



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF December 10, 2025

1. Opening Business

1.1 Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, December 10, 2025 at the City of Scotts Valley Council Chambers. President Cosner called the meeting to order at 7:01 p.m. and provided a teleconferencing notice for Director Hurst.

1.2 Pledge of Allegiance and Moment of Silence

President Cosner called for the Pledge of Allegiance and a Moment of Silence to follow.

1.3 Roll Call

Director(s) Present: President Adam Cosner (AC)
Director Daron Pisciotta (DP)
Director Mike Weaver (MW)
Director Ron Whittle (RW)

Director(s) Virtual at Alternate Location: Vice President Kris Hurst (KH)

Director(s) Absent: N/A

Fire District Staff: Chief Correira
Battalion Chief McNeil and LoFranco
Fire Marshal Collins
Administrative Services Manager Rodriguez

2. Public Comment (GC §54954.3)

No public comment(s) made.

3. Agenda Amendments (GC§54954.2) – Discussion/Action

No agenda amendments were made.

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of November 12, 2025

4.2 Minutes: Approve Special Board Meeting Minutes of December 1, 2025



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- 4.3 Approve SVFPD Claims Disbursements for the Month of November 1, 2025 through November 30, 2025 in the Amount of:

Payroll and Benefits:	\$ 578,246.98
General Fund:	\$ 63,469.87
Capital Outlay:	\$ 7,048.60
SCHMIT:	\$ 0.00
TOTAL:	\$ 648,765.45

- 4.4 Adopt Regular Board Meeting Dates for 2026

- 4.5 Approve Contribution to California Cooperative Liquid Assets Security System (CLASS) via Transfer of Funds

Board Comment/Questions: None

Public Comment: None

Motion to approve Consent Calendar Items 4.1-4.5 was made by Director Whittle, seconded by Director Pisciotta, and approved unanimously 5-0 by a roll call vote.

5. Discussion Items

- 5.1 La Madrona Fire Station Planning / Safety Measures to Address Seismic Concerns for Firefighters at Fire Station One, located at Erba Lane

Battalion Chief McNeil provided an update on the seismic retrofit plans for Fire Station 1, noting a delay due to revised engineering calculations. He reported that a 90 percent plan set has been received and will be reviewed with staff and select Board members prior to submittal.

This item was presented for informational purposes only; no Board action was taken.

6. Action Items- Discussion/Action

- 6.1 Accept and File the SVFPD Financial Audit for 2024-2025 Fiscal Year Ending June 30, 2025

Chief Correira introduced the item and invited Auditor Zach Pehling to provide a brief overview of the audit he conducted. Mr. Pehling reported that the District received a clean audit opinion, with no material issues identified.

Board Comment/Questions: None

Public Comment: None



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Motion to Accept and File the SVFPD Financial Audit for 2024-2025 Fiscal Year Ending June 30, 2025 as presented was made by Director Pisciotta, seconded by Director Weaver and approved unanimously 5-0 by a roll call vote.

6.2 Adopt Ordinance 2025-03: Amending Ordinance 2025-02 to Correct and Clarify Accessory Dwelling Unit (ADU) Sprinkler Requirements

Fire Marshal Collins explained that the ordinance corrects and clarifies accessory dwelling unit sprinkler requirements to align the District's fire code amendments with current state law. She noted the ordinance was introduced at a prior special meeting.

Board Comment/Questions: None
Public Comment: None

Motion to Adopt Ordinance 2025-03: Amending Ordinance 2025-02 to Correct and Clarify Accessory Dwelling Unit (ADU) Sprinkler Requirements as presented was made by Director Whittle, seconded by Director Pisciotta, and approved unanimously 5-0 by a roll call vote.

6.3 Approve the Extension of Community Risk Reduction Shared Services Agreement with Central Fire District of Santa Cruz County

Chief Correira briefed the Board on the proposed extension of the existing Community Risk Reduction shared services agreement with Central Fire District. He explained that the extension would continue the current agreement for an additional six months, through June 30, 2026, with no changes to the scope or terms other than the dates. He noted that Central Fire District's Board is also scheduled to consider the extension and that future discussions between the agencies may address longer-term collaboration.

Board Comment/Questions:

Directors asked clarifying questions regarding Community Risk Reduction staffing and future collaboration. Staff explained that the extension maintains the current agreement while allowing time for both agencies' Boards to provide direction on longer-term options.

Public Comment: None

Motion to Approve the Extension of Community Risk Reduction Shared Services Agreement with Central Fire District of Santa Cruz County as presented was made by Director Whittle, seconded by Director Hurst, and approved unanimously 5-0 by a roll call vote.

- 6.4 Election of Board Officers for Calendar Year 2026
- President
 - Vice President



Board Comment/Questions:

Upon brief discussion regarding Board member availability and interest in the officer positions, Director Pisciotta was nominated to serve as President, and Director Weaver was nominated to serve as Vice President.

Public Comment: None

Motion to appoint Director Pisciotta as President and Director Weaver as Vice President was made by Director Whittle, seconded by Director Pisciotta, and unanimously 5-0 by a roll call vote.

7. Board of Directors and Administrative Reports – Information/Discussion

7.1 Board of Directors Report – Directors

No reports were provided.

7.2 Administrative Report – Chief Officers

Chief Correira provided the following updates:

Impact Fees: Reported ongoing coordination with the City regarding impact fee implementation and EIFD discussions. A draft resolution is expected to return to the Board in January.

Ring Radio Project: Provided an update on the County's Ring Radio project, noting approval by the Board of Supervisors and continued concerns regarding cost impacts to fire districts. Staff is continuing discussions with the County and evaluating alternative options.

Personnel: Reported that two employees completed probation and one probationary firefighter resigned. The District is evaluating temporary staffing options due to multiple current vacancies.

Board Education: Shared information regarding the FDAC conference and proposed a condensed workshop for the Board on recent Brown Act changes.

Battalion Chief LoFranco provided the following updates:

Training: Reported on recent countywide Rapid Intervention Crew training at an acquired structure and noted an additional acquired structure will be used for upcoming District-focused training.

Alerting System: Provided an update on the new station alerting system, including differentiated lighting and tones, and recognized Battalion Chief Stubendorff for his work advancing the project.

Battalion Chief McNeil provided the following updates:

Branciforte Meeting Room Project: Reported that the project is expected to begin within the next two weeks, pending completion of subcontractor registration with the Department of Industrial Relations.



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Fire Marshal Collins provided the following updates:

Community Risk Reduction / Development: Reported that Central Fire District defensible space inspectors completed 224 inspections within Scotts Valley and noted positive feedback regarding resident cooperation. She also shared updates on ongoing construction activity, including a newly identified 21-home subdivision under development.

Administrative Services Manager Rodriguez provided the following updates:

Personnel: A retired annuitant has begun training to assist with workload coverage and is scheduled to start the following week.

8. Correspondence

8.1 Incident Follow-Up: Thank you card from Bill S.

8.2 Incident Follow-Up: Thank you card from Diane D.

The Board received and filed the correspondence.

9. Request for Future Agenda Items

There were no future agenda items requested.

10. Closed Session: Labor Negotiations Government Code §54957.6

10.1 Conference with Labor Negotiators, Directors Cosner and Whittle

Employee Organization: Chief Officers Group

Unrepresented Employee: Fire Marshal

At 7:34 p.m., President Cosner announced the Board would be going into Closed Session for the purpose to discuss items listed in 10.1.

11. Open Session: Government Code §54957.1

11.1 Report on closed session item 10.1

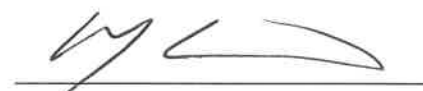
At 7:47 p.m., the Board reconvened to Open Session and President Cosner reported on Item 10.1. Information was received, and direction was given. No action taken.

12. Adjournment

The meeting was adjourned at 7:48 p.m.

Attest


Daron Pisciotta
Board President


Mark Correira
Board Secretary