SCOTTS VALLEY FIRE PROTECTION DISTRICT
7 Erba Lane, Scotts Valley, CA 95066-4199 ● scottsvalleyfire.com ● 831-438-0211

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF May 13, 2026

1. Opening Business

1.1 Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, May 13, 2026 at the City of Scotts Valley Council Chambers. Vice President Weaver called the meeting to order at 7:01 p.m.

1.2 Pledge of Allegiance and Moment of Silence

Vice President Weaver called for the Pledge of Allegiance and a Moment of Silence to follow.

1.3 Roll Call

Director(s) Present:	Vice President Mike Weaver (MW) Director Kris Hurst (KH) Director Zachary Raney (ZH) Director Ron Whittle (RW)
Director(s) Virtual at Alternate Location:	N/A
Director(s) Absent:	President Daron Pisciotta (DP)
Fire District Staff:	Chief Correira Battalion Chiefs McNeil and Stubendorff (Virtually) Fire Marshal Collins Administrative Services Manager Rodriguez

2. Public Comment (GC §54954.3)

No public comment(s) made.

3. Agenda Amendments (GC§54954.2) – Discussion/Action

No amendments were made to the agenda.

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of April 8, 2026

4.2 Minutes: Approve Special Board Meeting Minutes of April 8, 2026

4.3 Approve SVFPD Claims Disbursements for the Month of April 1, 2026 through April 30, 2026 in the Amount of:

Payroll and Benefits:	$ 890,836.52
General Fund:	$ 898,666.24
Capital Outlay:	$ 49,860.06
SCHMIT:	$ 152.04
TOTAL:	$ 1,839,514.86

4.4 Resolution 2026-05: Resolution Requesting Temporary Transfer of Funds

4.5 Side Letter with IAFF Local 3577 Regarding Acting Out of Classification

4.6 Revised Policy 503 Fire Marshal Duty Statement

Public Comment: None

Motion to approve Consent Calendar Items 4.1-4.6 was made by Director Whittle, seconded by Director Hurst, and approved unanimously by voice vote, with 4 ayes.

5. **Discussion Items**

5.1 La Madrona Fire Station Planning / Safety Measures to Address Seismic Concerns for Firefighters at Fire Station One, located at Erba Lane

Chief Correira reported that repairs related to a water leak at Fire Station One have been completed, including replacement of damaged cabinetry and countertops. Staff noted that additional facility maintenance needs have been identified at Station Two, including deteriorated cabinetry and water line issues. Future budget discussions may include requests for facility improvements as part of ongoing station maintenance and long-term planning efforts.

Staff also noted that recent repairs at Station One were intended as an interim solution while the District continues evaluating long-term options for the La Madrona site.

This item was presented for informational purposes only; no Board action was taken.

5.2 Regional Interoperable Next Generation (RING) Radio System

Chief Correira provided an update on the Regional Interoperable Next Generation (RING) Radio System project. He reported that the County continues evaluating interoperability solutions, including a VHF overlay option that would allow analog radios to operate within the proposed digital system. Ongoing discussions remain focused on system costs, governance, coverage, and interoperability with fire agencies.

Director Whittle provided comments regarding dispatch integration, interoperability requirements, and the importance of maintaining compatibility with regional and statewide mutual aid resources.

This item was presented for informational purposes only; no Board action was taken.

5.3 Joint Powers Agreement with Santa Cruz County Fire Districts

Chief Correira presented a draft Joint Powers Agreement (JPA) being explored by county fire districts to facilitate analysis and potential development of an alternative regional radio system. He reported that participating agencies are evaluating governance structure, voting provisions, funding mechanisms, and future participation requirements. Staff noted that the Fire Chiefs Association has committed funding to support initial engineering and feasibility work.

This item was presented for informational purposes only; no Board action was taken.

5.4 Ad Hoc Committee: Regionalization Study and Shared Services

Chief Correira provided an update on ongoing discussions with Central Fire regarding shared services. Staff reported that a draft agreement has been prepared and is expected to be reviewed by the respective ad hoc committees prior to returning to the Board for consideration. The proposed agreement would include continuing fire prevention services while providing flexibility for additional cooperative efforts, including training and operational support activities.

Director Whittle reported that discussions with Central Fire have been positive and that both agencies remain interested in exploring additional opportunities for collaboration.

This item was presented for informational purposes only; no Board action was taken.

5.5 Enhanced Infrastructure Financing District

Chief Correira provided an update regarding the proposed Enhanced Infrastructure Financing District (EIFD), including discussion of governance structure, board representation, and project prioritization. Staff noted concerns regarding voting structure and representation within the Public Financing Authority and indicated that additional discussions with participating agencies are ongoing.

Director Whittle expressed cautious support for the concept while noting concerns regarding project prioritization and the District's representation within the proposed governance structure.

This item was presented for informational purposes only; no Board action was taken.

6. **Action Items**

6.1 Collection of Impact Fee Memorandum of Understanding with the City of Scotts Valley

Vice President Weaver noted the memo in the board packet regarding the proposed Memorandum of Understanding with the City of Scotts Valley regarding collection of fire impact fees. It was noted that the City approved the agreement on May 6, 2026, and that the item had previously been reviewed by the Finance and Planning Committee and the Organization and Personnel Committee, both of which recommended approval.

Public Comment: None

Motion to Approve Collection of Impact Fee Memorandum of Understanding with the City of Scotts Valley as presented was made by Director Hurst, seconded by Director Whittle was approved unanimously by voice vote, with 4 ayes.

6.2 Policy 401 Fire District Divisions and Programs

Vice President Weaver noted the memo in the board packet regarding revisions to Policy 401 Fire District Divisions and Programs, noting that the updates provide additional flexibility regarding organizational assignments and program administration. The policy was reviewed by the Organization and Personnel Committee, which recommended approval.

Public Comment: None

Motion to Approve Policy 401 Fire District Divisions and Programs as Presented was made by Director Whittle, seconded by Director Hurst was approved unanimously by voice vote, with 4 ayes.

6.3 Resolution 2026-04: Adopting Preliminary Budgets for Fiscal Year 2025-26

685010	General Fund	$19,207,937
685030	Capital Outlay / Zone A	$ 2,283,365
685040	SCHMIT	$ 803,957

Chief Correira presented the proposed preliminary budgets for Fiscal Year 2026-27, including the General Fund, Capital Outlay/Zone A Fund, and SCHMIT Fund. The presentation included projected revenues and expenditures, fund balances, capital planning, staffing considerations, cost recovery initiatives, impact fee implementation, and strategic planning priorities.

Public Comment: None

Motion to Approve Resolution 2026-04: Adopting Preliminary Budgets for Fiscal Year 2025-26 as presented and Request Staff to Set a Public Hearing for Adoption of the Final Budget at the Regular Board Meeting Scheduled August 12, 2026, was made by Director Hurst, seconded by Director Whittle and approved unanimously by voice vote, with 4 ayes.

7. Board of Directors and Administrative Reports – Information/Discussion

7.1 Board of Directors Report – Directors

Vice President Weaver reported on a recent community event held at Happy Valley School, noting strong attendance and positive community engagement. He recognized District personnel who participated in the event and thanked staff for their efforts in representing the District.

7.2 Fire Chief / Administrative Report

Battalion Chief McNeil provided the following updates:
Branciforte Station Community Room: Reported that construction of the community room and restroom project is nearing completion, with drywall, paint, and tile work substantially complete. Remaining work includes plumbing fixtures, accessibility improvements, and exterior station improvements.
Apparatus: Reported that Engine 2512 is out of service due to a rear axle issue requiring warranty repairs. Also reported that the District's new transport vehicle has been placed into service and is currently being utilized for response and operational evaluation.

Fire Marshal Collins provided the following updates:
Defensible Space Inspections: Reported that Central Fire defensible space inspectors are conducting inspections within Scotts Valley and will continue expanding inspections into additional areas of the District.
Fire Prevention Staffing: Reported that Retired Annuitant Deputy Fire Marshal Greg Vandervoort will be leaving the District. Staff is evaluating temporary inspection coverage options and coordinating with Central Fire to maintain fire prevention services.

Battalion Chief Stubendorff provided the following updates:
Emergency Operations: Reported on a recent structure fire response in the Weston Road area, noting successful containment of the fire and preservation of the structure despite access challenges.

Training: Reported that three personnel are currently participating in the Battalion Chief Academy and progressing through required task book assignments.

Administrative Services Manager Rodriguez provided the following updates:
Professional Development: Reported attendance at a fire administration conference focused on administrative and operational best practices.
Payroll System Transition: Reported ongoing implementation of the County's new payroll system and associated training efforts.
Personnel: Announced the anticipated return of Administrative Accounting Specialist on June 1 and expressed appreciation for Retired Annuitant Alicia Walton's support during her absence.

Fire Chief Correira provided the following updates:
Ambulance Deployment: Staff will be issuing a public information release to inform the community about the ambulance and its deployment within the District. Future discussions regarding regional coordination and potential deployment models will continue.
Community Events: The District will be participating in the upcoming Annual Blue and Gold event hosted by the Exchange Club where Engineer/Paramedic Brian Green is to be recognized as Firefighter of the Year. Another upcoming event is the IAFF Local 3577 group hosting their annual Cornhole Tournament fundraiser.
Cost Recovery Program: Reported that the District has begun receiving revenue through the motor vehicle collision cost recovery program and that future reports will be provided to the Board.
Administration: Reported that preparation of the written quarterly report has been delayed due to implementation of a new records management system. He also provided an update regarding efforts to issue a Request for Proposals for legal services.

8. Correspondence

8.1 Santa Cruz Sentinel Article Regarding Impact Fees

The Board received and filed the correspondence.

9. Request for Future Agenda Items

There were no requests for future agenda items.

10. Adjournment

The meeting was adjourned at 8:02 p.m.

Attest

Daron Pisciotta
Board President

Mark Correira
Board Secretary