



**Board of Directors  
Regular Meeting Agenda  
Wednesday, July 8, 2026 7:00 P.M.  
Scotts Valley City Hall  
One Civic Center Drive, Scotts Valley CA 95066**

Agendas and Board Packets are available on the Scotts Valley Fire Protection District (SVFPD) website at [www.scottsvalleyfire.com](http://www.scottsvalleyfire.com).

Any person who requires a disability-related modification or accommodation in order to participate in a public meeting should make such a request to Mark Correia, Board Secretary, for immediate consideration.

**1. Opening Business**

- 1.1 Call to Order
- 1.2 Pledge of Allegiance and Moment of Silence
- 1.3 Roll Call

**2. Public Comment (GC §54954.3)**

This portion of the meeting is reserved for persons wishing to address the Board on any matter that is within the subject matter of the jurisdiction, and either on the agenda or not on the agenda. To ensure fair and equal treatment of all who appear before the Board, and to expedite Agency business, speakers will be limited to three minutes. The three-minute per speaker time limitation may be extended for good cause by the Board President, or by majority vote of the Board Members. Anyone wishing to be placed on the Agenda for a specific topic should contact the Fire Chief's Office and submit correspondence at least 10 days before the desired date of appearance. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

**3. Agenda Amendments (GC §54954.2) – Discussion/Action**

**4. Consent Calendar**

(Consent calendar items will be considered and enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests the removal of the item for separate action.)

- 4.1 Minutes: Regular Board Meeting Minutes of June 10, 2026
- 4.2 Minutes: Special Board Meeting Minutes of June 10, 2026



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

- 4.3 SVFPD Claims Disbursements for the Month of June 1, 2026 through June 30, 2026 in the Amount of:

Payroll and Benefits:	\$ 766,478.47
General Fund:	\$ 23,172.10
Capital Outlay:	\$ 72,039.71
SCHMIT:	<u>\$ 807.00</u>
TOTAL:	\$ 862,497.28

- 4.4 Branciforte Advisory Commission Appointment: Timothy Dodds
- 4.5 Revision of Policy 2100: Policy for Conducting Board Meetings
- 4.6 Authorize Payment to Santa Cruz County Fire Agencies Insurance Group (SCCFAIG) in the amount of \$562,880 for Workers Compensation Insurance for 2026/27 Fiscal Year
- 4.7 Authorize Payment to CalPERS in the amount of \$1,584,956 for the Safety Plans' Unfunded Liability Annual Lump Sum Prepayment Option for 2026/27 Fiscal Year
- 4.8 Authorize Payment to McNeil and Company in the amount of \$77,732 for District Commercial Package and Umbrella Coverage, and Commercial Inland Marine Insurance for 2026/27 Fiscal Year

## 5. Discussion Items

- 5.1 La Madrona Fire Station Planning / Safety Measures to Address Seismic Concerns for Firefighters at Fire Station One, located at Erba Lane
- 5.2 Enhanced Infrastructure Financing District (EIFD) update
- 5.3 Dedication of the Branciforte Fire Station in honor of the Barnes Family

## 6. Action Items

- 6.1 Addition of Roth-457 to Voya Account

## 7. Board of Directors and Administrative Reports – Information/Discussion (No action will be taken on any questions raised by the Board at this time.)

- 7.1 Board of Directors Report – Directors
- 7.2 Fire Chief / Administrative Report



## 8. Correspondence

- 8.1 Email from Michael Heffner regarding 125 Bethany Drive Project

## 9. Request for Future Agenda Items

## 10. Closed Session: Government Code §54957

- 10.1 Public Employee Discipline/Dismissal/Release (§ 54957)
- 10.2 Closed Session Conference with Legal Counsel – Threatened/Anticipated Litigation  
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): 1 case

The District is in receipt of information concerning facts and circumstances that might result in litigation against the District which are known to a potential plaintiff concerning a FEHA Claim.

- 10.3 Public Employee Performance Evaluation  
Title: Fire Chief

## 11. Open Session: Government Code §54957.1

- 11.1 Report on closed session items 10.1-10.3

## 12. Adjournment

Next Regularly Scheduled Board Meeting: Wednesday, August 12, 2026 at 6:00 p.m.

**Note:** Certain supporting documents for items on this agenda may be distributed at the Board meeting. Copies will be made available to the public at that time in accordance with Government Code Section 54957.5.



**MINUTES OF THE  
SCOTTS VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING OF  
June 10, 2026**

**1. Opening Business**

1.1 Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, June 10, 2026 at the City of Scotts Valley Council Chambers. President Pisciotta called the meeting to order at 7:00 p.m.

1.2 Pledge of Allegiance and Moment of Silence

President Pisciotta called for the Pledge of Allegiance and a Moment of Silence to follow.

1.3 Roll Call

Director(s) Present:	President Daron Pisciotta (DP) Vice President Mike Weaver (MW) Director Kris Hurst (KH) Director Zachary Raney (ZH) Director Ron Whittle (RW)
Director(s) Virtual at Alternate Location:	N/A
Director(s) Absent:	N/A
Fire District Staff:	Chief Correira Battalion Chief Stubendorff Fire Marshal Collins Administrative Services Manager Rodriguez

**2. Public Comment (GC §54954.3)**

Jim Frawley provided public comment regarding an update on the Regional Interoperable Next Generation (RING) radio system project, including interoperability considerations, governance, and regional communications planning efforts.

Alex Titus commented on the proposed affordable housing development at 125 Bethany Drive and expressed concerns regarding building height, emergency access, and public safety considerations.

**3. Agenda Amendments (GC§54954.2) – Discussion/Action**

No amendments were made to the agenda.



## 4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of May 13, 2026

4.2 Approve SVFPD Claims Disbursements for the Month of May 1, 2026 through May 31, 2026 in the Amount of:

Payroll and Benefits:	\$ 612,583.79
General Fund:	\$ 1,056,105.38
Capital Outlay:	\$ 38,190.00
SCHMIT:	\$ <u>157,650.67</u>
TOTAL:	\$ 1,864,529.84

**Public Comment: None**

**Motion to approve Consent Calendar Items 4.1-4.2 was made by Director Whittle, seconded by Director Hurst, and approved unanimously by voice vote, with 5 ayes.**

## 5. Discussion Items

5.1 La Madrona Fire Station Planning / Safety Measures to Address Seismic Concerns for Firefighters at Fire Station One, located at Erba Lane

Chief Correira reported that a Facilities and Equipment Committee meeting has been scheduled to begin discussions regarding future funding opportunities for the La Madrona Fire Station project. He noted that funds have been included in the proposed budget to support future planning efforts should the Board wish to pursue additional funding options.

Chief Correira also reported that repairs to the Fire Station One kitchen have been completed following the discovery of mold behind cabinetry. He recognized District staff for completing the work in-house. Additional discussion occurred regarding ongoing construction activity along Erba Lane and the challenges it is creating for Station One. Staff is coordinating with City officials to address traffic congestion, construction vehicle activity, and access concerns.

This item was presented for informational purposes only; no Board action was taken.

5.2 125 Bethany Drive- 96 Unit Affordable Housing Complex

Chief Correira provided an overview of the proposed affordable housing development at 125 Bethany Drive, located near Vine Hill School. He reported that the project consists of two multi-story residential buildings, including a five-story structure over a concrete podium, with an anticipated height of approximately 80 feet.



Chief Correira discussed fire protection considerations associated with the project, including access, firefighting capabilities, and ladder truck response resources available within Santa Cruz County. He also noted that the project is being processed pursuant to AB 2011 and has generated significant public interest and discussion within the community.

This item was presented for informational purposes only; no Board action was taken.

## 6. Public Hearing

### 6.1 Scheduled Public Hearing Regarding AB 2561 Status of Vacancies

Administrative Services Manager Rodriguez presented the District's annual AB 2561 workforce vacancy, recruitment, and retention report. The presentation included an overview of authorized staffing levels, vacancy trends throughout Calendar Year 2025, recruitment processes, hiring challenges, employee separations, and retention efforts. Staff reported that the District remained fully staffed for the majority of the reporting period, with only one vacancy occurring during December 2025. The report also reviewed vacancy rates by bargaining unit and identified ongoing efforts to recruit and retain qualified employees.

The public hearing was opened and closed with no public comments received.

## 7. Action Items

### 7.1 Joint Powers Agreement - Santa Cruz County Fire Districts

Chief Correira presented the proposed Joint Powers Agreement among Santa Cruz County fire agencies. He reported that the agreement establishes a governance framework for regional collaboration and future coordination efforts. Discussion included agency representation, voting structure, legal review, and the development of future policies and procedures associated with the Joint Powers Authority.

**Public Comment: None**

**Motion to Approve the Joint Powers Agreement as presented was made by Director Whittle, seconded by Director Weaver was approved unanimously by voice vote, with 5 ayes.**

### 7.2 Authorization to Over-Hire by One (1) Full Time Equivalent (FTE) Firefighter

Chief Correira requested authorization to temporarily over-hire by one firefighter position in anticipation of a planned retirement. He explained that a candidate has already completed the recruitment process and that hiring and training the employee prior to the vacancy occurring would allow for a seamless transition while reducing overtime costs and maintaining staffing levels during the peak fire season. The Board discussed contingency options should the



anticipated retirement not occur and the operational benefits of having the employee trained and ready to fill the vacancy.

**Public Comment: None**

**Motion to Approve the Authorization to Over-Hire by One (1) Full Time Equivalent (FTE) Firefighter as Presented was made by Director Hurst, seconded by Director Pisciotta was approved unanimously by voice vote, with 5 ayes.**

7.3 Shared Services Agreement Between Central Fire District of Santa Cruz County and Scotts Valley Fire District

Chief Correira presented a revised Shared Services Agreement between Scotts Valley Fire District and Central Fire District. He reported that the agreement extends the term of the arrangement from six months to three years while continuing the existing fire prevention services partnership. The revised agreement also provides flexibility for the fire chiefs to implement additional shared service opportunities that have minimal operational or financial impacts. Board Directors of the Shared Services Ad Hoc committee expressed support for continuing the collaboration between the agencies.

**Public Comment: None**

**Motion to Approve Shared Services Agreement Between Central Fire District of Santa Cruz County and Scotts Valley Fire District as presented was made by Director Weaver, seconded by Director Raney and approved unanimously by voice vote, with 5 ayes.**

7.4 Adopt Resolution 2026-06: Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election

Chief Correira explained that Resolution 2026-06 is a procedural item required by the Santa Cruz County Elections Department for the upcoming election cycle. The resolution requests that County Elections conduct the District election and consolidate it with other local elections, reducing administrative costs. Staff noted that two Board seats will be up for election.

**Public Comment: None**

**Motion to Adopt Resolution 2026-06: Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election as presented was made by Director Hurst, seconded by Director Raney and approved unanimously by voice vote, with 5 ayes.**



## 8. Board of Directors and Administrative Reports – Information/Discussion

### 8.1 Board of Directors Report – Directors

Vice President Weaver reported attending the IAFF Local 3577 Cornhole Tournament benefiting the San Jose Burn Foundation. He noted strong community participation and commended District personnel and volunteers for their involvement.

President Pisciotta echoed the positive comments made by Vice President Weaver regarding the IAFF Local 3577 Cornhole Tournament and commended Engineer Josh Neff for his efforts in organizing the successful event.

Director Hurst reported attending the Exchange Club Blue and Gold Dinner and recognized Engineer/Paramedic Brian Green for being named Firefighter of the Year.

### 8.2 Fire Chief/ Administrative Report

Battalion Chief Stubendorff provided the following updates:

**Operations:** Reported that the District responded to 222 calls during the previous month, including a vegetation fire that threatened a structure and was successfully contained by responding crews.

**Apparatus and Facilities:** Reported that Engine 2512 was sent out for warranty repairs and that District personnel continue making improvements to the training tower facility. He also discussed ongoing construction impacts near Fire Station One and efforts to minimize disruptions to emergency response operations.

Fire Marshal Collins provided the following updates:

**Fire Prevention:** Reported that construction activity throughout Scotts Valley and Central Fire jurisdictions continues to generate inspection activity. She also reported that Central Fire defensible space inspectors completed more than 200 inspections during May and will begin inspections within the Branciforte area.

Fire Chief Correira provided the following updates:

**NETCOM:** Reported that NETCOM will celebrate its 30-year anniversary on June 18 and noted ongoing staffing challenges at the dispatch center. Fire agencies are working with NETCOM to evaluate contingency plans should staffing levels decline further.

**Enhanced Infrastructure Financing District (EIFD):** Reported ongoing discussions regarding governance and voting structure. Required public hearings have been scheduled for August, September, and October.

**Wildland Deployment Reimbursement:** Reported that reimbursement rates for Type 3 apparatus assigned to California mutual aid incidents are being reduced. County fire agencies are evaluating the operational and financial impacts of the change.



## 9. Request for Future Agenda Items

There were no requests for future agenda items.

**Motion to recess the Regular Meeting to attend a separately noticed Special Meeting was made by Director Weaver, seconded by Director Whittle, and approved unanimously by voice vote, with 5 ayes.**

**At 7:49 p.m., President Pisciotta declared the meeting in recess.**

**The Regular Meeting reconvened at 8:28 p.m. with all Directors present.**

## 10. Closed Session: Government Code §54957

10.1 Closed Session Conference with Legal Counsel – Threatened/Anticipated Litigation Significant exposure to litigation pursuant to Government Code sections §54956.6(d)(2) and §54956.6(e)(1): 1 case

10.2 Public Employee Performance Evaluation  
Title: Fire Chief

At 8:28 p.m., President Pisciotta announced the Board would be going into Closed Session for the purpose to discuss items listed in 10.1-10.2.

## 11. Open Session: Government Code §54957.1

11.1 Report on closed session items 10.1-10.2

At 8:57 p.m., the Board reconvened to Open Session and President Pisciotta reported on Items 10.1-10.2. Information was received, and direction was given. No action taken.

## 12. Adjournment

The meeting was adjourned at 8:58 p.m.

Attest \_\_\_\_\_

Daron Pisciotta  
Board President

\_\_\_\_\_  
Mark Correia  
Board Secretary



**MINUTES OF THE  
SCOTTS VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
SPECIAL MEETING OF  
June 10, 2026**

**1. Opening Business**

1.1 Call to Order

The Special Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, June 10, 2025 at the City of Scotts Valley Council Chambers. President Pisciotta called the meeting to order at 7:51 p.m.

1.2 Pledge of Allegiance and Moment of Silence

President Pisciotta called for the Pledge of Allegiance and a Moment of Silence to follow.

1.3 Roll Call

Director(s) Present: President Daron Pisciotta (DP)  
Vice President Mike Weaver (MW)  
Director Kris Hurst (KH)  
Director Zachary Raney (ZH)  
Director Ron Whittle (RW)

Director(s) Virtual at Alternate Location: N/A

Director(s) Absent: N/A

Fire District Staff: Chief Correira

**2. Public Comment (GC §54954.3)**

No public comment(s) made.

**3. Closed Session: Government Code §54957**

3.1 Introduction Closed Session Conference with Legal Counsel –  
Threatened/Anticipated Litigation

Significant exposure to litigation pursuant to Government Code section  
54956.9(d)(2): 1 case

The District is in receipt of information concerning facts and circumstances that  
might result in litigation against the District which are known to a potential plaintiff  
concerning a FEHA Claim.



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

At 7:52 p.m., President Pisciotta announced the Board would be going into Closed Session for the purpose to discuss item listed in 3.1.

#### 4. **Open Session: Government Code §54957.1**

##### 4.1 Report on closed session item 3.1

At 8:28 p.m., the Board reconvened to Open Session and President Pisciotta reported on Item 3.1. Information was received, and direction was given. No action taken.

#### 5. **Adjournment**

The meeting was adjourned at 8:28 p.m.

Attest \_\_\_\_\_  
Daron Pisciotta  
Board President

\_\_\_\_\_  
Mark Correia  
Board Secretary

## Scotts Valley Fire Protection District (SVFPD)

Date: July 8, 2026  
To: Board of Directors  
From: SVFPD  
Subject: Approve Claim Disbursements

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SVFPD Claims have been approved for payment out of SVFPD Funds totaling \$ 862,497.28

These payments have been approved by the Board of Directors during their meeting on July 8, 2026

### June 2025/2026 F.Y.

685010- Payroll and Benefits:	\$766,478.47
685010- General Fund:	\$ 23,172.10
685030- Capital Outlay:	\$ 72,039.71
685040- SCHMIT:	\$ 807.00

ATTEST \_\_\_\_\_  
Daron Pisciotta  
Board President

\_\_\_\_\_  
Mark Correia  
Board Secretary

# Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object  
 Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
<b>GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC</b>												
<b>Character: 50 – SALARIES AND EMPLOYEE BENEF</b>												
<b>Object: 51000 – REGULAR PAY-PERMANENT</b>												
2026	12	6/10/2026	PAYPERIOD 12		Expenditures	685010	50	51000	-168,877.04	PAYPERIOD 12PAYDATE 06122026		
2026	12	6/12/2026	SA0260000		Expenditures	685010	50	51000	-118,213.93	PAYPERIOD 14 ACCRUAL-70%		
2026	12	6/24/2026	PAYPERIOD 13		Expenditures	685010	50	51000	-166,773.35	PAYPERIOD 13PAYDATE 06262026		
2026	12	6/25/2026	DU126870	DU126870	Expenditures	685010	50	51000	3,404.36	CTL-Vandervoort 5/1-5/21/26	C99999	
Total 51000 – REGULAR PAY-PERMANENT									-450,459.96			
<b>Object: 51005 – OVERTIME PAY-PERMANENT</b>												
2026	12	6/10/2026	PAYPERIOD 12		Expenditures	685010	50	51005	-16,870.72	PAYPERIOD 12PAYDATE 06122026		
2026	12	6/12/2026	SA0260000		Expenditures	685010	50	51005	-11,809.50	PAYPERIOD 14 ACCRUAL-70%		
2026	12	6/24/2026	PAYPERIOD 13		Expenditures	685010	50	51005	-24,197.76	PAYPERIOD 13PAYDATE 06262026		
Total 51005 – OVERTIME PAY-PERMANENT									-52,877.98			
<b>Object: 51010 – REGULAR PAY-EXTRA HELP</b>												
2026	12	6/09/2026	DU126435	DU126435	Expenditures	685010	50	51010	1,643.78	WC Cahir 5/9-5/22/26CK#96355	C99999	
2026	12	6/09/2026	DU126435	DU126435	Expenditures	685010	50	51010	4,233.09	WC Todd 4/29-5/28/26CK#96355	C99999	
2026	12	6/10/2026	PAYPERIOD 12		Expenditures	685010	50	51010	-5,087.46	PAYPERIOD 12PAYDATE 06122026		
2026	12	6/12/2026	SA0260000		Expenditures	685010	50	51010	-3,561.22	PAYPERIOD 14 ACCRUAL-70%		
2026	12	6/24/2026	PAYPERIOD 13		Expenditures	685010	50	51010	-4,792.74	PAYPERIOD 13PAYDATE 06262026		
2026	12	6/25/2026	DU126870	DU126870	Expenditures	685010	50	51010	1,303.20	WC Todd 5/29-6/11/2026	C99999	
2026	12	6/25/2026	DU126870	DU126870	Expenditures	685010	50	51010	1,643.78	WC Cahir 5/23-6/5/2026	C99999	
Total 51010 – REGULAR PAY-EXTRA HELP									-4,617.57			
<b>Object: 51035 – HOLIDAY PAY</b>												
2026	12	6/10/2026	PAYPERIOD 12		Expenditures	685010	50	51035	-13,460.74	PAYPERIOD 12PAYDATE 06122026		
2026	12	6/12/2026	SA0260000		Expenditures	685010	50	51035	-9,422.52	PAYPERIOD 14 ACCRUAL-70%		
2026	12	6/24/2026	PAYPERIOD 13		Expenditures	685010	50	51035	-13,460.74	PAYPERIOD 13PAYDATE 06262026		
Total 51035 – HOLIDAY PAY									-36,344.00			
<b>Object: 51040 – DIFFERENTIAL PAY</b>												
2026	12	6/10/2026	PAYPERIOD 12		Expenditures	685010	50	51040	-9,714.06	PAYPERIOD 12PAYDATE 06122026		
2026	12	6/12/2026	SA0260000		Expenditures	685010	50	51040	-6,799.84	PAYPERIOD 14 ACCRUAL-70%		
2026	12	6/24/2026	PAYPERIOD 13		Expenditures	685010	50	51040	-9,714.06	PAYPERIOD 13PAYDATE 06262026		
Total 51040 – DIFFERENTIAL PAY									-26,227.96			
<b>Object: 52010 – OASDI-SOCIAL SECURITY</b>												
2026	12	6/10/2026	PAYPERIOD 12		Expenditures	685010	50	52010	-3,219.15	PAYPERIOD 12PAYDATE 06122026		
2026	12	6/12/2026	SA0260000		Expenditures	685010	50	52010	-2,253.41	PAYPERIOD 14 ACCRUAL-70%		
2026	12	6/24/2026	PAYPERIOD 13		Expenditures	685010	50	52010	-3,070.19	PAYPERIOD 13PAYDATE 06262026		
Total 52010 – OASDI-SOCIAL SECURITY									-8,542.75			
<b>Object: 52015 – PERS</b>												
2026	12	6/10/2026	PAYPERIOD 12		Expenditures	685010	50	52015	-36,387.75	PAYPERIOD 12PAYDATE 06122026		
2026	12	6/12/2026	SA0260000		Expenditures	685010	50	52015	-25,471.43	PAYPERIOD 14 ACCRUAL-70%		
2026	12	6/24/2026	PAYPERIOD 13		Expenditures	685010	50	52015	-37,209.84	PAYPERIOD 13PAYDATE 06262026		
Total 52015 – PERS									-99,069.02			
<b>Object: 53010 – EMPLOYEE INSURANCE &amp; BENEFITS</b>												
2026	12	6/09/2026	DU126435	DU126435	Expenditures	685010	50	53010	50.89	D.Lipkowitz Jun26 DentalCK#862	C99999	
2026	12	6/09/2026	DU126435	DU126435	Expenditures	685010	50	53010	50.89	M.Pasquini Jun26 DentalCK#1207	C99999	
2026	12	6/09/2026	DU126435	DU126435	Expenditures	685010	50	53010	50.89	I.Bustichi Jun26 DentaCK#3525	C99999	
2026	12	6/10/2026	JUNE26HLTH		Expenditures	685010	50	53010	-86,932.78	SV FIRE JUNE 2026	V116512	17812
2026	12	6/10/2026	PAYPERIOD 12		Expenditures	685010	50	53010	-500.00	PAYPERIOD 12PAYDATE 06122026		
2026	12	6/10/2026	PAYPERIOD 12		Expenditures	685010	50	53010	2,169.04	PAYPERIOD 12PAYDATE 06122026		
2026	12	6/12/2026	SA0260000		Expenditures	685010	50	53010	-350.00	PAYPERIOD 14 ACCRUAL-70%		
2026	12	6/12/2026	SA0260000		Expenditures	685010	50	53010	1,518.33	PAYPERIOD 14 ACCRUAL-70%		
2026	12	6/24/2026	PAYPERIOD 13		Expenditures	685010	50	53010	2,162.04	PAYPERIOD 13PAYDATE 06262026		
2026	12	6/24/2026	PAYPERIOD 13		Expenditures	685010	50	53010	-500.00	PAYPERIOD 13PAYDATE 06262026		
2026	12	6/25/2026	DU126870	DU126870	Expenditures	685010	50	53010	50.89	M.Marsano Jun26 Dental	C99999	
Total 53010 – EMPLOYEE INSURANCE & BENEFITS									-82,229.81			

# Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object  
 Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
<b>GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC</b>												
<b>Character: 50 – SALARIES AND EMPLOYEE BENEF</b>												
<b>Object: 53015 – UNEMPLOYMENT INSURANCE</b>												
2026	12	6/10/2026	PAYPERIOD 12		Expenditures	685010	50	53015	-28.05	PAYPERIOD 12PAYDATE 06122026		
2026	12	6/12/2026	SA0260000		Expenditures	685010	50	53015	-19.64	PAYPERIOD 14 ACCRUAL-70%		
Total 53015 – UNEMPLOYMENT INSURANCE									-47.69			
<b>Object: 55021 – OTHER BENEFITS MISC</b>												
2026	12	6/10/2026	PAYPERIOD 12		Expenditures	685010	50	55021	-2,255.77	PAYPERIOD 12PAYDATE 06122026		
2026	12	6/12/2026	SA0260000		Expenditures	685010	50	55021	-1,579.04	PAYPERIOD 14 ACCRUAL-70%		
2026	12	6/24/2026	PAYPERIOD 13		Expenditures	685010	50	55021	-2,226.92	PAYPERIOD 13PAYDATE 06262026		
Total 55021 – OTHER BENEFITS MISC									-6,061.73			
Total 50 – SALARIES AND EMPLOYEE BENEF									-766,478.47			
<b>Character: 60 – SERVICES AND SUPPLIES</b>												
<b>Object: 61720 – MAINT-MOBILE EQUIPMENT-SERV</b>												
2026	12	6/08/2026	0626SVFD		Expenditures	685010	60	61720	-1,345.00	MCNEIL, JEFF SVFD	V120465	02010837
Total 61720 – MAINT-MOBILE EQUIPMENT-SERV									-1,345.00			
<b>Object: 61725 – MAINT-OFFICE EQUIPMNT-SERVICES</b>												
2026	12	6/08/2026	18157		Expenditures	685010	60	61725	-2,160.48	Pagoda Technolo SVFD	V125184	80098421
2026	12	6/16/2026	18250		Expenditures	685010	60	61725	-1,303.10	Pagoda Technolo SVFD	V125184	80099044
2026	12	6/16/2026	514819		Expenditures	685010	60	61725	-103.70	Monterey Bay Of SVFD	V125978	80098960
Total 61725 – MAINT-OFFICE EQUIPMNT-SERVICES									-3,567.28			
<b>Object: 61848 – MAINT-STRUCT/GRDS-OTH-SRV</b>												
2026	12	6/29/2026	97614413		Expenditures	685010	60	61848	-134.29	WESTERN EXTERMI 868063	V15766	02014285
2026	12	6/29/2026	97614414		Expenditures	685010	60	61848	-134.29	WESTERN EXTERMI 868063	V15766	02014285
2026	12	6/29/2026	97614415		Expenditures	685010	60	61848	-134.29	WESTERN EXTERMI 868063	V15766	02014285
Total 61848 – MAINT-STRUCT/GRDS-OTH-SRV									-402.87			
<b>Object: 61920 – MEDICAL, DENTAL &amp; LAB SUPPLIES</b>												
2026	12	6/29/2026	2051690		Expenditures	685010	60	61920	-125.97	ANALGESIC SERVI SVFD	V125202	02014282
2026	12	6/29/2026	86226121		Expenditures	685010	60	61920	-604.22	BOUND TREE MEDI SVFD	V12149	80100964
Total 61920 – MEDICAL, DENTAL & LAB SUPPLIES									-730.19			
<b>Object: 62219 – PC SOFTWARE PURCHASES</b>												
2026	12	6/16/2026	42083		Expenditures	685010	60	62219	-7,000.00	STEVEN LEE KELL SVFD	V41741	02012283
Total 62219 – PC SOFTWARE PURCHASES									-7,000.00			
<b>Object: 62381 – PROF &amp; SPECIAL SERV-OTHER</b>												
2026	12	6/16/2026	051810		Expenditures	685010	60	62381	-98.00	DEPT OF JUSTICE SVFD	V108459	02012237
2026	12	6/16/2026	66427		Expenditures	685010	60	62381	-725.00	CSG CONSULTANTS SVFD	V121100	80099045
2026	12	6/29/2026	791921		Expenditures	685010	60	62381	-529.20	ATKINSON ANDELS SVFD	V48005	02014283
Total 62381 – PROF & SPECIAL SERV-OTHER									-1,352.20			
<b>Object: 62826 – EDUCATION AND/OR TRAINING</b>												
2026	12	6/08/2026	0626SVFD		Expenditures	685010	60	62826	-224.21	HURST, KRIS SVFD	V45398	02010836
2026	12	6/08/2026	0626SVFD		Expenditures	685010	60	62826	-406.46	WEAVER, MIKE SVFD	V49279	02010839
2026	12	6/08/2026	0626SVFD		Expenditures	685010	60	62826	-1,097.32	PISCIOтта, DARO SVFD	V43727	02010838
2026	12	6/08/2026	0626SVFD1		Expenditures	685010	60	62826	-80.04	WALTON, ALICIA SVFD	V119128	80098448
2026	12	6/29/2026	0626SVFD		Expenditures	685010	60	62826	-850.00	LAINE, KEVIN SVFD	V51411	02014150
Total 62826 – EDUCATION AND/OR TRAINING									-2,658.03			
<b>Object: 62890 – SUBSCRIPTIONS BOOKS &amp; ED MATER</b>												
2026	12	6/16/2026	853729518		Expenditures	685010	60	62890	-307.19	THOMSON REUTERS SVFD	V126606	02012239
Total 62890 – SUBSCRIPTIONS BOOKS & ED MATER									-307.19			
<b>Object: 62920 – GAS, OIL, FUEL</b>												
2026	12	6/29/2026	868386		Expenditures	685010	60	62920	-3,057.85	WESTERN STATES SVFD	V39738	02014286
Total 62920 – GAS, OIL, FUEL									-3,057.85			
<b>Object: 63074 – UTILITIES</b>												
2026	12	6/08/2026	0626SVFD1		Expenditures	685010	60	63074	-228.91	CITY OF SCOTTS SVFD 100-000039	V102713	80098447
2026	12	6/08/2026	0626SVFD2		Expenditures	685010	60	63074	-369.99	CITY OF SCOTTS SVFD 100-000041	V102713	80098447

## Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object  
 Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure:	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
<b>GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC</b>												
<b>Character: 60 – SERVICES AND SUPPLIES</b>												
<b>Object: 63074 – UTILITIES</b>												
2026	12	6/16/2026	0626SVFD1		Expenditures	685010	60	63074	-928.40	PACIFIC GAS AND SVFD	V129169	02012238
2026	12	6/16/2026	0626SVFD2		Expenditures	685010	60	63074	-1,001.97	PACIFIC GAS AND SVFD	V129169	02012238
2026	12	6/16/2026	0626SVFD3		Expenditures	685010	60	63074	-122.43	PACIFIC GAS AND SVFD	V129169	02012238
2026	12	6/16/2026	0626SVFD4		Expenditures	685010	60	63074	-99.79	PACIFIC GAS AND SVFD	V129169	02012238
Total 63074 – UTILITIES									-2,751.49			
Total 60 – SERVICES AND SUPPLIES									-23,172.10			
Total 685010 – SCOTTS VALLEY FIRE PROT SVC									-789,650.57			

## Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object  
 Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
<b>GL Key: 685030 – SCOTTS VLY FIRE DIST.-CAPITAL</b>												
<b>Character: 60 – SERVICES AND SUPPLIES</b>												
<b>Object: 62710 – FIELD EQUIPMENT</b>												
2026	12	6/29/2026	18277		Expenditures	685030	60	62710	-5,261.06	Pagoda Technolo SVFD	V125184	80100973
Total 62710 – FIELD EQUIPMENT									-5,261.06			
Total 60 – SERVICES AND SUPPLIES									-5,261.06			
<b>Character: 80 – FIXED ASSETS</b>												
<b>Object: 86110 – BUILDINGS AND IMPROVEMENTS</b>												
2026	12	6/12/2026	648-52826		Expenditures	685030	80	86110	-60,020.00	MANDELLA, JOHN SVFD	V43108	02012117
Total 86110 – BUILDINGS AND IMPROVEMENTS									-60,020.00			
<b>Object: 86210 – OFFICE EQUIPMENT</b>												
2026	12	6/16/2026	514437		Expenditures	685030	80	86210	-6,758.65	Monterey Bay Of SVFD	V125978	80098960
Total 86210 – OFFICE EQUIPMENT									-6,758.65			
Total 80 – FIXED ASSETS									-66,778.65			
Total 685030 – SCOTTS VLY FIRE DIST.-CAPITAL									-72,039.71			

## Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object  
 Post On [*@prior-month*] and Revenues/Expenditures [*XP*] and GL Key [*685010, 685020, 685030, 685040*]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
<b>GL Key: 685040 – SV FIRE DIST-REGIONAL HAZ RESP</b>												
<b>Character: 60 – SERVICES AND SUPPLIES</b>												
<b>Object: 61720 – MAINT-MOBILE EQUIPMENT-SERV</b>												
2026	12	6/29/2026	12402		Expenditures	685040	60	61720	-807.00	CENTRAL FIRE PR SVFD	V116886	02014284
Total 61720 – MAINT-MOBILE EQUIPMENT-SERV									-807.00			
Total 60 – SERVICES AND SUPPLIES									-807.00			
Total 685040 – SV FIRE DIST-REGIONAL HAZ RESP									-807.00			
									-862,497.28			



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

TO: Hon Board of Directors

FROM: Mark Correira, Fire Chief

DATE: July 8, 2026

RE: Board Memo 2026-24: Branciforte Advisory Commission Appointment

---

## **Recommendation**

Appoint Timothy Dodds to Position 4 – term ending January 1, 2028.

## **Background**


District Policy 2108 identifies the scope, purpose, appointment process, and meeting requirements for the Branciforte Service Zone Advisory Commission. Adopted by the Board of Directors on December 13, 2023, this policy allows for up to five (5) members of the Branciforte Service Area to be appointed to provide recommendations on budget and other policy decisions that impact this area of the district. The commission was established as part of the reorganization with the Branciforte Fire District that occurred on December 8, 2023.

On April 8, 2026, the Board appointed Zachery Raney to fill a vacant Director position. Director Raney had served on the Branciforte Advisory Commission since January 10, 2024, but vacated his seat upon appointment to the Board.

Fire District Staff, in cooperation with the Branciforte Advisory Commission, solicited applications from the community to fill Raney's vacancy. On June 11, 2026, Timothy Dodds submitted his application for appointment to the Commission.

Timothy brings diverse experience to the group. He served on the Branciforte Fire District Board of Directors from when they began working with LAFCO until the district was reorganized under Scotts Valley Fire. He worked with the Scotts Valley during reorganization discussions and completed the final labor agreement with Branciforte Fire District employees. Timothy's extensive experience in the Branciforte community will be an excellent addition to the Commission.



<b>Scotts Valley Fire Protection District</b>	
<b>POLICY: 2100</b>	<b>SUBJECT: Policy For Conducting Board Meetings</b>
<b>DATE APPROVED: 7/8/2026</b>	
<b>BOARD PRESIDENT: _____</b>	<b>FIRE CHIEF: _____</b>

**Policy 2100: Policy For Conducting Board Meetings**

Regular Meetings

The regular meetings of the Board of Directors will be on the second Wednesday of the month at **6:00 P.M.** at Scotts Valley City Hall.

Seating of New Directors and Election of Officers

1. The term of office of newly elected directors shall begin at 12:00 A.M. the first Friday of December following their election. Newly elected directors shall be sworn in as the first order of business during the regular December meeting of the Board. In the event that current officers are not present to conduct the December meeting, the meeting will temporarily be conducted by the most senior sitting member of the Board.
2. As the last order of business at the December meeting, the current or temporary President shall preside over the election of Board Officers. The Board shall select one of its members as President and one of its members as Vice President. The Fire Chief shall be the Secretary to the Board.

Selection of Board President

- a. Should a director desire to serve as an officer he/she has the responsibility to express such a desire to the rest of the Board
  - b. It is desirable that directors take turns as Board President
  - c. An officer may be removed from an officer’s position by a 2/3 vote of the Board
1. The newly elected Board President and Vice President shall assume their positions on January 1st. The Vice President shall preside over meetings in the absence of the elected Board President. Board officers shall serve a term of one year. In the event the Board President and Vice President are not in attendance, the senior member in attendance will preside at the meeting.
  2. The Board President shall appoint standing and ad hoc committees as established in Policy 2101.
    - a. Meetings of standing and ad hoc committees shall comply with any and all notice and posting requirements which may be required for such committees by the Ralph M. Brown Act
    - b. Committees shall act on behalf of the board as a whole, shall make regular reports and inform the board, make recommendations and receive direction from the Board.

**Scotts Valley Fire Protection District**




**POLICY: 2100**

**SUBJECT: Policy For Conducting Board Meetings**

Rules of Procedure and Conduct for Meetings:

1. Meetings of the Board as well as meetings of those committees appointed by the Board, shall be conducted in accordance with those sections and parts of the Ralph M. Brown Act and the Fire Protection District Act within the California Health and Safety code 13800 et. seq. which might apply.
2. The agenda of all regular board meetings shall contain an opportunity for the public to make comments to the Board on any items of interest or concern EXCEPT on matters concerning complaints or charges against any District Employee. Complaints against any District Employee shall be handled in accordance with Policy 903 (Complaints) or Policy 902 (Grievance Procedure).
3. The Board will normally allow a limited amount of time for any member of the public to make oral comments relative to specific items agendize for action prior to such action being taken.
4. Meetings of the Board shall be conducted by the Board President in a manner consistent with the adopted rules. In the event an issue, point of order, or question arises which is not covered within the scope of rules adopted by the Board, not covered by the Brown Act or not covered within the Fire Protection District Act, the Board President shall rule on the point of order, issue or question.
5. Questions pertaining to a director's right to vote on items because of the potential of Conflict of Interest shall be decided as follows:
  - a. Director disqualifies himself/herself
  - b. The Board President disqualifies the director from voting
6. Should any director be disqualified from voting or be overruled on a point of order by the President, he/she may move to appeal the ruling to the full board. The Board President has the right to vote on the appeal and a majority vote of the board overrules the Board President. A tie vote sustains the ruling of the President. In either case, the minutes shall reflect why a director was disqualified to vote.
7. There must be a quorum of 3 members present to conduct business.
8. A majority vote means 3 affirmative votes.
9. A 2/3 vote means 4 affirmative votes.
10. A unanimous vote means 5 affirmative votes.

<b>Scotts Valley Fire Protection District</b>	
<b>POLICY: 2100</b>	<b>SUBJECT: Policy For Conducting Board Meetings</b>

Remote Participation for Meetings:

1. AB 2449 (2022), allows members of Brown Act bodies to participate remotely in two situations:

- For “just cause,” defined as the need to provide care to a child or close relation, having a contagious illness, needs related to a physical or mental disability, or being on official travel for the agency; or
- “Emergency circumstances,” which include physical or family emergencies that prevent a member from attending.

The right to appear remotely in these circumstances is not unlimited.

2. AB 2302, which took effect on January 1, 2025, limits the allowed number of remote appearances for members of Brown Act bodies to two (2) times per year for situations included above by AB 2449.

Board Meeting Conduct

1. Any action taken by the Board shall be initiated by a motion, introduction of a resolution or introduction of an ordinance.

a. The Board President shall be allowed to make motions

2. The recording secretary shall document the names of those who make motions and second motions in the minutes.

3. Once the President calls for remarks on a motion, the maker of the motion is entitled to speak first. Speakers shall be recognized by the President before making their remarks.

4. Secondary motions pertaining to the main motion may be introduced before the main motion is voted. The last motion stated shall be the first pending motion and the main motion shall be voted upon last.

5. A motion to amend must have the approval of the person making the original motion or a majority vote of the board.

6. An amendment to a motion may only be made once.

7. To be deemed an official action of the board, all action items must receive a majority vote of the elected number of directors serving on the board. **EXCEPTIONS.** Motions requiring a 2/3 vote (super-majority) to pass:

- a. Motion to adopt or amend any policy
- b. Motion to suspend or amend any rule
- c. Motion to reconsider a previously considered motion

**Scotts Valley Fire Protection District**



**POLICY: 2100**

**SUBJECT: Policy For Conducting Board Meetings**

8. Motions requiring a unanimous vote to pass:

a. Motion to discontinue or transfer funds designated as Capital Outlay reserves

9. Motions to Reconsider: Except in the case of specific agenda items requiring a noticed public hearing, the board may reconsider any vote taken at the same session to correct an inadvertent error or consider new information not available at the time of vote. A motion to reconsider must receive a majority vote prior to a motion being reconsidered.

10. The Board may rescind, repeal or annul actions taken at previous meetings by:

a. Passing a motion to place the item on a future agenda

b. Passing the motion to rescind, repeal or annul with the appropriate number of votes

11. The recording secretary shall record votes by name on each motion. If the vote is unanimous, the secretary will document the vote as being unanimous.

## Scotts Valley Fire Protection District (SVFPD)

Date: July 8, 2026  
To: Board of Directors  
From: SVFPD  
Subject: Approve Payment for SCCFAIG 26/27 FY Workers Comp Invoice

---

SCCFAIG FY 2026/2027 Invoice has been approved for payment out of SVFPD Funds totaling \$ 562,880

This payment has been approved by the Board of Directors during their meeting on July 8, 2025

July 2026/2027 F.Y.

Santa Cruz County Fire Agencies Insurance Group (SCCFAIG) in the amount of \$562,880 for District Workers Compensation Insurance.

ATTEST \_\_\_\_\_  
Daron Pisciotta  
Board President

\_\_\_\_\_  
Mark Correira  
Board Secretary



P.O. Box 4328, Torrance, CA 90510  
310 212-3344

----- INVOICE -----

Scotts Valley FPD  
7 Erba Lane  
Scotts Valley, CA 95066

Invoice Date 06/23/26  
Invoice No. 339946  
Bill-To Code SCOTTSVALFPD  
Client Code SCOTTSVALFPD  
Sequence 98\*401268

Client Name: Scotts Valley FPD

Amount Remitted: \$

Please return this portion with your payment.

Make checks payable to: See Below

Effective Date	Period	Description	Transaction Amount
07/01/26	07/01/26 to 07/01/27	Santa Cruz County Fire Agencies SCCFAIG2627 Member Contribution - 2026/2027  26/27 MOC: \$562,880  A late fee of 3% may apply if funds are not received by July 24, 2026  Make Payable to: Santa Cruz County Fire Agencies Insurance Group c/o Keenan-SETECH PO Box 4328 Torrance, CA 90510  Electronic payments can help prevent cyber related incidents and save you time. Contact your Keenan Rep for more information	562,880.00
		Invoice Number: 339946      Amount Due:	562,880.00

Due and Payable on Effective Date

## Scotts Valley Fire Protection District (SVFPD)

Date: July 8, 2026  
To: Board of Directors  
From: SVFPD  
Subject: Approve CalPERS Annual UAL Prepayment

---

CalPERS Unfunded Actuarial Liability Invoice has been approved for payment out of SVFPD Funds totaling \$ 1,584,956

These payments have been approved by the Board of Directors during their meeting on July 8, 2026

**July 2026/2027 F.Y.**

CalPERS Unfunded Actuarial Liability (UAL) Lump-Sum Prepayment for Safety Plans

ATTEST \_\_\_\_\_  
Daron Pisciotta  
Board President

\_\_\_\_\_  
Mark Correira  
Board Secretary



California Public Employees' Retirement System  
P.O. Box 942715, Sacramento, CA 94229-2715

888 CalPERS (or 888-225-7377)  
TTY: (877) 249-7442 Fax: (800) 959-6545  
www.calpers.ca.gov

California Public Employees' Retirement System

July 01, 2026

ALYSSA ANITA RODRIGUEZ  
Scotts Valley Fire Protection District  
7 ERBA LN  
SCOTTS VALLEY, CA 95066-4103

Business Unit: 1900  
CalPERS ID: 4027652040  
Invoice Number: 100000018342114  
Invoice Date: July 01, 2026  
Payment Due Date: July 31, 2026

Description	Amount				
<p>Annual Unfunded Accrued Liability as of the June 30, 2024 Actuarial Valuation for Rate Plan Identifier 25848.</p> <p>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll) plus the Employer Unfunded Accrued Liability Contribution Amount.</p> <p>Your agency's monthly amount due toward the Unfunded Accrued Liability is:</p> <table border="0" data-bbox="201 957 763 1024"> <tr> <td>Amount</td> <td>Due Date</td> </tr> <tr> <td>\$136,496.50</td> <td>July 31, 2026</td> </tr> </table> <p>If you would like to prepay the entire Annual Payment toward your Plan's Unfunded Accrued Liability, you can submit the Annual Lump Sum Prepayment amount of \$1,584,956.00 to the invoice number above by July 31, 2026 instead of the monthly amount listed.</p> <p>Please refer to the June 30, 2024 Actuarial Valuation report for the details of this calculation. Reports are available at CalPERS On-Line or by visiting <a href="http://www.mycalpers.ca.gov">www.mycalpers.ca.gov</a></p> <p>Unfunded Accrued Liability contributions are to be paid in full by the payment due date each month. Payments that are not received in full on or before this date will be assessed interest on the total outstanding balance due (Public Employees' Retirement Law § 20572 (b)). Please note that this monthly statement is a demand for payment in accordance with Public Employees' Retirement Law § 20572 (a).</p> <p><b>For questions concerning your invoice, please call our CalPERS Customer Contact Center at 888 CalPERS (or 888-225-7377) and ask to be referred to the Financial Office.</b></p>	Amount	Due Date	\$136,496.50	July 31, 2026	
Amount	Due Date				
\$136,496.50	July 31, 2026				
<b>Total Due</b>	<b>\$136,496.50</b>				



## Scotts Valley Fire Protection District (SVFPD)

Date: July 8, 2026  
To: Board of Directors  
From: SVFPD  
Subject: Approve Payment for McNeil and Company Invoice

---

McNeil and Company FY 2026/2027 Invoice has been approved for payment out of SVFPD Funds totaling \$ 77,732.00

This payment has been approved by the Board of Directors during their meeting on July 8, 2026

July 2026/2027 F.Y.

McNeil and Company in the amount of \$77,732 for District Commercial Package and Umbrella Coverage, and Commercial Inland Marine Insurance.

ATTEST \_\_\_\_\_

Daron Pisciotta  
Board President

\_\_\_\_\_  
Mark Correira  
Board Secretary

**Scotts Valley Fire Protection District**  
**Contract Numbers: MEPK07353518, MEIM07140318, MEUM07165018**  
**Effective: 7/1/2026    Expiring: 7/1/2027**

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<b>Commercial Package</b>	<b>\$40,694.00</b>
<b>Includes:</b> Business Automobile	\$19,034.00
Commercial Property	\$17,526.00
Crime	\$100.00
General Liability	\$3,873.00
Terrorism Risk Insurance Act	\$161.00
<b>Commercial Inland Marine</b>	<b>\$31,489.00</b>
<b>Includes:</b> Emergency Apparatus Coverage	\$23,675.00
Portable Equipment Coverage	\$6,801.00
Other Coverages	\$245.00
Terrorism Risk Insurance Act	\$768.00
<b>Commercial Umbrella</b>	<b>\$5,549.00</b>
<b>Includes:</b> Commercial Umbrella	\$5,500.00
Terrorism Risk Insurance Act	\$49.00
	<hr/>
<b>Total Premium:</b>	<b>\$77,732.00</b>

**Note:** The written premium reflects the premium for coverage at policy inception and pro-rata premiums for endorsements processed throughout the policy term. It does not reflect the full term (annualized) premium.



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

TO: Hon Board of Directors

FROM: Mark Correira, Fire Chief

DATE: July 8, 2026

RE: Board Memo 2026-25: Branciforte Fire Station Dedication Discussion

---

## **Recommendation**

Discussion Only

## **Background**

On January 14 and April 1, 2021, a Branciforte resident (Barnes Family Trust) donated a total of \$593,889.32 to the Branciforte Fire District. These funds were used to improve the new facility located behind the old fire station, including the purchase of an overhead door, exhaust system, drywall, and heater for the apparatus bay. On October 3, 2023, the Branciforte Fire District approved the purchase of the Type 6 engine (2546). All assets, including unspent donation funds, were transferred to Scotts Valley during the reorganization.

## **Current Fund Status**

Since the reorganization, staff has tracked these funds in the Capital Outlay/Zone A fund. Branciforte transferred \$248,937 to Scotts Valley at the time of reorganization. The District has since spent \$20,000 on radios and equipment for Engine 2546, and \$170,035 on bathroom additions and Americans with Disabilities Act (ADA) parking lot upgrades at Station 3 - Branciforte. The remaining donation balance is \$58,902.

## **Outstanding Projects**

Remaining projects at Station 3 include:

- Exterior painting: \$11,000
- Vinyl flooring: \$5,000
- Exterior drain repair: \$13,360
- Asphalt repair at drain and gate: \$19,430
- Concrete apron at rear bay doors: \$41,780
- Total: \$90,570

## **Committee Recommendations**

On June 18, 2026, the District's Equipment and Facilities Committee reviewed the remaining projects and recommended completing all work except the concrete apron, which would be deferred to the following fiscal year. This approach would cost \$48,790, leaving \$10,112 for cost overruns, with any remaining funds carried forward to the next fiscal year.



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • [scottsvalleyfire.com](http://scottsvalleyfire.com) • 831-438-0211

## **Advisory Commission Action**

On June 23, 2026, the Branciforte Advisory Commission reviewed the donation expenditures and endorsed the Committee's recommendation. Additionally, recognizing the Barnes Family's significant impact on the facility, the Commission voted unanimously to propose dedicating the facility as "The Barnes Family Community Center." During discussion, members acknowledged that the building must retain its fire station designation due to operational staffing during high-risk periods and insurance considerations. The Commission suggested the formal name: "The Barnes Family Community Center located at the Branciforte Fire Station," with an abbreviated version to be determined by Commission vote.

## **Next Steps**

This item is for discussion only. If the Board supports this recommendation, staff will prepare a dedication resolution for consideration at a future Board meeting. The Commission has tentatively scheduled September 13, 2026, as a proposed date for an open house and dedication event.



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

TO: Hon Board of Directors

FROM: Mark Correira, Fire Chief

DATE: July 8, 2026

RE: Board Memo 2026-26: Addition of 457-Roth to VOYA Account

---

## **Recommendation**

Approve

## **Background**

The District maintains a 457 Deferred Compensation Program through VOYA as part of our employee benefits package. An employee recently requested adding a Roth 457 option to the plan.

A Roth 457 would allow employees to make after-tax contributions with tax-free growth similar to a Roth IRA. This option could be particularly valuable for employees who exceed Roth IRA income limits. Unlike a Roth IRA, which currently has a \$7,000 annual contribution limit, a Roth 457 would permit contributions up to \$23,000 per year, plus an additional \$7,500 catch-up contribution for participants age 50 and older.

There is no cost to the District to add this option: it is funded entirely through employee contributions. Because the Roth 457 would become part of the District's benefits package, staff requests Board approval before proceeding, since the Board is ultimately responsible for benefits offered to employees.



Alyssa Rodriguez <arodriguez@scottsvalleyfire.com>

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## Public Safety and Fire Access Review Request: 125 Bethany Drive Project

1 message

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Michael Heffner <heffner.me@gmail.com>

Fri, Jun 26, 2026 at 2:45 PM

To: info@scottsvalleyfire.com

Cc: Planning Department Scotts Valley <planningdepartment@scottsvalley.gov>, bfroelich@scottsvalley.gov

**Dear Fire Chief Correira and Fire Marshal Collins,**

I am the property owner at **200 Tabor Drive**, which shares a direct property boundary line with **125 Bethany Drive**.

I am writing to formally request that the [Scotts Valley Fire Protection District](#) conduct a rigorous, independent review of the fire safety, structural fire spread risks, and emergency access limitations regarding the proposed 96-unit housing development at [125 Bethany Drive](#) (the "Prime Company" AB 2011 project).

As currently proposed, the developer is utilizing State Density Bonus waivers to construct an **80-foot tall residential structure over a parking podium with only a 5-foot setback** from my R1-5 residential property line.

Because California State Law (AB 2011) mandates a streamlined approval process that bypasses traditional local zoning and CEQA review, the City Planning Department's hands are legally tied regarding height and setbacks. Therefore, **your department's independent authority to enforce the California Fire Code and California Building Code (CBC) is our neighborhood's primary line of defense.**


I request that your division specifically audit the following high-risk elements before any final ministerial approvals are granted:

- 1. Fire-Resistance Rating of Exterior Walls (CBC Chapter 7):** A structure of this immense height (80 feet) built within 5 feet of a property line triggers strict fire-wall regulations. I request verification that the developer's plans feature zero prohibited openings, windows, or balconies facing my property that could facilitate rapid lateral fire spread to my single-family home.
- 2. Aerial Apparatus Access and Ladder Deployments:** Due to the extreme height of the proposed tower and the severely constrained 5-foot clearance, please evaluate whether your emergency ladder trucks have adequate physical clearance to safely deploy, navigate, and operate in the event of a structural fire.
- 3. Proximity to Vine Hill Elementary School Walking Paths:** This dense project sits directly along a high-traffic pedestrian corridor for school children. The addition of a 110-space parking podium exiting onto narrow neighborhood streets poses an unmitigated risk to evacuation routes and emergency vehicle access during peak school hours. (Specifically to the rear access road that is located off of Tabor Dr.)

Please include this formal inquiry and any subsequent fire safety evaluation reports into the official project file for 125 Bethany Drive. I look forward to your response detailing how the District intends to ensure that state housing density mandates do not compromise basic neighborhood wildfire and structural fire safety.

Thank you for your dedicated service to the safety of Scotts Valley!

Very respectfully,  
Scotts Valley resident  
Michael Heffner  
Cell: 831-251-5996  
[200 Tabor Drive, Scotts Valley, CA](#)

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