



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

## MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF October 8, 2025

### 1. Opening Business

#### 1.1 Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, October 8, 2025 at the City of Scotts Valley Council Chambers. President Cosner called the meeting to order at 7:00 p.m.

#### 1.2 Pledge of Allegiance and Moment of Silence

President Cosner called for the Pledge of Allegiance and a Moment of Silence to follow.

#### 1.3 Roll Call

Director(s) Present:	President Adam Cosner (AC) Vice President Kris Hurst (KH) Director Daron Pisciotta (DP) Director Mike Weaver (MW)
Director(s) Virtual at Alternate Location:	N/A
Director(s) Absent:	Director Ron Whittle (RW)
Fire District Staff:	Chief Correira Battalion Chief McNeil and LoFranco (virtually) Fire Marshal Collins Administrative Services Manager Rodriguez

### 2. Public Comment (GC §54954.3)

No public comment(s) made.

### 3. Agenda Amendments (GC§54954.2) – Discussion/Action

Action Item 6.2- Adopt Resolution 2025-15: Establishing Appropriation Limit for Fiscal Year 2025/2026 was pulled from the agenda.

### 4. Consent Calendar

#### 4.1 Minutes: Approve Regular Board Meeting Minutes of September 10, 2025



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- 4.2 Minutes: Approve Special Board Meeting Minutes of September 23, 2025
- 4.3 Approve SVFPD Claims Disbursements for the Month of September 1, 2025 through September 30, 2025 in the Amount of:
- |                       |               |
|-----------------------|---------------|
| Payroll and Benefits: | \$ 732,519.04 |
| General Fund:         | \$ 49,245.12  |
| Capital Outlay:       | \$ 27,211.86  |
| SCHMIT:               | \$ -1,443.68  |
| TOTAL:                | \$ 807,532.34 |
- 4.4 Approve Fire Chief Contract Amendment
- 4.5 Approve Revised Salary Schedule

**Board Comment/Questions: None**  
**Public Comment: None**

**Motion to approve Consent Calendar Items 4.1-4.5 was made by Director Weaver, seconded by Director Pisciotta, and approved unanimously by voice vote, with 4 ayes.**

## 5. Discussion Items

- 5.1 La Madrona Fire Station Planning / Safety Measures to Address Seismic Concerns for Firefighters at Fire Station One, located at Erba Lane

Chief Correira reported that the District has awarded the contract for the design phase of the La Madrona Fire Station project. Design work is currently underway with the architect and has been passed to the engineer for review. Once the design phase is complete, the plans will be submitted for permits and the project will move forward to the RFP stage. BC McNeil confirmed the design work should be completed within the next few weeks.

This item was presented for informational purposes only; no Board action was taken.

- 5.2 Shared Services Update

Chief Correira reported that he and Fire Marshal Erin Collins met with Central Fire leadership to review the shared services agreement and discuss next steps. The agreement is set to expire at the end of the year but may be extended for six months. Staff is also considering a broader one-year agreement that could include training, fire prevention, and other cooperative functions. Scotts Valley currently has an ad hoc committee for shared services, and Central Fire may consider establishing one so both can meet before year-end to discuss future collaboration.



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Fire Marshal Collins noted that coordination between the agencies continues to progress and that Scotts Valley is benefiting from Central Fire's defensible space inspectors, with the potential to share additional inspection staff if added.

Director Pisciotta inquired about the LAFCO feasibility study. Chief Correira shared that Santa Cruz City Fire voted to move forward with the study, while Central Fire and Scotts Valley took no action. LAFCO plans to include the topic in its upcoming Sphere of Influence study next year, which may examine potential partnerships among local agencies. The Board discussed possibly inviting LAFCO Executive Officer Joe Serrano to a future meeting for updates.

This item was presented for informational purposes only; no Board action was taken.

## 6. Action Items- Discussion/Action

### 6.1 Adopt Resolution 2025-14: A Resolution of the Scotts Valley Fire Protection District Granting a Utility Easement to Pacific Gas and Electric Company

**Board Comment/Questions: None**

**Public Comment: None**

**Motion to Adopt Resolution 2025-14: A Resolution of the Scotts Valley Fire Protection District Granting a Utility Easement to Pacific Gas and Electric Company as presented was made by Director Pisciotta, seconded by Director Weaver, and approved unanimously by voice vote, with 4 ayes.**

### 6.2 Adopt Resolution 2025-15: Establishing Appropriation Limit for Fiscal Year 2025/2026

**Pulled from the agenda.**

### 6.3 Adopt Resolution 2025-16: Empowering the Fire Chief to Advocate for State Legislation that Supports the Mission and Interests of the District

**Board Comment/Questions:**

- Director Hurst asked what advocacy would look like in practice beyond attending a legislative day. Chief Correira responded that most activity would involve responding to FDAC calls for action through phone calls or emails to legislators, with occasional opportunities to participate in meetings or discussions when appropriate. He added that developing a formal legislative agenda in the future could further guide these efforts and strengthen collaboration with local and regional partners.
- President Cosner suggested broadening the resolution language to include county, regional, and federal legislation, not just state legislation. The Board agreed, and a friendly amendment was requested to reflect this broader scope.



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**Public Comment: None**

**Motion to Adopt Resolution 2025-16: Empowering the Fire Chief to Advocate for Legislation that Supports the Mission and Interests of the District as amended was made by Director Hurst, seconded by Director Weaver, and approved unanimously by voice vote, with 4 ayes.**

## 7. Board of Directors and Administrative Reports – Information/Discussion

### 7.1 Board of Directors Report – Directors

Director Cosner thanked Chief Correira, BC McNeil, and District crews for their support of the new fire program with Scotts Valley High School. He expressed appreciation for the effort and enthusiasm shown by staff in making the program a success.

Director Pisciotta commented that the District's recent pancake breakfast was a great success, noting the strong community turnout and positive response on social media.

### 7.2 Administrative Report – Chief Officers

Battalion Chief McNeil provided the following updates:

**Pancake Breakfast:** He thanked Josh Neff for leading the annual pancake breakfast, noting the event was well organized and ran smoothly with strong participation from staff and volunteers.

**Apparatus:** Engines 2512 and 2546 are currently out of service for warranty repairs. Engine 2512 remains in Sacramento for service, while 2546 is undergoing wiring repairs locally and is expected to return to service soon.

**Branciforte Community Room:** The RFP for the project initially closed with no bids; however, a late bid was received from contractor John Mandela for consideration.

Fire Chief Correira provided the following updates:

**Branciforte Community Room:** Chief added that legal counsel confirmed prevailing wage requirements apply, increasing the project cost to approximately \$140,000. Staff will bring forward a *Graydon Resolution* next month to allow the Board to consider awarding the project to a qualified vendor based on a quote. The same process may be used for the upcoming Erba Lane Station project if bids are not received.

**Strategic Plan:** Staff is expanding the plan's financial section with the goal of developing a standardized quarterly report that will evolve into an annual report summarizing District performance and financial data.

**County Coordination:** The Santa Cruz County Board of Supervisors will hold its November 21 meeting at the District's Board Room while the County Chambers are under renovation.

**Radio System Project:** He reported on the countywide radio system project, noting potential financial impacts on all fire districts. He is representing the fire chiefs in discussions and



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working with Central Fire and County representatives on funding strategies, including potential alignment with Prop 172 allocations.

Battalion Chief LoFranco provided the following updates:

**Pancake Breakfast:** He echoed appreciation for Josh Neff's leadership and organization of the pancake breakfast and thanked CAL FIRE Chief Wilson and his crews for their support and participation.

**Training:** He recognized Firefighters Patrick Shaughnessy and Matt Smith for assisting with countywide commercial rooftop ventilation training in Watsonville and thanked them for representing the District as part of the instructor cadre.

**Incident Response:** He commended C-Shift personnel from Station 1, including Garrett Grigg, Brian Green, Casey Avila, and Nick Lucchesi, who responded to a vegetation fire near River Street in Santa Cruz that escalated into a commercial structure fire. The crew arrived first on scene and achieved an effective knockdown alongside Central and Santa Cruz Fire.

Administrative Services Manager Rodriguez provided the following update:

**Website Project:** The District has selected Revize as the vendor for the new website. The updated site will include an employee portal and allow residents to sign up for text or email alerts, providing an additional communication channel beyond social media. She noted that this feature will help reach residents who are not active on social media, citing recent public inquiries during a CAL FIRE prescribed burn as an example of the need for broader outreach.

## 8. Correspondence

8.1 Incident follow-up- Thank you email from Patrick Winters (Division Chief- Central Fire)

8.2 Email regarding Battery Energy Storage Systems- Becky Steinbruner

8.3 Prevention follow-up- Thank you email from Benjamin Lopes

The Board received and filed the correspondence.

## 9. Request for Future Agenda Items

There were no future agenda items requested.

## 10. Closed Session: Government Code §54957

10.1 Closed Session Conference with Legal Counsel – Threatened/Anticipated Litigation  
Significant exposure to litigation pursuant to Government Code sections  
54956.6(d)(2) and 54956.6(e)(1): 1 case

At 7:30 p.m., President Cosner announced the Board would be going into Closed Session for the purpose to discuss item listed in 10.1.



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**11. Open Session: Government Code §54957.1**

11.1 Report on closed session

The Board returned to Open Session at 8:10 p.m.

No reportable action taken.

**12. Adjournment.**

The meeting was adjourned at 8:12 p.m.

Attest

  
\_\_\_\_\_  
Adam Cosner  
Board President

  
\_\_\_\_\_  
Mark Correira  
Board Secretary