



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF June 11, 2025

1. Opening Business

1.1 Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, June 11, 2025 at the City of Scotts Valley Council Chambers. Vice President Hurst called the meeting to order at 6:01 p.m.

1.2 Pledge of Allegiance and Moment of Silence

President Cosner called for the Pledge of Allegiance and a Moment of Silence to follow.

1.3 Roll Call

Director(s) Present:	Vice President Kris Hurst (KH) Director Daron Pisciotta (DP) Director Mike Weave (MW) Director Ron Whittle (RW)
Director(s) Virtual at Alternate Location:	N/A
Director(s) Absent:	President Adam Cosner (AC)
Fire District Staff:	Chief Correira Battalion Chief McNeil Administrative Services Manager Rodriguez

2. Public Comment (GC §54954.3)

David Alreck, a Hidden Drive resident, raised concerns about fire water supply in his area. He recently learned the water source may come from a different tank than expected and asked whether the water system is looped to allow rerouting during emergencies. He encouraged the District to explore the water infrastructure connectivity in the South Navarra/Hidden Drive area.

3. Agenda Amendments (GC§54954.2) – Discussion/Action

- Chief Correira requested Closed Session Item 14.1 be pulled from the Agenda as it will not be discussed.

4. Consent Calendar



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

4.1 Minutes: Approve Regular Board Meeting Minutes of May 14, 2025

4.2 Approve Surplus List

Board Comment/Questions: None

Public Comment: None

Motion to approve Consent Calendar Items 4.1-4.2 as presented was made by Director Weaver, seconded by Director Whittle, and approved unanimously by voice vote, with 4 ayes.

5. Discussion Items

5.1 La Madrona Fire Station Planning / Safety Measures to Address Seismic Concerns for Firefighters at Fire Station One, located at Erba Lane

Chief Correira introduced the item and shared that the Facilities Committee recently met with the City of Scotts Valley to discuss a potential collaboration on a shared public safety facility. The City is exploring options to alleviate space constraints at City Hall, including relocating law enforcement to a new municipal campus near the La Madrona site. A developer working with the City has offered a potential site, and discussions are in the early exploratory phase.

Directors Weaver and Pisciotta, who participated in the recent Facilities Committee meeting, reported a positive and productive discussion. They expressed support for exploring a shared facility model that could house Fire, Police, and City administrative functions. The concept could create opportunities for funding and improved coordination during emergencies.

Chief Correira noted that Kosmont will present a financing study (EIFD/TIF) to the City Council on June 18 at 6:00 PM, and invited Board members to attend to learn about potential funding opportunities for the District.

5.2 Shared Services Update

Chief Correira shared that administrative staff from Central Fire and Scotts Valley Fire recently met to explore additional collaboration opportunities. The group identified several items to pursue, including joint promotional testing. Ongoing partnerships already include the Paid Call Firefighter Academy and participation in Central's Captain's Academy. The agencies will continue working together to expand the potential for shared services.

6. Public Hearing I

6.1 Scheduled Public Hearing Regarding AB 2561 Status of Vacancies



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

Administrative Services Manager Rodriguez presented the District's annual staffing status, recruitment efforts, and retention trends in compliance with AB 2561. The District began 2024 with 31.5 FTEs and ended the year with 30.5 FTEs following one retirement and one resignation. One position was filled externally. No bargaining unit exceeded the 20% vacancy threshold.

Potential obstacles included salary as it relates to positions, limited qualified candidate pool due to regional competition, and lengthy onboarding timelines. Planned solutions include a compensation study and expanded outreach efforts. The District reported a low turnover rate of approximately 1%, indicating strong employee retention.

Board Comment/Questions: None

Public Comment: None

Public Hearing opened at 6:18 PM

Public Hearing closed at 6:30 PM

7. **Public Hearing II/Action 7.1-7.2**

7.1 Scheduled Public Hearing for Ordinance 2025-1: Scotts Valley Fire District Hazard Map Ordinance

Public Hearing opened at 6:31 PM

Chief Correira provided a brief overview of the ordinance, explaining that the hazard maps were issued by the State Fire Marshal's Office and require local adoption within 120 days. The maps were received in February and, if adopted, the District would meet the deadline. The District has also met the requirement to make the maps publicly available within 30 days by posting them on the website, sharing them on social media, and hosting a public workshop.

Minimal feedback was received, with most inquiries focused on how split-property designations (e.g., "Very High" and "High" Fire Hazard Severity Zones) would be handled. Staff indicated the higher severity designation would likely apply. The adoption of the maps impacts building codes in LRA areas and requires defensible space inspections at time of sale for properties within high or very high fire hazard areas.

There was no public comment.

Public Hearing closed at 6:33 PM.

7.2 Receive Public Comment and Adopt Ordinance 2025-1: Scotts Valley Fire District Hazard Map Ordinance

Board Comment/Questions: Director Whittle inquired about the inclusion of Resolution 2025-6 in the agenda materials, noting that it appeared to relate to the ordinance.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

Administrative Services Manager Rodriguez clarified that Resolution 2025-6 was approved at the prior meeting to serve as the first reading of the ordinance. The resolution was included in the current packet as supporting documentation to confirm that the initial step had been completed. The current meeting was for final adoption of the ordinance.

Public Comment: None

Motion to approve Consent Calendar Items 4.1-4.2 as presented was made by Director Weaver, seconded by Director Pisciotta, and approved unanimously by voice vote, with 4 ayes.

8. Closed Session: Government Code §54957

8.1 Labor Negotiations: Government Code §65957.6

Conference with Labor Negotiators, Directors Cosner and Whittle

Employee Organizations: Local 3577, International Association of Firefighters and Scotts Valley Chief Officers

At 6:36 p.m. Board Vice President Hurst announced the Board Closed Session for the purpose listed in Item 8.1.

9. Open Session: Government Code §54957.1

9.1 Report on closed session item 8.1

At 6:54 p.m. the Board reconvened to Open Session and Vice President Hurst reported on Item 8.1.

- *Information was received, and direction was given. No Action taken.*

10. Action Items- Discussion/Action

10.1 Approve Memorandum of Understanding with the Scotts Valley Firefighters I.A.F.F. Local 3577 for July 1, 2025 through June 30, 2028

Note: Supporting documents for this item were provided at the meeting and not included in the original agenda packet. Copies were made available to the Board and the public at the time of the meeting.

Board Comment/Questions: None

Public Comment: None

Motion to Approve Memorandum of Understanding with the Scotts Valley Firefighters I.A.F.F. Local 3577 for July 1, 2025 through June 30, 2028 as presented was made by



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

Director Pisciotta, seconded by Director Weaver, and approved unanimously by voice vote, with 4 ayes.

10.2 Approve Policy 1505 Career Development Guide

Board Comment/Questions: None
Public Comment: None

Motion to Approve Policy 1505 Career Development Guide as presented was made by Director Weaver, seconded by Director Whittle, and approved unanimously by voice vote, with 4 ayes.

10.3 Policy 1703 Battalion Chief Job Description

Board Comment/Questions:

Director Whittle expressed concerns with the document's length, formatting, and terminology. He recommended separating the job description and duty statements and aligning the format with existing job descriptions for consistency.

Chief Correira acknowledged the feedback and shared that the current format was developed to reflect a more comprehensive approach, consolidating duties for all Battalion Chief roles into one job description. He recommended referring the document to the Personnel Committee for review.

Public Comment: None

Following further discussion, the Board agreed to table Item 10.3 and refer it to the Personnel Committee for revision and to bring the updated version back to the Board at a future meeting.

10.4 Policy 1705 Captain Job Description

Board Comment/Questions: None
Public Comment: None

Motion to adopt Policy 1705 Captain Job Description as presented was made by Director Whittle, seconded by Director Pisciotta, and approved unanimously by voice vote, with 4 ayes.

10.5 Policy 1706 Engineer Job Description

Board Comment/Questions: None
Public Comment: None



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

Motion to adopt Policy 1706 Engineer Job Description as presented was made by Director Whittle, seconded by Director Weaver, and approved unanimously by voice vote, with 4 ayes.

10.6 Approve Agreement for Services between Central Fire District of Santa Cruz County and Scotts Valley Fire Protection

Chief Correira provided an overview of the updated agreement, noting this is a reestablishment, not an extension, of a prior agreement. Edits include adding language to account for Central's potential addition of a Deputy Fire Marshal and clarifying the role of the retired annuitant currently shared between the agencies. Chief Correira expressed that the collaboration has been highly effective, benefiting both districts and offering strong professional development opportunities.

Board Comment/Questions: None
Public Comment: None

Motion to Approve Agreement for Services between Central Fire District of Santa Cruz County and Scotts Valley Fire Protection as presented was made by Director Pisciotta, seconded by Director Weaver, and approved unanimously by voice vote, with 4 ayes.

11. Board of Directors and Administrative Reports – Information/Discussion

11.1 Board of Directors Report – Directors

No reports were provided by the Board of Directors.

11.2 Administrative Report – Chief Officers

Chief Correira provided the following updates:

Blue and Gold Event Attendance: Chief Correira thanked the Board members who attended the Blue & Gold event over the holiday weekend, noting it was a great opportunity to celebrate Deputy Fire Marshal Erin Collins as the 2024 Firefighter of the Year.

12. Correspondence

12.1 Donation Follow-Up: Thank you letter from Baymonte Fundraising Team

12.2 Coordinating Follow-Up: Thank you letter from Scotts Valley Haunted House Staff

The Board received and filed the correspondence.

13. Request for Future Agenda Items

There were no requests for future agenda items.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvallyfire.com • 831-438-0211

14. Closed Session: Government Code §54957

- 14.1 Closed Session Conference with Legal Counsel – Threatened/Anticipated Litigation
Significant exposure to litigation pursuant to Government Code sections 54956.6(d)(2) and 54956.6(e)(1): 1 case

[Removed from the agenda.]

At the start of the meeting, this item was removed from the agenda as it would not be discussed.

- 14.2 Public Employee Performance Evaluation
Title: Fire Chief

At 5:17 p.m., Vice President Hurst announced the Board would be going into Closed Session for the purpose to discuss item listed in 10.2.

15. Open Session: Government Code §54957.1

- 15.1 Report on closed session

At 7:58 p.m., the Board reconvened to Open Session and Vice President Hurst reported on Item 10.2. Information was received, and direction was given. No action taken.

16. Adjournment

The meeting was adjourned at 7:58 p.m.

Attest

Adam Cosner
Board President

Mark Correira
Board Secretary