting because the correction was time sensitive and would affect an employee's upcoming retirement benefits. The approval of the correction would avoid additional administrative work for both the District and CalPERS.

Public Comment: None

Motion to Approve the Side Letter with IAFF Local 3577 Regarding Acting Out of Classification as presented was made by Director Whittle, seconded by Director Weaver was approved unanimously by voice vote, with 4 ayes.

4. Adjournment

The meeting was adjourned at 7:05 p.m.

Attest ____________________________	____________________________
Daron Pisciotta Board President	Mark Correira Board Secretary

Scotts Valley Fire Protection District (SVFPD)

Date: August 12, 2026

To: Board of Directors

From: SVFPD

Subject: Approve Claim Disbursements

SVFPD Claims have been approved for payment out of SVFPD Funds totaling $ 2,839,418.08

These payments have been approved by the Board of Directors during their meeting on August 12, 2026

July 2026/2027 F.Y.

685010- Payroll and Benefits:	$2,607,217.21
685010- General Fund:	$ 207,942.17
685030- Capital Outlay:	$ 12,080.00
685040- SCHMIT:	$ 12,178.70

ATTEST ______________________________ ______________________________

Daron Pisciotta
Board President

Mark Correira
Board Secretary

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E; Chart Fields = GLKey,Character,Object
Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditures	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character: 50 – SALARIES AND EMPLOYEE BENEF												
Object: 51000 – REGULAR PAY-PERMANENT												
2027	01	7/01/2026	SA0260000RV		Expenditures	685010	50	51000	118,213.93	PAYPERIOD 14 ACCRUAL-70%		
2027	01	7/08/2026	PAYPERIOD 14		Expenditures	685010	50	51000	-175,164.02	PAYPERIOD 14 PAYDATE 07102026		
2027	01	7/15/2026	DU127359	DU127359	Expenditures	685010	50	51000	3,522.19	WC Todd6/12-6/25Post6/21-6/25	C99999	
2027	01	7/15/2026	DU127359	DU127359	Expenditures	685010	50	51000	1,643.78	WC Cahir 6/6-6/19/26	C99999	
2027	01	7/15/2026	DU127359	DU127359	Expenditures	685010	50	51000	1,575.34	WC Cahir 6/20-7/3/26	C99999	
2027	01	7/22/2026	PAYPERIOD 15		Expenditures	685010	50	51000	-181,212.89	PAYPERIOD 15 PAYDATE 07242026		
2027	01	7/30/2026	DU127801	DU127801	Expenditures	685010	50	51000	7,644.83	WC Post/Todd 6/18-7/96/26	C99999	
2027	01	7/30/2026	DU127801	DU127801	Expenditures	685010	50	51000	1,575.34	WC Cahir 7/4-7/17/26CK#1030230	C99999	
Total 51000 – REGULAR PAY-PERMANENT									-222,201.50			
Object: 51005 – OVERTIME PAY-PERMANENT												
2027	01	7/01/2026	SA0260000RV		Expenditures	685010	50	51005	11,809.50	PAYPERIOD 14 ACCRUAL-70%		
2027	01	7/08/2026	PAYPERIOD 14		Expenditures	685010	50	51005	-25,923.79	PAYPERIOD 14 PAYDATE 07102026		
2027	01	7/22/2026	PAYPERIOD 15		Expenditures	685010	50	51005	-36,926.49	PAYPERIOD 15 PAYDATE 07242026		
Total 51005 – OVERTIME PAY-PERMANENT									-51,040.78			
Object: 51010 – REGULAR PAY-EXTRA HELP												
2027	01	7/01/2026	SA0260000RV		Expenditures	685010	50	51010	3,561.22	PAYPERIOD 14 ACCRUAL-70%		
2027	01	7/08/2026	PAYPERIOD 14		Expenditures	685010	50	51010	-5,417.07	PAYPERIOD 14 PAYDATE 07102026		
2027	01	7/22/2026	PAYPERIOD 15		Expenditures	685010	50	51010	-5,352.84	PAYPERIOD 15 PAYDATE 07242026		
Total 51010 – REGULAR PAY-EXTRA HELP									-7,208.69			
Object: 51035 – HOLIDAY PAY												
2027	01	7/01/2026	SA0260000RV		Expenditures	685010	50	51035	9,422.52	PAYPERIOD 14 ACCRUAL-70%		
2027	01	7/08/2026	PAYPERIOD 14		Expenditures	685010	50	51035	-12,814.82	PAYPERIOD 14 PAYDATE 07102026		
2027	01	7/22/2026	PAYPERIOD 15		Expenditures	685010	50	51035	-13,245.93	PAYPERIOD 15 PAYDATE 07242026		
Total 51035 – HOLIDAY PAY									-16,638.23			
Object: 51040 – DIFFERENTIAL PAY												
2027	01	7/01/2026	SA0260000RV		Expenditures	685010	50	51040	6,799.84	PAYPERIOD 14 ACCRUAL-70%		
2027	01	7/08/2026	PAYPERIOD 14		Expenditures	685010	50	51040	-9,290.77	PAYPERIOD 14 PAYDATE 07102026		
2027	01	7/22/2026	PAYPERIOD 15		Expenditures	685010	50	51040	-9,195.69	PAYPERIOD 15 PAYDATE 07242026		
Total 51040 – DIFFERENTIAL PAY									-11,686.62			
Object: 52010 – OASDI-SOCIAL SECURITY												
2027	01	7/01/2026	SA0260000RV		Expenditures	685010	50	52010	2,253.41	PAYPERIOD 14 ACCRUAL-70%		
2027	01	7/08/2026	PAYPERIOD 14		Expenditures	685010	50	52010	-3,375.50	PAYPERIOD 14 PAYDATE 07102026		
2027	01	7/22/2026	PAYPERIOD 15		Expenditures	685010	50	52010	-3,644.39	PAYPERIOD 15 PAYDATE 07242026		
Total 52010 – OASDI-SOCIAL SECURITY									-4,766.48			
Object: 52015 – PERS												
2027	01	7/01/2026	SA0260000RV		Expenditures	685010	50	52015	25,471.43	PAYPERIOD 14 ACCRUAL-70%		
2027	01	7/08/2026	PAYPERIOD 14		Expenditures	685010	50	52015	-37,863.92	PAYPERIOD 14 PAYDATE 07102026		
2027	01	7/08/2026	SD17 RET SUR		Expenditures	685010	50	52015	-1,101.00	PERS ANNUAL SD17 SUR INS 25189	V116512	17901
2027	01	7/16/2026	SD15SD17UAL26/27		Expenditures	685010	50	52015	-1,600,760.00	SV FIRE 26/27 UAL	V116512	17919
2027	01	7/22/2026	PAYPERIOD 15		Expenditures	685010	50	52015	-36,579.76	PAYPERIOD 15 PAYDATE 07242026		
Total 52015 – PERS									-1,650,833.25			
Object: 53010 – EMPLOYEE INSURANCE & BENEFITS												
2027	01	7/01/2026	SA0260000RV		Expenditures	685010	50	53010	350.00	PAYPERIOD 14 ACCRUAL-70%		
2027	01	7/01/2026	SA0260000RV		Expenditures	685010	50	53010	-1,518.33	PAYPERIOD 14 ACCRUAL-70%		
2027	01	7/08/2026	PAYPERIOD 14		Expenditures	685010	50	53010	-500.00	PAYPERIOD 14 PAYDATE 07102026		
2027	01	7/08/2026	PAYPERIOD 14		Expenditures	685010	50	53010	434.05	PAYPERIOD 14 PAYDATE 07102026		
2027	01	7/09/2026	0726SVFD		Expenditures	685010	50	53010	-1,115.76	LOFRANCO, SAL SVFD Health Ins.	V105221	80101629
2027	01	7/09/2026	0726SVFD		Expenditures	685010	50	53010	-1,147.45	WALTON, ALICIA SVFD Health Ins	V119128	80101632
2027	01	7/09/2026	0726SVFD		Expenditures	685010	50	53010	-787.11	VANDERVOORT, GR SVFD Health In	V122411	80101631
2027	01	7/09/2026	0726SVFD		Expenditures	685010	50	53010	-670.31	RONZANO, CHRIST SVFD Health In	V111324	80101630
2027	01	7/10/2026	JULY26HLTH		Expenditures	685010	50	53010	-80,043.41	SV FIRE JULY 2026	V116512	17898
2027	01	7/13/2026	0726SVFD		Expenditures	685010	50	53010	-838.00	THEILEN, LOTHAR SVFD Health In	V117701	80101772
2027	01	7/13/2026	0726SVFD		Expenditures	685010	50	53010	-1,169.00	MCMURRY, MICHAE SVFD Health In	V105430	80101768
2027	01	7/13/2026	0726SVFD		Expenditures	685010	50	53010	-693.26	WHITTLE, RONALD SVFD Health In	V102822	80101773

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E; Chart Fields = GLKey,Character,Object
Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC

Character: 50 – SALARIES AND EMPLOYEE BENEF

Object: 53010 – EMPLOYEE INSURANCE & BENEFITS

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditures	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
2027	01	7/13/2026	0726SVFD		Expenditures	685010	50	53010	-4,704.06	HEALTH CARE EMP SVFD Group 367	V108670	02015326
2027	01	7/13/2026	0726SVFD		Expenditures	685010	50	53010	-672.45	PHINN, MIKE SVFD Health Ins. 7	V103782	80101769
2027	01	7/13/2026	0726SVFD		Expenditures	685010	50	53010	-1,513.04	FIRE RISK MANAG SVFD 7/2026	V45930	80101767
2027	01	7/13/2026	0726SVFD		Expenditures	685010	50	53010	-2,814.59	BIDDLE, MIKE SVFD	V105980	80101766
2027	01	7/14/2026	0826SVFD		Expenditures	685010	50	53010	-1,502.42	FIRE RISK MANAG SVFD	V45930	80101878
2027	01	7/15/2026	DU127359	DU127359	Expenditures	685010	50	53010	50.89	D.Lipkowitz Jul26 DentalCK#867	C99999	
2027	01	7/15/2026	DU127359	DU127359	Expenditures	685010	50	53010	50.89	M.Marsano Jul26 Dental	C99999	
2027	01	7/15/2026	DU127359	DU127359	Expenditures	685010	50	53010	578.04	A.Kox Jul-Dec26 DentalCK#716	C99999	
2027	01	7/15/2026	DU127359	DU127359	Expenditures	685010	50	53010	50.89	M.Pasquini Jul26 DentalR#4348	C99999	
2027	01	7/15/2026	DU127359	DU127359	Expenditures	685010	50	53010	96.34	S.Kovacs Jul26 Dental	C99999	
2027	01	7/15/2026	DU127359	DU127359	Expenditures	685010	50	53010	50.89	I.Bustichi July26 Dental	C99999	
2027	01	7/22/2026	PAYPERIOD 15		Expenditures	685010	50	53010	-500.00	PAYPERIOD 15 PAYDATE 07242026		
2027	01	7/22/2026	PAYPERIOD 15		Expenditures	685010	50	53010	3,890.03	PAYPERIOD 15 PAYDATE 07242026		
2027	01	7/30/2026	0826SVFD		Expenditures	685010	50	53010	-838.00	THEILEN, LOTHAR SVFD	V117701	80103903
2027	01	7/30/2026	0826SVFD		Expenditures	685010	50	53010	-670.31	RONZANO, CHRIST SVFD	V111324	80103902
2027	01	7/30/2026	0826SVFD		Expenditures	685010	50	53010	-672.45	PHINN, MIKE SVFD	V103782	80103901
2027	01	7/30/2026	0826SVFD		Expenditures	685010	50	53010	-1,169.00	MCMURRY, MICHAE SVFD	V105430	80103900
2027	01	7/30/2026	0826SVFD		Expenditures	685010	50	53010	-693.26	WHITTLE, RONALD SVFD	V102822	80103906
2027	01	7/30/2026	0826SVFD		Expenditures	685010	50	53010	-787.11	VANDERVOORT, GR SVFD	V122411	80103904
2027	01	7/30/2026	0826SVFD		Expenditures	685010	50	53010	-1,115.76	LOFRANCO, SAL SVFD	V105221	80103899
2027	01	7/30/2026	0826SVFD		Expenditures	685010	50	53010	-1,147.45	WALTON, ALICIA SVFD	V119128	80103905
2027	01	7/30/2026	0826SVFD		Expenditures	685010	50	53010	-2,814.59	BIDDLE, MIKE SVFD	V105980	80103898
2027	01	7/30/2026	DU127801	DU127801	Expenditures	685010	50	53010	96.34	S.Kovacs Aug26 Dental	C99999	
2027	01	7/30/2026	DU127801	DU127801	Expenditures	685010	50	53010	50.89	D.Lipkowitz aug26 DentalCK#869	C99999	
2027	01	7/31/2026	0826SVFD		Expenditures	685010	50	53010	-4,462.98	HEALTH CARE EMP SVFD Group 367	V108670	
Total 53010 – EMPLOYEE INSURANCE & BENEFITS									-108,860.85			

Object: 53015 – UNEMPLOYMENT INSURANCE

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditures	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
2027	01	7/01/2026	SA0260000RV		Expenditures	685010	50	53015	19.64	PAYPERIOD 14 ACCRUAL-70%		
2027	01	7/08/2026	PAYPERIOD 14		Expenditures	685010	50	53015	-30.60	PAYPERIOD 14 PAYDATE 07102026		
2027	01	7/22/2026	PAYPERIOD 15		Expenditures	685010	50	53015	-96.04	PAYPERIOD 15 PAYDATE 07242026		
Total 53015 – UNEMPLOYMENT INSURANCE									-107.00			

Object: 54010 – WORKERS COMPENSATION INSURANCE

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditures	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
2027	01	7/15/2026	DU127359	DU127359	Expenditures	685010	50	54010	31,881.00	WC SCCFAIG 24/25 Refund	C99999	
2027	01	7/16/2026	339946		Expenditures	685010	50	54010	-562,880.00	SANTA CRUZ COUN SVFD	V104861	80101930
Total 54010 – WORKERS COMPENSATION INSURANCE									-530,999.00			

Object: 55021 – OTHER BENEFITS MISC

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditures	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
2027	01	7/01/2026	SA0260000RV		Expenditures	685010	50	55021	1,579.04	PAYPERIOD 14 ACCRUAL-70%		
2027	01	7/08/2026	PAYPERIOD 14		Expenditures	685010	50	55021	-2,226.92	PAYPERIOD 14 PAYDATE 07102026		
2027	01	7/22/2026	PAYPERIOD 15		Expenditures	685010	50	55021	-2,226.93	PAYPERIOD 15 PAYDATE 07242026		
Total 55021 – OTHER BENEFITS MISC									-2,874.81			
Total 50 – SALARIES AND EMPLOYEE BENEF									-2,607,217.21			

Character: 60 – SERVICES AND SUPPLIES

Object: 61110 – CLOTHING & PERSONAL SUPPLIES

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditures	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
2027	01	7/31/2026	1072988		Expenditures	685010	60	61110	-1,400.00	L N CURTIS & SO SVFD Cust 3627	V115989	
2027	01	7/31/2026	1080774		Expenditures	685010	60	61110	-1,586.25	L N CURTIS & SO SVFD Cust 3627	V115989	
2027	01	7/31/2026	1083651		Expenditures	685010	60	61110	-935.60	L N CURTIS & SO SVFD Cust 3627	V115989	
2027	01	7/31/2026	1085979		Expenditures	685010	60	61110	-255.54	L N CURTIS & SO SVFD Cust 3627	V115989	
2027	01	7/31/2026	1089069		Expenditures	685010	60	61110	-618.31	L N CURTIS & SO SVFD Cust 3627	V115989	
Total 61110 – CLOTHING & PERSONAL SUPPLIES									-4,795.70			

Object: 61217 – RADIO

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditures	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
2027	01	7/24/2026	0726SVFD		Expenditures	685010	60	61217	-39,114.50	SANTA CRUZ REGI SVFD	V13917	02016092
Total 61217 – RADIO									-39,114.50			

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E; Chart Fields = GLKey,Character,Object

Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditures	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character: 60 – SERVICES AND SUPPLIES												
Object: 61535 – OTHER INSURANCE												
2027	01	7/21/2026	0726SVFD		Expenditures	685010	60	61535	-77,732.00	MCNEIL & COMPAN SVFD MEPK07353	V124152	02015810
Total 61535 – OTHER INSURANCE									-77,732.00			
Object: 61720 – MAINT-MOBILE EQUIPMENT-SERV												
2027	01	7/13/2026	0726SVFD2		Expenditures	685010	60	61720	-53.26	SCARBOROUGH LUM SVFD Acct 1169	V1233	80101771
2027	01	7/13/2026	TCI000341		Expenditures	685010	60	61720	-26.30	GOLDEN STATE EM SVFD PIE-0143	V129826	02015325
2027	01	7/14/2026	12612		Expenditures	685010	60	61720	-864.60	CENTRAL FIRE PR SVFD	V116886	02015425
2027	01	7/31/2026	056218		Expenditures	685010	60	61720	-188.78	GOLDEN STATE EM SVFD PIE-0143	V129826	
2027	01	7/31/2026	0826SVFD2		Expenditures	685010	60	61720	-90.13	SCARBOROUGH LUM SVFD Acct 1169	V1233	
2027	01	7/31/2026	465406S		Expenditures	685010	60	61720	-60.46	PETERSON TRUCKS SVFD	V15833	
Total 61720 – MAINT-MOBILE EQUIPMENT-SERV									-1,283.53			
Object: 61725 – MAINT-OFFICE EQUIPMNT-SERVICES												
2027	01	7/13/2026	18316		Expenditures	685010	60	61725	-2,227.80	Pagoda Technolo SVFD	V125184	80101759
Total 61725 – MAINT-OFFICE EQUIPMNT-SERVICES									-2,227.80			
Object: 61730 – MAINT-OTH EQUIP-SERVICES												
2027	01	7/13/2026	SCOAS2027		Expenditures	685010	60	61730	-2,000.00	SAN LORENZO VAL SVFD	V107826	02015327
2027	01	7/31/2026	0826SVFD4		Expenditures	685010	60	61730	-384.02	SCARBOROUGH LUM SVFD Acct 1169	V1233	
Total 61730 – MAINT-OTH EQUIP-SERVICES									-2,384.02			
Object: 61848 – MAINT-STRUCT/GRDS-OTH-SRV												
2027	01	7/13/2026	0726SVFD3		Expenditures	685010	60	61848	-303.72	SCARBOROUGH LUM SVFD Acct 1169	V1233	80101771
2027	01	7/13/2026	6185		Expenditures	685010	60	61848	-105.00	CERTIFIED BACKF SVFD	V31240	02015323
2027	01	7/24/2026	0726SVFD1		Expenditures	685010	60	61848	-134.29	WESTERN EXTERMI SVFD 868063	V15766	02016093
2027	01	7/24/2026	0726SVFD2		Expenditures	685010	60	61848	-134.29	WESTERN EXTERMI SVFD 868063	V15766	02016093
2027	01	7/24/2026	99691143		Expenditures	685010	60	61848	-134.29	WESTERN EXTERMI SVFD 868063	V15766	02016093
2027	01	7/31/2026	0826SVFD1		Expenditures	685010	60	61848	-76.30	SCARBOROUGH LUM SVFD Acct 1169	V1233	
Total 61848 – MAINT-STRUCT/GRDS-OTH-SRV									-887.89			
Object: 61920 – MEDICAL, DENTAL & LAB SUPPLIES												
2027	01	7/24/2026	0002054751		Expenditures	685010	60	61920	-125.97	ANALGESIC SERVI SVFD	V125202	02016089
2027	01	7/31/2026	86267831		Expenditures	685010	60	61920	-756.62	BOUND TREE MEDI SVFD	V12149	
Total 61920 – MEDICAL, DENTAL & LAB SUPPLIES									-882.59			
Object: 62020 – MEMBERSHIPS												
2027	01	7/13/2026	202608		Expenditures	685010	60	62020	-250.00	SANTA CRUZ CO E SVFD	V120732	02015328
2027	01	7/13/2026	SCO2026		Expenditures	685010	60	62020	-300.00	FIRE CHIEFS ASS SVFD	V118736	02015324
Total 62020 – MEMBERSHIPS									-550.00			
Object: 62219 – PC SOFTWARE PURCHASES												
2027	01	7/14/2026	2026-55		Expenditures	685010	60	62219	-2,032.00	STREAMLINE AUTO SVFD	V38876	02015426
Total 62219 – PC SOFTWARE PURCHASES									-2,032.00			
Object: 62301 – ACCOUNTING AND AUDITING FEES												
2027	01	7/14/2026	1695		Expenditures	685010	60	62301	-6,360.00	PEHLING & PEHLI SVFD	V128403	80101880
Total 62301 – ACCOUNTING AND AUDITING FEES									-6,360.00			
Object: 62327 – DIRECTORS' FEES												
2027	01	7/08/2026	PAYPERIOD 14		Expenditures	685010	60	62327	-2,200.00	PAYPERIOD 14 PAYDATE 07102026		
Total 62327 – DIRECTORS' FEES									-2,200.00			
Object: 62367 – MEDICAL SERVICES-OTHER												
2027	01	7/13/2026	CB260614		Expenditures	685010	60	62367	-1,380.00	BAYSPORT INC SVFD	V44180	02015321
Total 62367 – MEDICAL SERVICES-OTHER									-1,380.00			
Object: 62381 – PROF & SPECIAL SERV-OTHER												
2027	01	7/14/2026	1555262		Expenditures	685010	60	62381	-450.00	HANSON BRIDGETT SVFD	V30538	80101879
2027	01	7/14/2026	1555263		Expenditures	685010	60	62381	-458.00	HANSON BRIDGETT SVFD	V30538	80101879
2027	01	7/14/2026	1555264		Expenditures	685010	60	62381	-1,472.00	HANSON BRIDGETT SVFD	V30538	80101879
2027	01	7/14/2026	1557222		Expenditures	685010	60	62381	-17,400.00	HANSON BRIDGETT SVFD	V30538	80101879
2027	01	7/14/2026	1557223		Expenditures	685010	60	62381	-4,930.00	HANSON BRIDGETT SVFD	V30538	80101879

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E; Chart Fields = GLKey,Character,Object
Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditures	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character: 60 – SERVICES AND SUPPLIES												
Object: 62381 – PROF & SPECIAL SERV-OTHER												
2027	01	7/14/2026	1557224		Expenditures	685010	60	62381	-461.00	HANSON BRIDGETT SVFD	V30538	80101879
2027	01	7/14/2026	1560809		Expenditures	685010	60	62381	-2,583.00	HANSON BRIDGETT SVFD	V30538	80101879
2027	01	7/14/2026	1560810		Expenditures	685010	60	62381	-10,841.00	HANSON BRIDGETT SVFD	V30538	80101879
2027	01	7/14/2026	1560811		Expenditures	685010	60	62381	-42.00	HANSON BRIDGETT SVFD	V30538	80101879
2027	01	7/24/2026	67114		Expenditures	685010	60	62381	-2,682.50	CSG CONSULTANTS SVFD	V121100	80102282
2027	01	7/24/2026	797573		Expenditures	685010	60	62381	-882.00	ATKINSON ANDELS SVFD	V48005	02016090
2027	01	7/31/2026	1563425		Expenditures	685010	60	62381	-9,417.00	HANSON BRIDGETT SVFD	V30538	
Total 62381 – PROF & SPECIAL SERV-OTHER									-51,618.50			
Object: 62888 – SPEC DIST EXP-SERVICES												
2027	01	7/13/2026	2026-27SVFD		Expenditures	685010	60	62888	-762.00	CENTRAL COAST C SVFD	V15383	02015322
2027	01	7/13/2026	9068		Expenditures	685010	60	62888	-4,000.00	REUBEN, DAVID P SVFD	V128713	80101770
2027	01	7/14/2026	2603		Expenditures	685010	60	62888	-500.00	CENTRAL COAST C SVFD	V15383	02015424
2027	01	7/31/2026	186224		Expenditures	685010	60	62888	-491.78	CALIFORNIA GOVE SVFD 087-91030	V33047	
Total 62888 – SPEC DIST EXP-SERVICES									-5,753.78			
Object: 62914 – EDUCATION & TRAINING(REPT)												
2027	01	7/13/2026	0726SVFD1		Expenditures	685010	60	62914	-200.82	SCARBOROUGH LUM SVFD Acct 1169	V1233	80101771
2027	01	7/31/2026	0826SVFD3		Expenditures	685010	60	62914	-95.47	SCARBOROUGH LUM SVFD Acct 1169	V1233	
Total 62914 – EDUCATION & TRAINING(REPT)									-296.29			
Object: 62920 – GAS, OIL, FUEL												
2027	01	7/13/2026	FAC-1200-5/29/26		Expenditures	685010	60	62920	-1,291.00	MONTEREY BAY AI SVFD	V103374	80101757
2027	01	7/24/2026	869033		Expenditures	685010	60	62920	-3,274.10	WESTERN STATES SVFD	V39738	02016094
2027	01	7/31/2026	0133361		Expenditures	685010	60	62920	-1,030.00	COUNTY OF SANTA SVFD	V103950	
Total 62920 – GAS, OIL, FUEL									-5,595.10			
Object: 63074 – UTILITIES												
2027	01	7/13/2026	0726SVFD5		Expenditures	685010	60	63074	-40.95	PACIFIC GAS AND SVFD	V129169	02015219
2027	01	7/14/2026	0726SVFD1		Expenditures	685010	60	63074	-1,152.38	PACIFIC GAS AND SVFD	V129169	02015381
2027	01	7/14/2026	0726SVFD2		Expenditures	685010	60	63074	-1,383.52	PACIFIC GAS AND SVFD	V129169	02015381
2027	01	7/14/2026	0726SVFD3		Expenditures	685010	60	63074	-147.48	PACIFIC GAS AND SVFD	V129169	02015381
2027	01	7/14/2026	0726SVFD4		Expenditures	685010	60	63074	-124.14	PACIFIC GAS AND SVFD	V129169	02015381
Total 63074 – UTILITIES									-2,848.47			
Total 60 – SERVICES AND SUPPLIES									-207,942.17			
Character: 70 – OTHER CHARGES												
Object: 75231 – CONTRIB TO OTHER AGENCIES-OTH												
2027	01	7/09/2026	JE524239		Expenditures	685010	70	75231	-12,178.70	SCTTS VLLY FIRE LAFCO FY2627		
Total 75231 – CONTRIB TO OTHER AGENCIES-OTH									-12,178.70			
Total 70 – OTHER CHARGES									-12,178.70			
Total 685010 – SCOTTS VALLEY FIRE PROT SVC									-2,827,338.08			

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E; Chart Fields = GLKey,Character,Object

Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditures	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685030 – SCOTTS VLY FIRE DIST.-CAPITAL												
Character: 80 – FIXED ASSETS												
Object: 86110 – BUILDINGS AND IMPROVEMENTS												
2027	01	7/24/2026	593		Expenditures	685030	80	86110	-12,080.00	MANDELLA, JOHN SVFD	V43108	02016091
Total 86110 – BUILDINGS AND IMPROVEMENTS									-12,080.00			
Total 80 – FIXED ASSETS									-12,080.00			
Total 685030 – SCOTTS VLY FIRE DIST.-CAPITAL									-12,080.00			
									-2,839,418.08			

SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 ● scottsvalleyfire.com ● 831-438-0211

TO:	Hon Board of Directors
FROM:	Mark Correira, Fire Chief
DATE:	August 12, 2026
RE:	Board Memo 2026-29: Surplus Items

Recommendation

Approve the items on the attached form for surplus and authorize staff to dispose of, or sell using an online auction house or similar form.

Discussion

On occasion, the District has a need to dispose of items that have reached the end of their useful life, has been damaged, or is no longer needed. To accommodate the disposal of these type of items, the Staff submits the items to the Board to be acknowledged as surplus items.

Staff is recommending the attached lists be deemed surplus allowing them to either be sold through an online auction house (govdeals.com). If the items cannot be sold and they still have a useful purpose, we will reach out to neighboring agencies to determine levels of interest and convey the items to them administratively.

SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 ● scottsvalleyfire.com ● 831-438-0211

Surplus Form

Item #	Quanitity	Description	ID/Inventory #	Value	Planned Disposition
1	1	1998 International 4900 (WT2650)	1HTSDADR2WH562667	$5,000	Auction/Sell

SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 ● scottsvalleyfire.com ● 831-438-0211

TO: Hon Board of Directors

FROM: Mark Correira, Fire Chief

DATE: August 12, 2026

RE: Board Memo 2026-30: Branciforte Community

Recommendation

Approve Resolution 2026-07 Dedicating the Branciforte Fire Station Community Room as the Barnes Family Community Room

Discussion

On January 14 and April 1, 2021, a Branciforte resident, the Barnes Family Trust, donated a total of $593,889.32 to the Branciforte Fire District. These funds were used to improve the new facility located behind the former fire station, including the purchase and installation of an overhead door, exhaust system, drywall, and heater for the apparatus bay. On October 3, 2023, the Branciforte Fire District approved the purchase of Type 6 Engine 2546. Following the reorganization, all assets—including the Type 6 and any unspent donation funds—were transferred to the Scotts Valley Fire District.

Following the reorganization, the District applied for permits to renovate the Branciforte Fire Station training room and add an accessible restroom. Before the reorganization, residents had access to the training room, and, at the request of the Branciforte Advisory Commission, the District agreed to work toward making the room available for community use. The community room and restroom project is now complete, and the remaining Barnes Family donation funds are scheduled to be expended on the Branciforte Fire Station during the upcoming fiscal year.

On June 23, 2026, the Branciforte Advisory Commission reviewed the donation expenditures and endorsed the proposed final expenditures of the remaining donation funds. In recognition of the Barnes Family's significant contributions to the facility, the Commission also voted unanimously to recommend dedicating the facility as the "**Barnes Family Community Center**." During its discussion, the Commission acknowledged that the building must retain its designation as a fire station because of operational staffing needs during high-risk periods and insurance considerations. The Commission suggested the formal name "**The Barnes Family Community Center Located at the Branciforte Fire Station**."

At its July 8, 2026, meeting, the Board of Directors discussed and supported the Commission's recommendation and directed staff to return with a resolution dedicating the building as described above. Following that meeting, staff learned that the fire station had previously been dedicated to Gino and Jennie Delucchi. This information was shared with the Branciforte Advisory Commission, which then recommended limiting the dedication to the "**Branciforte Community Room**." The Commission unanimously approved that recommendation.

Attached is a resolution prepared by staff that would dedicate the Community Room to the Barnes Family and authorize the placement of a plaque on the wall recognizing their generosity and support of the Fire District.

Staff recommends approval of Resolution No. 2026-07.

SCOTTS VALLEY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2026-07

RESOLUTION DEDICATING THE BRANCIFORTE FIRE STATION COMMUNITY ROOM IN HONOR OF THE BARNES FAMILY

WHEREAS, the Scotts Valley Fire Protection District acquired the Branciforte Fire Station, also known as Station 3, through the reorganization of the Branciforte Fire Protection District; and

WHEREAS, the Barnes Family of the Branciforte community made a generous donation to the Branciforte Fire District; and

WHEREAS, a portion of those funds was used to purchase a Type 6 fire apparatus that serves the Branciforte and greater Scotts Valley communities; and

WHEREAS, the remaining funds were used to remodel the community room, add an accessible restroom, and complete other work necessary to preserve and protect this important community asset for the future; and

WHEREAS, the Scotts Valley Fire Protection District wishes to recognize and honor the generosity and longstanding support of the Barnes Family;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the Board of Directors of the Scotts Valley Fire Protection District hereby determines and declares as follows:

The Station 3—Branciforte Fire Station Community Room is hereby dedicated to the Barnes Family and shall be officially named the Barnes Family Community Room.

A plaque recognizing this dedication shall be placed in the Community Room to commemorate the Barnes Family's generosity and support of the Fire District and to memorialize this resolution.

PASSED AND ADOPTED by the Board of Directors of the Scotts Valley Fire Protection District on this 12th day of August, 2026, by the following vote:

	AYES	NOES	ABSENT	ABSTAIN
Director Kris Hurst				
Director Daron Pisciotta				
Director Mike Weaver				
Director Ron Whittle				
Vacant				

ATTEST: ______________________________ ______________________________

Daron Pisciotta, Board President — Mark Correira, Board Secretary

SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 ● scottsvalleyfire.com ● 831-438-0211

TO: Hon Board of Directors

FROM: Mark Correira, Fire Chief

DATE: August 12, 2026

RE: Board Memo 2026-30: 2nd Amendment of the Fire Chiefs Employment Contract

Recommendation

Approve the 2nd Amendment of the Fire Chiefs Employment Contract

Discussion

On June 14, 2023, the Fire District and Mark Correira, Fire Chief, executed an employment agreement addressing compensation, benefits, and other terms and conditions of employment. On October 8, 2025, the District and Fire Chief agreed to amend the agreement's provisions regarding wages and health care benefits to align them with the District's other employment agreements.

Earlier this year, the Board President directed the Fire Chief to research and update the performance evaluation process for the Fire Chief position. In June and July, the Board implemented the updated performance appraisal forms and revised scoring criteria, and at a future meeting will be discussing if a Policy should be established to codify this process.

Section 4 of the Fire Chief's Employment Agreement identifies the evaluation elements and corresponding scoring criteria of the Fire Chief's Evaluation. Following a meet-and-confer process, the District and Fire Chief agreed to adopt the following scoring criteria:

Does Not Meet Standard
Meets Standard
Exceeds Standard

The attached Second Amendment to the Fire Chief's Employment Agreement revises the scoring criteria while leaving all other provisions unchanged and as previously agree to.

SECOND AMENDMENT TO THE FIRE CHIEF EMPLOYMENT CONTRACT

Between

SCOTTS VALLEY FIRE PROTECTION DISTRICT

And

MARK CORREIRA

This Second Amendment to the Fire Chief Employment Contract (Amendment) is entered into by the Scotts Valley Fire Protections District (“District”) and Mark Correira (“Employee”) (Collectively referred to as “Parties”) with respect to the following:

Whereas, the District approved the Fire Chief Contract on June 14, 2023; and

Whereas, the District approved the first amendment of the Fire Chief Contract on October 8, 2025 which revised the pay and benefits of the Contract; and

Whereas, the District and Employee have agreed to revise the scoring criteria of the Fire Chief Evaluation Process; and

Whereas, Section 4 of the Fire Chief Contract outlines the evaluation process and scoring criteria; and

Whereas, the Parties have satisfied the meet and confer process, and have agreed to amend the Contract as defined below and with an effective date on the day the Parties execute the agreement.

Therefore, it is understood that all items remain in effect as originally agreed to on June 14, 2023, and as amended on October 8, 2025, except for the following section as it will be amended and replaced with the following:

4. **PERFORMANCE EVALUATIONS**

(a) DISTRICT and EMPLOYEE acknowledge the importance of open and direct communication regarding EMPLOYEE's job performance. Annually, the DISTRICT shall review the EMPLOYEE's performance to determine, among other things, entitlement of any salary increase (including merit and/or cost-of living adjustment) or other amendments to this contract. When the Board determines it necessary or appropriate, it may conduct performance evaluation(s) more frequently. The evaluation shall be related to the duties and responsibilities of Fire Chief as set forth in this agreement and DISTRICT policy. The evaluation shall be in writing and should include the following elements:

- Goals and objectives jointly established by the DISTRICT and EMPLOYEE
- Employee self-evaluation

- Relationship with the Board
- Relationship with the community
- Overall Fire District leadership
- Fire District business and operations leadership
- Personnel leadership
- Personal qualities and development

The evaluation format shall assess overall performance as well as specific criteria and shall provide for a rating system indicating:

- Does not Meet Standard
- Meets Standard
- Exceeds Standard

(b) The Board shall meet in closed session to the extent permitted by law to perform this evaluation. It may meet without the EMPLOYEE present in order to establish one, single evaluation, which shall then be presented to the EMPLOYEE as the evaluation of the DISTRICT.

(c) This Section does not, and will not, convert EMPLOYEE's status to 'for cause' employment. The parties understand and agree that EMPLOYEE's status is at the will of both parties as described elsewhere in this Contract (see Sections 1 & 5).

DONE THIS _____________DAY OF ____________________, 2026

SCOTTS VALLEY FIRE PROTECTION DISTRICT

____
Daron Pisciotta, Board President

EMPLOYEE

____
Mark Correira

TO:	Hon Board of Directors
FROM:	Mark Correira, Fire Chief
DATE:	August 12, 2026
RE:	Board Memo 2026-32: Policy 1610 Fire Facilities Impact Fee Policy

Recommendation

Approve Policy 1610 Fire Facilities Impact Fee Policy

Discussion

On March 13, 2024, the District approved a proposal from NBS to conduct a Nexus Study addressing fire facilities impact fees associated with new development within the District. NBS completed the study over the following year. On November 10, 2025, the District held a public hearing and adopted Resolution 2025-18: Approving the Fire Facilities Impact Fee Study, Delegation of Authority, and Other Related Matters.

Following adoption of the resolution, staff began coordinating with the City and County to implement the impact fees. On May 6, the Scotts Valley City Council approved a memorandum of understanding (MOU) with the District outlining how the fees would be collected on the District's behalf. The District approved the MOU on May 13.

Since the fees were adopted, the District has received questions regarding the amount of the fees and when and how they will be collected. To clarify these matters, staff is proposing Policy 1610 Fire Facilities Fee Policy. The policy explains the applicable fees and establishes when and how they will be collected.

Staff recommends approval of Policy 1610 Fire Facilities Fee Policy.

Scotts Valley Fire Protection District	
POLICY: 1610 **DATE APPROVED:** 08/12/26 **BOARD PRESIDENT:** ______________	**SUBJECT:** **Fire Facilities Impact Fee** **FIRE CHIEF:** ______________

1. Purpose and Authority

The purpose of this policy is to ensure that new development within the Scotts Valley Fire Protection District (the "District") pays its proportional share of the costs for capital facilities, apparatus, and equipment required to maintain the District's existing level of service.

- Authority: This policy is established in accordance with the California Mitigation Fee Act (Government Code Sections 66000 et seq.) and the Fire Protection District Law of 1987 (Health and Safety Code Section 13916).
- Adoption: While the District determines the fee amount, the fees are adopted and imposed by the City of Scotts Valley and the County of Santa Cruz for developments within their respective boundaries that fall under the District's service area.

2. Fee Schedule

Fees are calculated based on the "Cost per Call for Service" ($7,553.09) multiplied by the "Demand Factor" (calls per unit) for specific land uses. All fees include a 0.3% administrative charge for program maintenance.

Development Type	Unit of Measure	Total Fee
Residential (All)	Per Square Foot	$0.52
Assisted Living	Per Bed	$10,910
Hotel / Motel	Per Room	$758
Commercial-Retail	Per 1,000 Sq. Ft. (KSF)	$1,061
Office	Per 1,000 Sq. Ft. (KSF)	$682
Industrial	Per 1,000 Sq. Ft. (KSF)	$152

Customized Fees: For non-residential projects not listed above, the District shall calculate a fee using the formula: Estimated Calls per Year × $7,576.68.

3. Applicability and Exemptions

- Applicability: The fee applies to all new construction and additions that increase the square footage or intensity of use of a property.
- Governmental Exemption: Development by federal, state, or local government entities is exempt.
- ADU Exemption: In accordance with SB 477, Accessory Dwelling Units (ADUs) smaller than 750 square feet are exempt. ADUs of 750 square feet or more shall be charged the standard residential rate per square foot.
- Replacement/Redevelopment: For projects replacing existing structures, the fee applies only to the net increase in demand (e.g., additional square footage or units).

4. Collection of Fees

- Residential Projects: Per Government Code 66007, fees for residential development shall be collected at the time of the first certificate of occupancy (final inspection), unless the City/County determines that the fees are needed earlier for a specific public safety improvement already identified in a Capital Improvement Plan (CIP).
- Non-Residential Projects: Fees are typically collected at the time of building permit issuance.

5. Use of Funds

- Earmarking: All fee revenue must be deposited into a separate Capital Facilities Account (Capital Outlay/Zone A) to avoid commingling with general funds.
- Authorized Uses: Funds shall be used solely for the acquisition, construction, or expansion of fire stations, training facilities, major apparatus (e.g., engines, ladder trucks), major equipment (e.g., extrication tools, cardiac monitors) necessitated by growth. These items can be found in the Capital Improvement Plan.
- Prohibited Uses: Impact fees may not be used for ongoing maintenance, operations, or to fix "existing deficiencies" present at the time of this study.

6. Annual and Periodic Reviews

- Annual Adjustment: To account for rising construction costs, fees shall be adjusted annually on July 1st based on the Engineering News Record Building Cost Index (BCI) or the California Construction Cost Index.
- Annual Report: The District shall produce a report within 180 days of the close of the fiscal year detailing fees collected, interest earned, and projects funded.
- Five-Year Findings: Every five years, the District must make specific findings for any unexpended funds, identifying the purpose and timeline for their use.
- Eight-Year Update: The Nexus Study supporting these fees must be updated at least every eight years per AB 602.

7. Credits and Reimbursements

- Developer-Provided Improvements: If a developer is required to construct a facility or provide equipment that is included in the District's CIP, the developer may receive a credit against their impact fees or enter into a reimbursement agreement for costs exceeding their proportional share.

8. Transparency (AB 602 Compliance)

The District shall maintain a website posting:

1. The current schedule of fees and affordability requirements.
2. The current Nexus Study.
3. The last five annual fee reports.
4. A list of required information for applicants.

TO:	Hon Board of Directors
FROM:	Mark Correira, Fire Chief
DATE:	August 12, 2026
RE:	Board Memo 2026-33: First Addendum to the Marywood Lease

Recommendation

Approve the First Addendum to the Marywood Lease Between the District and the Pony People

Discussion

On January 8, 2025, the Board approved a lease agreement with The Pony People Corporation, a nonprofit organization, allowing it to use a pasture acquired as a future fire station site for its programs. The Marywood property is located on Glenwood Drive, south of Eagle Road, and is identified by County Assessor's Parcel Number 093-151-06.

Recently, The Pony People's CEO, Suzanne Powers, contacted the Fire Chief to request an amendment allowing horses to be boarded on the property overnight during emergency situations, such as wildfire evacuations. Because the request is consistent with the District's mission, staff worked with District Counsel to prepare the attached First Addendum to the Lease Agreement.

If approved, the addendum would allow The Pony People to temporarily house up to two (2) horses overnight on the property during emergency situations, subject to the Fire Chief's approval. The District's Organization and Personnel Committee reviewed the proposed addendum at its most recent meeting and recommends it for Board approval.

ADDENDUM TO LEASE AGREEMENT BETWEEN

THE SCOTTS VALLEY FIRE PROTECTION DISTRICT AND

THE PONY PEOPLE CORPORATION

Property Address:

Glenwood Drive, south of its intersection with Eagle Road, identified as Santa Cruz County Assessor Parcel No. 093-151-06

Original Lease Date:

LEASE AGREEMENT BETWEEN THE SCOTTS VALLEY FIRE PROTECTION DISTRICT AND THE PONY PEOPLE CORPORATION, dated January 8, 2025 (the "Lease")

Parties:

Scotts Valley Fire Protection District ("Lessor") and The Pony People Corporation ("Lessee")

OVERNIGHT HORSE BOARDING RECITAL

This Addendum is made and entered into on this 12th day of August, 2026 (the "First Addendum Effective Date"), and modifies the above-referenced Lease to allow the Lessee to temporarily house up to two (2) horses overnight on the Marywood Property in the event of an emergency, subject to the Fire Chief's prior written approval obtained in accordance with Section 19 of the Lease, and to construct temporary structures to house said animals. The parties agree to include the following provisions and changes to the Lease:

1. OVERNIGHT HORSE BOARDING AUTHORIZATION

The Parties agree to the revised language in Recital B. to read as follows:

B. Lessee desires to lease the Marywood Property for use for open pasture purposes, in particular for ponies to graze and/or for use of children pony care and maintenance ("Pony Purposes"). No ponies or other horses shall be housed overnight on the Marywood Property, except that Lessee may temporarily house up to two (2) horses on the Marywood Property during the overnight hours, defined as from 6:00 PM to 8:00 AM, solely in the event of an emergency requiring the separation of a horse from Lessee's herd for the health, safety, or welfare of Lessee's horses, and only with the Fire Chief's prior written approval, which must be requested and obtained in accordance with Section 19 (Notice) of this Lease.

2. ADDITIONAL TERMS AND CONDITIONS

The Parties agree to add the following subsection(s) to Section 5 Lessee Obligations within the lease:

i. Any structures needed for sheltering of the horses during the overnight hours should be temporary in nature, easily deconstructed, and approved by the District before housing the animals.

3. CONTINUATION OF LEASE

All other terms and conditions of the original Lease remain in full force and effect.

SIGNATURES

LESSOR:

Scotts Valley Fire Protection District

By: ________________________________ Date: _________

Mark Correira, Fire Chief

LESSEE:

The Pony People Corporation

By: ________________________________ Date: _________

Suzanne Powers, CEO

TO:	Hon Board of Directors
FROM:	Mark Correira, Fire Chief
DATE:	August 12, 2026
RE:	Board Memo 2026-34: Enhanced Infrastructure Financing District (EIFD)

Recommendation
Discussion Only

Discussion
The purpose of this item is to discuss the District's potential participation in an Enhanced Infrastructure Financing District (EIFD). To date, the Board has adopted only a nonbinding resolution expressing its intent to participate. If the District wishes to pursue this opportunity, it must adopt the EIFD's Infrastructure Financing Plan before the end of September. By adopting the plan, we are committing to participate in this process and allocate our portion of the property taxes to the EIFD.

Background
An Enhanced Infrastructure Financing District (EIFD) is a public financing tool that allows local governments to fund infrastructure and other public projects through tax increment financing (TIF). TIF uses increases in property tax revenue generated by new development within the district to fund eligible projects.

In 2025, the City of Scotts Valley contracted with Kosmont Companies to evaluate the potential establishment of an EIFD. As part of that effort, the City included the Fire District and the County in its analysis because participation by multiple public agencies could provide additional revenue for the EIFD.

The financial analysis utilized property tax growth allocations within the EIFD of 50% for the City, 25% for the County, and 30% for the Fire District. These allocations would apply only to properties within the proposed EIFD boundaries. The boundaries consist of several areas within the City and encompass less than 4% of the Fire District's total taxing area.

Also in 2025, the Fire District received presentations from Kosmont Companies regarding its analysis. Because an EIFD could fund projects benefiting the Fire District—including fire facilities and wildfire mitigation efforts—the Board agreed to participate in evaluating the potential formation of an EIFD.

On January 14, 2026, the Board adopted nonbinding Resolution 2026-03: A Resolution of Intent to Participate in the Proposed City of Scotts Valley Enhanced Infrastructure Financing District and Newly Formed Public Financing Authority. This resolution authorized the District to appoint a representative to the EIFD Planning Board. Since its adoption, the City and County have agreed to continue exploring the formation of the EIFD.

On May 5, 2026, the Scotts Valley Public Financing Authority held its first meeting and appointed Councilmember Derek Timm as Chair and Supervisor Monica Martinez as Vice Chair. Kosmont Companies provided a presentation, and the Board and members of the public had an opportunity to ask questions. At this meeting, the Fire District raised concerns regarding its representation on the Board. The proposed bylaws would allow each participating agency to appoint one representative, while the City and County would each appoint an additional representative. Although the projects are established to benefit all parties, the appearance of lopsided voting raised some concerns for the Fire District. Since that meeting, the Fire Chief has met with the City Manager to discuss potential solutions to these concerns.

Kosmont Companies and the City have prepared a draft EIFD Infrastructure Financing Plan identifying projects that could be considered for EIFD funding. In response to the concerns raised by the Fire District, the draft plan establishes two funding tiers. Tier 1 projects are identified as near-term priorities, and Tier 2 as mid to long-term projects. Only two projects are currently identified as Tier 1 projects:

- Town Center mixed-use supportive infrastructure, such as new traffic signals
- Fire facilities

All other projects are categorized as Tier 2—mid- to long-term projects.

The City has noticed the first of three meetings required to establish the EIFD and hopes to complete the formation process by early October. The Board is being asked to deliberate on the District’s potential participation; no formal action is requested at this meeting. If the Board indicates support for moving forward, staff will bring necessary document to the September Board meeting for consideration as an Action Item.

ALEXANDER TITUS

Senior Business Development Manager | Microsoft Security | https://www.linkedin.com/in/alexanderwtitus/ | Scotts Valley CA
alexander.titus86@gmail.com

PROFESSIONAL SUMMARY

Strategic business development and monetization leader with deep experience across Microsoft Security, Purview, AI Data Security, enterprise partner ecosystems, pricing strategy, and product-led GTM. Built durable business impact by converting ambiguous market signals into clear strategy, executive-ready recommendations, partner motions, and measurable commercial outcomes. Known for strong ownership, sound commercial judgment, executive influence, and the flexibility to step into high-priority workstreams, support peers, and keep cross-functional teams moving through ambiguity.

I bridge Business Development, Pricing, Monetization, GTM, and AI data Security to create strategic partnerships that unlock new revenue categories.

Ecosystem Strategy	**Strategic Partnerships**	**Deal Structuring**	**Executive Alignment**
Monetization Strategy	**Commercial Models**	**Partner GTM / Co-Sell**	**Competitive Synthesis**
Purview / Data Security	**AI Platform Strategy**	**Cross-Functional Leadership**	**Alliance Management**

MICROSOFT EXPERIENCE

Senior Business Development Manager | Microsoft Security — Purview & AI Data Security | Dec 2025–Present

Lead strategic BD initiatives across Microsoft Purview and AI Data Security, focusing on ecosystem expansion, partner strategy, platform positioning, monetization, and executive alignment. Operate across product, engineering, PMM, field, CELA, finance, and partner teams to translate customer and market signals into prioritized execution paths.

- Defined and advanced Purview's third-party data control plane strategy, positioning Purview as the governance and data security layer for external workloads such as Databricks, Snowflake, SAP, and ServiceNow; translated broad customer and partner demand into a phased $1B strategy for data protection, classification, labeling, governance, and AI readiness beyond Microsoft-owned environments.
- Led Purview Partner Ecosystem strategy with BD, product, and PMM stakeholders, shifting success measures from integration delivery alone to production usage, validated customer scenarios, repeatable ISV onboarding patterns, field-ready proof points, and scalable GTM execution to create $50M of joint value.
- Built and reset strategic partner motions across DSPM, Network and Browser DLP, SDK, AI application, and data platform priorities; created practical alignment frameworks and engagement cadence to convert partner conversations into decision-ready product, commercial, and GTM actions.
- Led Meta Integrations OEM renewal and expansion, closing an approximately $5M agreement that secures 300+ connectors and sustains critical Purview data governance dependencies; adapted contracting strategy based on changing priorities, business needs, and legal guidance.
- Converted RSAC and strategic partner insights into executive recommendations that prioritized AI security, co-sell investments, marketplace readiness, and ecosystem expansion.
- Orchestrated executive-level partner strategy across Microsoft Security's ecosystem, influencing >$250M in strategic partnership value and multiple adjacent partnership/MACC agreements ($15M+), aligning engineering, product, finance, legal, and field teams to accelerate Azure consumption, security innovation, and ecosystem-led revenue growth.
- Recognized as a flexible, positive, high-ownership teammate who steps in wherever needed—supporting peers,, mentoring (5+) and onboarding (4+) teammates, helping with intern management and team culture efforts, and responding to ad hoc executive asks while maintaining focus on strategic priorities.

Senior Business Planner | Microsoft Security & Compliance / Purview | Jan 2023–Dec 2025

- Owned monetization strategy for Microsoft's Security & Compliance / Purview portfolio, a $7B+ business spanning data security and compliance solutions for enterprise customers.

- Chaired a multidisciplinary v-team and developed a net-new AI pricing model for a security breach and leak investigation product, projected in prior resume materials to drive approximately $500M in incremental revenue by FY27.
- Drove pricing, packaging, licensing, and seller-friction reduction across product, field, deal desk, finance, and CELA stakeholders; connected product decisions to customer value, commercial simplicity, and long-term revenue growth.
- Led business model recommendations for Purview scenarios including DSI compute / storage strategy, service plan alignment, AI value embedding, and customer-ready packaging to reduce friction and support clearer field execution.

SELECTED IMPACT HIGHLIGHTS

Strategic Workstream	Business / Platform Impact	Leadership Contribution
Third-Party Data Control Plane	Frames Purview as the control point for protecting external data sources and enabling secure AI usage across enterprise data estates.	Creates category-level strategy and aligns product, ecosystem, and commercial priorities.
Purview Partner Ecosystem	Moves ecosystem work toward real usage, customer validation, repeatable onboarding, and field-ready proof points.	Turns partner activity into scaled customer and platform outcomes.
Meta Integrations OEM	~$5M renewal / expansion securing 300+ connectors supporting critical Purview DG dependencies.	Owns high-stakes deal execution and adapts approach through business and legal complexity.
RSAC / Competitive Signal Synthesis	Packages partner, AWS, GTM, co-sell, and Purview demand signals into executive-ready insights and action plans.	Converts ambiguity into clear recommendations and operating discipline.

EARLIER EXPERIENCE

Pricing Strategy Manager | Salesforce — Tableau | 2022–2023

- Supported long-range pricing and packaging strategy for Tableau, including on-prem-to-SaaS migration, subscription transformation, and product portfolio rationalization.
- Contributed to a long-term monetization vision intended to scale the Tableau product line from approximately $2B to $7B in AOV, according to prior resume materials.

Senior Pricing Analyst | VMware | 2020–2022

- Developed pricing and GTM motions for cloud management and modern application products, supporting approximately $200M in projected revenue opportunities.
- Supported integration of a $25M acquisition through product portfolio review, pricing strategy, and cross-functional execution.

Business Operations Manager & Senior Route Analyst Meteorologist | StormGeo | 2011–2020

- Managed operational teams and customer-facing project execution while improving processes, forecast delivery, and cross-functional coordination across engineering, operations, and customer service.

LEADERSHIP BRAND

- Flexible, steady, and high-ownership operating style: adjusts quickly to shifting priorities, handles ambiguity without losing momentum, and focuses on business outcomes over role boundaries.
- Positive and team-first reputation: brings calm, humor, and constructive energy into high-pressure moments; helps peers, interns, new hires, and cross-functional partners succeed while protecting quality of execution.
- Executive-ready communicator and influencer: turns complex partner, monetization, product, and platform tradeoffs into crisp narratives with clear recommendations, risks, mitigations, and next actions.

EDUCATION & CERTIFICATIONS

MBA, Leading Innovative Organizations & Marketing — Santa Clara University, Leavey School of Business | Beta Gamma Sigma

BS, Atmospheric & Oceanic Sciences — SUNY Stony Brook | Lean Six Sigma Yellow Belt | SQL Bootcamp | Tableau Bootcamp | VMware SaaS Certified

Letter of Interest

Appointment to the Scotts Valley Fire Protection District Board of Directors

July 23, 2026

Members of the Board of Directors
Scotts Valley Fire Protection District

Re: Letter of Interest for Appointment to the Board of Directors

Dear Members of the Board:

I respectfully submit this letter to express my interest in appointment to the Scotts Valley Fire Protection District Board of Directors. I have lived in Scotts Valley since 2014 with my wife, Elana, and our children, Ruth (7) and Warren (5), and I am deeply invested in the safety, resilience, and long-term future of our community.

My interest in serving is grounded in three priorities: excellent emergency response, responsible stewardship of public resources, and practical wildfire resilience. I would advocate for faster and consistently high-quality emergency response throughout Scotts Valley and the newly integrated Branciforte community. I would also support replacing the aging Erba Lane station by advancing the La Madrona fire station in a fiscally responsible manner—pursuing innovative funding and cost-saving opportunities to minimize the burden on taxpayers while planning for future growth, including space for an aerial ladder apparatus as housing density increases.

Wildfire prevention and preparedness would be a central focus of my service. I would champion practical mitigation measures that strengthen our wildland-urban interface and reduce the risk of CZU-type fires. My prior work as a meteorologist supporting fire-weather operations, electric utilities, and maritime forecasting gave me firsthand experience with weather hazards, emergency preparedness, and community resilience.

My professional background would also bring useful governance and execution experience to the Board. As a Senior Business Development Manager at Microsoft, I lead complex partnerships, investments, monetization strategies, and growth initiatives involving cross-functional stakeholders. This work requires disciplined analysis, sound judgment, long-range planning, negotiation, and accountability for measurable outcomes—the same capabilities needed to evaluate major capital projects, balance service priorities with fiscal constraints, build consensus, and communicate decisions transparently to the public. I hold a B.S. in Atmospheric Science from Stony Brook University and an M.B.A. from Santa Clara University, combining technical understanding of environmental risk with formal training in organizational and financial decision-making.

My commitment extends beyond seeking an interim appointment. As of today, July 23, 2026, I have officially submitted my candidacy papers to appear on the November 2026 ballot for the full four-year term. That filing reflects my readiness to serve immediately, my willingness to earn the community's trust through the electoral process, and my commitment to providing continuity and sustained leadership beyond the current vacancy.

If appointed, I would approach the role with independence, preparation, respect for District staff and fellow directors, and a focus on outcomes residents can see: dependable emergency service, prudent financial decisions, modern facilities, and stronger wildfire preparedness. I would be honored to contribute my professional experience, technical background, and long-standing commitment to Scotts Valley in service of the District.

Thank you for your consideration. I welcome the opportunity to discuss my qualifications, priorities, and commitment to the Scotts Valley Fire Protection District.

Sincerely,

Alexander Titus
Scotts Valley Resident

Edward A. Jenkins

[redacted] Scotts Valley, CA 95066

Email: ejenkinscmc@gmail.com * [redacted]

SUMMARY

Dedicated Construction Manager with 30+ years of diverse experience in managing/estimating complex construction projects, from ground-up design to facility upgrades. Facility Management with 20 years of dedicated service in managing all phases including HVAC, Utilities, Boilers, Pumps, Compressors and service technicians. Skilled in Estimation, Scheduling, Budgeting, Site Safety and Customer Service. Estimated/Managed projects up to 2.5 million. A proven problem-solver capable of enhancing operational efficiency, safety standards and ready to drive value in all types of environments.

WORK EXPERIENCE

Manufacturing & Sales of Woodcrafts, Self Employed, Scotts Valley, CA, United States

4/2020 -Present

- Executed precision woodworking and lathe operations, creating custom woodcrafts/models that highlight craftsmanship.

Project Manager, Santa Cruz Metro, Santa Cruz, CA

01/2020 to 4/2020

- Oversaw construction Projects of various scales, focusing on building upgrades and ensure timely completion.
- Coordinated multiple trades, including Facility Workers, for seamless project execution.
- Directed all phases of the project from initial design and permitting.
- Served as Safety Officer, ensuring compliance with all safety regulations.
- Managed State and Federal Grants.

Contracted Project Manager, Monterey Salinas Transit, Monterey, CA

02/2017 to 1/2020

- Oversaw construction Projects of various scales, focusing on building upgrades and ensure timely completion.
- Coordinated multiple trades, including Facility Workers, for seamless project execution.
- Directed all phases of the project from initial design and permitting.
- Served as Safety Officer, ensuring compliance with all safety regulations.

- Managed State and Federal Grants.

Custom Estimator/PM, Graniterock, Watsonville, CA

01/2012 to 2/2017

- Estimated and Managed Civil Engineering project up to 1.5 million.
- Supervised all Trades and Site Safety.
- Estimated all phases of the project including concrete, asphalt paving, grading, site prep, and scheduling.
- Worked with City, State and Federal requirements to complete the project.
- Used “Heavy Bid” Program for Estimating.

Facilities Supervisor/ Project Manager, Monterey Salinas Transit, Monterey, CA

01/2009 to 1/2012

- Oversaw construction Projects of various scales, focusing on building upgrades and ensure timely completion.
- Coordinated multiple trades, including Facility Workers, for seamless project execution.
- Directed all phases of the project from initial design and permitting.
- Served as Safety Officer, ensuring compliance with all safety regulations.
- Managed State and Federal Grants.

Custom Estimator/PM, Granite Construction Company, Watsonville, CA

01/2006 to 01/2009

- Estimated and Managed Civil Engineering project up to 1.5 million.
- Supervised all Trades and Site Safety.
- Estimated all phases of the project including concrete, asphalt paving, grading, site prep, and scheduling.
- Worked with City, State and Federal requirements to complete the project.
- Used “Bids 2” Program for Estimating.

Operations & Construction Manager, Windward Company, Santa Cruz, CA

01/1998 to 01/2006

- Company Administrator for contracts, bidding, scheduling, site safety and budgeting.
- Projected Managed projects worth of 2.5 million, including many Track Homes, a medical clinic and office buildings.
- Managed Engineering and Permit Acquisition for all projects
- Ground up Projects and building remodels

Facilities Manager/ Construction PM, Laserscope, San Jose, CA

01/1997 to 01/1998

- Managed the closure of 3 main buildings. Moved and redesigned the new manufacturing Site.
- Served as Safety Officer, ensuring compliance with all safety regulations.

Stationary Engineer/ Plant, El Camino Hospital, Mountain View, CA- (Local 39 Journeyman)

01/1986 to 01/1997

- Serviced all equipment including boilers, chillers, HVAC, generators, water systems, electrical systems and installed various equipment.
- Trained Apprentices
- Managed computerized PM program
- Fire Alarm and other Safety Equipment

Facilities Lead Technician, NEC Electronics, Mountain View, CA

O1/1984 to 01/1986

- Serviced all equipment including boilers, chillers, HVAC, generators, water systems, electrical systems and installed various equipment.
- Managed computerized PM program
- Supervised all trades

Facilities Supervisor/ Project Manager, Seagate Technologies, Scotts Valley, CA

01/1982 to 01/1984

- Serviced all equipment including boilers, chillers, HVAC, generators, water systems, electrical systems and installed various equipment.
- Supervised all trades.
- Fire Alarm and other Safety Equipment.

Facilities Lead Technician, NEC Electronics, Mountain View, CA

O1/1979 to 01/1982

- Serviced all equipment including boilers, chillers, HVAC, generators, water systems, electrical systems and installed various equipment.
- Managed computerized PM program.

Foreman Field Inspection, Davey Tree, Santa Cruz, CA 09/1974 to 01/1978

- Inspected all main Supply Feeds for PG& E.

Hull/Equipment Technician, US Navy, San Francisco, CA

01/1973 to 09/1974   Honorable Discharge

Education: High School Grad with some College

Certificates: Local 39 Stationary Engineer

July 30, 2026

To: Scotts Valley Fire District

Subject: Interim Board Member

Dear Board,

My name is Ed Jenkins a Scotts Valley Resident of 30 years. I am a retired Construction Manager & Estimator. Years past, I managed many SV Fire District Construction Projects. I am a past Coach at the High School. My experience includes Management, Accounting, HR, Purchasing and Administration. I am very interested in working with the district.

Thank you for your time,

Ed Jenkins

[redacted]

Scotts Valley, CA 95066

JOSIAH R. STALEY IV

[redacted] • SCOTTS VALLEY, CA • 95066
[redacted] • JSTAY1188@GMAIL.COM

SUMMARY OF QUALIFICATIONS

- Capable of filling multiple roles at large-scale, extended incidents in the sectors of Operations and Logistics, as exemplified through numerous Type 1 & 3 deployments, including: August Complex, SCU Complex, LNU Complex, CARR Fire, Mendocino Complex, Woolsey Fire, Palisades, COVID-19 DOC, and Eaton Fire.
- Adept at high-level administrative functions and program management, exhibited in performance as Program Manager for SJFD Fleet, Active Shooter, guiding development of curriculum, and delivery of training to SJFD.
- Developed comprehensive experience and participation in policy creation, both for SCC in authoring County Mutual Aid Appendices, as well as SJFD Polices while fulfilling the role of EMS QA/QI Coordinator and Med 30 alternate.

PROFESSIONAL EXPERIENCE

SAN JOSE FIRE DEPARTMENT	San Jose, CA
Battalion Chief	2021—Present
Fire Captain	2013—2021
BFO Admin Captain	2019—2021
EMS QA/QI Admin Captain	2016—2018
Fire Engineer	2009—2013
Firefighter	2004—2009
CAL FIRE/CORDELIA VOLUNTEER FIRE	Lake Napa, CA
Firefighter 1/2	2001—2004
Medic Ambulance	Solano, CA
Paramedic Supervisor	2003—2004
Paramedic	2001—2004

EDUCATION

University of Arizona	Tucson, AZ
Communications, B.A.; Chemistry, Minor	1996—2000
Columbia Southern University (Master's Program)	Orange Beach, AL
Fire Executive Leadership/Organizational Leadership, M.A.	2024—2025
National Leader Society/ Summa Cum Laude	

QUALIFICATIONS & CERTIFICATIONS

- Medical Unit Leader
- Ordering Manager (Trn)
- Rec/Dist Manager (Trn)
- PIO (Trn)
- Engine Boss
- Firefighter I & II
- EMT-Paramedic
- Med 30
- ACLS, PALS, PHTLS
- Designated Infection C.O.
- I-300 ICS
- I-800/700 NIMS
- G-191 EOC/ICS
- AAIM/AHIMT
- Strike Team Leader (STEN)
- Chief Officer SFT
- Fire Officer SFTA
- Fire Investigation 1A
- Fire Management/Prevention
- Training Instructor 1A/B
- Driver Operator 1A—C
- Swiftwater/Flood Awareness
- Confined Space Awareness
- Haz Mat FRO-WMD
- AWR 160 WMD Awareness
- FEMA O305 IMT All-Hazard
- C-420 Command & General
- Task Force Leader (TFLD)
- S-130 Firefighter Training
- S-190 Wildland Fire Behavior
- S-203 PIO
- S-223 Fireline EMT/PMC
- S-230 Crew Boss
- S-231 Engine Boss
- S-244 Field Observer
- S-270 Basic Air Operations
- S-290 Wildland Fire Behavior
- S-300 Extended Attack
- AH-330/S-330 Strike Team Leader
- S-359 Medical Unit Leader
- S-404 Safety Officer

PROFESSIONAL COMMITTEES & PARTICIPATION

• SJFD Apparatus Committee	*Program Coordinator*	2021—Present
• CAL Fire IMT 5	*Medical Unit Leader*	2017—Present
• South Bay IMT	*Logistics Section Chief*	2018—Present
• San Jose IMT	*Logistics Section Chief*	2018—Present
• Active Shooter	*Program Manager*	2015—Present
• Santa Clara Co MCI Cadre	*Joint Author*	2018—Present
• Mutual Aide Appendix 14J/17	*Joint Author*	2015
• Santa Clara Co. XSC Preparedness Drill	*Logistics*	2017—2018
	Medical Unit Leader	2015—2016
• Recruit Academy	*Active Shooter*	2018—Present
	Wildland Cadre Member	2016—Present
	EMS Field Training Officer	2015—Present
	PCR / EMS Orientation	2015—Present
	CPR/AMLS	2015—Present
• Recruit Tower Burn	*Logistics/Operations*	2016—Present
• SJFD Dispatch Academy	*Tactics / Strategy / Size-up*	2016—Present
	EMS Orientation	2016—Present
• SVRCS	*Member*	2018—Present
• PSPS PGE Shutdown	*Logistics*	2019
• Fire Ops 101	*Operations / Logistics Chief*	2018
• College Football Championship	*Logistics*	2018—2019
• Coyote Creek Floods	*Branch Director*	2017
• Super Bowl 50	*Medical Unit Leader*	2016
• SJFD/Santa Clara County FF/FE/CA Appraisal Boards	*Rater / SME*	2016—Present
• Paramedic Accreditation	*Paramedic FTO*	2008—2009

VOLUNTEER EXPERIENCE

Burn Foundation — San Jose, CA
Trustee — 2015—Present

TECHNICAL PROFICIENCIES

- Microsoft Office 365 Suite (SharePoint, OneDrive, Power BI, Word, PowerPoint, Excel, Outlook)
- Adobe Suite
- Computer Platforms (Windows, Mac)
- Navigation GPS, CAL Topo
- Motorola and Bendix King Radios

Josiah R. Staley IV
[redacted], Scotts Valley, CA 95066
[redacted] Jstay1188@gmail.com

August 2, 2026

Scotts Valley Fire Protection District
Board of Directors
7 Erba Lane
Scotts Valley, CA 95066

Dear Members of the Board,

With this letter, I formally express my interest in being considered for appointment to the Scotts Valley Fire Protection District Board of Directors, with the aim of contributing my experience and dedication to the community.

As a resident of the Scotts Valley Fire Protection District and a registered voter, I am honored to express my interest in serving the community my family and I call home, drawing on more than twenty-five years of dedicated fire service experience, including five years as a Battalion Chief with the San José Fire Department.

Throughout my career, I have managed complex emergency incidents, led large organizations through disasters, overseen multimillion-dollar apparatus replacement programs, and developed policies that enhance firefighter safety and operational effectiveness, demonstrating my leadership and operational expertise.

In addition to my operational responsibilities, I have served as Program Manager for Emergency Medical Services and the Bureau of Field Operations and have held leadership roles within the California Incident Command System during major statewide emergencies. These assignments have reinforced the importance of collaboration, sound governance, transparency, and thoughtful decision-making in challenging circumstances.

My interest in serving on the Scotts Valley Fire Protection District Board extends beyond my professional experience. My family and I have chosen Scotts Valley as our home for its powerful sense of community, excellent public safety services, and commitment to a high quality of life. As both a resident and a fire service professional, I understand the unique challenges facing local government agencies, including rising service demands, aging infrastructure, recruitment and retention, wildfire preparedness, emergency medical response, fiscal sustainability, and long-term strategic planning.

I would approach this position with an open mind and a collaborative leadership style, aiming to support the Fire Chief and District personnel while respecting the Board's governance responsibilities. This approach will help the audience feel assured of respectful teamwork and shared responsibility.

I am dedicated to listening to residents, fellow Board members, District employees, and community stakeholders to ensure decisions are thoughtful, transparent, and truly reflect the community's needs. This approach aims to make the audience feel respected and involved in the process.

I appreciate your consideration and would welcome the opportunity to discuss my qualifications as part of the Board's selection process. Thank you for your time and continued service to the residents of the Scotts Valley Fire Protection District.

Respectfully,

Josh Staley

[redacted]
Scotts Valley, California 95066
[redacted]

SCOTTS VALLEY FIRE PROTECTION DISTRICT
7 Erba Lane, Scotts Valley, CA 95066-4199 ● scottsvalleyfire.com ● 831-438-0211

TO:	Hon Board of Directors
FROM:	Mark Correira, Fire Chief
DATE:	August 12, 2026
RE:	Board Memo 2026-35: Ad Hoc Committee: Regional Fire Districts Joint Powers Authority of Santa Cruz County

Recommendation

Deliberate on the establishment of an Ad Hoc Committee, and move to establish it if warrented

Discussion

The purpose of this agenda item is to allow the Board to discuss whether an Ad Hoc Committee should be established to represent the District on the newly formed Joint Powers Authority (JPA) among the Santa Cruz County fire districts.

Background

At the June 10, 2026, District Board Meeting, the Board approved the establishment of a Joint Powers Authority with the Santa Cruz County fire districts. The organization, known as the Regional Fire Districts Joint Powers Authority of Santa Cruz County, was formed to evaluate the feasibility of developing a countywide analog public safety VHF radio system and, if feasible, establish a funding formula and oversee construction of the system.

All Santa Cruz County fire districts have approved the JPA agreement, and the Authority is now established.

As the newly formed JPA begins its work, staff, at the direction of the Board President, has placed this item on the agenda for the Board to consider establishing an Ad Hoc Committee to represent the District on the JPA Board.

District Policy 2101 - Committees of the Board of Directors, provides for the establishment of Ad Hoc Committees to address specific issues identified by the Board. The policy also provides that the Board President appoints members to Ad Hoc Committees.

TO:	Hon Board of Directors
FROM:	Mark Correira, Fire Chief
DATE:	August 12, 2026
RE:	Board Memo 2026-36: Capital Facilities and Equipment Plan

Recommendation

Move to approve the Resolution 2026-09: Adopting the Fiscal Year 2026 through 2031 Capital Facilities and Equipment Plan

Discussion

The Capital Facilities and Equipment Plan, commonly referred to as a Capital Improvement Plan (CIP), is one of the most significant planning documents used by the Scotts Valley Fire Protection District. The CIP identifies the organization's capital needs over a five-year period, enabling the District to plan for and fund these critical resources. In addition to addressing immediate needs, the plan captures longer-term capital requirements and potential funding options. The current planning period extends through fiscal year 2031 / 32.

This CIP aligns with the District's Capital Outlay/Zone A (COZA) Fund and identifies capital equipment and facility needs. Adoption of the CIP does not authorize expenditures for the items identified in the plan; authorization occurs through the budget adoption process. The CIP is a planning tool that is reviewed and updated and adopted annually, and is designed to align with the District's budgeting process.

Additionally, a CIP is required as part of the District's impact fee program. Funds generated through impact fees must be used for projects or equipment identified in the CIP. Impact fees are subject to specific accounting and reporting requirements, and ensuring that purchases align with the CIP is a critical component of statutory compliance.

The CIP was reviewed by the Finance and Planning Committee and edits were made at their direction. Staff is recommending approval of Resolution 2026-09 Capital Facilities Plan.

SCOTTS VALLEY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2026-09

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT ADOPTING THE CAPITAL FACILITIES AND EQUIPMENT PLAN, ALSO KNOWN AS THE CAPITAL IMPROVEMENT PLAN, FOR FISCAL YEARS 2026–27 THROUGH 2031–32

WHEREAS, the Scotts Valley Fire Protection District ("District") utilizes a Capital Facilities and Equipment Plan, commonly referred to as a Capital Improvement Plan ("CIP"), as a long-term planning document to identify and prioritize the District's capital equipment and facility needs; and

WHEREAS, the CIP is intended to identify the District's anticipated capital needs over a five-year planning period, address immediate and longer-term requirements, and identify potential funding sources for those needs; and

WHEREAS, the current CIP planning period extends through fiscal year 2031 / 32; and

WHEREAS, the CIP aligns with the District's Capital Outlay/Zone A ("COZA") Fund and identifies capital equipment and facility needs that may be considered for funding through that fund or other authorized funding sources; and

WHEREAS, adoption of the CIP does not authorize the expenditure of funds or the purchase of any item identified in the plan. Authorization for expenditures shall occur through the District's duly adopted annual budget, budget amendments, or other action as required by law; and

WHEREAS, the CIP is intended to serve as a planning tool that will be reviewed, revised, and updated annually to reflect changing operational needs, priorities, costs, funding availability, and other relevant factors; and

WHEREAS, the District's impact fee program requires the District to maintain a capital improvement plan identifying eligible facilities, equipment, and improvements for which impact fee revenues may be used; and

WHEREAS, the use of impact fee revenues is subject to applicable accounting, expenditure, and reporting requirements, and expenditures funded with impact fee revenues must be consistent with the adopted CIP and applicable law; and

WHEREAS, the Finance and Planning Committee reviewed the CIP and recommended that it be forwarded to the Board of Directors for approval; and

WHEREAS, the Board of Directors has reviewed the CIP and finds that its adoption supports the District's long-term financial, operational, and capital planning objectives.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Scotts Valley Fire Protection District as follows:

1. Adoption of CIP. The Board hereby adopts the Capital Facilities and Equipment Plan, also known as the Capital Improvement Plan, for the planning period extending through fiscal year 2031 / 32, attached hereto as Exhibit A and incorporated herein by reference.

2. Planning Document. The CIP shall serve as a planning and prioritization document for the District's anticipated capital equipment and facility needs. Inclusion of a project, equipment item, or facility need in the CIP does not constitute an appropriation, encumbrance, or authorization to expend funds.

3. Budget Authorization Required. Expenditures for items identified in the CIP shall be subject to approval through the District's annual budget process, an approved budget amendment, or other action authorized by the Board of Directors and permitted by applicable law.

4. Impact Fee Compliance. The District shall use impact fee revenues only for eligible facilities, equipment, or improvements consistent with the adopted CIP, the District's impact fee program, and applicable statutory requirements.

5. Annual Review and Updates. The CIP shall be reviewed and updated annually, as appropriate, to reflect changes in capital priorities, project costs, funding sources, operational needs, and applicable legal or regulatory requirements. Any material revisions requiring Board approval shall be presented to the Board for consideration.

6. Administrative Authority. The Fire Chief, or the Fire Chief's designee, is authorized to administer the CIP and coordinate its implementation consistent with this Resolution, the District's adopted budgets, and applicable law.

7. Effective Date. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED BY THE Board of Directors of the Scotts Valley Fire Protection District, County of Santa Cruz, State of California, at a regular meeting held on August 12, 2026, by the following vote:

	AYES	NOES	ABSENT	ABSTAIN
Director Kris Hurst				
Director Daron Pisciotta				
Director Mike Weaver				
Director Ron Whittle				
Director: ________________				

ATTEST:

_________________________ Mark Correira, Board Secretary

_________________________ Daron Pisciotta, Board President

Attachment: Capital Facilities and Equipment Plan 2026-2031

SCOTTS VALLEY FIRE PROTECTION DISTRICT
CAPITAL FACILITY AND EQUIPMENT PLAN
2026-2031 FISCAL YEARS

Scotts Valley Fire Protection District
Capital Facilities and Equipment Plan FY 26/27 to FY 31/32

Summary

The Capital Faculties and Equipment plan, also commonly referred to as a Capital Improvement Plan (CIP) is one of the most significant planning processes for the Scotts Valley Fire Protection District. This plan attempts to identify the capital needs of the organization over five-year periods. This plan not only identifies the immediate needs but also seeks to capture longer-term capital needs and funding options. The running period of this plan extends to the fiscal year 2031/32.

In general, the CIP is a planning document that is updated annually and subject to change as the needs of the organization and community become more defined and projects move along in their respective planning and budgeting processes. The effective use of a CIP process provides for considerable advance project identification, planning, evaluation, scope, definition, design, public discussion, cost estimating, and financial planning.

The objectives used to develop the CIP include:

- To preserve and improve the infrastructure of the organization through capital asset procurement in a measured and sustainable manner.
- To maximize the useful life of capital investments by scheduling major renovations, modifications, and procurement at the appropriate time.
- To identify and examine current and future infrastructure and equipment needs and establish priorities among projects so that available resources are used to the best advantage.
- To improve financial planning and stability by comparing needs with resources, estimating future funding issues, and identifying potential fiscal implications.

With the preceding in mind, this plan will serve several specific purposes. First and foremost, as a guide for the District Board and its administration towards current and future capital improvement needs. Second, this plan informs the district's personnel, the community, business, and other interested parties about the capital needs of the district and the projected costs of those needs.

Third, several administrative and regulatory requirements attempt to be met with this plan. Fourth, this plan will identify funding methodologies which hopefully will yield positive progress to plan objectives and recommendations. Fifth, this Capital Improvement Plan supports and identifies the financial decisions, allocations, and needs over a prescribed period of time whether funding is available or not. Lastly, the plan provides a list of options for funding and their feasibility.

The Scotts Valley Fire Department provides fire and emergency medical services for the City of Scotts Valley and surrounding Santa Cruz County unincorporated area out of two staffed stations (SCO1 – Erba Lane and SCO2 – Glenwood), and a third station (SCO# - Branciforte) staffed only during known high-risk periods. SCO1 is located at 7 Erba Lane, SCO2 at 251 Glenwood Drive, Scotts Valley California, and SCO3 at 2711 Branciforte Drive, Santa Cruz CA. The fire district administrative staff and Community Risk Reduction Staff are located at 7 Erba Lane, but have been temporarily reassigned to 251 Glenwood Drive.

The department's response area covers roughly 30 square miles and a population of approximately 22,000 within the city limits of Scotts Valley and surrounding unincorporated area.

The Scotts Valley Fire Department is staffed with a minimum of seven (7) on duty responders. In addition, the district employs a Fire Chief, Fire Marshal, 3.0 administrative staff equivalents, and approximately twelve (12) paid-call firefighters.

Introduction:

Recommendations contained in this plan for facilities, apparatus and capital equipment strike a balance between recognized industry standards and the needs of our community given the resources that are available. As standards change and costs rise, this plan will be flexible and updated on an annual basis. This plan has been prepared to serve several purposes, including:

- Serve as a Capital Improvement Plan (CIP) to support future financial decisions and allocations.
- Provide the basis for budgeting capital projects as the District adapts to meet current and anticipated demands.
- Serve as a guide for the District's Board of Directors on future funding needs.
- Inform interested parties about the current and planned future configuration of the Fire Department's capital assets and funds.
- Provide consistent planning for major expenditures for "just in time" replacement of apparatus, equipment and facility needs.

The following sections of this CIP present the guidance used for making capital improvements, specific replacement schedules, facility use, cost estimates and the general financial strategy to accomplish the plan.

Section 1 Program Context

As one of California's Fire Protection Districts organized under Fire Protection District Act of 1961 and further revised under Fire Protection District Act of 1987, the Scotts Valley Fire Protection District provides fire and EMS services. The District's jurisdiction is over 30 square miles of area, and includes the City of Scotts Valley, California and rural or suburban areas surrounding the city.

The adopted Mission Statement "*Dedicated to saving lives, property, and the environment of the communities we serve through rapid response, prevention, and education*" is vested in our ability to provide as robust an approach to emergency medical services (EMS), fire response and suppression, special operations, vehicle extrication, hazardous materials response, fire district administration, staff professional development, and public safety education. Having a Board-adopted CIP, which is both realistic and dynamic, is essential to meeting the intent of that Mission Statement and ensuring operational safety. Recommended standards for fire protection and emergency medical services issued by the National Fire Protection Association (NFPA) are important considerations. Sometimes these are incorporated into law and regulations, and often are used by courts to determine industry standards.

Also, of importance to the Fire District and property owners served by the District, are Public Protection Classification Surveys performed by the Insurance Services Office (ISO) for the insurance industry. The results have a direct bearing on the premiums charged by companies for fire insurance. The District's current split public protection classification is 2 in the urban area of the Scotts Valley City limits and a 10 for areas of the District in excess of 5 road miles from a fire station. Recent experience shows that the failure to meet minimum acceptable service standards causes immediate and expensive increases in fire insurance premiums for property owners in the rated area. A well-formulated Capital Improvement Plan (CIP) is rooted in consistent planning for major expenditures and in anticipation of the "just-in-time" replacement of apparatus, equipment, and facilities.

Supported by an appropriate funding stream and thoughtful analysis and forecasting by staff, the CIP is a powerful instrument for managing the Fire District's level of service delivery and in seeking the necessary funding. Major capital improvements may include the following:

Apparatus: Purchase and/or refurbishment/replacement of Type-I Engines, Type-III Engines, Type-VI, ladder trucks, water tenders, command vehicles, utility vehicles, and rescue vehicles.

Major Equipment: Purchase and/or replacement of personal protective equipment (PPE), self-contained breathing apparatus (SCBAs), EMS diagnostic equipment, rescue tools, fire hose, communications equipment, information technology related devices and hardware, and small/portable equipment.

Facilities: New construction, renovation or major maintenance of fire stations, training facilities (classrooms and manipulative drill ground buildings and props), and administrative and support offices. Property (land) acquisition is also addressed in this category.

The administration has chosen to include non-capitalized but high-value equipment purchases in selected categories as a way to account for additional equipment items necessary for operations and service provision. These items include rescue equipment, personal protective gear, IT devices, and similar items.

Debt payment(s) would also be included in this plan as a way to provide a comprehensive look at what is being spent annually on equipment related purchases, be they direct budget allocation, debt payments, or actual capitalized equipment and improvements. This plan does not include debt financing payments.

The CIP allows policymakers and management to effectively plan, approve, and implement a sustained and continuous effort when operating a progressive fire protection service delivery system through a proactive budgeting strategy. If funding for a CIP has not yet been established, there is a requisite initial investment whenever inaugurating or restoring a CIP. Scotts Valley Fire Protection District is just now developing from this type of situation. This is necessary for creating a baseline of equipment and identifying the sources of funding to support an equipment and facilities replacement schedule based on a formally established policy specifying the useful service life of equipment and facilities, or OSHA mandated service lives.

Section 2 Capital Acquisitions – Apparatus

The Scotts Valley Fire Protection District established some standard apparatus and equipment depreciation values. These amounts can be found in Policy 1604 - Depreciation. Primary funding is now provided under the pay as you go process, by using reserve funds, borrowing capital, or through grants.

Type I Engine Replacement Recommendations: Follow Policy 1604's depreciation schedule of 20 years using the following approach: 10 years of frontline service for all Type I firefighting apparatus, with a minimum of 10 years reserve service before consideration of decommissioning the apparatus. Apparatus refurbishment may also be a consideration.

Aerial Apparatus: The District may consider the future purchase of an aerial or quint type fire apparatus. This addition could be in place of a Type 1 Engine. The multipurpose capability of an aerial unit could be beneficial in the core area of the District, and would be based on the vertical growth that is currently planned in the town center. With this purchase, an existing Type I Engine could be retired from front line service, thus placing the current unit into reserve status. The purchase of this apparatus could also be used regionally and collaboration on this purchase may be the most efficient way to acquire this type of apparatus. Because this apparatus type is a consideration caused by growth, some or all of its funding could be derived from impact fees. More study is needed on the type of apparatus, when is should be purchased, and the funding sources used.

Type III and Type VI Engine Replacement Recommendations: Continue to follow and implement an apparatus replacement schedule policy of 15 years of frontline service and 15 years reserve for all Type III and VI firefighting apparatus. Apparatus refurbishment may also be a consideration.

Water Tender Replacement Recommendations: Continue to follow and implement an apparatus replacement schedule policy of 25 years of frontline service for all Water Tender apparatus. Apparatus refurbishment may also be a consideration.

Light Duty Vehicle Replacement Recommendations: It is recommended that light vehicles should be considered for a replacement policy of 15 years for the Chief Command Vehicles and Utility Vehicles.

Ambulance / Rescue (transport) Unit: The District recently purchased a surplus transport-capable ambulance / rescue unit. Depending on demand, a replacement apparatus should be considered for the replacement schedule.

CIP Project Table for Apparatus: Following is the CIP Planning Table which incorporates the preceding recommendations and includes estimated cost allocations and define funding recommendations and/or specific funding strategies.

Projected Useful Life of Fire Apparatus & Type	Apparatus 1st Out Response	2nd Out Response	Emergency Reserve	Total
Engine Type 1 or Aerial	10 Years	10 Years	5 Years	25 Years
Type 3 and Type 6	15 Years	10 Years	5 Years	30 Years
Water Tender	25 Years	N/A	5 Years	30 Years
Command/Utility Vehicle	15 Years	N/A	Off Budget Unit	15 Years
Rescue (Transport Ambulance)	10 years***	5 Years	5 Years	20 Years

Current Fleet Apparatus & Type	Placed In Service 1st Out	Actual or Projected Move to 2nd Out	Actual or Projected Move to Reserve	Projected Retirement
Engine 2511 - Type 1 (Pierce Enforcer)	2017	2027	2037	2042
Engine 2512 - Type 1 (Pierce)	2025	2035	2045	2050
Engine 2546 - Type 6 (Weis)	2025	N/A	N/A	2045
Engine 2538 - Type 3 (KME)	2018	N/A	N/A	2038
Water Tender – 2550 (Pierce/International)	2003	N/A	N/A	2028
Engine 2537 – Type 3 (Pierce/International)	2007	N/A	N/A	2027*
2591 – FM (2017 Ford Explorer)	2017	N/A	N/A	2032
2592 – BC (Dodge Ram 1500)	2014	N/A	N/A	2029
2593/2562 – QRV (Chevy Tahoe)	2008	N/A	N/A	2023 **
2594 – BC (Dodge Ram 1500)	2013	N/A	N/A	2028
2597 – CH (Chevy Tahoe)	2018	N/A	N/A	2032
2595 – Utility (Dodge Ram 2500)	2018	N/A	N/A	2032
2567 – Rescue (Transport Ambulance) (2006 model year)	2026	TBD	TBD	TBD

Additional and Replacement Apparatus Needs Next 5 Years	Apparatus & Type Estimated Cost as of 2026	Reason of Addition
Rescue (transport ambulance)	$250,000	If the Santa Cruz County Fire Agencies were to assume transport ambulance the District should plan on purchasing a new Type 3 ambulance.
Water Tender – 2550 (Pierce/International)	$450,000	Reached end of its useful life during this CIP schedule.
Engine 2537 – Type 3 (Pierce/International)	$650,000	Reached end of its useful life. *
2592 – BC (Dodge Ram 1500)	$85,000	Reached end of its useful life, scheduled to replace in 2026/27

2594 – BC (Dodge Ram 1500)	$85,000	Reached end of its useful life.
Additional and Replacement Apparatus Needs Next 5-10 Years	**Apparatus & Type Estimated Cost as of 2026**	**Reason for Addition**
2591 – FM (2017 Ford Explorer)	$60,000	Reached end of its useful life.
2597 – CH (2018 Chevy Tahoe)	$60,000	Reached end of its useful life
2595 – Utility (2018 Dodge Ram 2500)	$55,000	Reached end of its useful life
TOTAL	*$1,645,000*	

** Could be replaced with the Type 6*
*** Off-replacement-schedule vehicle. Replaced with Type 6 once placed in service.*
****National Fire Protection Association (NFPA) recommends an ambulance be replaced every 5 years or 75,000-100,000 miles.*

Section 3 Capital Acquisitions – Equipment

This section discusses the replacement of capital equipment in the on-going business of fire, rescue, and EMS service delivery. It includes personal protective equipment (PPE) turnout gear, self-contained breathing apparatus (SCBA), rescue extrication tools, advanced life support cardiac monitoring/intervention equipment, and information technology related devices such as desktop/laptop computers and tablets. While some items may not be considered a capital asset by policy, they are included as a way of presenting some of our ongoing equipment needs that are funded through the Capital Outlay/Zone A Fund.

Personal Protective Equipment (PPE): PPE is recommended to be replaced every ten years, or every two NFPA standards revision cycles, or whenever the equipment is damaged beyond repair or fails an inspection. The Scotts Valley Fire Protection District has approximately 35 sets of frontline structural firefighting gear and an equal number of wildland firefighting PPE gear. The District also provides each career firefighter with a second set of structural gear. The 2026 cost for one (1) set of structural firefighting gear (pants, coat, hood, boots, helmet, and gloves) cost is approximately $7,450. One (1) set of wildland firefighting gear (pants, jacket, boots, helmet, gloves, filtered respirators, and fire shelters) cost approximately $1,800. There are many ways to approach PPE replacement including a large purchase every three (3), five (5) or ten (10) years, or purchase a set amount of gear each year. Larger block purchases do not allow for flexibility with staff turnover, or body-shape-changes. The District's most recent hybrid-approach is to purchase a set amount of PPE each year, and add additional gear as needed to keep in compliance with recognized standards. Therefore, in order to amortize the cost of PPE replacement in a planned fashion over a 5 to 7-year period, the District should budget approximately $38,000 annually toward PPE, in addition to maintenance and repairs costs. This approach allows the District to maintain its serviceable complement of PPEs in manageable increments versus larger purchases.

Recommendation: Continue to budget an annual amount for replacement gear, and phase in replacement and second-sets of turnouts as set forth through the previously established replacement plan. Accelerate the replacement if possible. As turnouts are replaced the older sets shall become the members back up set of turnouts. This will allow for turnouts to be laundered more efficiently reducing the member's exposure to carcinogens and helping prolong the life and performance of the turnouts. If a set is not serviceable due to wear, age, contamination, or degradation that member will be placed back onto the list to receive an additional set after higher priority sets are ordered. Turnout gear falling out of usable life compliance must be replaced. Non-structural Volunteer PPE should also be considered in future years when gear is not available.

Rescue Tools: Hydraulic rescue tools are mission critical equipment for delivering service. Staff is recommending replacement every 10 years, and or depending on advances in technology and the cost of maintenance and repairs to each unit. The District has made good progress in past years in this area. Funding for new battery powered tools (eDRAULIC) should continue. The 2025 quote for eHydralic Tools is $51,407.

Recommendation: Refocus on the purchase of battery powered units in order to equip all staffed type 1 engines, and a reserve-ready type 1 engine. An additional set of heavy rescue eDRAULIC tools has been budgeted for purchase in fiscal year (FY) 2026/27. These three (3) items should be added to the CIP for funding and replacement every 10 years.

EMS Equipment: Cardiac Monitors/defibrillators and CPR devices (Lucas) have been a huge technological improvement to the department's response for over a decade and is responsible for many lives saved within the Scotts Valley Fire Protection District. In addition, the District has purchased mechanical CPR devises (Lucas) to improve quality of care and reduce risk if injury to the responders. The original Lucas device was deployed on the Battalion Chief / Duty Chief apparatus but, with the purchase of a second device, they are now deployed on the two (2) frontline Type 1 Engines. The District currently owns five (5) cardiac monitors and two (2) Lucas Devices.

Recommendation: staff is recommending the district maintain three (3) frontline cardiac monitors and two (2) Lucas devices on a ten (10) year replacement schedule. As the community grows and call volume increases, an additional monitor and Lucas device may be warranted.

Information Technology (IT): the IT budget support ongoing costs of computer equipment, and network hardware. As public safety technology and software become more interconnected and advanced, and as services levels increase with growth, continued investment in IT equipment will ensure reliable service delivery. The district currently has one (1) server, fifteen (15) iPads, eight (8) laptops, and fifteen (15) desk top computers. Staff is currently transitioning administrative and management staff desk top computers to laptops with docking stations. This prevents the need to issue more than one computer to a single staff member, and allows them to work seamlessly from any location.

Recommendation: staff will continue to implement laptop computers for administrative and management staff. To accomplish this, Staff has budgeted a consistent amount in FY 2025/26 ($8,000) and future years for equipment replacement. Staff is also evaluating the need to maintain a server versus moving to cloud computing. A cost analysis will be performed to determine if moving to cloud computing makes sense. Lastly and as growth occurs, additional equipment may be required to accommodate increase call volume caused by demographic changes and growth, or inspection requirements.

			Expected fiscal year purchased				
Category	**Overall item description**	**Total Cost**	**2026/2027**	**2027/2028**	**2028/2029**	**2029/2030**	**2030/2031**
PPE	Structural FF Gear	$170,000	$30,000	$35,000	$35,000	$35,000	$35,000
PPE	Wildland FF Gear	$36,000	$7,200	$7,200	$7,200	$7,200	$7,200
Rescue Tools	eDRAULIC Extrication Tools	$51,407	$55,000	$0	$0	$0	$0
EMS Equipment	Cardiac Monitors / Defib	$150,000	$0	$0	$150,000	$0	$0
EMS Equipment	Lucas CPR Devices	$0	$0	$0	$0	$0	$0

IT	Computers, iPads	$44,000		$8,000	$8,000	$8,000	$8,000	$8,000
	TOTAL	$451,000		$100,200	$50,200	$200,200	$50,200	$50,200

Section 4 Capital Acquisitions – Facilities

Capital improvements and investments in facilities can represent some of the largest expenditures of a Capital Improvement Plan, especially if new fire facilities are contemplated. The facilities section requires a very dynamic approach if new facilities are considered. Detailed response time analysis, call saturation data, ISO cost/benefits, flood plain impacts, current and proposed development and associated zoning, street and highway access, are just some of the considerations which make predicting new facilities needs a challenge.

The Scotts Valley Fire Protection District has been fortunate over the years to be able to continue to maintain its station, but its primary station, SCO1 at 7 Erba Lane, reached the end of its useful life in 2018. The current location of SCO1 is not the most advantageous response location and should be moved further south. Four (4) attempts have been made to seek voter approval to build on a 1.5 acre District-owned parcel at 6000 La Madrona but have failed by very close margins. Because of its location and the need to replace the Erba Lane Station, relocating and building SCO1 on the La Madrona site is the preferred option. To accomplish this, a dedicated funding source will be needed as the District does not have the capacity in its current revenue streams. The District has a Board Committee dedicated to fleet and facilities, and District Staff continue to look for funding options to support this need.

The SCO2 Station on Glenwood was built in 2000 and opened in 2001. SCO3 Station on Branciforte was built in 1950, and a newer two-bay station with crew quarters on the second floor was constructed in 2018 and opened in 2020. Both of these stations continue to be maintained and remain in a serviceable capacity.

In addition to fire station facilities, the Fire District has limited space to train its firefighters. The District currently uses Connex (shipping) boxes for this purpose which are limited to two stories. As the District grows vertically, a site will be needed to train to this new expanded requirement. Although no funds have been set aside for this need, as the community grows a more detailed plan will be developed on this facility.

General Recommendation: Due to the age of the buildings the District will continue to pursue relocating SCO1 to La Madrona Drive as well as updating the existing fire station. This will allow the district to expand as well as be able to meet the space requirements for new apparatuses like a quint/Ladder, or to improve the service levels for which the district is reliant on surrounding departments to fulfill the need. The improved facility would also meet the current health and safety requirements as identified by the National Fire Protection Association (NFPA). The estimated cost to replace & build a new fire station under the current planned design is $20+ Million.

Maintaining SCO2 and SCO3 Fire Stations shall be paramount to protect these investments. To accomplish this and as part of the District's Strategic Plan, the agency shall work with consultants to identify investments into maintain these two fire stations. Until this study is completed, it is recommended the District should consider an annual $50,000 reserve to cover these expenses. This amount is budgeted in the FY2025/26 Capital Fund, and is recommended this amount be maintained in the out-years.

Planning for a training building as the community grows is critical.

Station	CIP	Estimated Replacement Year	2026/27	2027/28	2028/29	2029/30	2030/31	**TOTAL**
SCO 1 - Headquarters 7 Erba Lane Scotts Valley, CA	Relocate and replace	2020	$2,000,000	$200,000	$200,000	$200,000	$0	**$2,600,000**
SCO2 – Glenwood 251 Glenwood Drive Scotts Valley, CA	Maintain	2040	$25,000	$25,000	$25,000	$25,000	$25,000	**$125,000**
SCO3 – Branciforte 2711 Branciforte Drive Santa Cruz, CA	Maintain	2060	$25,000	$25,000	$25,000	$25,000	$25,000	**$125,000**
Training Building	New	N/A					$250,000	**$250,000**
							TOTAL	***$2,000,000***

Section 5 CIP Funding Summary

Based on the preceding recommendations the Scotts Valley Fire Protection District estimates that over the next five years, the District needs to consider $4,096,407 in Capital Investments. The amount considers the three areas of capital investment identified in this document, totaling $1,645,000 (40.16%) for Apparatus, $451,407 (11.02%) for Major Equipment and $2,000,000 (48.82%) for Facilities.

Section 6 Funding Strategies

This financial strategy provides an analysis and recommendations for funding the needs and projects identified in the Capital Improvement Plan. This is designed to be a living document and not a definitive answer. Utilized along with thoughtful analysis and forecasting by staff, it allows management and the Board of Directors to effectively plan and approve a sustainable maintenance of effort through a proactive budgeting strategy.

This financial strategy document provides a description of several Capital Improvement Fund funding possibilities by presenting alternatives with a recommendation, an implementation schedule, and an estimated cost to implement the recommendation.

Sources of Capital Funds

Funding for capital improvements comes from several sources. These funds are generated through local taxes, fees, grants, outside funding or other similar sources. The availability of these funds is sensitive to economic cycles, human capital contracts, outside service contracts, health insurance costs, etc., and other unforeseen and unfunded mandates from outside sources.

Currently, the District has a general fund where property taxes fund ongoing programs and a Capital Outlay / Zone A fund that is used to fund the District's Capital Equipment Needs. In 2026/27 Fiscal Year, it is estimated the Zone A will generate $172,610, in revenue. In addition, the District transferred $200,000 from the General Fund to the Capital Fund to keep the capital replacement scheduled fully funded in the out years. The District has recently adopted a Facilities Impact Fee and established an agreement with the City to implement it. Based on projected community growth, the Impact Fee is expected to reduce or eliminate the need for General Fund transfers in future years.

It has been a historical practice to move monies between funds to meet the needs of the District. It has also been a historical practice to plan for large capital expenses and use these funds to pay for the capital item. Other options exist to pay for capital items, and each need should be evaluated to determine which "tool in the toolbox" is best for the purchase.

The remainder of this section provides other ways to fund capital equipment.

Pay-As-You-Go (PAYG) comes from annual appropriations and is part of the adopted operating budget. PAYG funding provides the greatest flexibility and historically has funded many of the District's capital items and projects. Projects that are typically smaller in scale as well as minor renovations are likely candidates for PAYG funding – as long as the project has an expected useful life of at least 10 years or more. PAYG has no debt service cost that must be paid on the expenditure. It is available at the start of the fiscal year but must compete with other operating programs for funding. Funding can also be carried over at the end of each fiscal year.

Loan financing refers to debt financing of projects. Loan financing is generated through the borrowing of funds (principal) at a cost (interest) through the sale of municipal bonds or through a standard financial loan with traditional banking institution.

Inter-Governmental Loans refers to loans specifically provided from one government entity to another. In some cases, they can be interest free or structured with interest. They are usually considered for one-time capital purchases. While still a consideration, it may be difficult for one agency to loan money to another due to internal funding needs and restrictions on reserve amounts.

Grant Funding has been a challenge for the District, but may be an funding option for capital items. Over the past ten years the District has spent countless hours writing grants only to have them denied. Regardless, annual grant opportunities should continue to be pursued when the opportunities present themselves.

Impact Fees are assessed on new development in order to pay for a portion of the costs of the capital needed to serve the new development. Impact fees are one-time assessments established by local governments to assist with the provision of Capital Improvements necessitated by new growth and development. In 2024, the District contracted with NBS Government Finance Group to analyze the impacts of new development on capital facilities and to calculate impact fees based on this analysis. In 2026, the District and City reached an agreement and began implementing these fees on new construction and some remodeled structures.

Philanthropic Donations are another potential source of funding. While the opportunities are far and few between, there are times when this opportunity does make itself available. The former Branciforte Fire District received a significant donation from the Barnes Family Trust. These funds were used to purchase the 2025 Type 6 engine, to remodel the SCO3 Branciforte Fire Station Community Room, and make final maintenance and repairs to protect this investment into the future years.

Section 7 Summary

The need for capital investment planning is an important responsibility for the Scotts Valley Fire Protection District. As demonstrated in the preceding pages, the District has many critical and competing needs. The Capital Improvement Plan allows the District and the public to see the identified needs, projected costs, and the estimated timeline assigned to those needs. Not all items within a CIP will be funded or can be funded. Therefore, the CIP can allow the organization and governing body to establish priorities, make adjustments, establish procurement policies, and otherwise, better manage its financial resources that are applied to capital improvements. Lastly, this document should be considered a dynamic and living document subject to significant change over time. While effort has been put forth to forecast the needs in five (5) year periods, unforeseen influences can and will have an impact on what is presented. The impacts may include labor resources, downturns in the economy, or emergency procurement needs, to name a few. The CIP is only a guide towards future needs and capital costs. The most current year of the CIP should receive the most attention regarding funding efforts as it represents the most reliable estimate of what is needed both functionally and what can potentially be supported financially.

SCOTTS VALLEY FIRE PROTECTION DISTRICT
7 Erba Lane, Scotts Valley, CA 95066-4199 ● scottsvalleyfire.com ● 831-438-0211

TO: Hon Board of Directors

From: Mark Correira, Fire Chief

DATE: August 12, 2026

RE: Board Memo 2026-08: Proposed Final Budget

Proposed Motion

Move to approve Resolution 2026-08 Resolution Adopting Final Budget for Fiscal Year 2026/2027

Background

On May 13, 2026, the Board of Directors adopted Resolution No. 2026-04, adopting the Preliminary Budget for Fiscal Year 2026/27 and setting a public hearing for August 12, 2026, to consider adoption of the Final Budget. Board Memo 2026-17, attached, provides additional details regarding the Preliminary Budget.

The proposed Final Budget for Fiscal Year 2026/27 is attached for the Board's consideration. The Final Budget Book provides a more detailed presentation of the budget, including the organization's components and goals. The budget worksheets used in prior years are included as appendices to the Budget Book and are also attached to this memorandum.

Changes from the Preliminary Budget are highlighted in red on the budget worksheets and include the following revisions:

General Fund

- Revenue:
  - Estimated Beginning Fund Balance - $7,369,029
  - General Fund Budget: $19,776,966, adjusted to reflect the estimate fun balance
- Expenses:
  - Salaries and Benefits:
    - Regular Pay – Increased shared services place holder from $50,000 to $100,000
    - Overtime – Increased by $150,000 to cover vacancies, including sick leave, vacation, and workers' compensation backfill
  - Services and Supplies:
    - Professional Services – Increased by $65,000 for legal services

Capital Outlay Zone A

- Revenue:
  - Estimated Beginning Fund Balance - $1,967,213
  - Total Capital Outlay Budget - $2,350,578, adjusted to reflect the estimate fund balance
- Expenses:
  - Services and Supplies:
    - PPE – Increased by $30,000, for a total of $67,200, to cover a late invoice for the Fiscal Year 2025/26 PPE purchase carried forward from the prior fiscal year
    - Equipment – Increase of $10,000 for smart screen in Training Room

SCHMIT

- Revenue:
  - Estimated Beginning Fund Balance - $576,892
  - Total SCHMIT Budget - $890,849, adjusted to reflect the estimated Fund Balance
- Expenses:
  - Training – Increased by $30,000 (one-time expense for Technician or Specialist Training)

Proposed Final Budget

685010	General Fund	$19,776,966
685030	Capital Outlay / Zone A	$ 2,350,578
685040	SCHMIT	$ 890,849

This proposed Final Budget was reviewed by the District's Finance and Planning Committee, which recommends approval.

Attachments:

A. Board Memo 2026-17: Preliminary Budget

B. Final Budget Worksheets

C. 2026/27 Final Budget Book

7 Erba Lane, Scotts Valley, CA 95066-4199 ● scottsvalleyfire.com ● 831-438-0211

TO: Honorable Board of Directors

From: Mark Correira, Fire Chief

DATE: May 7, 2026

RE: Board Memo 2026-17: 2026/27 Preliminary Budget

Recommendation

1. Adopt Resolution 2026-04: Resolution Adopting the Preliminary Budget for Fiscal Year 2026/27

685010	General Fund	$19,207,937
685030	Capital Outlay / Zone A	$ 2,283,365
685040	SCHMIT	$ 803,957

2. Set a public hearing for adoption of the final budget for August 12, 2026, Regular Board Meeting: 6:00 P.M.
3. Direct Staff to publish a public hearing notice and make the budget available for public review

Background

This memorandum outlines the budgeting philosophy and staff recommendations for the 2025/26 Preliminary Budget. The proposed budget is designed to meet community service demands, support the community-driven strategic plan, and prioritize the District's core needs. Key elements include increased wages and benefits to align with existing memorandum of understanding (MOU) and employment agreements with all employee groups and staff; and an additional $500,000 allocation for the La Madrona Fire Station (bringing the total to $2 million). The budget also includes a transfer of $200,000 to the Capital Fund to support ongoing capital needs.

The District continues to employ a philosophy of fiscal prudence, maintaining a culture of frugality and a conservative approach to budgeting. Over the past few fiscal years, the District has experienced significant financial changes, largely due to the integration of the Branciforte Fire District. This reorganization introduced two additional funds and required staff to manage the transfer of assets and liabilities into the Scotts Valley framework. During the transition of the 2024/25 fiscal years, the Branciforte funds were merged with legacy Scotts Valley Funds. As the District entered the 2025/26 fiscal year, the budgeting processes was more manageable and less complicated.

As part of efforts to reconcile the merged Branciforte funds, staff continues to work with Santa Cruz County to confirm that no revenue was lost during the reorganization. While the review is ongoing, preliminary findings suggest a potential discrepancy. Staff continues its investigation in to this potential discrepancy and hopes to conclude our effort and report on our findings before the 2026/27 Final Budget Adoption.

Attachments to this memorandum provide detailed information on the proposed 2026/27 Preliminary Budget. The following sections explain the key changes reflected in this proposal.

General Fund:

General Fund Revenues

Property tax revenues (secured, unsecured, and Homeowners' Relief) are projected to increase by 4.3% over the prior year's tax roll. Although the County has forecasted a 4.5% increase for the current fiscal year, staff recommends a more conservative estimate given the uncertainty in these projections.

For the 2025/26 budget, the District added Account 40106 – Residual Distribution to the Revenue Summary, with a projected amount of $400,000. Residual Distribution represents an ongoing revenue source that is expected to eventually be incorporated into secured property tax revenues. Recent trends support its inclusion: total revenue for FY 2024/25 totals $442,679, while FY 2025/26 has reached $493,802. Staff has used a $450,000 projection for FY 2026/27 as it reflects a prudent, conservative estimate. In addition, Account 42022 – Cost Recovery, Other ($25,000) has been introduced this fiscal year to support the District's motor vehicle collision cost recovery program.

Other revenue adjustments include a projected increase in Account 40430 – Interest ($40,000) to better align with historical earnings and our diversification into the CLASS Program; a slight reduction in Account 40440 – Rents and Leases ($500) due to the conclusion of the La Madrona construction lease; and a decrease in Account 40894 – ST-Aid Other ($375,000) based on a five-year historical average.

Overall, staff projects total revenue of $12,407,977, representing a 5.6% increase from the prior fiscal year, along with an estimated beginning fund balance of $6,800,000. As points of comparison, total Salaries and Benefits are projected to increase by 0.87%, while Services and Supplies are expected to rise by 5.2% year to year. The relatively modest increase in Salaries and Benefits is primarily attributable to the reduction in strike team overtime.

General Fund Expenditures

Staff is recommending a total expenditure amount of $14,500,364 which includes an increase of $500,000 (to $2 million) in Fixed Assets for the La Madrona Fire Station. Salaries and benefits are estimated at $11,121,959 and includes the wages and benefits agreed to in the MOUs and employment agreements.

Other notable expenditure changes include the following:

- **51000 Regular Pay, Permanent** – Staff has included the addition of a 0.5 FTE Administrative Specialist, increasing administrative staffing from 2.5 to 3.0 FTEs. One of the current Administrative Accounting Specialists has requested to return from maternity leave on a half-time basis. The additional 0.5 FTE will allow the Administration Division to maintain one full-time manager, one full-time Accounting Specialist, and two half-time Accounting Specialists. Increased workload associated with facility impact fees and motor vehicle collision cost recovery billing has created a need for additional administrative support. This staffing adjustment will also allow the manager to focus on higher-level projects and financial analysis.

Also included in the wages section is a $50,000 placeholder for a shared position with Central Fire. The financial impact of these additions is minimal due to prior-year budget planning for maternity leave coverage.

- **51005 Overtime Pay** – Reduced by 14.8% to $862,041, primarily due to lower strike team overtime projections, which are now based on a five-year historical average.
- **53010 Employee Group Insurance** – This account funds the District's employee insurance benefits, including health, vision, life, and dental coverage. The budget reflects a 14.3% increase, totaling $1,252,213. The healthcare premium forecast of 13.6% aligns with the 2025/26 increase, while other insurance categories are forecasted to rise by approximately 10%. Despite recent MOUs establishing capped healthcare contributions, the overall increase is driven by plan selection changes and expanded family coverage enrollment among employees.
- **54010 Workers' Compensation Insurance** – Increased by 13% based on projections provided by the District's joint powers insurance authority. The increase is attributable to two primary factors: the District's experience modification rating increased to 1.44, and Central Fire transitioned to a new plan structure with a flat administrative oversight fee. The experience modification rating reflects claims usage, with 1.00 representing the industry average. District staff continue to evaluate strategies to reduce workplace injuries and improve the District's rating over time. Staff will likely return later in the fiscal year to seek approval to withdraw from the joint powers authority (JPA) group, as the District currently pays an administrative fee to participate in the program. This fee is duplicative because the District's new insurance provider already includes case management services.
- **55021 Other Benefits Miscellaneous: Vacation Payoff** – Increased by 24.3% to account for anticipated vacation payouts associated with the planned retirement of three employees.
- **61221 Telephone and Telegraph** – Increased by approximately $9,000, or 43%, to align with historical expenditure trends and predicted cost increases.
- **62223 Office Expenses** – Increased by approximately $14,000 to accommodate a 10% increase in County fees related to accounts payable processing and payroll administration.
- **62381 Professional Services** – Increased by $30,000 to fund a potential community survey should the Board elect to assess public support for a funding measure related to the La Madrona Fire Station project.
- **62914 Education and Training** – Increased by $10,000 to support the District's biennial Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS) training requirements.

- **62920 Gas, Oil, and Fuel** – Increased by 18.6% to address uncertainty in diesel fuel pricing.
- **9000 Transfer Out** – Staff recommends transferring $200,000 to the Capital Fund. This annual contribution is intended to maintain adequate reserves for future capital purchases. Staff will reevaluate the transfer amount annually, particularly as revenues from the facility impact fee program become more established.
- **86110 Structures and Improvements** – Increased by $500,000, bringing the total allocation to $2 million. These funds are designated as a reserve for the La Madrona Fire Station project.

Capital Fund / Zone A (COZA):

COZA Revenues

Consistent with the General Fund, staff is projecting a 4.3% increase in property tax revenues (secured, unsecured, and State Homeowners' Relief) within the Capital Fund, for a total of $172,610. Combined with a proposed $200,000 transfer from the General Fund and an estimated beginning fund balance of $1,900,000, total available Capital Fund resources are projected at $2,283,365.

COZA Expenditures

Staff has budgeted total Capital Fund expenditures of $1,101,000. The largest category within Services and Supplies ($827,500) is Professional Services, which includes:

- $505,000 for design and architectural services related to the La Madrona Fire Station project;
- $87,000 for a potential ballot measure, should the District choose to pursue one; and
- $93,000 in equipment purchases, including $55,000 for a new eDraulic auto-extrication tool and $25,000 for a new server or cloud-computing system.

Structures and Improvements ($180,000) serves as a placeholder for the remaining Barnes Family Trust donation expenditures and costs associated with the new community room or other improvements at the Branciforte Fire Station.

Mobile Equipment is budgeted at $85,000 to replace one Battalion Chief command vehicle. In addition, Office Equipment includes an $8,500 placeholder for a new copier.

Following these proposed expenditures and $200,000 contingency, the Capital Fund is projected to maintain approximately $982,365 in reserves.

SCHMIT:

SCHMIT Revenues

Revenues for SCHMIT are derived from contributions from the contracting agencies in the SCHMIT JPA. The contributions were increased significantly over 2022/23 and 2023/24 fiscal years. Staff is proposing a status-quo budget with the level of revenue matching FY2025/26, and forecasted at $313,557. The total revenue ($313,557), interest-income ($400) and forecasted fund balance ($490,000) totals $803,957.

SCHMIT Expenses

Similar to the revenue, the Team Leadership has requested a status quo budget. Staff has added one addition of $5,000 to Professional Services for legal review a joint operating agreement with Monterey County and the existing SCHMIT JPA. The total FY2026/27 expenses are budgeted at $388,274.

Conclusion

Staff has developed the proposed general fund and COZA budgets to align with organizational and community goals, and the SCHMIT Budget with future planning in mind. It prioritizes our human capital, strategic planning direction, and capital needs in an effort to carry out our services at a level of excellence.

Attachments

Proposed General Fund Budget

Proposed Capital Fund Budget

Proposed SCHMIT Budget

Scotts Valley Fire Protection District

General Fund (685010)

2026/2027 Final Budget

Revenue Summary

Account #	Revenue Description		Revenue Amount
40100	Prop Tax-Current Secured	$	11,019,390
40106	Residual Distribution	$	450,000
40110	Prop Tax-Current Unsecured	$	230,225
40150	Supplemental Prop Tax-Current Secured	$	99,000
40151	Supplemental Prop Tax-Current Unsecured	$	2,000
40160	Supplemental Prop Tax-Prior Sec, Supplemental	$	3,000
40330	Licenses and Permits	$	40,000
40430	Interest	$	50,000
40440	Rents and Leases	$	500
40830	St-Homeowners' Property Tax Relief	$	46,322
40894	ST-Aid Others	$	375,000
42022	Cost Recovery, Other	$	25,000
42010	SCHMIT Administrative Services Reimbursement	$	9,000
42055	SCHMIT Reimbursement	$	56,000
42384	Other Revenue	$	2,500
42462	Transfer In	$	-
	Total Revenue	$	12,407,937
	Estimated Beginning Fund Balance	$	7,369,029
	Total General Fund Budget	$	19,776,966

Expenditure Summary

Account #	Expense Category		Expense Amount
50000	Salaries & Benefits	$	11,328,828
60000	Services & Supplies	$	1,276,205
75000	Other Charges	$	167,200
80000	Fixed Assets	$	2,000,000
	Total Expenditures	$	14,772,233
	Operating Transfer Out	$	200,000
	Contingencies	$	250,000
	Reserves - Undesignated	$	4,554,733
	Total General Fund Budget	**$**	**19,776,966**

Notes:

Schedule of Revenue: 50% in December, 45% in April and 5% in June

Account 40100, 40110, and 40830 reflects a 4.3% increase from the 2025/26 tax roll.

Account 40106 reflects residual distribution, will roll to secured property tax in future
Other Charges - Contributions to Trust accounts and LAFCO charges.
Account 40330 - Revenue from Permits, Plan Checks and Inspections
Account 40440 - Revenue from the Lease of the Marywood and La Madrona Properties
Account 40894 - Revenue from Statewide Strike Teams, Overhead Assignments, out ot County Response
Account 42010 - Revenue of $9,000 for SCHMIT Administration
Account 42055 - Reimbursement for Personnel - Haz Mat Stipends and Training
Account 42384 - Revenue from CPR Classes, Donations, and Misc. Revenue
Estimated Fund Balance as of July 28, 2026
Reserves = Balance complies with Policy 1608 - Reserve Guidelines.

Scotts Valley Fire Protection District

General Fund (685010)

2026/2027 Final Budget

Expenditure Accounts

Account #	Category		Expenditure Amount
Salaries and Benefits			
51000	Regular Pay, Perm.	$	4,696,404
51005	Overtime Pay	$	1,012,041
51010	Regular Pay, Extra help	$	64,100
51035	Holiday Pay	$	367,464
51040	Differential Pay	$	425,352
52010	Medicare Tax	$	102,151
52015	PERS	$	2,584,449
53010	Employee Group Insurance	$	1,252,213
53015	Unemployment Insurance	$	8,013
54010	Workers' Compensation Ins	$	565,000
55020	Sick Leave Reserve	$	69,566
55021	Other Benefits Miscellaneous: Vacation Payoff	$	182,075
	Total Salaries and Benefits	**$**	**11,328,828**
Services and Supplies			
61110	Clothing and Personal Supplies	$	30,900
61125	Uniforms	$	20,950
61217	Radio	$	95,100
61221	Telephone and Telegraph	$	29,500
61310	Food	$	4,900
61425	Household Expense	$	7,500
61535	Insurance	$	88,500
61720	Maintenance Mobile Equipment	$	149,500
61725	Maintenance Office Equipment	$	29,980
61730	Maintenance Other Equipment	$	28,500
61848	Maintenance Structure & Grounds	$	15,800
61920	Medical Supplies	$	15,200
62020	Memberships	$	15,186
62111	Miscellaneous Expense	$	1,500
62219	Computer Software	$	29,700
62223	Office Expense	$	8,600
62301	Accounting & Auditing Fees	$	109,600
62327	Directors Fees	$	13,300
62358	Laundry Service	$	1,000
62367	Medical Services	$	47,000
62381	Professional/Special Services	$	237,500
62420	Publications and Legal Notices	$	3,000
62500	Rents and Leases, Equipment	$	1,000
62715	Small Tools and Instruments	$	35,084
62826	Education Reimbursement	$	44,500
62888	Special District Expense	$	19,500
62890	Subscriptions	$	10,155
62914	Education & Training	$	35,600
62920	Gas, Oil and Fuel	$	63,850
62930	Conference Tuition - Registrations	$	35,600
63074	Utilities	$	48,200
	Total Services & Supplies	**$**	**1,276,205**
Other Charges			
75233	Contributions to Trust/Agency Fund	$	155,000
75231	Contributions to Other Government Agencies	$	12,200
	Total Other Charges	**$**	**167,200**
Operating Transfers Out			
90000	Transfer To Capital Outlay/Zone A (685030)		200,000
	Total Operating Transfer Out		**200,000**
Fixed Assets			
86110	Structure and Improvements	$	2,000,000
	Total Fixed Assets	**$**	**2,000,000**
Appropriation for Contingencies			
98700	Contingencies	$	250,000
	Total Contingencies	**$**	**250,000**
General Reserves			
98695	Undesignated Fund Balance	$	4,554,733
	Total Reserves	**$**	**4,554,733**
	TOTAL EXPENDITURES	**$**	**19,776,966**

Scotts Valley Fire Protection District

General Fund (685010)

2026/2027 Final Budget

Schedule of Fixed Assets

Account #	Description		Amount
86110	**Structures and Improvements**		
	La Madrona Fire Station		$ 2,000,000
		Subtotal Structures and Improvements	**$ 2,000,000**
		Total Fixed Assets	**$ 2,000,000**

Signed: ______________________________

Board Secretary

Scotts Valley Fire Protection District

Capital Outlay - Zone A (685030)

2026/2027 Final Budget

Revenue Summary

Account #	Revenue Description		Revenue Amount
40100	Prop Tax-Current Secured	$	172,610
40110	Prop Tax-Current Unsecured	$	3,567
40150	Supplemental Prop Tax-Current Secured	$	1,500
40151	Supplemental Prop Tax-Current Unsecured	$	-
40430	Interest	$	5,000
40830	St-Homeowners' Property Tax Relief	$	688
42462	Transfer In From General Fund	$	200,000
	Total Revenue	$	383,365
	Fund Balance	$	1,967,213
	Total Capital Outlay/Zone A Budget	$	2,350,578

Expenditure Summary

Account #	Expense Category		Expense Amount
60000	Services and Supplies	$	897,500
86000	Fixed Assets	$	273,500
	Total Expenditures	$	1,171,000
	Operating Transfer Out	$	-
	Contingencies	$	200,000
	General Reserves	$	979,578
	Total Capital Outlay/Zone A Budget	**$**	**2,350,578**

Scotts Valley Fire Protection District

Capital Outlay - Zone A (685030)

2026/2027 Final Budget

Expenditure Accounts

Account #	Category		Expenditure Amount
Services and Supplies			
61845	Maintenance Structure & Grounds	$	55,000
61110	PPE	$	67,200
62111	Miscellaneous	$	8,000
62223	Office Supplies	$	4,000
62301	Accounting & Auditing Fees	$	1,100
62381	Professional Services	$	592,000
62710	Equipment	$	103,000
62715	Small Tool	$	-
	Total Services and Supplies	**$**	**897,500**
Fixed Assets			
86110	Structures and Improvements	$	180,000
86204	Equipment	$	-
86209	Mobile Equipment	$	85,000
86222	Furniture	$	-
86210	Office Equipment	$	8,500
	Total Fixed Assets	**$**	**273,500**
Operating Transfer Out			
90000	Transfer To General Fund (685010)	$	-
	Total Operating Transfer Out	**$**	**-**
General Reserves			
98695	Fund Balance - Undesignated	$	979,578
	Total General Reserves	**$**	**979,578**
Appropriation for Contingencies			
98700	Contingencies	$	200,000
	Total Contingencies	**$**	**200,000**
	Total Expenditures	**$**	**2,350,578**

Scotts Valley Fire Protection District

Capital Outlay - Zone A (685030)

2026/2027 Final Budget

Schedule of Fixed Assets

Account #	Description		Amount
86110	**Structures and Improvements**		
	Branciforte Fire Station Updates	$	180,000
	Subtotal Structures and Improvements	**$**	**180,000**
86209	**Mobile Equipment**		
	Command Vehicle	$	85,000
	Subtotal Mobile Equipment	**$**	**85,000**
	Total Fixed Assets	**$**	**350,000**

Signed: ______________________

Board Secretary

Scotts Valley Fire Protection District

SCHMIT (685040)

2026/2027 Final Budget

Revenue Summary

Account #	Revenue Description			Revenue Amount
40430	Interest		$	400
40894	Grant Funding		$	-
		Subtotal Other Revenue	$	400
41150	Haz Mat Contract Contributions:	Percentage		
	Santa Cruz County	49.16%	$	142,849
	City of Santa Cruz	23.24%	$	67,531
	City of Watsonville	19.42%	$	56,431
	City of Scotts Valley	4.51%	$	13,105
	City of Capitola	3.67%	$	10,664
	UCSC	Fixed	$	12,536
	State Parks	Fixed	$	10,441
		Total Contrubution From Other Agencies	$	313,557
		Total Revenue	$	313,957
		Fund Balance	$	576,892
		Total SCHMIT Budget	$	890,849

Expenditure Summary

Account #	Expense Category			Expense Amount
60000	Services and Supplies		$	128,274
75000	Personnel Costs		$	290,000
86204	Fixed Assets		$	-
		Total Expenditures	$	418,274
		Contingencies	$	25,000
		General Reserves	$	447,575
		Total SCHMIT Budget	**$**	**890,849**

Scotts Valley Fire Protection District
SCHMIT (685040)
2026/2027 Final Budget

Expenditure Accounts

Account #	Category		Expenditure Amount
Services and Supplies			
61110	Protective Clothing	$	10,600
61221	Telephone and Telegraph	$	960
61535	Insurance	$	2,555
61720	Maintenance, Mobile Equipment	$	16,700
61725	Maintenance, Office Equipment	$	380
61730	Maintenance, Other Equipment	$	10,200
61920	Medical Supplies	$	1,000
62219	Computer Software	$	3,500
62301	Accounting and Auditing	$	1,200
62371	Management Services	$	9,000
62381	Professional Services	$	5,000
62715	Small Tools and Instruments	$	14,429
62888	Special District Expense	$	1,250
62914	Training	$	50,600
62920	Fuel	$	900
	Total Services and Supplies	**$**	**128,274**
Contributions to Agencies			
75268	Reimbursement of Costs to Agencies	$	270,000
75276	Emergency Response Reimbursement	$	20,000
	Total Contributions to Agencies	**$**	**290,000**
Fixed Assets			
86204	Equipment	$	-
	Total Fixed Assets	**$**	**-**
General Reserves			
98965	Unassigned Fund Balance	$	447,575
	Total Reserves	**$**	**447,575**
Appropriation for Contingencies			
98700	Contingencies	$	25,000
	Total Appropriation for Contingencies	**$**	**25,000**
	Total Expenditures	**$**	**890,849**

Scotts Valley Fire Protection District
SCHMIT (685040)
2025/2026 Final Budget

Schedule of Fixed Assets

Budget	Description
685040	SCHMIT

Account	Description of Item	Amount
86204		$ -
		$ -
	Subtotal Equipment	**$ -**
	Total Fixed Assets	**$ -**

Signed: ______________________________
Board Secretary

SCOTTS VALLEY FIRE DISTRICT

Final Budget

FY2026-27

TABLE OF CONTENTS

Our Mission:

Dedicated to saving lives, property, and the environment of the communities we service through rapid response, prevention, and education.

INTRODUCTION

Board of Directors

The Scotts Valley Fire Protection District is governed by a five-member Board of Directors, elected at large by the residents of the District. Each director serves a four-year term.

From among its members, the Board selects a President and Vice President to provide leadership and preside over Board meetings.

To support its operations, the Board maintains three standing committees that conduct detailed reviews of matters before they are presented to the full Board for consideration. Additionally, the Board President may appoint ad hoc committees as needed to address specific issues or projects.

The following table provides more information about the current Board of Directors:

Name	*Term Exp. Year*	*Committee Assignment*
Daron Pisciotta, President	2028	Facilities & Equipment, Reorganization / Shared Services (Ad Hoc)
Kris Hurst, Vice President	2026	Finance & Planning, Labor Negotiations (Ad Hoc), Interagency Advisory
Mike Weaver, Director	2028	Organization & Personnel, Facilities & Equipment
Ron Whittle, Director	2028	Finance & Planning, Labor Negotiations (Ad Hoc), Reorganization / Shared Services (Ad Hoc)
Vacant	2026	Appointment on August 12, 2026

District Management:

The Board of Directors appoints a Fire Chief to serve as the organization’s Chief Executive Officer and General Manager. The Fire Chief is responsible for planning, directing, and overseeing all District personnel and activities.

The Fire Chief’s Executive Leadership Team includes three Battalion Chiefs, a Fire Marshal, and an Administrative Services Manager, each of whom leads one of the District’s four major divisions.

The following table provides more details on the District’s Executive Leadership Team:

Name	Assignment	Division
Mark Correira, Fire Chief	Headquarters	Executive
Alyssa Rodrieguez, Administrative Services Mgr.	Station 2	Administration
Erin Collins, Fire Marshal	Station 2 / Central Fire Administration	Community Risk Reduction / Fire Prevention
Chris Stubendorff, Battalion Chief	A-Shift	Emergency Medical Services (EMS), Information Technology (IT)
Jeff McNeil, Battalion Chief	B-Shift	Fleet & Facilities (Support Services), Operations
Andrew LoFranco, Battalion Chief	C-Shift	Training and Safety

1. TRANSMITTAL LETTER

Dear Board of Directors,

As Fire Chief of the Scotts Valley Fire Protection District, it is my honor to present the Final Budget for Fiscal Year 2026–27. I am proud of the exceptional achievements of our staff and Board over the past year. This budget offers a realistic and conservative financial plan for the coming year, ensuring the District continues to provide high-quality fire protection and EMS services in alignment with our adopted vision and strategic plan.

The budget is balanced and supportive of service enhancements. It addresses our immediate organizational needs while also laying a foundation for future growth, reflecting the priorities identified by our community. It invests in our most valuable asset—our staff—while also working to reduce long-term liabilities. This year's budget introduces a Capital Improvement Plan (CIP), enabling the District to fund future projects through sustained investment in the Capital Outlay/Zone A Fund. With clear direction, strong leadership, and the Board's dedication, the District remains committed to fiscal accountability and long-term sustainability.

Although we consistently perform well beyond what might be expected for our size, we rely on mutual aid for larger and more complex incidents. We are grateful to our neighboring agencies, including the Central Fire District of Santa Cruz County, the City of Santa Cruz Fire Department, and CalFire/County Fire. Through collaboration and partnership, we have collectively elevated the level of service for our communities, and we deeply value these relationships.

We also sincerely thank our community members and local businesses for their ongoing support and commitment to safety. Without their partnership, Scotts Valley would not be the safe, thriving community it is today. Lastly, I want to commend the dedicated staff of the District for their selfless service and unwavering commitment to protecting our community.

Mark Correira

Fire Chief

2. DISTRICT PROFILE

History and Background

Scotts Valley (CA) Fire Protection District (SVFPD) is located 70 miles south of San Francisco and 28 miles southwest of San Jose, sharing a southern border with Santa Cruz. Originally established in 1942 as the Eighth Area Fire District, it was restructured as the SVFPD in 1958. Before the incorporation of the City of Scotts Valley, the district primarily served Scotts Valley, Branciforte, and surrounding unincorporated areas of Santa Cruz County.

Today, SVFPD provides fire protection and emergency services to approximately 24,000 residents across 30 square miles, including the City of Scotts Valley and unincorporated communities such as Pasatiempo, Rolling Woods, Branciforte, Glenwood, and Mission Springs.

Operating as an independent special district under the Fire Protection District Law of 1987, SVFPD is governed by a five-member Board of Directors elected at-large, each serving four-year terms. The Board appoints a Fire Chief, who manages the district's daily operations and organizational performance.

Funding for SVFPD comes from locally levied taxes and fees, with an annual budget of around $20 million, allocated through the General Fund and Zone A/Capital Budget. The District also oversees Santa Cruz County's hazardous materials response team, managing a dedicated $730,000 budget.

In 2023, the district expanded after merging with the Branciforte Fire District, adding nine square miles and approximately 1,700 residents.

As an all-risk agency, SVFPD responds to a broad spectrum of emergencies and non-emergencies. It is an Advanced Life Support (ALS) first-response provider with nearly all emergency personnel certified as licensed paramedics. The district maintains a team of 25 budgeted emergency responders, with at least seven on duty daily, along with the Fire Chief, Fire Marshal, three civilian administrative staff, and twelve paid-call firefighters.

In 2025, SVFPD responded to 2,541 incidents—an increase of 4.5% from the previous year.

Emergency Services Provided

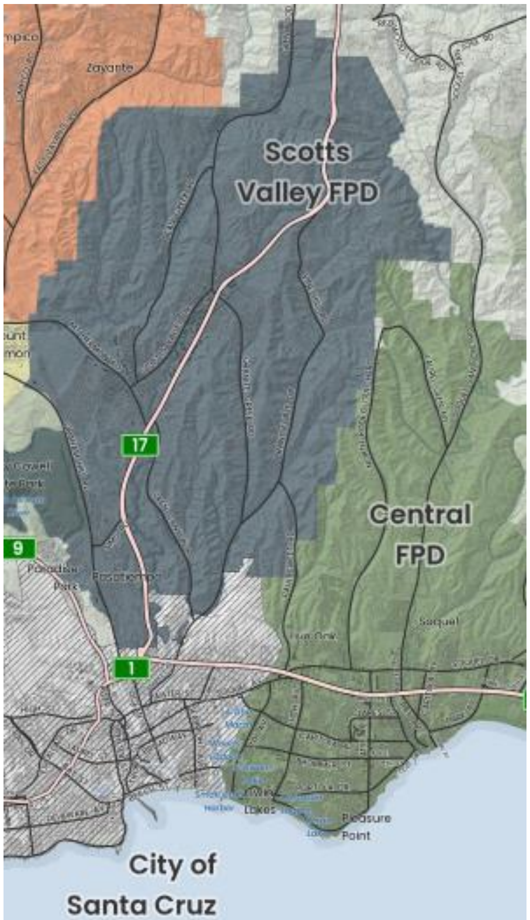
- Structure Fire Suppression
- Wildland Fire Suppression
- Emergency Medical Services (Paramedic)
- Auto Extrication

- Hazardous Materials Incident Response
- Technical Rescue

Service Area

The District's service area encompasses a diverse landscape, ranging from suburban neighborhoods to rural wildland regions with limited ingress and egress. The SVFPD also provides emergency services along State Route 17, a major transportation corridor connecting Santa Cruz to the Bay Area. According to FEMA's National Risk Index, the area is classified as "relatively high-risk" for disasters. Additionally, the State of California has designated portions of the District as moderate to high risk for wildland fire.

The map below illustrates the District boundaries.



Fire Station Locations

The District operates from three (3) strategically located fire stations. Station 1, located in the center of the District, responds to nearly two-thirds of all incidents. Station 1 responds to Pasatiempo, Rolling Woods, Graham Hill and incorporated Scotts Valley. Station 2, situated north of Station 1, responds to the remaining one-third of incidents and covers areas including Highway 17, Glenwood, and Branciforte. In 2023, as part of the reorganization of the two Districts, the Branciforte Fire Station (Station 3) was acquired by the Fire District. The single on-duty firefighter previously assigned there was relocated to Erba Lane, and Station 3 is no longer regularly staffed.

Station 1/Headquarters: 7 Erba Lane, Scotts Valley CA

Station 2 - Glennwood: 251 Glennwood Drive, Scotts Valley CA

Station 3 – Branciforte: 2711 Branciforte Drive, Santa Cruz CA

3. BUDGETING PROCESS

Budget Philosophy

The District follows an incremental budgeting philosophy. Under this approach, also known as historical budgeting, the prior year's budget serves as the foundation, with adjustments made to reflect anticipated changes, organizational needs, and strategic goals for the upcoming fiscal year.

Revenue projections are developed using a conservative methodology, incorporating historical data for the fiscal year. In preparing the budget, the District also takes into account revenue forecasts from Santa Cruz County.

Payroll expenditures are based on the actual full-time equivalent (FTE) positions authorized in this fiscal year, in alignment with the current memorandum of understandings (MOUs) and compensation agreements for all employee groups. In cases where an MOU had not been finalized at the time of budget development, staff used placeholder figures for planning purposes until an agreement could be reached.

Non-payroll expenditures—such as services and supplies—are budgeted according to the operational needs of each program and the responsibilities of assigned program managers or in alignment with strategic goals adopted by the Board of Directors.

The District staff develop their budgets into two categories: Programs and Projects. Programs create expenses that carry on over multiple years, and Projects have a one-time cost. Requests for new programs or projects are submitted through "decision packages" prepared by program managers. These packages are evaluated and prioritized based on alignment with organizational objectives and the District's Strategic Plan. Approved initiatives are incorporated into the budget accordingly for consideration by the Board.

Each budget request was reviewed and justified through a series of meetings with the Executive Leadership Team during the development of the FY2026/27 budget. Due to ongoing uncertainties in FY2025/26 activities, certain estimates were necessary in the FY2026/27 preliminary budget; these have been refined and updated in this Final Budget.

Budget Changes

Staffing

For this fiscal year, staff is recommending staffing changes in two areas.

Administration Division

This budget includes the addition of 0.5 FTE in the Administration Division. During the last fiscal year, one of the Administrative Accounting Specialists requested a transition to half-time, leaving the Division with 1.0 FTE and 2 half-time positions (1.0 FTE total). With the District's Strategic Plan emphasizing expanded public engagement and the recent adoption of impact and other fees, additional administrative capacity is needed. The addition of 0.5 FTE will bring the Division to full staffing of 3.0 FTEs (two full-time positions and two half-time positions).

Community Risk Reduction / Other Shared Services

In FY 2025/26, the Board approved a shared services agreement with the Central Fire District of Santa Cruz County to collaborate on community risk reduction initiatives. Under this agreement, Scotts Valley Fire District's Fire Marshal leads the joint team of Risk Reduction professionals. Rather than exchanging funds, the District shares its Fire Marshal's expertise in exchange for specialist resources, such as defensible space inspectors. This collaboration has proven successful over the past 18 months, and the new three-year agreement reflects the Districts' commitment to this partnership. Both Districts have established ad hoc Board committees to explore additional collaborative opportunities. As a placeholder for potential future shared services initiatives, the District has allocated $100,000 in this budget.

All Other Divisions

All remaining division staffing levels remain constant from the previous fiscal year. Additional staffing information is provided in Section 5.

Strategic Planning

In FY2024/25, the District developed, and the Board adopted, a five-year Community-Driven Strategic Plan. Implementation of this Plan will began in FY25, and continues into this fiscal year. This budget includes the funding necessary to support the FY2026/27 Strategic Planning Workplan.

The table below outlines the FY2026/27 Strategic Planning Workplan:

Objective	***Described***	***Task Time (Months)***
1.1	**Create an actionable plan to address facility issues to ensure long-term sustainability.**	
	Evaluate building compliance with state and local building codes.	3
2.1	**Improve recruitment and retention by identifying and implementing industry best practices in order to attract and retain the highest quality workforce.**	

	Evaluate current policies that may be affecting the recruitment and retention of personnel.	6
3.2	**Explore, strengthen, and sustain relationships with adjoining agencies to increase efficiency and maximize the use of resources.**	
	Identify target hazards and specific needs related to each agency to better respond on a county level to these areas of concern.	9
4.3	**Develop a comprehensive marketing strategy in order to engage all demographics of the District to have a more informed and involved community.**	
	Examine ways in which to effectively showcase the District's identity, keeping in mind the communities served.	3
	Determine the need for increased community events.	3
	Research industry best practices to discover solutions to fill gaps.	3
1.1	**Create an actionable plan to address facility issues to ensure long-term sustainability.**	
	Identify replacement costs for station, plumbing, electrical, and roof.	9
	Evaluate building compliance with state and local building codes.	3
2.1	**Improve recruitment and retention by identifying and implementing industry best practices in order to attract and retain the highest quality workforce.**	
	Identify and promote the intangible benefits of working at the district.	3
	Conduct internal surveys to identify current strengths and weaknesses.	2
4.1	**Strengthen fire prevention education by examining best practices and revising programs as necessary to build a safer community.**	

	Examine methodologies to educate the public in fuel reduction efforts.	3
	Explore technology platforms to improve educational opportunities for the public.	3
4.4	**Expand community outreach by leveraging a variety of mediums in order to improve transparency and strengthen community partnerships**	
	Develop a plan for improvement on community engagement strategies.	6
	Seek plan approval.	1
	Implement plan.	6
1.1	**Create an actionable plan to address facility issues to ensure long-term sustainability.**	
	Explore options for the administrative staff office.	6
1.2	**Enhance procurement and maintenance rotations of apparatus and equipment according to current department standards.**	
	Evaluate the current apparatus age and condition.	6
	Evaluate the ongoing replacement schedule of apparatus.	6
1.4	**Examine the need for a centralized training facility to reduce travel time to existing training platforms.**	
	Evaluate current training facility options within the county.	9
2.1	**Improve recruitment and retention by identifying and implementing industry best practices in order to attract and retain the highest quality workforce.**	
	Develop a program that identifies local residents who want to stay in the area.	6
3.2	**Explore, strengthen, and sustain relationships with adjoining agencies to increase efficiency and maximize the use of resources.**	

	Develop a comprehensive program that expands the current response platform and closes the critical gaps.	12
4.1	**Strengthen fire prevention education by examining best practices and revising programs as necessary to build a safer community.**	
	Research industry best practices in the mutual aid system.	3
	Determine the need for increased community events highlighting fire prevention education.	1
1.1	**Create an actionable plan to address facility issues to ensure long-term sustainability**.	
	Develop a plan to improve the physical conditions and status of the stations for health and safety.	12
3.2	**Explore, strengthen, and sustain relationships with adjoining agencies to increase efficiency and maximize the use of resources.**	
	Identify funding sources that can be used to close the critical gaps.	9
4.1	**Strengthen fire prevention education by examining best practices and revising programs as necessary to build a safer community.**	
	Examine opportunities for CPR education, CERT programs, and Firewise community engagement.	2
4.3	**Develop a comprehensive marketing strategy in order to engage all demographics of the District to have a more informed and involved community.**	
	Develop a plan for improvement on marketing strategies.	6
	Seek plan approval.	1

4. REVENUE AND EXPENDITURES

The District employs accrual-based fund accounting to record all financial transactions. Its financial records are maintained in accordance with Generally Accepted Accounting Principles (GAAP) for governmental agencies in the United States. Fund accounting allows for the segmentation of resources based on their intended purpose, aiding management in demonstrating compliance with financial, legal, and contractual requirements.

The District maintains two primary funds:

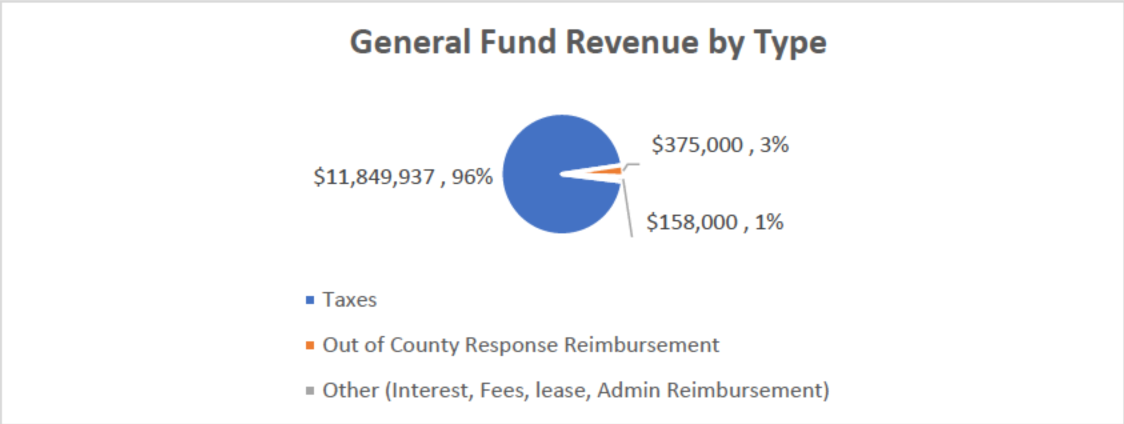
- The **General Fund** supports the District's ongoing operations, including salaries, benefits, services, supplies, and other recurring expenses.
- The **Capital Outlay / Zone A Fund** supports capital purchases such as fire apparatus and equipment valued at more than $5,000, and assets with a 3-years or greater service life.

In addition, the District has fiduciary responsibility for the regional hazardous materials response team, SCHMIT (Santa Cruz Hazardous Materials Interagency Team). Details of the SCHMIT budget are provided in Appendix A (Page 26) of this document.

On December 8, 2023, the Branciforte Fire District was reorganized with the Scotts Valley Fire District, and all assets and liabilities were transferred to Scotts Valley. As part of this reorganization, two additional funds were established: the Branciforte Service Zone and Measure T. In FY2024/25, to streamline administration and eliminate duplication of purpose, the Branciforte Service Zone Fund was merged into the General Fund, and the Measure T Fund was merged into the Capital Outlay / Zone A Fund.

The District's primary revenue source for the General Fund is property taxes, which account for approximately 96% of total revenue. This category includes secured and unsecured property taxes as well as residual distributions from dissolved redevelopment agencies. The District also receives reimbursements for providing firefighting support in other parts of the State; these revenues are largely offset by related personnel costs (primarily overtime). The "Other Revenue" category encompasses sources not included above, such as inspection fees and permits.

The following chart illustrates the FY2026/27 forecasted **General Fund Revenue by Fund and Source**:



The tables below present the summary of the actual revenues for all funds for FY 2022 through 2025, and budgeted revenue for FY 2025/26. It also displays actual and budgeted revenues by category.

Revenue

TABLE 1 – Revenue **Revenue by Fund**	**FY23/24 Amended Actual**	**FY24/25 Amended Actual**	**FY25/26 Actual**	**FY26/27 Final Budget**	**FY25/26 vs FY26/27 + or (-)**	**FY25/26 vs FY26/27**
General Fund	$11,135,107.05	$12,079,582.58	$11,879,942.46	$12,407,937.00	$527,995	4.4%
Capital Outlay/Zone A	$245,065.40	$542,793.47	$998,732.52	$383,365.00	($615,368)	(61.6%)
Branciforte Service Zone	$467,879.68	$ -	$ -	$ -	$ -	- %
Measure T	$847,489.68	$ -	$ -	$ -	$ -	- %
TOTAL	*$12,695,541.81*	*$12,622,376.05*	*$12,878,674.98*	*$12,791,302.00*	*($87,373)*	*(0.7%)*
Revenue By Category General Fund						
Property Taxes	$9,126,539.05	$10,572,100.17	$11,136,329.63	$11,399,937.00	$263,607.00	2.4%
Residual Distribution	$737,498.00	$496,651.00	$734,279.00	$450,000.00	($284,279.00)	(38.7%)
Strike Team Aid (out of county)	$228,457.13	$948,570.88	$345,183.82	$375,000.00	$29,816.00	8.6%
Interest	$103,162.86	$156,806.42	$182,574.57	$50,000.00	($132,575.00)	(72.6%)
SCHMITT	$70,000.00	$81,000.00	$63,000.00	$65,000.00	$2,000.00	3.2%
Licenses and Permits	$29,297.26	$52,958.00	$98,740.25	$40,000.00	($58,740.00)	(59.5%)
Other	$98,569.66	$46,496.11	$69,835.19	$28,000.00	($41,835.00)	(59.9%)
Transfer in (Out)	$ -	($275,000)	($750,000)	($200,000)	($550,000)	(73.3%)
SUB TOTAL	*$11,135,107.05*	*$12,079,582.58*	*$11,879,942.46*	*$12,207,937.00*	*$327,995.00*	*2.8%*

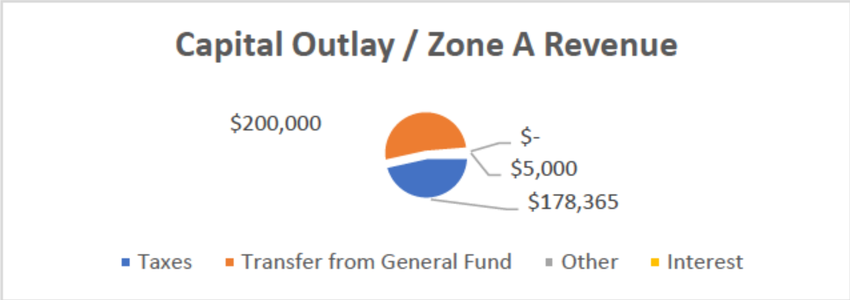


TABLE 1 – All Funds Revenue Cont.	FY23/24 Amended Actual	FY24/25 Amended Actual	FY25/26 Amended Actual	FY26/27 Final Budget	FY25/26 vs FY26/27 + or (-)	FY25/26 vs FY26/27
Revenue By Category Capital Outlay / Zone A						
Property Taxes	$154,734.00	$164,326.05	$174,336.46	$178,365.00	$4,029	2.3%
Interest	$46,459.37	$40,426.14	$55,171.56	$5,000	($50,172)	(90.9%)
Other	$43,871.63	$63,041.28	$19,224.50	$ -	($19,224.50)	(100%)
Transfer in (out)	$ -	$275,000	$750,000	$200,000	($550,000)	(73.3%)
SUB TOTAL	*$245,065.40*	*$542,793.47*	*$998,732.52*	*$383,365.00*	*($615,368)*	*(61.6%)*
Revenue By Category Branciforte Service Zone						
Property Taxes	$465,597.26	$ -	$ -	$ -	$ -	- %
Interest	$ -	$ -	$ -	$ -	$ -	- %
Other	$2,282.42	$ -	$ -	$ -	$ -	- %
Transfer in (out)	$	$ -	$ -	$ -	$ -	- %
SUB TOTAL	$467,879.68	$ -	$ -	$ -	$ -	- %
Revenue By Category Measure T						
Property Taxes	$80,788.94	$ -	$ -	$ -	$ -	- %
Interest	$16,396.26	$ -	$ -	$ -	$ -	- %
Other	$ -	$ -	$ -	$ -	$ -	- %
Transfer in (out)	$750,304.48	$ -	$ -	$ -	$ -	- %
SUB TOTAL	*$847,489.68*	$ -	$ -	$ -	$ -	- %

** Does not include transfer*

Expenses

*TABLE 2 – All Funds **Expenses***	**FY23/24 Amended Actual**	**FY24/25 Amended Actual**	**FY25/26 Amended Actual**	**FY26/27 Final Budget**	**FY25/26 vs FY26/27 + or (-)**	**FY25/26 vs FY26/27**
Total Expenses by Fund General Fund	$9,566,367.10	$11,024,829.69	$11,816,860.96	$12,972,233.00	$1,155,372	9.8%
Capital Outlay/Zone A	$359,223.33	$1,445,026.58	$282,126.74	$1,171,000.00	$888,873.00	315.1%
Branciforte Service Zone	$5,883.00	$ -	$ -	$ -	$ -	- %
Measure T	$ -	$ -	$ -	$ -	$ -	- %
TOTAL	*$9,931,473.43*	*$12,469,856.27*	*$12,098,987.70*	*$13,943,233.00*	*$2,044,245.00*	*16.9%*
Expenses By Category General Fund						
Salaries and Benefits	$8,389,336.42	$9,430,799.90	$9,959,182.12	$11,328,828.00	$1,269,646.00	13.8%
Services and Supplies	$861,855.73	$1,003,821.82	$940,500.14	$1,276,205.00	$335,705.00	35.7%
Other Charges	$315,174.95	$315,207.97	$167,178.70	$167,200.00	$21.00	0.01%
Transfer Out	$ -	$275,000.00	$750,000	$200,000	($550,000)	(73.3%)
Fixed Asset Structures	$ -	$ -	$ -	$ -	$ -	- %
SUB TOTAL	*$9,566,367.10*	*$11,024,829.69*	*$11,816,860.96*	*$12,972,233.00*	*$1,155,372.00*	*9.8%*
Expenses By Category Capital Outlay / Zone A Fund						
Service and Supplies	$268,678.34	$383,260.02	$74,145.28	$897,500	$823,355	1110%
Other Charges	$ -	$ -	$ -	$ -	$ -	- %
Fixed Assets	$90,544.99	$1,032,293.56	$207,981.46	$273,500	$65,519.00	31.5%
Transfer Out	$ -	$ -	$ -	$ -	$ -	- %
SUB TOTAL	*$359,223.33*	*$1,445,026.58*	*$282,126.74*	*$1,171,000*	*$888,873.00*	*315.1%*
Expenses By Category Branciforte Service Zone Fund						
Services and Supplies	$5,883.00	$ -	$ -	$ -	$ -	- %
Other	$ -	$ -	$ -	$ -	$ -	- %
SUB TOTAL	*$5,883.00*	*$ -*	*$ -*	*$ -*	*$ -*	*- %*

Expenses By Category Measure T Fund						
Services and Supplies	$ -	$ -	$ -	$ -	$ -	- %
Other	$ -	$ -	$ -	$ -	$ -	- %
SUB TOTAL	$ -	$ -	$ -	$ -	$ -	- %
TOTAL	*$9,931,473.43*	*$ -*	*$ -*	*$ -*	*$ -*	- %

5. STAFFING

The District staffs two of its three fire stations 24 hours a day, 365 days a year.

- **Station 1 (Erba Lane)** is staffed with one Battalion Chief, one Captain, and a minimum of two Firefighters or Engineers (EMT or Paramedic).
- **Station 2 (Glenwood)** is staffed with one Captain and two Firefighters or Engineers (EMT or Paramedic).

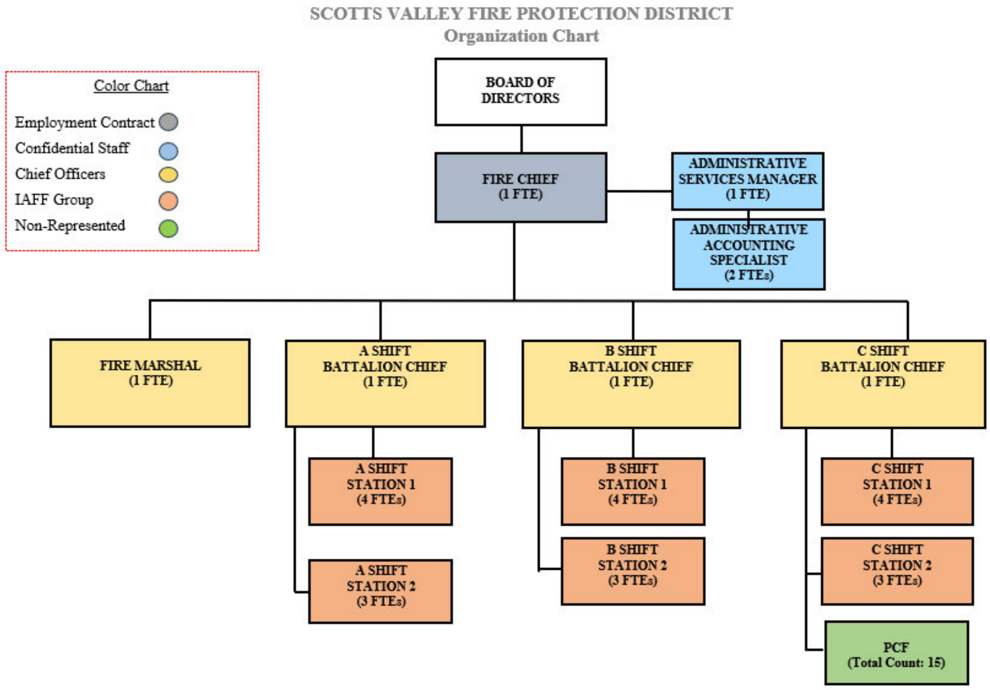
Minimum staffing for all fire apparatus is three personnel, including at least a Captain and an Engineer.

Beyond their operational duties, Battalion Chiefs each oversee one of three divisional areas: EMS, Training, or Support Services, and at least one program area: Information Technology, Health & Safety, and or Emergency Operations.

Within Administration, the District employs an Administrative Services Manager and both a full-time and two part-time Administrative Accounting Specialist, totaling 3.0 FTEs. The District also staffs a Fire Marshal, who leads the Community Risk Reduction Program, and a Fire Chief, who serves as the District's General Manager.

The District's management structure is shown in the Organizational Chart.

Organizational Chart



Budgeted Positions

Position Classification Title	Group	FY24/25 Approved FTE	FY25/26 Approved FTE	FY26/27 Approved FTE	Change in FTE Count
District Funded					
Fire Chief	Fire Chief	1.00	1.00	1.00	-
Battalion Chief	Chief Officers	3.00	3.00	3.00	-
Fire Marshal	Chief Officers	-	1.00	1.00	-
Administrative Services Manager	Confidential	1.00	1.00	1.00	-
Administrative Accounting Specialist	Confidential	1.50	1.60	2.00	0.4
Deputy Fire Marshal	IAFF Union	1.00	-	-	-
Captain – Administrative	IAFF Union	-	-	-	-
Captain	IAFF Union	6.00	6.00	6.00	-
Engineer/Firefighter	IAFF Union	18.00	15.00	15.00	-
Paid Call Firefighter (PCF)	Unrepresented	1.00 *	1.00 *	1.00 *	-
Hydrant Maintenance Worker (Seasonal)	Unrepresented	-	-	-	-
Defensible Space Inspector (Seasonal)	Unrepresented	-	-	-	-
Total District Funded		*29.5*	*29.6*	*30.0*	*0.4*
Grant Funded					
No grant funded positions		-	-	-	*0.00*
Total Grant Funded		-	-	-	0.00
TOTAL DISTRICT FTE		*29.5*	29.6	30.0	0.4

** Total authorized staffing count of PCF is 15 – the 1.00 FTE is used for budgeting purposes.*

6. HISTORICAL REVENUE, EXPENDITURES, & FUND BALLANCES

Analyzing an organization's historical revenues and expenditures is a valuable tool for future planning. Known as trend analysis, this review of past financial performance supports forecasting, strategic planning, and assessing overall financial health. It also assists policymakers in making informed decisions that shape future budgets.

The following table presents beginning fund balances, revenues, expenses, and ending fund balances. For the purpose of this chart, the Branciforte Service Zone has been consolidated with the General Fund, and Measure T has been consolidated with the Capital Outlay / Zone A Fund.

TABLE 6.1 Revenues, Expenditures, and Fund Balances	**FY22/23 Amended Actual**	**FY23/24 Amended Actual**	**FY24/25 Amended Actual**	**FY25/26 Actual**	**FY24/25 vs FY25/26**	**Change in %**
General Fund Beginning Fund Balance	$3,227,901.00	$3,680,415.34	$5,226,196.31*	$6,555,949.20	$1,329,752.89	25.4%
Revenue **	$9,896,916.75	$10,650,151.05	$12,354,582.58	$12,629,942.46	$275,359.88	2.2%
Expenditures ***	$9,444,402.41	$9,566,367.10	$11,024,829.69	$11,816,860.96	$792,031.27	7.2%
Ending Fund Balance	$3,680,415.34	$4,764,198.95	$6,555,949.20	$7,369,030.70	$813,081.50	12.4%
Capital Outlay/Zone A Beginning Fund Balance	$1,657,464.77	$1,379,540.02	$2,121,918.54*	$1,257,105.67	($864,812.87)	(40.4%)
Revenue *	$668,578.78	$245,065.40	$542,793.47	$998,732.52	$455,939.05	84%
Expenditures **	$946,503.76	$359,223.33	$1,445,026.58	$282,126.74	($1,162,899.84)	(80.5%)
Ending Fund Balance	$1,379,540.02	$1,265,381.07	$1,219,685.43	$1,973,711.45	$754,026.02	61.8%
Total (GF+COZA) Beginning Fund Balance	$4,885,365.77	$5,059,955.36	$7,348,114.85*	$7,813,054.87	$464,940.02	6.3%
Revenue *	$10,565,495.53	$10,895,216.45	$12,897,376.05	$13,628,674.98	$731,298.93	5.7%
Expenditures **	$10,390,906.17	$9,925,590.43	$12,469,856.27	$12,098,987.70	($370,868.57)	(3.0%)
Ending Fund Balance	$5,059,955.36	$6,029,580.02	$7,775,634.63	$9,342,742.15	$1,567,107.52	20.2%

** Includes Transfer of Branciforte FPD fund balances at beginning of FY.*

*** Includes any “transfer-in” from other District Funds*

**** Includes any “transfer-out” from other District Funds*

Another key measure of an organization’s financial health is the percentage of revenue allocated to salaries and benefits. The following table shows these ratios for the previous 5 years:

	FY22/23 Amended Actual	**FY23/24 Amended Actual**	**FY24/25 Amended Actual**	**FY25/26 Actual**	**Average**
*Salaries & Benefits to Total General Fund Revenue**	**82.2%**	**75.7%**	**76.3%**	**78.9%**	**78.3**

** Does not include Capital / Zone A Revenue.*

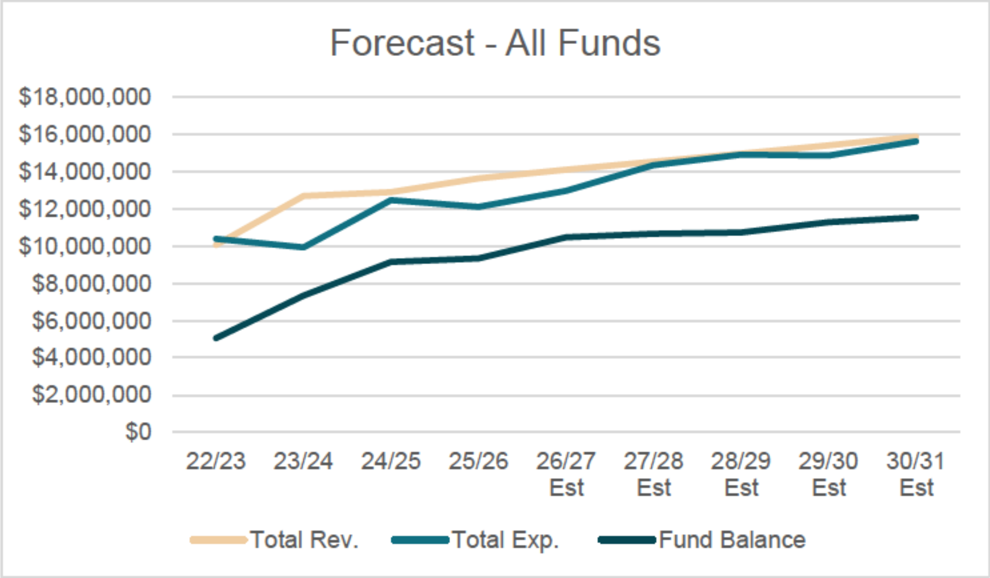
7. FINANICAL FORECAST

Financial forecasting is an essential tool for responsible planning and ensuring long-term sustainability. By projecting future financial resources, the District can proactively prepare for upcoming needs, prioritize initiatives thoughtfully, and identify the best opportunities to advance projects. Forecasting also provides flexibility, allowing the District to adjust spending as circumstances evolve.

It is important to recognize that a forecast is not a guarantee of future funding; rather, it is a forward-looking depiction based on historical revenues and expenditures. This perspective enables the District to anticipate potential challenges and make timely adjustments to safeguard its financial health.

The 2023 reorganization of the Branciforte Fire District resulted in a one-time increase in revenue due to the transfer of fund balances and assets. While this temporarily boosted revenues, it does not reflect the district's ongoing financial position. For this reason, the upcoming chart relies on projected expenditures and conservatively budgeted revenues for FY2025/26 in both the General Fund and Capital Fund.

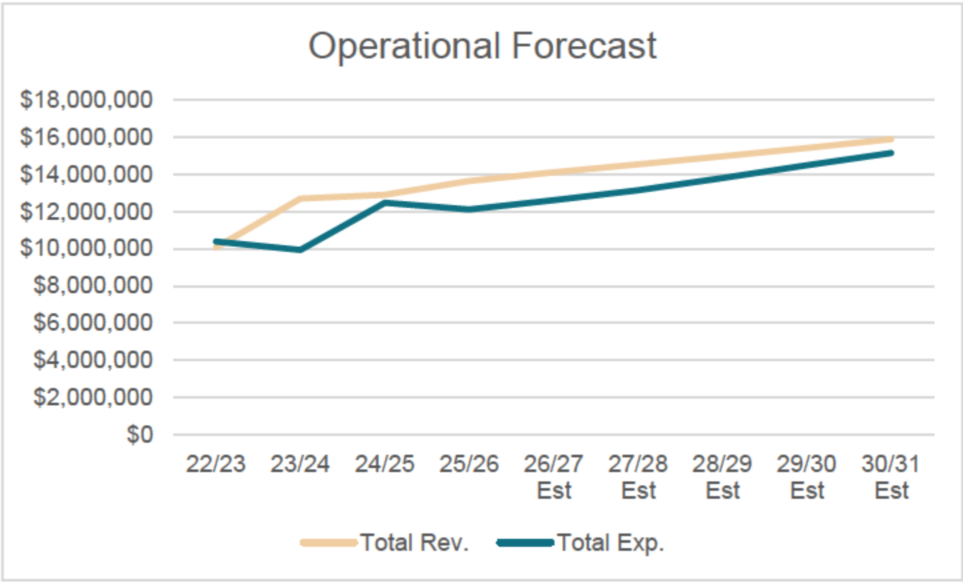
This cautious approach ensures that financial planning remains grounded in realistic expectations, avoids overstating available resources, and underscores the District's commitment to long-term stability and fiscal responsibility.



The ebb and flow of capital expenses—such as the purchase of a $947,000 fire apparatus in FY 2024/25—can create significant fluctuations in expenditures, making it more difficult to project future costs.

To provide a more reasonable outlook, staff prepared the following chart using revenue from the most recent "actual years," with a 3.5% increase for FY 2026/27 and 3% increases for each subsequent year. Expenditures were projected based on the negotiated memoranda of understanding with the various employee groups through FY 2027/28, followed by 5% annual increases in the remaining years.

As shown in the chart, revenue currently remains higher than District expenditures; however, the projections indicate that the two are on track to converge in the out-years.



Appendix A – Approved Budget Sheets

Scotts Valley Fire Protection District

General Fund (685010)

2026/2027 Final Budget

Revenue Summary

Account #	Revenue Description		Revenue Amount
40100	Prop Tax-Current Secured	$	11,019,390
40106	Residual Distribution	$	450,000
40110	Prop Tax-Current Unsecured	$	230,225
40150	Supplemental Prop Tax-Current Secured	$	99,000
40151	Supplemental Prop Tax-Current Unsecured	$	2,000
40160	Supplemental Prop Tax-Prior Sec, Supplemental	$	3,000
40330	Licenses and Permits	$	40,000
40430	Interest	$	50,000
40440	Rents and Leases	$	500
40830	St-Homeowners' Property Tax Relief	$	46,322
40894	ST-Aid Others	$	375,000
42022	Cost Recovery, Other	$	25,000
42010	SCHMIT Administrative Services Reimbursement	$	9,000
42055	SCHMIT Reimbursement	$	56,000
42384	Other Revenue	$	2,500
42462	Transfer In	$	-
	Total Revenue	$	12,407,937
	Estimated Beginning Fund Balance	$	7,369,029
	Total General Fund Budget	$	19,776,966

Expenditure Summary

Account #	Expense Category		Expense Amount
50000	Salaries & Benefits	$	11,328,828
60000	Services & Supplies	$	1,276,205
75000	Other Charges	$	167,200
80000	Fixed Assets	$	2,000,000
	Total Expenditures	$	14,772,233
	Operating Transfer Out	$	200,000
	Contingencies	$	250,000
	Reserves - Undesignated	$	4,554,733
	Total General Fund Budget	**$**	**19,776,966**

Notes:

Schedule of Revenue: 50% in December, 45% in April and 5% in June

Account 40100, 40110, and 40830 reflects a 4.3% increase from the 2025/26 tax roll.

Account 40106 reflects residual distribution, will roll to secured property tax in future

Other Charges - Contributions to Trust accounts and LAFCO charges.

Account 40330 - Revenue from Permits, Plan Checks and Inspections

Account 40440 - Revenue from the Lease of the Marywood and La Madrona Properties

Account 40894 - Revenue from Statewide Strike Teams, Overhead Assignments, out of County Response

Account 42010 - Revenue of $9,000 for SCHMIT Administration

Account 42055 - Reimbursement for Personnel - Haz Mat Stipends and Training

Account 42384 - Revenue from CPR Classes, Donations, and Misc. Revenue

Estimated Fund Balance as of July 28, 2026

Reserves = Balance complies with Policy 1608 - Reserve Guidelines.

Scotts Valley Fire Protection District

General Fund (685010)

2026/2027 Final Budget

Expenditure Accounts

Account #	Category		Expenditure Amount
Salaries and Benefits			
51000	Regular Pay, Perm.	$	4,696,404
51005	Overtime Pay	$	1,012,041
51010	Regular Pay, Extra help	$	64,100
51035	Holiday Pay	$	367,464
51040	Differential Pay	$	425,352
52010	Medicare Tax	$	102,151
52015	PERS	$	2,584,449
53010	Employee Group Insurance	$	1,252,213
53015	Unemployment Insurance	$	8,013
54010	Workers' Compensation Ins	$	565,000
55020	Sick Leave Reserve	$	69,566
55021	Other Benefits Miscellaneous: Vacation Payoff	$	182,075
	Total Salaries and Benefits	**$**	**11,328,828**
Services and Supplies			
61110	Clothing and Personal Supplies	$	30,900
61125	Uniforms	$	20,950
61217	Radio	$	95,100
61221	Telephone and Telegraph	$	29,500
61310	Food	$	4,900
61425	Household Expense	$	7,500
61535	Insurance	$	88,500
61720	Maintenance Mobile Equipment	$	149,500
61725	Maintenance Office Equipment	$	29,980
61730	Maintenance Other Equipment	$	28,500
61848	Maintenance Structure & Grounds	$	15,800
61920	Medical Supplies	$	15,200
62020	Memberships	$	15,186
62111	Miscellaneous Expense	$	1,500
62219	Computer Software	$	29,700
62223	Office Expense	$	8,600
62301	Accounting & Auditing Fees	$	109,600
62327	Directors Fees	$	13,300
62358	Laundry Service	$	1,000
62367	Medical Services	$	47,000
62381	Professional/Special Services	$	237,500
62420	Publications and Legal Notices	$	3,000
62500	Rents and Leases, Equipment	$	1,000
62715	Small Tools and Instruments	$	35,084
62826	Education Reimbursement	$	44,500
62888	Special District Expense	$	19,500
62890	Subscriptions	$	10,155
62914	Education & Training	$	35,600
62920	Gas, Oil and Fuel	$	63,850
62930	Conference Tuition - Registrations	$	35,600
63074	Utilities	$	48,200
	Total Services & Supplies	**$**	**1,276,205**
Other Charges			
75233	Contributions to Trust/Agency Fund	$	155,000
75231	Contributions to Other Government Agencies	$	12,200
	Total Other Charges	**$**	**167,200**
Operating Transfers Out			
90000	Transfer To Capital Outlay/Zone A (685030)		200,000
	Total Operating Transfer Out		**200,000**
Fixed Assets			
86110	Structure and Improvements	$	2,000,000
	Total Fixed Assets	**$**	**2,000,000**
Appropriation for Contingencies			
98700	Contingencies	$	250,000
	Total Contingencies	**$**	**250,000**
General Reserves			
98695	Undesignated Fund Balance	$	4,554,733
	Total Reserves	**$**	**4,554,733**
	TOTAL EXPENDITURES	**$**	**19,776,966**

Scotts Valley Fire Protection District
General Fund (685010)
2026/2027 Final Budget

Schedule of Fixed Assets

Account #	Description	Amount
86110	**Structures and Improvements**	
	La Madrona Fire Station	$ 2,000,000
	Subtotal Structures and Improvements	**$ 2,000,000**
	Total Fixed Assets	**$ 2,000,000**

Signed: ______________________
Board Secretary

Scotts Valley Fire Protection District

Capital Outlay - Zone A (685030)

2026/2027 Final Budget

Revenue Summary

Account #	Revenue Description		Revenue Amount
40100	Prop Tax-Current Secured	$	172,610
40110	Prop Tax-Current Unsecured	$	3,567
40150	Supplemental Prop Tax-Current Secured	$	1,500
40151	Supplemental Prop Tax-Current Unsecured	$	-
40430	Interest	$	5,000
40830	St-Homeowners' Property Tax Relief	$	688
42462	Transfer In From General Fund	$	200,000
	Total Revenue	$	383,365
	Fund Balance	$	1,967,213
	Total Capital Outlay/Zone A Budget	$	2,350,578

Expenditure Summary

Account #	Expense Category		Expense Amount
60000	Services and Supplies	$	897,500
86000	Fixed Assets	$	273,500
	Total Expenditures	$	1,171,000
	Operating Transfer Out	$	-
	Contingencies	$	200,000
	General Reserves	$	979,578
	Total Capital Outlay/Zone A Budget	**$**	**2,350,578**

Scotts Valley Fire Protection District

Capital Outlay - Zone A (685030)

2026/2027 Final Budget

Expenditure Accounts

Account #	Category		Expenditure Amount
Services and Supplies			
61845	Maintenance Structure & Grounds	$	55,000
61110	PPE	$	67,200
62111	Miscellaneous	$	8,000
62223	Office Supplies	$	4,000
62301	Accounting & Auditing Fees	$	1,100
62381	Professional Services	$	592,000
62710	Equipment	$	103,000
62715	Small Tool	$	-
	Total Services and Supplies	**$**	**897,500**
Fixed Assets			
86110	Structures and Improvements	$	180,000
86204	Equipment	$	-
86209	Mobile Equipment	$	85,000
86222	Furniture	$	-
86210	Office Equipment	$	8,500
	Total Fixed Assets	**$**	**273,500**
Operating Transfer Out			
90000	Transfer To General Fund (685010)	$	-
	Total Operating Transfer Out	**$**	**-**
General Reserves			
98695	Fund Balance - Undesignated	$	979,578
	Total General Reserves	**$**	**979,578**
Appropriation for Contingencies			
98700	Contingencies	$	200,000
	Total Contingencies	**$**	**200,000**
	Total Expenditures	**$**	**2,350,578**

Scotts Valley Fire Protection District

Capital Outlay - Zone A (685030)

2026/2027 Final Budget

Schedule of Fixed Assets

Account #	Description		Amount
86110	**Structures and Improvements**		
	Branciforte Fire Station Updates	$	180,000
	Subtotal Structures and Improvements	**$**	**180,000**
86209	**Mobile Equipment**		
	Command Vehicle	$	85,000
	Subtotal Mobile Equipment	**$**	**85,000**
	Total Fixed Assets	**$**	**350,000**

Signed: ______________________

Board Secretary

Scotts Valley Fire Protection District
SCHMIT (685040)
2026/2027 Final Budget

Revenue Summary

Account #	Revenue Description			Revenue Amount
40430	Interest		$	400
40894	Grant Funding		$	-
		Subtotal Other Revenue	$	400
41150	Haz Mat Contract Contributions:	Percentage		
	Santa Cruz County	49.16%	$	142,849
	City of Santa Cruz	23.24%	$	67,531
	City of Watsonville	19.42%	$	56,431
	City of Scotts Valley	4.51%	$	13,105
	City of Capitola	3.67%	$	10,664
	UCSC	Fixed	$	12,536
	State Parks	Fixed	$	10,441
		Total Contrubution From Other Agencies	$	313,557
		Total Revenue	$	313,957
		Fund Balance	$	576,892
		Total SCHMIT Budget	$	890,849

Expenditure Summary

Account #	Expense Category			Expense Amount
60000	Services and Supplies		$	128,274
75000	Personnel Costs		$	290,000
86204	Fixed Assets		$	-
		Total Expenditures	$	418,274
		Contingencies	$	25,000
		General Reserves	$	447,575
		Total SCHMIT Budget	**$**	**890,849**

Scotts Valley Fire Protection District

SCHMIT (685040)
2026/2027 Final Budget

Expenditure Accounts

Account #	Category		Expenditure Amount
Services and Supplies			
61110	Protective Clothing	$	10,600
61221	Telephone and Telegraph	$	960
61535	Insurance	$	2,555
61720	Maintenance, Mobile Equipment	$	16,700
61725	Maintenance, Office Equipment	$	380
61730	Maintenance, Other Equipment	$	10,200
61920	Medical Supplies	$	1,000
62219	Computer Software	$	3,500
62301	Accounting and Auditing	$	1,200
62371	Management Services	$	9,000
62381	Professional Services	$	5,000
62715	Small Tools and Instruments	$	14,429
62888	Special District Expense	$	1,250
62914	Training	$	50,600
62920	Fuel	$	900
	Total Services and Supplies	**$**	**128,274**
Contributions to Agencies			
75268	Reimbursement of Costs to Agencies	$	270,000
75276	Emergency Response Reimbursement	$	20,000
	Total Contributions to Agencies	**$**	**290,000**
Fixed Assets			
86204	Equipment	$	-
	Total Fixed Assets	**$**	**-**
General Reserves			
98965	Unassigned Fund Balance	$	447,575
	Total Reserves	**$**	**447,575**
Appropriation for Contingencies			
98700	Contingencies	$	25,000
	Total Appropriation for Contingencies	**$**	**25,000**
	Total Expenditures	**$**	**890,849**

SCOTTS VALLEY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2026-08

RESOLUTION ADOPTING FINAL BUDGET
FOR FISCAL YEAR 2026/2027

WHEREAS, Sections 13890, 13891 and 13893 of the California Health and Safety Code have been complied with; and

WHEREAS, a public hearing has been completed, during which time all additions and deletions to the proposed budget for 2026/2027 were made;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED in accordance with Section 13895 of the California Health and Safety Code, the Final Budget of the Scotts Valley Fire Protection District of Santa Cruz County for which the Board of Directors is the governing board, for fiscal year 2026/2027 and is hereby adopted in accordance with the following:

Final Scotts Valley Fire Protection District Budget

General Fund	Index 685010	$19,776,966
Capital Outlay/Zone A	Index 685030	$ 2,350,578
SCHMIT	Index 685040	$ 890,849

BE IT FURTHER RESOLVED that the appropriations for each budget unit which constitute the respective totals for each of the objects of the expenditures listed are attached hereto and known as the Final Budget (on file with the Secretary of the Board).

PASSED AND ADOPTED BY THE Board of Directors of the Scotts Valley Fire Protection District, County of Santa Cruz, State of California, at a regular meeting held on August 12, 2026, by the following vote:

	AYES	NOES	ABSENT	ABSTAIN
Director Kris Hurst				
Director Daron Pisciotta				
Director Mike Weaver				
Director Ron Whittle				
Director: ________________				

ATTEST:

____
Mark Correira
Board Secretary

____
Daron Pisciotta
Board President

cc: County Auditor/Controller

SCOTTS VALLEY FIRE PROTECTION DISTRICT

CHIEFS REPORT

Q1-2 2026

OPERATIONS REPORT

Total Incident Count
Jan-June 2026

1,258

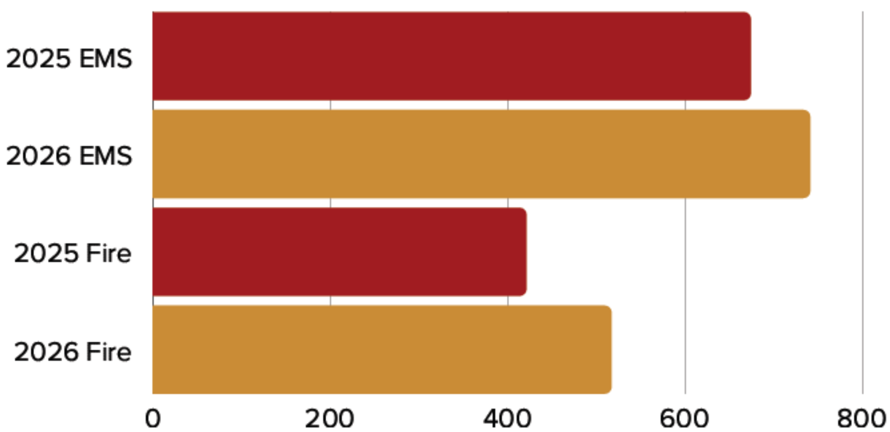
EMS Calls
Jan-June 2026

743

Fire Calls
Jan-June 2026

311

Prior Year Call Comparison



Incident Comparison Breakdown

Jan-June 2026

2025 EMS	674	
2026 EMS	743	↑ 10%
2025 Fire	421	
2026 Fire	311	↓ 26%

OPERATIONS REPORT

Medic Unit M2567: This unit has been placed into service at Station 2 to serve as a transport/quick response vehicle (QRV) for rural and difficult access areas. We have implemented a new operating procedure specializing in ALS response and transport. While it has been utilized on several calls, it has not yet transported any patients.

Willis Rd Structure Fire (6/28/26): Crews responded to an early morning fire in the 200 block of Willis Rd. The fire originated in a garage and spread to the lower unit of a two-story duplex. An aggressive attack knocked the fire down within 15 minutes. Four residents were displaced, and two suffered minor injuries; no firefighter injuries were reported. The cause remains undetermined.

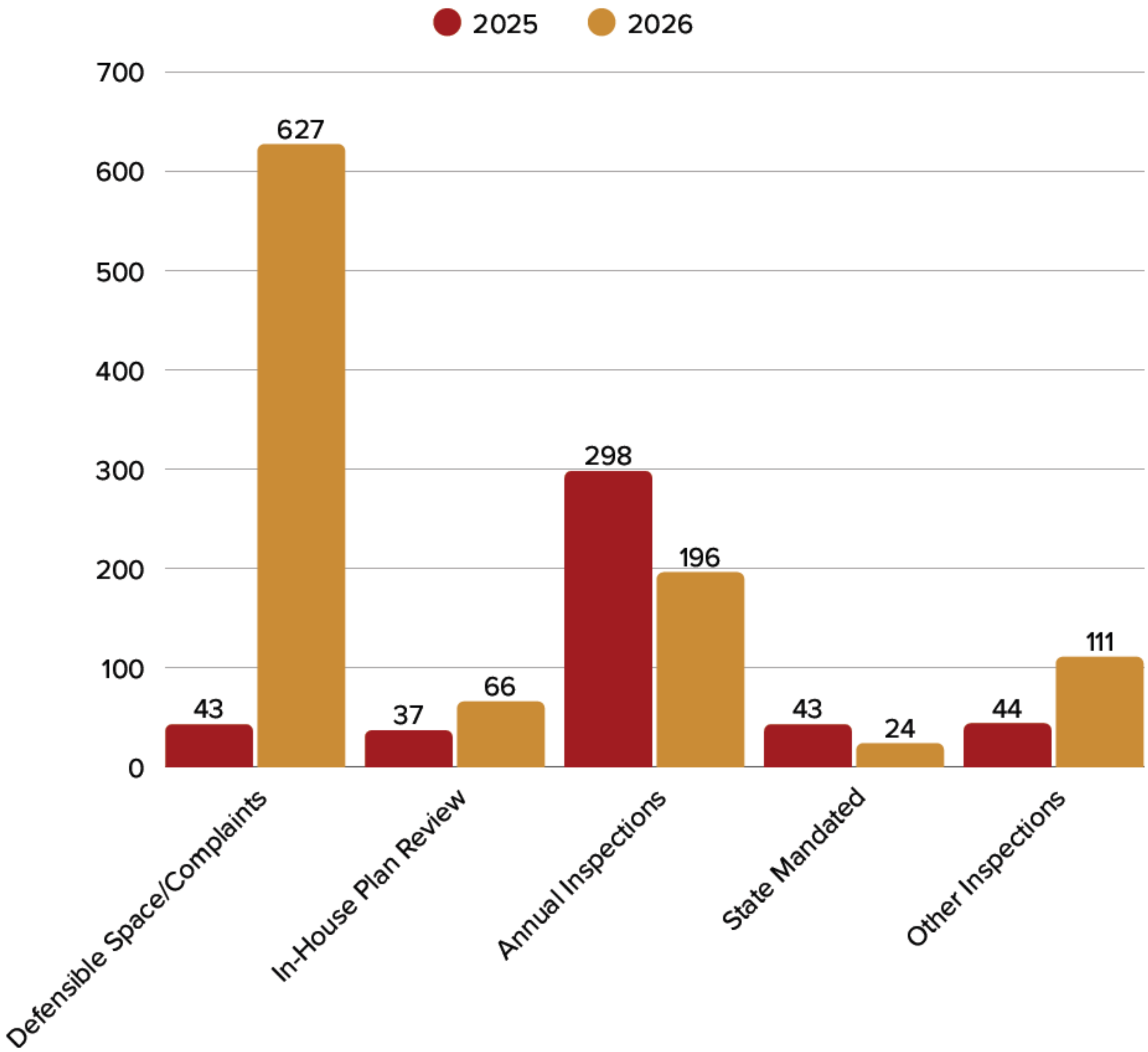
Jack Rabbit Ridge Structure Fire (4/11/26): Crews responded to an evening structure fire contained to a garage. The main residence sustained minor smoke damage, and a family of four was displaced. The cause was determined to be a lithium-ion battery from a leaf blower.

EMS REPORT

Training: Chief Correira and Battalion Chief Stubendorff attended a two-day training in Southern California focused on designing and implementing fire-based ambulance deployment and transport systems.
Cost Recovery: the new MVA recovery cost program is active. Crews are gathering driver and insurance information at all vehicle accidents for third-party billing to the responsible party’s insurance.
Active Shooter Drill: Crews participated in the annual drill at Soquel High School, simulating victim packaging, treatment, and extrication in an active assault environment alongside Law Enforcement.
Narcotic Administration Reporting: A report regarding historical narcotic administrations (2023–present) was completed and submitted to regional partners on 6/25/26.

FIRE PREVENTION

January - June Inspections By Type



OTHER ACTIVITIES

- Fire Marshal Collins assisted with the hiring of a Deputy Fire Marshal for Central Fire - Shared Services
- Fire Marshal Collins with the investigation of a fire in Capitola and Scotts Valley
- Updated or created several Fire Prevention County Standard
- Attended several Firewise community meetings
- Attended the annual Nor Cal Fire Prevention Officers conference

TRAINING AND SAFETY

- Staff attended Calm the Chaos (Train the Trainer) and implemented the training across all shifts
- Hosted a Firefighter Paramedic and Paid Call Firefighter hiring process.
- Planning promotional exam for August 24
- Special operations, wildland, and active shooter / scenes of violence training as part of regional
- Block training program

IT AND COMMUNICATIONS

- **Workstations:** The Battalion Chiefs have transitioned to new laptop-based workstations. The previous workstations, which are less than a year old, have been repurposed to replace line-level units.
- **Server Migration:** We are working with Clearpath IT to implement a new cloud-based file server to align with Central Fire's current infrastructure, as the old server has reached the end of its useful life.
- **Records Management:** The District has successfully migrated from ESO to ImageTrend. All four paid agencies in the County are now utilizing ImageTrend.
- **Reporting Compliance:** We are currently addressing an automated report from ImageTrend regarding "Unit Back in Service" times, which is preventing some calls from posting to the National Database. I am working with the Captains to ensure these fields are completed prior to the end of each shift.

ADMINISTRATION AND FIRE CHIEF

- Represented County Fire Chiefs on RING Radio Project (Ongoing)
- Continue to pursue Analog Radio System design
- Project lead working with Cambridge Consulting to evaluation EMS support staffing
- Levels, and system design for Fire Based EMS Transport (Ongoing)
- Participated as peer evaluator on a site visit for Center for Public Safety Excellence Accreditation process (May), and evaluated four chief officers for Designations
- Implemented auto accident cost recovery program (March)
- Attended FDAC Conference (April)
- Working with the County to implement Vibram Planet – a wildfire modeling program for predictive analysis of the District's highest threat areas

Quarter 1 and 2 2026 Strategic Planning Status Report

2.3	**Enhance the knowledge, skills, and capabilities of district personnel through ongoing professional development, ensuring they remain proficient to effectively serve and protect the community.**	
	Research industry best practices to fill the critical gaps.	Online research completed. A few gaps were identified
	Create a report that explains gaps within the system.	Ongoing evaluation occurring. No report needed.
	Evaluate current mechanisms that could close the critical gaps (e.g., expanded ETO).	Discussion ongoing

3.2	**Explore, strengthen, and sustain relationships with adjoining agencies to increase efficiency and maximize the use of resources.**	
	Engage with regional agencies to analyze the current system to identify critical gaps within it.	Working with Ad Hoc Committee and Central Fire to expand shared services. Three-year shared CRR agreement executed during second quarter. Ongoing

4.1	**Strengthen fire prevention education by examining best practices and revising programs as necessary to build a safer community.**	
	Examine current practices in fire prevention education to determine critical gaps.	Continuing to monitor call types and create resilience in the system. District offers car-seat checks, and falls prevention. Also working with County on wildfire modeling. Complete
4.3	**Develop a comprehensive marketing strategy in order to engage all demographics of the District to have a more informed and involved community.**	
	Research demographic needs for medium consumption.	Used census data to determine community demographic. Identified media types by age demo. Complete
	Explore technology platforms that effectively communicate and meet the needs of the demographics.	Evaluated communication and marketing approaches. Currently on Facebook and Instagram, and agreed that we should limit it to these two platforms. Also, new website will allow us to collect

		email addresses and move to an electronic newsletter. Complete
	Examine ways in which to effectively showcase the District's identity, keeping in mind the communities served.	Part of effort mentioned earlier Complete
4.4	**Expand community outreach by leveraging a variety of mediums in order to improve transparency and strengthen community partnerships**	
	Determine the need for increased community events.	Moved to parking lot (future date)
3.2	**Explore, strengthen, and sustain relationships with adjoining agencies to increase efficiency and maximize the use of resources.**	
	Research industry best practices in the mutual aid system.	Complete – evaluating closest unit dispatching (preferred dispatch). Ongoing
4.4	**Expand community outreach by leveraging a variety of mediums in order to improve transparency and strengthen community partnerships**	
	Create a report of findings that addresses the critical gaps identified.	Moved to parking lot – will address once Shared CRR is staffed
	Research industry best practices to discover solutions to fill gaps.	Moved to parking lot – will address once Shared CRR is staffed

Parking Lot Items (Q3 and Q4 2025, and Q1 and Q2 2026):

4.4	**Expand community outreach by leveraging a variety of mediums in order to improve transparency and strengthen community partnerships**
	Research industry best practices to discover solutions to fill gaps.
4.4	**Expand community outreach by leveraging a variety of mediums in order to improve transparency and strengthen community partnerships**
	Determine the need for increased community events.
	Create a report of findings that addresses the critical gaps identified.

Alyssa Rodriguez <arodriguez@scottsvalleyfire.com>

Thank You for Your Service

Nancy and Norman Ball <svfiredistrict@gmail.com> Thu, Jul 16, 2026 at 7:35 AM
Reply-To: Nancy and Norman Ball <nancyball@montrose.net>
To: Scotts Valley Fire District Contact Form <info@scottsvalleyfire.com>

From: Nancy and Norman Ball <nancyball@montrose.net>

Message:
We want to extend our gratitude for the assistance we received yesterday afternoon from the team of three firefighters who were in Spring Lakes Park. As we were struggling on our street in the heat with a heavy piece of furniture we were working to get into our home, the fire truck drove by, stopped, the team saw that we needed help and took over. As we are quite elderly, we SO appreciated their assistance!!! We feel very fortunate to live in the area that you serve! MANY THANKS!!!