



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF April 9, 2025

1. Opening Business

1.1 Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday April 9, 2025 at the City of Scotts Valley Council Chambers. President Cosner called the meeting to order at 6:00 p.m. and provided a teleconferencing notice for Director Pisciotta.

1.2 Pledge of Allegiance and Moment of Silence

President Cosner called for the Pledge of Allegiance and a Moment of Silence to follow.

1.3 Roll Call

Director(s) Present:	President Adam Cosner (AC) Vice President Kris Hurst (KH) Director Mike Weave (MW) Director Ron Whittle (RW)
Director(s) Virtual at Alternate Location:	Director Daron Pisciotta (DP)
Director(s) Absent:	N/A
Fire District Staff:	Chief Correira Battalion Chief Stubendorff Administrative Services Manager Rodriguez

2. Public Comment (GC §54954.3)

- No public comment.

3. Agenda Amendments (GC§54954.2) – Discussion/Action

- No Agenda amendments.

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of March 12, 2025

4.2 Approve SVFPD Claims Disbursements for the Month of March 1, 2025 through March 31, 2025 in the Amount of:



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Payroll and Benefits:	\$ 547,163.25
General Fund:	\$ 67,805.40
Capital Outlay:	\$ 1,049,366.56*
SCHMIT:	\$ 76.02
TOTAL:	\$ 1,664,411.23

*This amount includes the purchase of Type 1 Engine in the amount of \$987,548.25 approved at the 2/12/25 Board meeting.

4.3 Approve Agreement Between Santa Cruz Regional 9-1-1 And Scotts Valley Fire Protection District for Communication Services

Board Comment/Questions: None
Public Comment: None

Motion to approve Consent Calendar Items 4.1-4.3 as presented was made by Director Weaver, seconded by Director Hurst, and approved unanimously 5-0 by a roll call vote.

5. Discussion Items

5.1 La Madrona Fire Station Planning / Safety Measures to Address Seismic Concerns for Firefighters at Fire Station One, located at Erba Lane

Chief Correira provided an update on planning efforts for the La Madrona Fire Station and temporary safety measures for Station One due to seismic concerns. Administrative staff have relocated to Glenwood Station with minor transition issues. Staff are exploring temporary modifications to improve firefighter safety, with the goal of relocating crews back to the living quarters.

Chief Correira has met with the City to discuss next steps, as upcoming code changes may impact design work. A Fire Station Committee meeting will be scheduled to review progress and consider continuing design efforts.

In response to the Board's question, Chief Correira estimated it will take at least a year to complete design, permitting, and construction needed to reoccupy Station One. He explained the move was prompted by safety concerns and supported by the Board as a low-cost, temporary solution while longer-term plans are developed.

5.2 Shared Services and Reorganization Study Update

Chief Correira shared that an initial meeting was held with staff from the City of Santa Cruz and Central Fire District. An MOU—led by the City of Santa Cruz—is being developed to outline cooperation and cost-sharing for the reorganization study and will be presented to the Board next month. The RFP process to select a vendor is also underway, with the production of the final study expected in early 2026.



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On the shared services front, command staff from Scotts Valley and Central Fire identified 31 potential shared services, ranked by implementation difficulty. Examples ranged from simple collaborations (e.g., joint promotional exams) to complex integrations (e.g., financial system sharing). The next step is to convene both administrative teams to expand the list, followed by a meeting with the Reorganization Ad Hoc Committee to review and determine priorities.

6. Action Items- Discussion/Action

6.1 Adopt Revised Policy 1403 Injury and Illness Prevention

Board Comment/Questions:

Director Hurst asked for clarification on what changes were made to this revised policy.

Public Comment: None

Motion to adopt Revised Policy 1403 Injury and Illness Prevention was made by Director Weaver, seconded by Director Hurst, and approved unanimously 5-0 by a roll call vote.

6.2 Discussion and Consideration of Run-Off Election for LAFCO Seat

Board Comment/Questions:

The Board considered participation in the LAFCO runoff election, required since no candidate received over 50% of the vote in the initial round. After reviewing updated materials and confirming it was a new ballot, the Board opted to maintain its original endorsements.

Public Comment: None

Motion to support Jim Anderson for the regular seat and Lani Faulkner for the alternate seat was made by Director Pisciotta, seconded by Director Hurst, and approved unanimously 5-0 by a roll call vote.

6.3 Adopt Resolution 2024-4: SVFPD Five-Year Strategic Plan

Board Comment/Questions:

Director Hurst requested the item be tabled and put on next board meeting packet.

Action Item 6.3 was tabled to next regular meeting (May).



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7. Board of Directors and Administrative Reports – Information/Discussion

7.1 Board of Directors Report – Directors

Directors Hurst and Weaver shared reflections on attending the recent FDIC conference, describing it as informative and valuable to their board positions. Both expressed appreciation for the opportunity to continue learning, enhance their competency, and gain insights on topics such as LAFCO and artificial intelligence.

Director Pisciotta

7.2 Administrative Report – Chief Officers

Chief Correira provided the following updates:

FDIC Conference: Chief Correira was in agreement with Directors on the valuable opportunity it was to attend the conference from both an education and networking standpoint.

Branciforte Advisory Commission: At the recent Advisory Commission meeting staff presented updates including emergency response statistics and response times in the Branciforte area as well as a status update on the incoming Type 1 and Type 6 apparatuses. Correspondence

Battalion Chief Stubendorff provided the following update:

Apparatus Update: BC Stubendorff and BC McNeil participated in the final inspection of the Type 1 engine in Wisconsin. The engine is now at Golden State in Sacramento for final adjustments. Delivery expected in 1-2 weeks, with 2-3 months before it is in service.

Administrative Services Manager Rodriguez provided the following updates:

Fire Services Section Conference: The administrative staff attended the annual conference in Southern California. Alyssa shared that the conference offered valuable and insightful sessions, along with excellent networking opportunities with administrative staff from other fire agencies.

Administrative Office Relocation Update: Alyssa provided an update on the staff's relocation to Station Two at Glenwood, noting that while the transition has had its challenges, it has been positive so far.

7.3 Email from Lani Faulkner regarding LAFCO Run Off Election

7.4 Email from Ed Banks regarding LAFCO Run Off Election

The Board received and filed the correspondence.

8. Request for Future Agenda Items

There were no requests for future agenda items.



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9. Closed Session: Government Code §54957

9.1 Labor Negotiations: Government Code §65957.6

Conference with Labor Negotiators, Directors Cosner and Hurst

Employee Organization: Local 3577, International Association of Firefighters

At 6:26 p.m., President Cosner announced the Board would be going into Closed Session for the purpose to discuss item listed in 10.1.

10. Open Session: Government Code §54957.1

10.1 Report on closed session

At 6:55 p.m., the Board reconvened to Open Session and President Cosner reported on Item 10.1. Information was received, and direction was given. No action taken.

11. Adjournment

The meeting was adjourned at 6:56 p.m.

Attest

Adam Cosner
Board President

Mark Correira
Board Secretary