



**Board of Directors
Regular Meeting Agenda
Wednesday, April 9, 2025 6:00 P.M.
Scotts Valley City Hall
One Civic Center Drive, Scotts Valley CA 95066**

Agendas and Board Packets are available on the Scotts Valley Fire Protection District (SVFPD) website at www.scottsvalleyfire.com.

Any person who requires a disability-related modification or accommodation in order to participate in a public meeting should make such a request to Mark Correia, Board Secretary, for immediate consideration.

Teleconferencing Notice

Director Pisciotta will be joining the meeting via teleconference from the following location: 500 Kapalua Dr. Gulf Villa Unit 25P1, Lahaina, HI 96761

1. Opening Business

- 1.1 Call to Order
- 1.2 Pledge of Allegiance and Moment of Silence
- 1.3 Roll Call

2. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter that is within the subject matter of the jurisdiction, and either on the agenda or not on the agenda. To ensure fair and equal treatment of all who appear before the Board, and to expedite Agency business, speakers will be limited to three minutes. The three-minute per speaker time limitation may be extended for good cause by the Board President, or by majority vote of the Board Members. Anyone wishing to be placed on the Agenda for a specific topic should contact the Fire Chief's Office and submit correspondence at least 10 days before the desired date of appearance. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

3. Agenda Amendments (GC§54954.2) – Discussion/Action

4. Consent Calendar

(Consent calendar items will be considered and enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests the removal of the item for separate action.)



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

- 4.1 Minutes: Approve Regular Board Meeting Minutes of March 12, 2025
- 4.2 Approve SVFPD Claims Disbursements for the Month of March 1, 2025 through March 31, 2025 in the Amount of:

Payroll and Benefits:	\$ 547,163.25
General Fund:	\$ 67,805.40
Capital Outlay:	\$ 1,049,366.56*
SCHMIT:	\$ 76.02
TOTAL:	\$ 1,664,411.23

*This amount includes the purchase of Type 1 Engine in the amount of \$987,548.25 approved at the 2/12/25 Board meeting.
- 4.3 Approve Agreement Between Santa Cruz Regional 9-1-1 And Scotts Valley Fire Protection District for Communication Services
- 5. Discussion Items**
 - 5.1 La Madrona Fire Station Planning / Safety Measures to Address Seismic Concerns for Firefighters at Fire Station One, located at Erba Lane
 - 5.2 Shared Services and Reorganization Study Update
- 6. Action Items- Discussion/Action**
 - 6.1 Adopt Revised Police 1403 Injury and Illness Prevention
 - 6.2 Discussion and Consideration of Run-Off Election for LAFCO Seat
 - 6.3 Adopt Resolution 2025-4: SVFPD Five-Year Strategic Plan
- 7. Board of Directors and Administrative Reports – Information/Discussion**
(No action will be taken on any questions raised by the Board at this time.)
 - 7.1 Board of Directors Report – Directors
 - 7.2 Administrative Report – Chief Officers
- 8. Correspondence**
 - 8.1 Email from Lani Faulkner regarding LAFCO Run Off Election



8.2 Email from Ed Banks regarding LAFCO Run Off Election

9. Request for Future Agenda Items

10. Closed Session: Government Code §54957

10.1 Labor Negotiations: Government Code §65957.6

Conference with Labor Negotiators, Directors Cosner and Whittle

Employee Organization: Local 3577, International Association of Firefighters

11. Open Session: Government Code §54957.1

11.1 Report on closed session

12. Adjournment

Next Regularly Scheduled Board Meeting: Wednesday, May 14, 2025 at 6:00 p.m.



**MINUTES OF THE
SCOTTS VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING OF
March 12, 2025**

1. Opening Business

1.1 Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, March 12, 2025 at the City of Scotts Valley Council Chambers. President Cosner called the meeting to order at 6:02 p.m.

1.2 Pledge of Allegiance and Moment of Silence

President Cosner called for the Pledge of Allegiance and a Moment of Silence to follow.

1.3 Roll Call

Director(s) Present:	President Adam Cosner (AC) Vice President Kris Hurst (KH) Director Daron Pisciotta (DP) Director Mike Weave (MW)
Director(s) Absent:	Director Ron Whittle (RW)
Fire District Staff:	Chief Correira Battalion Chiefs McNeil and Stubendorff Administrative Services Manager Rodriguez

2. Public Comment (GC §54954.3)

Lani Faulkner: Introduced herself as a candidate for the LAFCO Special District Representative, highlighting her background in science, health, agriculture, and governance. She emphasized her commitment to protecting agricultural lands, water resources, and open space, particularly in light of the county's housing development requirements. She stressed the importance of historical context, collaboration, and communication in decision-making for fire and water services. Faulkner noted her 27 years of residency in Santa Cruz County, including time in San Lorenzo Valley and Happy Valley, and asked for consideration of her candidacy.

3. Special Presentation

3.1 Presentation on Tax Increment Financing (TIF) and the Enhanced Infrastructure Financing District (EIFD) from Kosmont Companies

Joe Dieguez from Kosmont Companies presented to the board.



The presentation covered the concept of an Enhanced Infrastructure Financing District (EIFD) as a potential solution for funding fire and wildfire prevention projects. Several key points were discussed, including the mechanism's ability to finance public infrastructure.

The board had mixed reactions to the presentation. Some directors expressed interest in the potential benefits of an EIFD, particularly as a funding mechanism. However, there were concerns about the complexity of the process, the long-term financial implications, and whether the city would be willing to participate.

Key concerns raised by the board included:

- How an EIFD would impact the district's ability to secure other funding.
- Whether the city's participation was likely and what their priorities would be.
- The timeline for formation and how long it would take to see financial benefits.
- The administrative burden and costs associated with forming and managing an EIFD.

The board agreed to revisit the topic in a future meeting once additional information was available.

4. **Agenda Amendments (GC§54954.2) – Discussion/Action**

- Closed Session was not needed and therefore removed.

5. **Consent Calendar**

5.1 Minutes: Approve Regular Board Meeting Minutes of February 12, 2025

5.2 Approve SVFPD Claims Disbursements for the Month of February 1, 2025 through February 28, 2025 in the Amount of:

Payroll and Benefits:	\$ 586,752.43
General Fund:	\$ 68,419.87
Capital Outlay:	\$ 3,877.50
SCHMIT:	\$ 0.00
TOTAL:	\$ 659,049.80

5.3 Approve Surplus List

Board Comment/Questions: None

Public Comment: None

Motion to approve Consent Calendar Items 5.1-5.3 as presented was made by Director Pisciotta, seconded by Director Weaver, and approved unanimously by voice vote, with 4 ayes.



6. Discussion Items

6.1 La Madrona Fire Station Planning / Safety Measures to Address Seismic Concerns for Firefighters at Fire Station One, located at Erba Lane

Chief Correira shared this item remains a standing item for board discussion and provided the following update. The District recently received the geotechnical report for the La Madrona site. A key point of discussion was whether to move forward with the drawings and engineering for the fire station, with the potential to submit for permitting later this year. This consideration stems from upcoming building code changes that could increase project costs. The District has budgeted funds for this project since its inception but paused progress after the failure of the ballot measure. The board had no further discussion or questions at this time.

7. Action Items- Discussion/Action

7.1 Adopt Resolution 2025-03: Resolution Declaring Certain Vegetation and Certain Waste Matter a Public Nuisance Upon Real Property Within the District and Providing for the Abatement and Removal Thereof

Board Comment/Questions:

Director Pisciotta questioned why the resolution was needed if an ordinance was already approved in 2024. It was clarified that this is a procedural resolution referencing last year's ordinance, and it will be adopted annually. Additionally, if the District needs to conduct an abatement, a public hearing would be required. Approval of this resolution allows the District to issue an RFQ or RFP to secure a landscaping company for potential mitigation efforts.

Public Comment: None

Motion to approve adopt Resolution 2025-03: Resolution Declaring Certain Vegetation and Certain Waste Matter a Public Nuisance Upon Real Property Withing the District and Providing for the Abatement and Removal Thereof was made by Director Hurst, seconded by Director Weaver, and approved unanimously by voice vote, with 4 ayes.

7.2 Vote on Special District Seats on LAFCO

Board Comment/Questions:

The board considered voting on special district seats for LAFCO, with clarification that while there was no requirement to vote, the item was placed on the agenda to allow for discussion and potential action. Executive Director Serrano from LAFCO had reached out to encourage participation, noting that only 20 special districts typically vote. After discussion, the board was in agreement to assign their vote for Jim Anderson for the regular LAFCO seat and Lani Faulkner for the alternate seat.



Public Comment:

Jim Anderson: A LAFCO board member since 2006, shared his experience in fire service, local government, and nonprofit management. He highlighted his involvement in key mergers and legislative efforts. Jim asked for the board's support in his re-election, emphasizing his institutional knowledge and commitment to LAFCO.

Motion to endorse Jim Anderson for the regular LAFCO seat and Lani Faulkner for the alternate seat was made by Director Cosner, seconded by Director Pisciotta, and approved unanimously by voice vote, with 4 ayes.

8. Board of Directors and Administrative Reports – Information/Discussion

8.1 Board of Directors Report – Directors

Director Hurst shared her experience attending the Strategic Planning workshop with Director Pisciotta, where they worked on creating new vision and value statements, as well as goals for the department. They appreciated the opportunity to engage with both the department staff and hear the input from community stakeholders, finding the experience challenging yet rewarding. Director Hurst thanked the board for empowering staff and involving the public in the process.

Director Cosner provided an update on ongoing negotiation discussions with the local union, noting that they have had two or three meetings. He mentioned they are making good progress, understanding each other better, and working through financial matters. Another meeting was scheduled, with hopes of wrapping up in two or three more meetings before moving forward with the next group negotiations.

8.2 Administrative Report – Chief Officers

Chief Correira provided the following update:

Strategic Planning Workshop: Chief Correira highlighted the success of the recent strategic planning workshop, which involved both public and internal stakeholders. The department's mission, vision, and values were refreshed, with the last update occurring in 1998. Four overarching goals were established for the next four years, and a draft document will be reviewed by March 27th. This will guide the department's work plan and future budget decisions.

Wildfire Open House & Hazard Maps: A wildfire open house event will be held on March 18th at the community center, where stakeholders will discuss Local Responsibility Area maps and hazard maps. The department's website had also been updated with the wildfire hazard maps, allowing the public to review and comment on them. Following the open house event, the plan will be to hold a public hearing to adopt them as an ordinance at the next meeting.



Finance Committee & Investment Opportunity: The finance committee will meet at the end of the month to discuss investment opportunities through the California Special Districts Association’s CLASS system.

Reorganization Study Update: The agencies involved in the study are scheduled to meet for its first meeting tomorrow. Scotts Valley has also offered to assist with the project’s coordination and meeting logistics if needed.

9. Correspondence

- 9.1 Incident Follow-Up: Thank you card from Kohl B.
- 9.2 Incident Follow-Up: Email from Steve Forman (SJFD Retiree)
- 9.3 Strike Team Follow-Up: Thank you card from residents of Pasadena
- 9.4 Community Support: Card from Janie Hanson (Pasatiempo HOA)

Director Cosner expressed gratitude for the heartfelt cards and letters received in the correspondence section of the board packet. After attending a weekend fundraiser with fellow firefighters, he reflected on the emotional impact of the cards, particularly those acknowledging the department’s work during difficult calls. Director Cosner praised the professionalism and respect shown by the department during these challenging situations, emphasizing that these gestures likely touched many lives. He closed by expressing pride in representing Scotts Valley Fire and thanking the staff for their continued dedication.

The Board received and filed the correspondence.

10. Request for Future Agenda Items

There were no requests for future agenda items.

11. Adjournment

The meeting was adjourned at 7:08 p.m.

Attest _____
Adam Cosner
Board President

Mark Correia
Board Secretary

Scotts Valley Fire Protection District (SVFPD)

Date: April 9, 2025
To: Board of Directors
From: SVFPD
Subject: Approve Claim Disbursements

SVFPD Claims have been approved for payment out of SVFPD Funds totaling \$ 1,664,411.23

These payments have been approved by the Board of Directors during their meeting on April 9, 2025

March 2024/2025 F.Y.

685010- Payroll and Benefits:	\$ 547,163.25
685010- General Fund:	\$ 67,805.40
685030- Capital Outlay:	\$1,049,366.56
685040- SCHMIT:	\$ 76.02

ATTEST _____
Adam Cosner
Board President

Mark Correia
Board Secretary

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object
 Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character: 50 – SALARIES AND EMPLOYEE BENEF												
Object: 51000 – REGULAR PAY-PERMANENT												
2025	09	3/05/2025	PAYPERIOD 05		Expenditures	685010	50	51000	-145,496.06	PAYPERIOD 05PAYDATE 03072025		
2025	09	3/19/2025	PAYPERIOD 06		Expenditures	685010	50	51000	-145,926.36	PAYPERIOD 06PAYDATE 03212025		
Total 51000 – REGULAR PAY-PERMANENT									-291,422.42			
Object: 51005 – OVERTIME PAY-PERMANENT												
2025	09	3/05/2025	PAYPERIOD 05		Expenditures	685010	50	51005	-25,963.44	PAYPERIOD 05PAYDATE 03072025		
2025	09	3/19/2025	PAYPERIOD 06		Expenditures	685010	50	51005	-23,487.29	PAYPERIOD 06PAYDATE 03212025		
Total 51005 – OVERTIME PAY-PERMANENT									-49,450.73			
Object: 51010 – REGULAR PAY-EXTRA HELP												
2025	09	3/19/2025	PAYPERIOD 06		Expenditures	685010	50	51010	-1,563.38	PAYPERIOD 06PAYDATE 03212025		
Total 51010 – REGULAR PAY-EXTRA HELP									-1,563.38			
Object: 51035 – HOLIDAY PAY												
2025	09	3/05/2025	PAYPERIOD 05		Expenditures	685010	50	51035	-11,917.78	PAYPERIOD 05PAYDATE 03072025		
2025	09	3/19/2025	PAYPERIOD 06		Expenditures	685010	50	51035	-11,917.78	PAYPERIOD 06PAYDATE 03212025		
Total 51035 – HOLIDAY PAY									-23,835.56			
Object: 51040 – DIFFERENTIAL PAY												
2025	09	3/05/2025	PAYPERIOD 05		Expenditures	685010	50	51040	-6,534.66	PAYPERIOD 05PAYDATE 03072025		
2025	09	3/19/2025	PAYPERIOD 06		Expenditures	685010	50	51040	-6,534.66	PAYPERIOD 06PAYDATE 03212025		
Total 51040 – DIFFERENTIAL PAY									-13,069.32			
Object: 52010 – OASDI-SOCIAL SECURITY												
2025	09	3/05/2025	PAYPERIOD 05		Expenditures	685010	50	52010	-2,803.72	PAYPERIOD 05PAYDATE 03072025		
2025	09	3/19/2025	PAYPERIOD 06		Expenditures	685010	50	52010	-2,951.36	PAYPERIOD 06PAYDATE 03212025		
Total 52010 – OASDI-SOCIAL SECURITY									-5,755.08			
Object: 52015 – PERS												
2025	09	3/05/2025	PAYPERIOD 05		Expenditures	685010	50	52015	-31,868.64	PAYPERIOD 05PAYDATE 03072025		
2025	09	3/19/2025	PAYPERIOD 06		Expenditures	685010	50	52015	-31,129.89	PAYPERIOD 06PAYDATE 03212025		
Total 52015 – PERS									-62,998.53			
Object: 53010 – EMPLOYEE INSURANCE & BENEFITS												
2025	09	3/05/2025	PAYPERIOD 05		Expenditures	685010	50	53010	-750.00	PAYPERIOD 05PAYDATE 03072025		
2025	09	3/05/2025	PAYPERIOD 05		Expenditures	685010	50	53010	1,235.80	PAYPERIOD 05PAYDATE 03072025		
2025	09	3/10/2025	MAR25HLTH 3/10		Expenditures	685010	50	53010	-79,473.44	SV FIRE MAR 2025	V116512	16699
2025	09	3/13/2025	0425SVFD		Expenditures	685010	50	53010	-4,524.70	HEALTH CARE EMP SVFD Group 367	V108670	00480353
2025	09	3/13/2025	DU114063	DU114063	Expenditures	685010	50	53010	48.56	I.Bustichi Dental Mar25CK#3353	C99999	
2025	09	3/13/2025	DU114063	DU114063	Expenditures	685010	50	53010	48.56	D.Lipkowitz Mar25 DentalCK#826	C99999	
2025	09	3/13/2025	DU114063	DU114063	Expenditures	685010	50	53010	91.85	S.Kovacs Apr25 Dental	C99999	
2025	09	3/19/2025	PAYPERIOD 06		Expenditures	685010	50	53010	1,235.80	PAYPERIOD 06PAYDATE 03212025		
2025	09	3/19/2025	PAYPERIOD 06		Expenditures	685010	50	53010	-750.00	PAYPERIOD 06PAYDATE 03212025		
2025	09	3/20/2025	0425SVFD		Expenditures	685010	50	53010	-1,419.00	FIRE RISK MANAG SVFD	V45930	00480908
2025	09	3/28/2025	0425SVFD		Expenditures	685010	50	53010	-1,011.40	MCMURRY, MICHAEL SVFD Health In	V105430	80079341
2025	09	3/28/2025	0425SVFD		Expenditures	685010	50	53010	-568.15	RONZANO, CHRIST SVFD Health In	V111324	80079343
2025	09	3/28/2025	0425SVFD		Expenditures	685010	50	53010	-964.62	LOFRANCO, SAL SVFD Health Ins.	V105221	80079340
2025	09	3/28/2025	0425SVFD		Expenditures	685010	50	53010	-704.06	Whittle, Ronald SVFD Health In	V102822	80079347
2025	09	3/28/2025	0425SVFD		Expenditures	685010	50	53010	-1,704.35	BIDDLE, MIKE SVFD Health Ins.-	V105980	80079339
2025	09	3/28/2025	0425SVFD		Expenditures	685010	50	53010	-1,019.67	WALTON, ALICIA SVFD Health Ins	V119128	80079346
2025	09	3/28/2025	0425SVFD		Expenditures	685010	50	53010	-842.00	THEILEN, LOTHAR SVFD Health In	V117701	80079344
2025	09	3/28/2025	0425SVFD		Expenditures	685010	50	53010	-793.44	VANDERVOORT, GR SVFD Health In	V122411	80079345
2025	09	3/28/2025	0425SVFD		Expenditures	685010	50	53010	-608.37	PHINN, MIKE SVFD Health Ins.-	V103782	80079342
Total 53010 – EMPLOYEE INSURANCE & BENEFITS									-92,472.63			
Object: 53015 – UNEMPLOYMENT INSURANCE												
2025	09	3/19/2025	PAYPERIOD 06		Expenditures	685010	50	53015	-46.38	PAYPERIOD 06PAYDATE 03212025		
Total 53015 – UNEMPLOYMENT INSURANCE									-46.38			
Object: 55021 – OTHER BENEFITS MISC												
2025	09	3/05/2025	PAYPERIOD 05		Expenditures	685010	50	55021	-3,934.61	PAYPERIOD 05PAYDATE 03072025		

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object
 Post On [prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character: 50 – SALARIES AND EMPLOYEE BENEF												
Object: 55021 – OTHER BENEFITS MISC												
2025	09	3/19/2025	PAYPERIOD 06		Expenditures	685010	50	55021	-2,614.61	PAYPERIOD 06PAYDATE 03212025		
Total 55021 – OTHER BENEFITS MISC									-6,549.22			
Total 50 – SALARIES AND EMPLOYEE BENEF									-547,163.25			
Character: 60 – SERVICES AND SUPPLIES												
Object: 61110 – CLOTHING & PERSONAL SUPPLIES												
2025	09	3/18/2025	0325SVFD		Expenditures	685010	60	61110	-965.61	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
Total 61110 – CLOTHING & PERSONAL SUPPLIES									-965.61			
Object: 61125 – UNIFORM REPLACEMENT												
2025	09	3/18/2025	0325SVFD		Expenditures	685010	60	61125	-70.00	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
Total 61125 – UNIFORM REPLACEMENT									-70.00			
Object: 61221 – TELEPHONE-NON TELECOM 1099												
2025	09	3/18/2025	0325SVFD		Expenditures	685010	60	61221	-3,090.68	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
Total 61221 – TELEPHONE-NON TELECOM 1099									-3,090.68			
Object: 61310 – FOOD												
2025	09	3/18/2025	0325SVFD		Expenditures	685010	60	61310	-125.35	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
Total 61310 – FOOD									-125.35			
Object: 61425 – OTHER HOUSEHOLD EXP-SERVICES												
2025	09	3/13/2025	279857		Expenditures	685010	60	61425	-197.59	MID VALLEY SUPP SVFD	V481	80078597
2025	09	3/18/2025	0325SVFD		Expenditures	685010	60	61425	-324.72	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
Total 61425 – OTHER HOUSEHOLD EXP-SERVICES									-522.31			
Object: 61535 – OTHER INSURANCE												
2025	09	3/20/2025	3976223		Expenditures	685010	60	61535	-2,382.28	MCNEIL & COMPAN SVFD 3976223	V124152	00480909
Total 61535 – OTHER INSURANCE									-2,382.28			
Object: 61720 – MAINT-MOBILE EQUIPMENT-SERV												
2025	09	3/13/2025	0325SVFD1		Expenditures	685010	60	61720	-67.75	SCARBOROUGH LUM SVFD Acct 1169	V1233	80078600
2025	09	3/13/2025	061223		Expenditures	685010	60	61720	-276.61	GOLDEN STATE EM SVFD PIE-0143	V129826	00480352
2025	09	3/13/2025	23002356		Expenditures	685010	60	61720	-3,307.86	SILKE COMMUNICA SVFD	V48738	80078601
2025	09	3/18/2025	0325SVFD		Expenditures	685010	60	61720	-855.73	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
2025	09	3/20/2025	03112025SVFD		Expenditures	685010	60	61720	-4,898.00	FELTON FIRE PRO SVFD	V105985	00480907
2025	09	3/27/2025	2792A		Expenditures	685010	60	61720	-10,820.91	SILVERADO AVION SVFD	V125945	00481401
2025	09	3/27/2025	750194		Expenditures	685010	60	61720	-6,384.53	GOLDEN STATE FI SVFD	V42172	00481295
Total 61720 – MAINT-MOBILE EQUIPMENT-SERV									-26,611.39			
Object: 61725 – MAINT-OFFICE EQUIPMNT-SERVICES												
2025	09	3/13/2025	16498		Expenditures	685010	60	61725	-2,082.67	Pagoda Technolo SVFD	V125184	80078599
2025	09	3/13/2025	16549		Expenditures	685010	60	61725	-144.04	Pagoda Technolo SVFD	V125184	80078599
Total 61725 – MAINT-OFFICE EQUIPMNT-SERVICES									-2,226.71			
Object: 61730 – MAINT-OTH EQUIP-SERVICES												
2025	09	3/18/2025	0325SVFD		Expenditures	685010	60	61730	-37.85	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
2025	09	3/27/2025	14055		Expenditures	685010	60	61730	-852.90	HILL, JUSTIN SVFD	V41033	80079257
2025	09	3/27/2025	34479		Expenditures	685010	60	61730	-697.05	Santa Cruz Fire SVFD	V125908	80079258
2025	09	3/27/2025	34480		Expenditures	685010	60	61730	-194.26	Santa Cruz Fire SVFD	V125908	80079258
Total 61730 – MAINT-OTH EQUIP-SERVICES									-1,782.06			
Object: 61845 – MAINT-STRUCT/IMPS/GRDS-OTH-SRV												
2025	09	3/13/2025	0325SVFD2		Expenditures	685010	60	61845	-73.10	SCARBOROUGH LUM SVFD Acct 1169	V1233	80078600
2025	09	3/13/2025	73591780		Expenditures	685010	60	61845	-110.00	WESTERN EXTERMI SVFD 868063	V15766	00480355
2025	09	3/13/2025	73591781		Expenditures	685010	60	61845	-110.00	WESTERN EXTERMI SVFD 868063	V15766	00480355
2025	09	3/13/2025	DU114063	DU114063	Expenditures	685010	60	61845	720.00	City of SC- B40 Repair Reimb.	C99999	
2025	09	3/18/2025	0325SVFD		Expenditures	685010	60	61845	-700.78	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
2025	09	3/20/2025	74775333		Expenditures	685010	60	61845	-110.00	WESTERN EXTERMI SVFD 868063	V15766	00480910
2025	09	3/27/2025	74775331		Expenditures	685010	60	61845	-110.00	WESTERN EXTERMI SVFD 868063	V15766	00481403

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object
 Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character: 60 – SERVICES AND SUPPLIES												
Object: 61845 – MAINT-STRUCT/IMPS/GRDS-OTH-SRV												
2025	09	3/27/2025	74775332		Expenditures	685010	60	61845	-110.00	WESTERN EXTERMI SVFD 868063	V15766	00481403
Total 61845 – MAINT-STRUCT/IMPS/GRDS-OTH-SRV									-603.88			
Object: 61920 – MEDICAL, DENTAL & LAB SUPPLIES												
2025	09	3/20/2025	85608109		Expenditures	685010	60	61920	-1,334.87	BOUND TREE MEDI SVFD	V12149	80078924
2025	09	3/20/2025	85649568		Expenditures	685010	60	61920	-1,105.29	BOUND TREE MEDI SVFD	V12149	80078924
2025	09	3/27/2025	8569		Expenditures	685010	60	61920	-224.53	BOUND TREE MEDI SVFD	V12149	80079253
Total 61920 – MEDICAL, DENTAL & LAB SUPPLIES									-2,664.69			
Object: 62219 – PC SOFTWARE PURCHASES												
2025	09	3/18/2025	0325SVFD		Expenditures	685010	60	62219	-91.50	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
Total 62219 – PC SOFTWARE PURCHASES									-91.50			
Object: 62223 – SUPPLIES												
2025	09	3/18/2025	0325SVFD		Expenditures	685010	60	62223	-40.60	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
Total 62223 – SUPPLIES									-40.60			
Object: 62367 – MEDICAL SERVICES-OTHER												
2025	09	3/18/2025	0325SVFD		Expenditures	685010	60	62367	-225.00	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
2025	09	3/20/2025	250212		Expenditures	685010	60	62367	-715.00	BAYSPORT INC SVFD	V44180	00480905
2025	09	3/20/2025	250226		Expenditures	685010	60	62367	-175.00	BAYSPORT INC SVFD	V44180	00480905
Total 62367 – MEDICAL SERVICES-OTHER									-1,115.00			
Object: 62381 – PROF & SPECIAL SERV-OTHER												
2025	09	3/20/2025	60369		Expenditures	685010	60	62381	-1,633.00	CSG CONSULTANTS SVFD	V121100	80078939
2025	09	3/20/2025	802672		Expenditures	685010	60	62381	-49.00	DEPT OF JUSTICE SVFD 149923	V108459	00480906
2025	09	3/27/2025	739472		Expenditures	685010	60	62381	-4,704.00	ATKINSON ANDELS SVFD	V48005	00481400
2025	09	3/27/2025	743112		Expenditures	685010	60	62381	-2,814.00	ATKINSON ANDELS SVFD	V48005	00481400
Total 62381 – PROF & SPECIAL SERV-OTHER									-9,200.00			
Object: 62715 – SMALL TOOLS & INSTRUMENTS												
2025	09	3/13/2025	0325SVFD4		Expenditures	685010	60	62715	-135.27	SCARBOROUGH LUM SVFD Acct 1169	V1233	80078600
2025	09	3/18/2025	0325SVFD		Expenditures	685010	60	62715	-4,869.02	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
Total 62715 – SMALL TOOLS & INSTRUMENTS									-5,004.29			
Object: 62826 – EDUCATION AND/OR TRAINING												
2025	09	3/13/2025	0325SVFD		Expenditures	685010	60	62826	-950.00	RODRIGUEZ, ALYS SVFD	V47770	00480248
2025	09	3/13/2025	0325SVFD		Expenditures	685010	60	62826	-698.00	COLLINS, ERIN SVFD	V116856	00480247
2025	09	3/18/2025	0325SVFD		Expenditures	685010	60	62826	-961.32	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
2025	09	3/20/2025	0325SVFD		Expenditures	685010	60	62826	-225.00	SMITH, MATTHEW SVFD	V48931	00480841
Total 62826 – EDUCATION AND/OR TRAINING									-2,834.32			
Object: 62914 – EDUCATION & TRAINING(REPT)												
2025	09	3/13/2025	0325SVFD3		Expenditures	685010	60	62914	-106.53	SCARBOROUGH LUM SVFD Acct 1169	V1233	80078600
2025	09	3/18/2025	0325SVFD		Expenditures	685010	60	62914	-5,003.39	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
Total 62914 – EDUCATION & TRAINING(REPT)									-5,109.92			
Object: 62920 – GAS, OIL, FUEL												
2025	09	3/18/2025	0325SVFD		Expenditures	685010	60	62920	-560.05	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
2025	09	3/27/2025	858462		Expenditures	685010	60	62920	-2,011.94	WESTERN STATES SVFD	V39738	00481404
Total 62920 – GAS, OIL, FUEL									-2,571.99			
Object: 63070 – UTILITIES												
2025	09	3/18/2025	0325SVFD		Expenditures	685010	60	63070	-792.82	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
Total 63070 – UTILITIES									-792.82			
Total 60 – SERVICES AND SUPPLIES									-67,805.40			
Total 685010 – SCOTTS VALLEY FIRE PROT SVC									-614,968.65			

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object
 Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685030 – SCOTTS VLY FIRE DIST.-CAPITAL												
Character: 60 – SERVICES AND SUPPLIES												
Object: 62381 – PROF & SPECIAL SERV-OTHER												
2025	09	3/13/2025	14544-1		Expenditures	685030	60	62381	-16,159.86	PACIFIC CREST E SVFD	V11635	80078598
2025	09	3/13/2025	2025031383		Expenditures	685030	60	62381	-1,297.50	NBS GOVERNMENT SVFD	V33471	00480354
2025	09	3/20/2025	14781		Expenditures	685030	60	62381	-8,460.14	PACIFIC CREST E SVFD	V11635	80078937
Total 62381 – PROF & SPECIAL SERV-OTHER									-25,917.50			
Object: 62715 – SMALL TOOLS & INSTRUMENTS												
2025	09	3/27/2025	920873856		Expenditures	685030	60	62715	-18,775.81	STRYKER SALES C SVFD	V128398	00481402
Total 62715 – SMALL TOOLS & INSTRUMENTS									-18,775.81			
Total 60 – SERVICES AND SUPPLIES									-44,693.31			
Character: 80 – FIXED ASSETS												
Object: 86110 – BUILDINGS AND IMPROVEMENTS												
2025	09	3/13/2025	6425538C-9901		Expenditures	685030	80	86110	-17,125.00	BRYX INC SVFD	V47812	00480351
Total 86110 – BUILDINGS AND IMPROVEMENTS									-17,125.00			
Object: 86209 – MOBILE EQUIPMENT												
2025	09	3/21/2025	765110		Expenditures	685030	80	86209	-987,548.25	GOLDEN STATE FI SVFD	V42172	00480952
Total 86209 – MOBILE EQUIPMENT									-987,548.25			
Total 80 – FIXED ASSETS									-1,004,673.25			
Total 685030 – SCOTTS VLY FIRE DIST.-CAPITAL									-1,049,366.56			

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = R,(E); Chart Fields = GLKey,Character,Object
 Post On [*@prior-month*] and Revenues/Expenditures [*XP*] and GL Key [*685010, 685020, 685030, 685040*]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685040 – SV FIRE DIST-REGIONAL HAZ RESP												
Character: 60 – SERVICES AND SUPPLIES												
Object: 61221 – TELEPHONE-NON TELECOM 1099												
2025	09	3/18/2025	0325SVFD		Expenditures	685040	60	61221	-76.02	U S BANK CORPOR SVFD 4246-0445	V992019	80078859
Total 61221 – TELEPHONE-NON TELECOM 1099									-76.02			
Total 60 – SERVICES AND SUPPLIES									-76.02			
Total 685040 – SV FIRE DIST-REGIONAL HAZ RESP									-76.02			
									-1,664,411.23			



SANTA CRUZ REGIONAL 9-1-1
495 Upper Park Rd, Santa Cruz, CA 95065
831.471.1000 Fax 831.471.1010
www.scr911.org
Amethyst Uchida, General Manager

DATE: March 24, 2025
TO: Distribution
FROM: Beth Wann, Clerk to the Board of Directors
SUBJECT: COMMUNICATIONS SERVICE AGREEMENTS

On March 20, 2025, the Santa Cruz Regional 9-1-1 Board of Directors unanimously approved Consent Agenda Item 4.8, the revised Model Agreement between the Authority and each Santa Cruz County Fire District for Communications Services.

Attached is the agreement, executed by our Board Chairperson. Please have this copy signed by the President of your Board of Directors and the Attorney for your District. Please retain a copy for your records and return the signed original to us no later than June 30, 2025. These contracts go into effect July 1, 2025.

Please contact Amethyst Uchida at 831-471-1035 or by email at amethyst@scr911.org with any questions or concerns.

Distribution:

Chief Stacie Brownlee, Ben Lomond Fire District and Felton Fire District
Chief Mark Bingham, Boulder Creek Fire District
Chief Mark Correira, Scotts Valley Fire District
Chief Jason Nee, Central Fire District
Chief Jeff Maxwell, Zayante Fire District

**AGREEMENT BETWEEN SANTA CRUZ REGIONAL 9-1-1 AND
SCOTTS VALLEY FIRE PROTECTION DISTRICT
FOR COMMUNICATIONS SERVICES**

This Agreement is entered into on _____, 2025, between the SANTA CRUZ CONSOLIDATED EMERGENCY COMMUNICATIONS CENTER JPA d.b.a. SANTA CRUZ REGIONAL 9-1-1, a joint exercise of powers agency organized and existing under the laws of the State of California by the County of Santa Cruz and the Cities of Capitola, Santa Cruz and Watsonville, hereinafter referred to as "Authority" and SCOTTS VALLEY FIRE PROTECTION DISTRICT, hereinafter referred to as "District".

W I T N E S E T H

WHEREAS, it is beneficial for the Authority to provide consolidated communications services to all County Fire Agencies which includes all Fire Districts and Departments within Santa Cruz County; and

WHEREAS, District has requested Authority to provide communications services to District; and

WHEREAS, Authority is willing to provide such services provided that District reimburses Authority for all costs incurred in providing such services; and

WHEREAS, it is necessary and desirable that the parties enter into the Agreement as set forth below;

NOW, THEREFORE, IT IS HEREBY AGREED between the Authority and the District as follows:

1. Term. The term of this Agreement shall be from July 1, 2025 through June 30, 2026, and shall be automatically renewed for two (2) successive one (1) year periods unless terminated in accordance with the terms of Paragraph 4. Renewal shall be upon the same terms and conditions as set forth herein, except that the annual Basic Service payments by District as required by Paragraph 3 (a) shall be modified each year in accordance with the provisions of EXHIBIT C and EXHIBIT E (Authority Policy No. 332, Revenue) and GIS Services

reimbursements shall be modified each year in accordance with the provisions of EXHIBIT D and EXHIBIT E (Authority Policy No. 332, Revenue).

2. Obligations of the Parties.

(a) Authority will provide communications services to District as set forth in EXHIBIT A, attached hereto and incorporated herein by reference.

(b) In consideration for the services provided by Authority, District shall provide personnel and facilities as set forth in EXHIBIT B, attached hereto and incorporated herein by reference.

3. Payment. District shall make payments as described in EXHIBIT C, attached hereto and incorporated herein by reference. The payments identified in EXHIBIT C have been calculated as follows:

(a) Basic Services. District shall pay Authority the amount as derived from the application of the Fire District Cost Sharing Plan to the Authority's Total Annual Budget for each fiscal year during which this Agreement is in effect. The total percentage of the Authority's Annual Budget which is the collective responsibility of all participating Fire Districts is set forth by Authority Policy No. 332, Revenue, attached hereto as EXHIBIT E and incorporated herein by reference. The Fire District Cost Sharing Plan, by which each participating Fire District is charged for their proportionate share of the total Fire District responsibility is set forth in EXHIBIT C.

(b) Discretionary Services. District shall reimburse Authority for such discretionary services as described in EXHIBIT A and EXHIBIT B.

(c) Geographical Information System (GIS) Services. District shall reimburse Authority for District's proportionate share of the Authority's actual costs associated with providing specialized GIS and mapping services for Santa Cruz County fire and emergency medical services agencies as described in EXHIBIT A and EXHIBIT B. Such amount is determined for all participating County Fire Agencies as specified in the schedule in EXHIBIT D, attached hereto and incorporated herein by reference.

(d) Schedule. By April of each year, Authority shall provide District with a detailed statement of service charges for the upcoming fiscal year. District shall make semi-annual payments to the Authority for one-half of the amount owed for each fiscal year, including reimbursement amounts and other charges as described herein. District's semi-annual payments will be billed each July and January and will be due within thirty (30) days of receiving a billing statement from the Authority.

(e) Changes in Participation. District and Authority understand and agree that the cost sharing percentages set forth in Policy No. 332 (Revenue), the Fire District Cost Sharing Plan as set forth within EXHIBIT C and GIS Service Reimbursement Costs as set forth in EXHIBIT D are developed and based upon the anticipated participation of certain agencies including the fire districts listed in EXHIBIT C, Paragraph 3 and the fire agencies listed in EXHIBIT D, Paragraph 2. In the event that a change of participation should occur during the life of this Agreement, the Authority Board of Directors reserves the right to revise any or all of the cost sharing percentages in accordance with the formula elements identified within Policy No. 332 (Revenue) (EXHIBIT E) to account for such a change. Should the Authority exercise its right in this regard, an official who represents the interests of all contracted fire districts will be consulted regarding any proposed revisions to the cost sharing percentage(s). District shall be notified at least thirty (30) days in advance of any change in cost sharing percentage and its corresponding effect upon the District's payments.

4. Termination. This Agreement shall automatically be renewed for two (2) successive one (1) year periods in accordance with Paragraph 1, unless either party notifies the other in writing of its intent to terminate this Agreement at least sixty (60) days prior to the expiration of the then current annual term.

5. Notice. All notices, demands, requests, consents, approvals, waivers, or communications ("notices") that either party desires or is required to give to the other party or any other person shall be in writing and either personally serviced or sent by prepaid postage, first class mail. Notices shall be addressed as appears below for each party, provided that if either party gives notice of a change of name or address, notices to the giver of that notice shall thereafter be given as demanded in that notice.

Authority: General Manager
 Santa Cruz Regional 9-1-1

Communications Center, JPA
495 Upper Park Road, Santa Cruz, CA 95065

District: As specified

6. Mutual Indemnification. It is agreed that the Authority shall defend, hold harmless, and indemnify District, its officers and employees, from any and all claims for injuries or damages to persons and/or property, which arises out of the terms and conditions of this Agreement and which results from the negligent act or omissions of the Authority, its officers, and/or employees.

It is further agreed that the District shall defend, hold harmless, and indemnify Authority, its officers and employees, from any and all claims for injuries or damages to persons and/or property, which arises out of the terms and conditions of this Agreement and which results from the negligent act or omissions of the District, its officers, and/or employees.

In the event of concurrent negligence of the Authority, its officers and/or employees, and District, its officers and/or employees, then the liability for any and all claims for injuries or damages to persons and/or property, which arises out of the terms and conditions of this Agreement shall be apportioned according to the California theories of comparative negligence and/or equitable indemnity, as applicable.

In the event of a dispute as to indemnification, the payment of monies or apportionment of fault, as specified herein, the parties agree to select an arbitrator and be bound by the determination of the arbitrator. If the parties cannot agree on the selection of an arbitrator, they shall contact the Santa Cruz County Arbitration Administrator pursuant to Cal. Rules of Court 3.830, and select an arbitrator from the randomly selected list of names provided, and shall be entitled to preemptory challenges as specified in Cal. Rules of Court 3.815.

The arbitration shall be conducted according to Cal. Rules of Court 3.810 et. seq., which governs Judicial Arbitration Rules for Civil Cases. The findings of the arbitrator shall be binding on all parties to the arbitration.

The duty of the Authority and District to indemnify and save harmless as set forth herein shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

7. Insurance.

(a) Each party shall furnish the other with certificates of insurance evidencing the required coverage and there shall be a specific contractual liability endorsement extending coverage to include the contractual liability assumed by this Agreement. These certificates shall specify or be endorsed to provide that thirty (30) days notice must be given, in writing, to the other party of any pending change in the limits of liability or of any cancellation or modification of the policy.

(b) Each party shall have in effect, during the entire life of this Agreement, Workers' Compensation and employer liability insurance providing full statutory coverage. Each party certifies that it is aware of the provisions of Labor Code Section 3700 which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of the code.

(c) Each Party shall take out and maintain during the entire life of this Agreement such bodily injury liability and property damage liability insurance as shall protect it from any and all claims for damages for bodily injury, including accidental death, as well as any and all claims for property damage which may arise from the performance of services under the Agreement. Such insurance shall be combined single-limit bodily injury and property damage for each occurrence and shall include comprehensive liability of at least \$1,000,000.00.

(d) In the event of a breach of any provisions of this section, or in the event any notice is received which indicates any required insurance coverage will be diminished or canceled, the non-breaching party at its option may, notwithstanding any other provision of this Agreement to the contrary, immediately declare a material breach of this Agreement and suspend all further work or obligations pursuant to this Agreement.

8. Inspection of Records. All records, books, reports, and documentation maintained by Authority related to performance under the Agreement shall be open for inspection by District upon demand at reasonable times.

9. Merger Clause. This Agreement, including the attached EXHIBITS "A", "B", "C", "D", and "E" sets forth the entire Agreement between the parties. No subsequent alteration or

variations shall be a valid part of this agreement unless made in writing and signed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto by their duly authorized representatives have affixed their hands on the day and year in the Agreement first above written.

Dated: 3/20/2025

M. Huffer

Board Chairperson
Santa Cruz Regional 9-1-1

APPROVED AS TO FORM:

[Signature]

Attorney for the Authority

Dated: _____

President, Board of Directors
Scotts Valley Fire Protection District

APPROVED AS TO FORM:

Attorney for the District

EXHIBIT A

AUTHORITY PROVISION OF SERVICES

1. Basic Communications Services are described as:
 - (a) Complete radio transmitting and receiving services required for rapid and efficient dispatch of fire resources.
 - (b) Telephone and 9-1-1 answering services for emergency calls 24 hours per day, 7 days per week; answering for other fire related matters during non-business hours. Telephone answering services also include text-to-9-1-1, TDD, and foreign language translation services.
 - (c) Provide Emergency Medical Dispatch (EMD) pre-arrival and lifesaving protocols as established by Santa Cruz County EMS and approved by Santa Cruz County Health Services.
 - (d) The beneficial use of a Computer Aided Dispatch System (CAD) consisting of hardware and specialized software components that provide automatic status keeping, geographical referencing, unit recommendations, and other significant public safety capabilities including a Management Reporting System (MIS). Specialized fire reporting (i.e. CFIRS) is not included as a basic service.
 - (e) Common computer network support services associated with devices directly connected to the CAD system and the maintenance coordination thereof.
 - (f) Provisions for a standard, automated file of closed incident dispatch data.
2. Discretionary Communications Services are described as:
 - (a) At the discretion of the District, certain devices may be directly or indirectly connected to the CAD system. These devices may include (but are not limited to) leased phone lines, computers, tablets, smartphones, printers, modems, multi-plex devices, etc. All costs associated with these devices are the responsibility of the District. Authority shall provide and coordinate services for these devices and the District shall reimburse such costs to the Authority.
 - (b) District and Authority shall equally share in the costs of installing and maintaining dedicated voice telephone lines, which are deemed necessary by

mutual agreement of the parties, to the District Fire station(s). Authority shall provide and coordinate these discretionary services and the District shall reimburse the costs to the Authority for their equal share.

(c) At the discretion of the District, closed incident dispatch data residing in a standard, automated file, will be made available for periodic (automated or manual) transfer to the District at the District expense. In the event that the District elects to transfer such data in automated and/or electronic fashion, the District shall be responsible for all costs associated with the development and/or purchase of any specialized software interface(s) and/or specialized equipment necessary.

3. Geographical Information System and Mapping Services are described as:

(a) Serving as the GIS technical resource to all County Fire Agencies and the County contracted Paramedic Transport Provider.

(b) Identifying, designing and developing GIS applications and databases.

(c) Recommending, installing, troubleshooting and supporting mutually acceptable GIS software, databases and spreadsheets.

(d) Developing and administering quality control standards for map and data attribute conversion, maintenance and display.

(e) Producing and distributing electronic maps for pre-planning, reporting, routing (Run Books), and other purposes.

(f) Coordinating GIS/technical activities on behalf of all County Fire and the County contracted Paramedic Transport Provider with other County and City GIS staff to facilitate information sharing.

4. Changes to Basic and/or Discretionary Services. Upon mutual agreement of both parties, certain changes and modifications to the Basic and/or Discretionary Services may be made. All mutually agreeable modifications or changes shall be reduced to written form and jointly approved by the District Fire Chief and the Authority General Manager. Such changes or modification shall not be construed as altering the general intent of the original Agreement.

5. Future Additional Services. The District and the Authority recognize that a modern, automated and consolidated communications center may offer certain cost effective opportunities to add related and specialized services on a District, area or regional basis. The parties further understand and agree that any future additional services would be added only upon mutual agreement and would be funded by the District or Districts receiving such service. Examples of future additional services may include, but would not be limited to, specialized fire reporting (CFIRS), third party Mobile Data systems, IP Station Alerting, and Incident Management tools.

6. In providing communications services, the Authority shall:

- (a) Provide working space and facilities at the Center for the personnel and equipment described in this agreement.
- (b) Provide and maintain telephone equipment to accommodate the District's 9-1-1 and seven digit emergency telephone and text volume.
- (c) Provide a general business telephone number that can be used for official business of the District to communicate directly with the Fire Dispatcher.
- (d) Provide radio console and control equipment and connections to effect radio transmissions from and between the Center and the District on frequencies which are mutually acceptable.
- (e) Provide recording equipment to log and record incoming and outgoing District related radio and telephone transmissions/incidents.
- (f) Serve as the District's Public Safety Answering Point (PSAP) for 9-1-1 emergency service, in accordance with the rules, policies and regulations of the State of California 9-1-1 Emergency Communications Branch and National Fire Protection Association (NFPA) standards.
- (g) Maintain detailed incident records "on-line" for at least 365 days and permanently for at least three (3) years.
- (h) Jointly share with the District in the responsibility for developing and maintaining the automated geographical file of District response areas and status plans needed for accurate CAD dispatching. Authority shall ensure prompt modification and update of CAD files. District shall ensure prompt, written

notification to the Authority of updated information and/or requests for file modifications.

(i) Ensure that all fire dispatchers have attended and successfully completed initial classroom instruction in Fire Communications procedures and that they remain capable of providing service that meets or exceeds established performance standards.

(j) Adhere to the instructions or commands of the Incident Commander or Senior Fire Officer regarding fire incident or operations.

(k) Coordinate the development of a Quality Improvement (QI) Program designed to improve the overall quality of dispatch services provided to the District. Program shall be developed in collaboration with the Fire/EMS Task Team and Users Committee. Statistical reports based on information obtained from the Management Information System (MIS) will be used to track dispatch performance. District representatives will participate in the QI program by assisting in the development of performance standards and providing performance feedback.

(l) Administer Public Alert and Warning tool (IPAWS and emergency notification system).

(m) Provide an annual report summarizing operations and performance standards.

EXHIBIT B

OBLIGATIONS OF THE DISTRICT

1. The District shall:
 - (a) Provide at its own facility, personnel and/or arrangements to answer and coordinate incoming business and other non-emergency calls during business hours; during after hour periods, the District will provide a recording for its business telephone lines which will inform callers that emergency calls should be directed to 9-1-1 and that non-emergency, business calls should be made on the following business day.
 - (b) Participate with other County Fire Agencies, the Authority, and other ancillary users, in providing for the installation, modification, maintenance, and operation of the Fire Radio Network of frequencies, which shall include at least a single common frequency shared by all County Fire Agencies for the purpose of consolidated dispatching services.
 - (c) Participate with other County Fire Agencies, the Authority, and the County contracted Paramedic Transport Provider, in providing guidance and support to the Authority staff assigned to provide specialized geographical information system and mapping services to county fire and emergency medical services agencies. Reimburse the Authority, minus any off-setting revenue contributions collected by the Authority from the County contracted Paramedic Transport Provider, for such services provided on behalf of all County Fire Agencies in accordance with the cost sharing schedule in EXHIBIT D.
 - (d) Jointly share with the Authority in the responsibility for developing and maintaining the automated geographical file of District response areas and status plans needed for accurate CAD dispatching. District shall give prompt, written notification to the Authority of updated information and/or requests for file modification. Authority shall ensure prompt modification and update of CAD files.
 - (e) Designate a chief officer to regularly attend and participate in the Fire/EMS Task Team and Users Committee meetings in order to:
 - a. Ensure communication between the District and the Authority

- b. Develop communications policy and procedure
- c. Participate in the Authority developed Quality Improvement (QI) program by assisting in the development of performance standards and providing performance feedback.

(f) Reimburse the Authority on an "as billed" basis for all cost associated with the District's discretionary implementation of devices directly connected to the CAD system. These devices may include (but are not limited to) leased phone lines, terminals, PC's, printers, modems, multi-plex devices, etc.

(g) Be responsible for all costs associated with the discretionary development of any specialized software interface(s) designed to directly and/or electronically transfer CAD data to the District computer system.

(h) Equally share with the Authority in the costs of installing and maintaining dedicated voice telephone lines, which are deemed necessary by mutual agreement of the parties, to the District fire station(s). District shall reimburse the Authority for their equal share on an "as billed" basis.

EXHIBIT C

FIRE DISTRICT COST SHARING PLAN

1. The total percentage of the Authority's Annual Budget which is the collective responsibility of all participating Fire Districts is set forth within Policy No. 332, Revenue (attached) and specifically sets such percentages as follows:

- (a) Fiscal Year 2025/2026 - 3.40%
- (b) Fiscal Year 2026/2027 - 3.40%
- (c) Fiscal Year 2027/2028 - 3.40%

2. Annual charges for Basic Communications Services shall be calculated by using the following formula:

TOTAL ANNUAL AUTHORITY OPERATING EXPENDITURES

X

COLLECTIVE FIRE DISTRICT COST SHARING PERCENTAGE
(for the appropriate Fiscal Year)

+

COST SHARING ADJUSTMENT

X

DISTRICT PERCENTAGE OF TOTAL 2022, 2023, and 2024 FIRE DISTRICT CALLS

EQUALS

DISTRICT'S ANNUAL CHARGE FOR BASIC SERVICES

3. For the purpose of this cost sharing plan, the following tally of fire district calls will be used to determine District Percentage of Total 2022, 2023, and 2024 Fire District Calls:

Fire District	Avg Calls during Counting Period	District %
Ben Lomond	449	4.25%
Boulder Creek	831	7.87%
Central	6,733	63.72%
Felton	563	5.33%
Scotts Valley	1,754	16.60%
Zayante	235	2.22%

EXHIBIT D

DISCRETIONARY SERVICES (GIS, HIPLINK, TABLET COMMAND, AND FIREDISPATCH.COM)

REIMBURSEMENT PLAN

1. The District shall reimburse the Authority, in accordance with the following cost sharing schedule, for its proportionate share of the Authority's actual costs associated with providing specialized geographical information system (GIS) services, 2) providing connections to service providers – Tablet Command, Hiplink and website Firedispatch.com..

Fire Agency	Calls (Avg of 2022, 2023, 2024)	Agency %
Ben Lomond	449	2.10%
Boulder Creek	831	3.90%
Central	6,733	31.56%
Felton	563	2.64%
Santa Cruz	6,221	29.16%
Scotts Valley	1,754	8.22%
Watsonville	4,549	21.32%
Zayante	235	1.10%

2. The total annual reimbursement amount will be determined based upon the actual costs associated with 1) staffing one (1) FTE GIS specialist, and 2) providing data and connections and service fee for services Hiplink Firedispatch.com, and Tablet Command (interface costs only; T.C. subscriptions invoiced annually outside of the SCR9-1-1 budget based on actual costs).



COMMUNICATIONS ADMINISTRATIVE
POLICY/PROCEDURE

Policy No. 332 Date Issued: March 18, 1993
Section: 300 - Fiscal Policies Date Revised: February 20, 2025
SUBJECT: REVENUE - GENERAL
APPROVED: Board Chairperson

- 1.0 Pursuant to Section 6, Sub-section B, paragraph 1 of the Agreement, the Parties to the Agreement shall pay for the entire operation of the Center, with the annual expenditure budget determining the total amount of assessment required from each Party to the Agreement by the formula included.
1.1 The total assessment against each Party to the Agreement will be reduced by expected revenue from executed contracts with associate User Agencies for dispatch and other communications services.
2.0 The formula included in the Agreement is based upon the population and the assessed value of each participating political jurisdiction.
2.1 This formula determines the cost sharing of the Parties to the Agreement as follows:
2.1.1 Santa Cruz County - 59.78%
2.1.2 City of Watsonville - 14.57%
2.1.3 City of Santa Cruz - 20.16%
2.1.4 City of Capitola - 05.49%
2.2 This formula shall be in effect through the Fiscal Year 1994/95.
2.2.1 This formula will also be used to distribute that portion of any bond proceeds necessary to reimburse the Parties to the Agreement for their capital cost contributions beginning July 1, 1993.

- 3.0 Beginning with Fiscal Year 1995/96 and concluding with Fiscal Year 1998/99, a three year interim formula based upon the following elements will be used to determine service charges for the Member Agencies and associate User Agencies.
- 3.1 Readiness to Serve or Base Fee (33.33% or 1/3 of the interim formula).
- 3.1.1 Readiness to Serve is defined as a fee element based upon the notion that similar agencies must be equally prepared, staffed, equipped and trained to receive and handle a Call for Service.
- 3.1.2 The Readiness to Serve element, equaling 33.33% of the total formula, is distributed as follows:
- | | |
|-----------------------------|----------|
| 3.1.2.1 Santa Cruz County | - 15.00% |
| 3.1.2.2 City of Watsonville | - 05.00% |
| 3.1.2.3 City of Santa Cruz | - 05.00% |
| 3.1.2.4 City of Capitola | - 05.00% |
| 3.1.2.5 EMS Provider | - 01.66% |
| 3.1.2.6 Fire Districts | - 01.66% |
- 3.1.3 Readiness to Serve percentages will remain constant and will not be adjusted during the life of this interim formula.
- 3.2 Calls For Service (33.33% or 1/3 of the interim formula).
- 3.2.1 Calls for Service are established and defined by Policy No. 260.
- 3.2.2 Calls for Service, equaling 33.33% of the total formula, are based upon manual calculations performed over comparable time periods resulting in the following distribution:
- | | |
|-----------------------------|----------|
| 3.2.2.1 Santa Cruz County | - 14.01% |
| 3.2.2.2 City of Watsonville | - 05.71% |
| 3.2.2.3 City of Santa Cruz | - 09.09% |
| 3.2.2.4 City of Capitola | - 02.29% |
| 3.2.2.5 EMS Provider | - 01.22% |
| 3.2.2.6 Fire Districts | - 01.01% |
- 3.2.3 Calls for Service will not be recalculated or adjusted during the life of this interim formula.
- 3.3 Previous Year Costs or Moving Average (33.33% or 1/3 of the interim formula).

3.3.1 Previous Year Costs, as an element of the interim formula to be used in Fiscal Year 1995/96, are established as based upon budget analysis performed and percentage comparisons derived from the Budget Year 1993/94.

3.3.2 Previous Year Costs, equaling 33.34% or 1/3 of the total formula, are distributed for the first year of the interim formula (Fiscal Year 1995/96) as follows:

3.3.2.1 Santa Cruz County	- 15.17%
3.3.2.2 City of Watsonville	- 06.38%
3.3.2.3 City of Santa Cruz	- 05.56%
3.3.2.4 City of Capitola	- 03.99%
3.3.2.5 EMS Provider	- 01.03%
3.3.2.6 Fire Districts	- 01.21%

3.3.3 Previous Year Costs will be adjusted annually for use in determining Fiscal Year 1996/97 and Fiscal Year 1997/98 costs based upon the actual percentages of previous year costs as established through the use of the interim formula.

4.0 The interim formula as established and defined by this policy determines cost sharing for the Member Agencies (Parties) and the associate User Agencies as follows:

4.1 Fiscal Year 1995/96

4.1.1 Santa Cruz County	- 44.18%
4.1.2 City of Watsonville	- 17.09%
4.1.3 City of Santa Cruz	- 19.65%
4.1.4 City of Capitola	- 11.28%
4.1.5 EMS Provider	- 03.91%
4.1.6 Fire Districts	- 03.89%

4.2 Fiscal Year 1996/97

4.2.1 Santa Cruz County	- 43.75%
4.2.2 City of Watsonville	- 16.41%
4.2.3 City of Santa Cruz	- 20.64%
4.2.4 City of Capitola	- 11.05%
4.2.5 EMS Provider	- 04.18%
4.2.6 Fire Districts	- 03.97%

4.3 Fiscal Year 1997/98

4.3.1 Santa Cruz County	- 43.58%
4.3.2 City of Watsonville	- 16.18%
4.3.3 City of Santa Cruz	- 20.96%
4.3.4 City of Capitola	- 10.97%

- 4.3.5 EMS Provider - 04.28%
- 4.3.6 Fire Districts - 04.03%

5.0 Beginning with Fiscal Year 1998/99 and continuing until such time as it is modified by the Board of Directors, a formula based upon the following elements will be used to determine service charges for the Member Agencies and associate User Agencies.

5.1 Readiness to Serve or Base Fee (33.33% or 1/3 of the formula).

5.1.1 Readiness to Serve is defined in paragraph 3.1.1 of this policy.

5.1.2 The Readiness to Serve element, equaling 33.33% of the total formula, is distributed as follows:

- 5.1.2.1 Santa Cruz County - 15.00%
- 5.1.2.2 City of Watsonville - 05.00%
- 5.1.2.3 City of Santa Cruz - 05.00%
- 5.1.2.4 City of Capitola - 05.00%
- 5.1.2.5 EMS Provider - 01.66%
- 5.1.2.6 Fire Districts - 01.66%

5.1.3 Readiness to Serve percentages will remain constant and will not be adjusted during the life of the formula.

5.2 Calls For Service (66.67% or 2/3 of the formula).

5.2.1 Calls for Service are established and defined by Policy No. 260.

5.2.2 Calls for Service, equaling 66.67% of the total formula, will be based upon an automated data analysis of the model year period beginning on September 1, 1996 and concluding on August 30, 1997.

6.0 Beginning with Fiscal Year 2001/02, and continuing until such time as it is modified by the Board of Directors, a formula based upon the following elements will be used to determine service charges for the Member Agencies and Associate User Agencies.

6.1 Readiness to Service or Base Fee (50.00% or 1/2 of the formula).

6.1.1 Readiness to Serve is defined in paragraph 3.1.1 of this policy.

6.1.2 Readiness to Serve element, equaling 50.00% of the total formula, is distributed as follows:

- 6.1.2.1 Santa Cruz County - 15.84%

- 6.1.2.2 City of Watsonville - 06.58%
- 6.1.2.3 City of Santa Cruz - 12.09%
- 6.1.2.4 City of Capitola - 05.83%
- 6.1.2.5 EMS Provider - 05.83%
- 6.1.2.6 Fire Districts - 03.83%

- 6.1.3 Beginning Fiscal Year 2013/2014, and continuing until such time as it is modified by the Board of Directors, the Readiness to Serve is distributed as follows:
 - 6.1.3.1 Santa Cruz County - 12.46%
 - 6.1.3.2 City of Watsonville - 6.32%
 - 6.1.3.3 City of Santa Cruz - 9.50%
 - 6.1.3.4 City of Capitola - 4.85%
 - 6.1.3.5 EMS Provider - 4.04%
 - 6.1.3.6 Fire Districts - 2.31%
 - 6.1.3.7 City of Hollister - 7.15%
 - 6.1.3.8 San Benito County - 3.37%

- 6.1.4 Beginning Fiscal Year 2017/2018, and continuing until such time as it is modified by the Board of Directors, the Readiness to Serve is distributed as follows:
 - 6.1.4.1 Santa Cruz County -12.08%
 - 6.1.4.2 City of Watsonville -6.11%
 - 6.1.4.3 City of Santa Cruz -10.62%
 - 6.1.4.4 City of Capitola -4.74%
 - 6.1.4.5 EMS Provider -3.94%
 - 6.1.4.6 Fire Districts -2.25%
 - 6.1.4.7 City of Hollister -6.98%
 - 6.1.4.8 County of San Benito -3.28%

- 6.1.5 Readiness to Serve percentages will remain constant and will not be adjusted during the life of the formula.

- 6.2 Calls for Service (25.00% or 1/4 of the formula).
 - 6.2.1 Calls for Service are established and defined by Policy No. 260.
 - 6.2.2 Calls for Service, equaling 25.00% of the total formula, will be based upon an automated count for the two year period beginning on January 1, 1999 and concluding on December 31, 2000.
 - 6.2.2.1 The General Manager may recommend, and the Board may approve, adjustments to the Calls for Service element of the formula to account for significant operational and/or jurisdictional changes (causing workload shifts among

Agencies) during the automated counting period.

6.2.3 Calls for Service will be recalculated every three (3) years thereafter during the life of the formula.

6.3 Weighted Calls for Service (25.00% or 1/4 of the formula).

6.3.1 A process by which to assign differing values to certain Calls for Service to reflect the Center's work effort in support of specific Member and/or Associate Member Agencies shall be recommended by the General Manager and approved by the Board of Directors in advance of each adjustment period.

6.3.2 Weighted Calls for Service, equaling 25.00% of the total formula, will be based upon an automated analysis of the two year period beginning on January 1, 1999 and concluding on December 31, 2000.

6.3.2.1 The General Manager may recommend, and the Board may approve, adjustments to the Weighted Calls for Service element of the formula to account for significant operational and/or jurisdictional changes (causing workload shifts among Agencies) during the analysis period.

6.3.3 Weighted Calls for Service will be re-analyzed and adjusted every three (3) years thereafter during the life of the formula.

7.0 Beginning with Fiscal Year 2019/2020, and continuing until such time as it is modified by the Board of Directors, a formula based upon the following elements will be used to determine service charges for the Member Agencies and Associate User Agencies.

7.1 Post Positions (33.33% or 1/3 of the formula).

7.1.1 Based upon staffing patterns, each agency will be assessed a percentage of the total staff based on how the communications center is staffed.

7.1.2 Beginning Fiscal Year 2019/2020, and continuing until such time as it is modified by the Board of Directors, Post Position percentages are distributed as follows:

7.1.2.1 Santa Cruz County	20.83%
7.1.2.2 City of Watsonville	13.75%

7.1.2.3 City of Santa Cruz	23.55%
7.1.2.4 City of Capitola	9.90%
7.1.2.5 EMS Provider	5.96%
7.1.2.6 Fire Districts	3.09%
7.1.2.7 City of Hollister	18.15%
7.1.2.8 County of San Benito	4.77%

7.1.3 Post Position percentages will remain constant and will not be adjusted during the life of the formula, unless there is a significant change in the staffing patterns.

7.2 Calls for Service (33.33% or 1/3 of the formula).

7.2.1 Calls for Service are established and defined by Policy No. 260.

7.2.2 Calls for Service, equaling 33.33% of the total formula, will be based upon an automated count for the three year period beginning on January 1, 2016 and concluding on December 31, 2018.

7.2.2.1 The General Manager may recommend, and the Board may approve, adjustments to the Calls for Service element of the formula to account for significant operational and/or jurisdictional changes (causing workload shifts among Agencies) during the automated counting period.

7.2.3 Calls for Service will be recalculated every three years thereafter during the life of the formula and will include the previous three years' worth of calls.

7.3 Radio Usage (33.33% or 1/3 of the formula).

7.3.1 Radio Usage is defined as the percentage of radio traffic associated with each agency's radio frequencies as measured by the Authority's voice recording system.

7.3.2 Radio usage, equaling 33% of the total formula, will be based upon a report obtained from the Authority's voice recorder which measures the percentage of the overall use by each channel as compared to all the channels.

7.3.3 Radio usage will be based upon the report for the three year period beginning on January 1, 2016 and concluding on December 31, 2018.

7.3.4 Radio usage will be recalculated every three years thereafter during the life of this formula and will include the previous three years' work of radio usage.

8.0 Beginning with Fiscal Year 2022/2023, and continuing until such time as it is modified by the Board of Directors, a formula based upon the following elements will be used to determine service charges for the Member Agencies and Associate User Agencies.

8.1 Post Positions (33.33% or 1/3 of the formula).

8.1.1 Based upon staffing patterns, each agency will be assessed a percentage of the total staff based on how the communications center is staffed.

8.1.2 Beginning Fiscal Year 2022/2023, and continuing until such time as it is modified by the Board of Directors, Post Position percentages are distributed as follows:

8.1.2.1 Santa Cruz County	21.20%
8.1.2.2 City of Watsonville	14.46%
8.1.2.3 City of Santa Cruz	20.67%
8.1.2.4 City of Capitola	10.33%
8.1.2.5 EMS Provider	6.14%
8.1.2.6 Fire Districts	3.30%
8.1.2.7 City of Hollister	18.27%
8.1.2.8 County of San Benito	5.64%

8.1.3 Post Position percentages will remain constant and will not be adjusted during the life of the formula, unless there is a significant change in the staffing patterns.

8.2 Calls for Service (33.33% or 1/3 of the formula).

8.2.1 Calls for Service are established and defined by Policy No. 260.

8.2.2 Calls for Service, equaling 33.33% of the total formula, will be based upon an automated count for the three year period beginning on January 1, 2019 and concluding on December 31, 2021.

8.2.2.1 The General Manager may recommend, and the Board may approve, adjustments to the Calls for Service element of the formula to account for significant operational and/or jurisdictional changes (causing workload shifts among

Agencies) during the automated counting period.

8.2.3 Calls for Service will be recalculated every three years thereafter during the life of the formula and will include the previous three years' worth of calls.

8.3 Radio Usage (33.33% or 1/3 of the formula).

8.3.1 Radio Usage is defined as the percentage of radio traffic associated with each agency's radio frequencies as measured by the Authority's voice recording system.

8.3.2 Radio usage, equaling 33% of the total formula, will be based upon a report obtained from the Authority's voice recorder which measures the percentage of the overall use by each channel as compared to all the channels.

8.3.3 Radio usage will be based upon the report for the three year period beginning on January 1, 2019 and concluding on December 31, 2021.

8.3.4 Radio usage will be recalculated every three years thereafter during the life of this formula and will include the previous three years' worth of radio usage.

9.0 Beginning with Fiscal Year 2025/2026, and continuing until such time as it is modified by the Board of Directors, a formula based upon the following elements will be used to determine service charges for the Member Agencies and Associate User Agencies.

9.1 Post Positions (33.33% or 1/3 of the formula).

9.1.1 Based upon staffing patterns, each agency will be assessed a percentage of the total staff based on how the communications center is staffed.

9.1.2 Beginning Fiscal Year 2025/2026, and continuing until such time as it is modified by the Board of Directors, Post Position percentages are distributed as follows:

9.1.2.1 Santa Cruz County	21.31%
9.1.2.2 City of Watsonville	14.46%
9.1.2.3 City of Santa Cruz	20.42%
9.1.2.4 City of Capitola	10.38%
9.1.2.5 EMS Provider	6.79%
9.1.2.6 Fire Districts	3.13%
9.1.2.7 City of Hollister	14.02%
9.1.2.8 County of San Benito	9.48%

- 9.1.3 Post Position percentages will remain constant and will not be adjusted during the life of the formula, unless there is a significant change in the staffing patterns.
- 9.2 Calls for Service (33.33% or 1/3 of the formula).
 - 9.2.1 Calls for Service are established and defined by Policy No. 260.
 - 9.2.2 Calls for Service, equaling 33.33% of the total formula, will be based upon an automated count for the three year period beginning on January 1, 2022 and concluding on December 31, 2024.
 - 9.2.2.1 The General Manager may recommend, and the Board may approve, adjustments to the Calls for Service element of the formula to account for significant operational and/or jurisdictional changes (causing workload shifts among Agencies) during the automated counting period.
 - 9.2.3 Calls for Service will be recalculated every three years thereafter during the life of the formula and will include the previous three years' worth of calls.
- 9.3 Radio Usage (33.33% or 1/3 of the formula).
 - 9.3.1 Radio Usage is defined as the percentage of radio traffic associated with each agency's radio frequencies as measured by the Authority's voice recording system.
 - 9.3.2 Radio usage, equaling 33% of the total formula, will be based upon a report obtained from the Authority's voice recorder which measures the percentage of the overall use by each channel as compared to all the channels.
 - 9.3.3 Radio usage will be based upon the report for the three year period beginning on January 1, 2022 and concluding on December 31, 2024.
 - 9.3.4 Radio usage will be recalculated every three years thereafter during the life of this formula and will include the previous three years' worth of radio usage.
- 10.0 The Fire Districts cost sharing percentages as determined through the use of the formula outlined in this policy are based upon the collective total of all districts.

- 10.1 An independent and standardized formula will be jointly developed and utilized to distribute total Fire District costs among each of the specific participating districts
- 10.2 The independent Fire District formula, complimented by the particular JPA formula, will be detailed in the agency specific Service Agreement(s).
- 11.0 The cost sharing percentage for each of the Member Agencies (Parties) and associate User Agencies, as derived from the use of the formulas as outlined within this policy, will not increase or decrease more than twenty (20%) percent per adjustment period over/under the previous year percentages.
- 12.0 Each Party to the Agreement shall pay its share of the total operating costs in quarterly installments as described in Section 6, sub-section D of the Agreement
 - 12.1 The Board of Directors may set a different payment schedule for the purchase of capital items.
- 13.0 Each Associate User Agency shall pay its share as outlined within their agency specific Service Agreement(s).
- 14.0 The General Manager is authorized to accept reimbursements for extra services provided beyond normal, daily operations not exceeding \$20,000 per request. Reimbursement for services exceeding \$20,000 must be accepted by the Board of Directors.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

TO: Honorable Board of Directors

From: Mark Correira, Fire Chief

DATE: April 9, 2025

RE: **Board Memo 2025-17: Shared Services and Reorganization Study Update**

Recommendation

None – discussion only.

Background

On December 11, 2024, the Board of Directors reviewed and expressed their support for participating in a Reorganization Feasibility Study in collaboration with the City of Santa Cruz and the Central Fire District of Santa Cruz County. The Board also conveyed an interest in exploring additional shared services between the two districts should opportunities arise prior to the completion of the study. Below is an update on both of these areas:

Reorganization Feasibility Study

On March 20, 2025 representatives from the City of Santa Cruz, Central Fire District, LAFCO, and Scotts Valley Fire met to discuss the planning process for the Reorganization Study. Each agency was represented by their executive leadership, as well as union leadership from the respective fire agencies. The discussion centered on how the agencies can collaborate on the reorganization study and share associated costs. Two key deliverables emerged from this meeting:

1. **Memorandum of Understanding (MOU):** An MOU will be drafted to outline the participating agencies, expectations for cooperation and sharing of information for the final report, and the cost-sharing methodology. The City of Santa Cruz will serve as the lead agency for this study and is expected to seek approval for the MOU from the City Council at one of its April meeting. Once approved, Scotts Valley Fire and Central Fire will seek approval from their respective Boards. The City of Santa Cruz Communications Team will also develop and distribute a press release to local media.
2. **Exploration of Shared Services:** On March 21, the Scotts Valley Fire Executive Leadership Team, along with representatives from the Scotts Valley Firefighters Local 3577, met with the Central Fire District leadership and their union representatives to explore potential shared services between the agencies. The meeting focused on identifying areas for collaboration while the reorganization study is being developed. A total of thirty-one (31) potential shared service areas were identified. These include existing collaborations (e.g., Fire Marshal Services, Joint Paid Call Firefighter Academy), opportunities for less invasive collaboration (e.g., coordinated conference registrations, regional risk reduction program coordination such as Firewise and falls prevention), and areas where sharing is feasible but complex (e.g., managing finances or coordinated battalion responses). Agency leadership will review this comprehensive list and discuss next steps in the near future.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

TO: Honorable Board of Directors

From: Mark Correira, Fire Chief

DATE: April 9, 2025

RE: **Board Memo 2025-18: Policy 1403 Injury and Illness Prevention**

Recommendation

Move to approved Policy 1403 Injury and Illness Prevention

Background

The California Occupational Safety and Health Administration (Cal-OSHA) requires the District adopt and maintain a comprehensive injury and illness prevention program (IIPP). The IIPP requirements are outlined in Title 8 of the California Code of Regulations (CCR), and requires the District to take proactive action to stay compliant with this Code.

Policy 1403 was last updated in 2014, and included names of staff members who have separated service from the District, as well as not including codes that have been adopted by the State since 2014. Staff have revised the policy to remove the names of specific staff but identify the position(s) responsible for the management and implementation of the policy. The Policy has also been updated to provide more description to comply with past and newly adopted codes.

Staff have included the previous version, and the revised version so the changes are easily found.

<p>Scotts Valley Fire Protection District</p>	
<p>POLICY: 1403 DATE APPROVED: Adopted: 06/11/2014 Revised: 04/09/2025</p> <p>BOARD PRESIDENT: _____</p>	<p>SUBJECT: Injury and Illness Prevention</p> <p>FIRE CHIEF: _____</p>

Policy 1403: Injury and Illness Prevention

This policy establishes an on-going injury and illness prevention program in compliance with the following standards:

- Cal/OSHA Firefighter Standard (Title 8, CCR, Section 3400)
- General Industry Safety Orders (Title 8, CCR, Sections 3200-3300)
- Personal Protective Equipment Requirements (Title 8, CCR, Section 3380)

(Any updates to Cal/OSHA regulations or industry best practices will be incorporated into the program as necessary.)

This program is accomplished through safety and health inspections, accident investigations, and employee training, departmental Safety Officers, safety meetings, ongoing monitoring of programs, and drivers licensing program. Response to safety concerns will be given the highest priority at every level of the Scotts Valley Fire Protection District.

1. Areas of Responsibility

Fire Chief

- Designate a Safety Officer for the District.
- Responsible for overseeing the Injury and Illness Prevention Program, and loss control program.
- Provide direction to the Safety Officer and the duty chief(s).
- Act as liaison between the day-to-day operations of the safety program and the Board of Directors.
- Is involved in safety program changes and program implementation.
- Review significant accident investigations and makes any necessary recommendations.
- Hold each duty chief and employee accountable, through the Safety Officer, for safety and loss control.

Safety Officer - Battalion Chief Training & Safety

- Design and implement the safety program to target losses, exposures to loss, and

Scotts Valley Fire Protection District	
POLICY: 1403	SUBJECT: Injury and Illness Prevention

compliance with applicable government standards.

- Monitor the effectiveness of the program and make recommendations for change to the Fire Chief or designee(s).
- Conduct and document safety meetings no less than every three (3) months with the Safety Committee.
- Make recommendations to eliminate or control, unsafe conditions out of the work environment.
- Conduct periodic unscheduled safety inspections.
- Participate in accident investigations, and perform root cause analysis on all accidents.
- Review injury reports and identify them as preventable or non-preventable injuries.
- Track injuries on OSHA 300 form, injury logs, and other District or State documents.
- Design, implement, and serve as the Chair of the Safety Committee.
- Design additional programs or make recommendation of new programs to increase the completeness of the District’s loss control effort.
- Ensure the District train all employees in workplace safety and health hazards.
- Conduct and document annual facility safety inspections.
- Ensure each shift develops methods for abating workplace hazards.
- Ensure workplace hazards are abated in a timely and effective manner by duty chiefs.
- Maintain safety records and files related to the safety program (e.g. rope/gear logs, hose and pump testing records, PPE inspection records, accident/injury and exposure records, etc.).

Duty Chief

- Responsible for safety during their command.
- Develop general and specific safety guidelines for their shift in conjunction with other duty chiefs.
- Actively participate in accident investigations.
- Participate in safety committees, as appropriate.
- Ensure that unsafe conditions and practices are corrected.

Administrative Services Manager

- Provide safety onboarding training for all new employees during.
- Provide additional safety training at the request of the Fire Chief or Safety Officer.
- Represent or designate the Administration / Confidential Staff Representative on the Safety Committee.
- Monitor and provide information for worker compensation insurance claim(s).

Company Officer and Paid Call Training Coordinator

Scotts Valley Fire Protection District	
POLICY: 1403	SUBJECT: Injury and Illness Prevention

- Conduct appropriate safety orientation and training.
- Conduct accident investigations immediately upon notification of an injury.
- Document accident investigations on appropriate District Form and submit to the Safety Officer within 24-hours of the incident.
- Conduct safety inspections of their work areas.
- Ensure that their personnel know, understand, and follow established safety guidelines.
- Correct unsafe conditions and practices.
- Recommend to the Safety Officer safety program enhancements.
- Maintain material and equipment in good condition.
- Assist in the development of specific training programs.

Employee

- Report all injuries, no matter how minor, to their supervisor.
- Provide documentation of injuries and or exposures to their supervisor on appropriate District form.
- Accomplish their duties using safe work practices.
- Coach fellow employees on safe work practices whenever appropriate.
- Notify the fire chief, Safety Officer, or duty chief in the event of an observed unsafe condition or practice.
- Perform only authorized jobs.
- Attend all required training and safety meetings.
- Actively contribute to the success of the overall safety program.

2. Hazard Assessment Control

A. Identification of Workplace Hazards

All scheduled inspections to the following areas will be conducted quarterly by the Safety Officer or designee. All employees will be shown and instructed how to safely work around the following operations and equipment. All training must be documented. Employees will utilize Target Solutions (Vector) Software to document training. Include a complete description of the safety training provided.

Erba Lane Station

- Welder - gas, electrical
- Hose tower
- Generator and switching area
- Main electrical panel - apparatus room, storage room

Scotts Valley Fire Protection District	
POLICY: 1403	SUBJECT: Injury and Illness Prevention

- Outside storage area for oil, foam, and generator fuel
- Bench grinder
- All power tools
- Gas barbecue
- Physical workout equipment
- Fuel islands
- Vehicle exhaust fumes
- Moving/Backing apparatus
- Lighting natural gas appliances
- Oil/water on apparatus room floor
- Drill Press

Glenwood Drive Station

- Electrical panel
- Electrical switching area (for generator)
- Grinder
- All power tools
- Physical workout equipment
- Drill Press
- Oil/water on apparatus room floor
- Gas barbecue
- Moving/Backing apparatus
- Vehicle exhaust fumes

B. Periodic Scheduled Inspections

The District shall list all identified workplace hazards and the schedule for annual inspections of these hazards. It is also suggested that the District have all personnel engage in daily ongoing monitoring and inspection of their specific work areas.

C. Unscheduled Inspections

In addition to scheduled inspections, the Safety Officer will arrange for unscheduled, unannounced, surprise inspections. The list of subjects for these inspections will be chosen randomly, but with particular emphasis placed on the list of workplace hazards.

D. New Matters

Scotts Valley Fire Protection District	
POLICY: 1403	SUBJECT: Injury and Illness Prevention

The Safety Officer will arrange for an inspection and investigation of any new substance, process, procedure, or equipment introduced into the workplace. The Safety Officer will also arrange for an inspection and investigation whenever the District is made aware of a new or previously recognized hazard.

E. Employee Reporting of Hazards

Employees are required to immediately report any unsafe condition or hazard that they discover in the workplace to their supervisor or the Safety Officer. Employees reporting hazards may remain anonymous. No employee will be disciplined or discharged for reporting any workplace hazard or unsafe condition.

F. Documentation of Inspections

All safety inspections shall be documented on District forms. These records will be retained by the District in accordance with the District's Record Retention Policy.

G. Monitoring and Correcting Identified and/or Potential Safety and Health Concerns.

The process for abating potential and identified concerns is outlined in the District's Standard Operating Procedures. This is typically done through one of three Controls:

- **Engineering Controls:** Where possible, modifying equipment or facilities to reduce or eliminate hazards (e.g., installing ventilation systems, adjusting workspaces for ergonomic safety).
- **Administrative Controls:** Implementing policies and procedures to minimize exposure (e.g., rotating job duties to reduce repetitive motion injuries, modifying work schedules to minimize fatigue).
- **Personal Protective Equipment (PPE):** Providing appropriate PPE for employees, including turnout gear, gloves, helmets, eye protection, respiratory protection, and hearing protection, as necessary. All PPE will be regularly inspected and maintained in accordance with District Policy and Procedure to ensure it is in proper working condition.

H. Newly Discovered Safety and Health Concerns

The District shall address all newly discovered safety and health concerns that are brought to the attention of the District. Any suspected safety or health concern should be immediately reported to a supervisor or duty chief. Employees

Scotts Valley Fire Protection District	
POLICY: 1403	SUBJECT: Injury and Illness Prevention

reporting safety or health concerns may remain anonymous. No employee will be disciplined or discharged for reporting any safety or health concern.

I. Hazards Which Give Rise to a Risk of Imminent Harm

Whenever possible, it is the intent of the District to abate immediately any hazard which gives rise to a risk of imminent harm. When such a hazard exists where the District cannot abate immediately without endangering employees and/or property, all exposed personnel will be removed from the area of potential exposure except those necessary to correct the hazardous condition. All employees involved in correcting the hazardous condition will receive appropriate training in how to do so and will be provided the necessary safeguards and personal protective equipment.

3. Emergencies

The District is concerned about the health and well being of all of the employees. This policy, in addition to a comprehensive training program, is provided to deter on-the-job injuries. However, the District recognizes that accidents will occur regardless of policies and training programs.

All accidents shall be investigated as per the District’s Standard Operating Procedures and a written report filed. Specifically, any significant injury, hazardous material release or communicable disease exposure shall be investigated.

The emergency action plan for each scenario is defined in the District’s Standard Operating Procedures.

4. Communicating with Employees on Safety and Health Issues

Safety meetings will be held on several different levels described herein. There will be a system by which an employee will be able to provide notification to the Safety Officer on conditions or concerns relating to health and safety. There will be regular postings and information handouts to all employees.

A. Safety Meetings

Safety meetings will be conducted, as needed, by the Safety Officer, duty chiefs, and paid call training coordinator. All safety meetings shall be documented and filed.

Scotts Valley Fire Protection District	
POLICY: 1403	SUBJECT: Injury and Illness Prevention

Safety Officer - Will conduct a safety meeting with all chief officers or the Safety Committee no less than every three (3) months to discuss the following issues:

- New hazards that have been introduced or discovered in the workplace.
- Causes of recent accidents or injuries, a recommendation on whether the accident was preventable or not preventable, and the methods adopted by the District to prevent similar incidents in the future.
- Any health or safety issue deemed by the Safety Officer, duty chief, or fire chief that requires reinforcement or action.

Company Officer and Paid Call Training Coordinator - Will also conduct meetings with paid call firefighters to discuss the following issues:

- New hazards that have been introduced or discovered in the workplace.
- Causes of recent accidents or injuries and the methods adopted by the District to prevent similar incidents in the future.
- Review of Safety Meeting Minutes.
- Any health or safety issue deemed by the Safety Officer, duty chief, or fire chief that requires reinforcement or action.

All safety meetings will be documented in Target Solutions (Vector). The Districts monthly safety/officers meeting will also be documented in the meeting minutes. These records must be retained in accordance with District Records Retention Policies.

B. Notification Procedures

Any suspected safety or health concern should be immediately reported to the employee’s immediate supervisor or the Safety Officer. If the concern is considered an immediate hazard, the District will take immediate action to mitigate the hazard.

C. Anonymous Notification Procedures

The District has a system of anonymous notification whereby employees who wish to inform the District of workplace hazards may do so anonymously by submitting an Unsafe Condition or Hazard form to the Safety Officer. The Safety Officer shall investigate all such reports in a prompt and thorough manner.

D. Postings

All safety postings and bulletins will be posted adjacent to the space provided to the employees for association business. In the event that there is a posting that is

Scotts Valley Fire Protection District	
POLICY: 1403	SUBJECT: Injury and Illness Prevention

deemed emergent or of significant interest to all employees, notice may be given to employees.

E. Training

The District has training requirements designed to instruct each employee on general safety procedures as well as on safety procedures specific to the employee’s job.

5. Enforcement of the Safety Program

The Scotts Valley Fire Protection District is firmly committed to maintaining a safe and healthy working environment. To achieve this goal, the District has implemented this comprehensive injury and illness prevention program. This program is designed to prevent workplace accidents, injuries, and illnesses. As stated in this policy, safety is taken very seriously. Failure to follow this program and safety directions may result in progressive disciplinary action against an employee.

6. Safety and Health Training

Awareness of potential health and safety hazards, as well as knowledge of how to control such hazards, is critical to maintaining a safe and healthy work environment. The District is committed to instructing all employees in safe and healthful work practices. To achieve this goal, the District will provide initial and ongoing training to each employee with regard to general safety procedures and with regard to any hazards or safety procedures specific to that employee’s work assignment.

The training of employees will be an ongoing operation within the Scotts Valley Fire Protection District. Safety must be incorporated into training sessions, at the management level, as appropriate. In order to train effectively, the Safety Officer needs to assure that the person/persons providing the training are competent and fully familiar in the area of instruction. Instructional personnel shall adhere to the following guidelines:

- Be familiar with the subject being taught.
- Believe in the subject to assure employee receptiveness.
- Training will be continual and frequent.

A. When Training Will Occur

All employees - training will be provided as follows:

Scotts Valley Fire Protection District	
POLICY: 1403	SUBJECT: Injury and Illness Prevention

- Upon hiring.
- Whenever an employee is given a new job assignment for which training has not previously been provided.
- Whenever new substances, processes, procedures, or equipment representing a new hazard are introduced into the workplace.
- Whenever the District is made aware of a new or previously unrecognized hazard.
- Whenever the District, Safety Officer, or duty chief believes that additional training is necessary.

Safety employees - training will be provided as follows:

- Upon hiring.
- When scheduled as per Standard Operating Procedures.
- As part of the District’s Career Development Guide.
- Whenever new equipment or clothing is used for which training has not been provided.
- Whenever the District is made aware of a new or previously unrecognized hazard.
- Whenever the District, Safety Officer, or duty chief believes that additional training is necessary.

B. Areas of Training

Areas of training are currently identified in the District’s Career Development Guide, and as new or emerging threats present themselves to the firefighting and EMS profession

C. Documentation of Training

The District shall document all training given whether the training is for a single employee or a group of employees. Employees will utilize Target Solutions (Vector) Software to document all training. In addition, all standard routine or special training sessions provided shall have, on file in the department, instructional and course material that ensures that the training is consistent and current to fire service standards. These records shall be retained by the District with copies available to the Safety Officer. All training sessions shall be documented by the District in the following manner using the prescribed format and forms listed below:

- Each employee attending and instructing the training session will be

Scotts Valley Fire Protection District	
POLICY: 1403	SUBJECT: Injury and Illness Prevention

listed in the *Target Solutions (Vector) Software Program*.

- Copies of the Training Record will be kept in accordance with District Records Retention Policies.
- Duty chiefs should, at the regular personnel meetings, discuss training needs and provide suggestions for future training issues, along with any other business that is pertinent to the safety of the employees on the job, to the Safety Officer.

D. Safety Orientation

When a new employee or group of employees is about to start work the duty chief, Administrative Services Manager or designee will take time to orient each person to the job, find out what the new person can and cannot do, and integrate safety into each aspect. Although safety is a primary responsibility of all employees, new employees need more attention since accident statistics show that new employees are more likely to be injured regardless of experience. The duty chief will:

- Orient the employee to the work place. Any special plans or procedures will be discussed with an emphasis on safety.
- Introduce the employee to key personnel, including the Safety Officer.
- Show the employee the work area and discuss what the employee will be doing and what hazards are involved.
- Present the safety program (i.e. Injury and Illness Prevention Program) to the employee and discuss safety and performance expectations.
- Provide the employee with the necessary personal protective equipment.
- Monitor the employee periodically for several days and correcting the employee when tasks are performed improperly.
- Additional meetings shall be held after any injury or accident prior to any unusually hazardous operations and when new equipment or procedures are introduced.

7. Accident Investigation

A. District Policy

All work-related accidents shall be investigated by the District in a timely manner. Minor incidents and near misses will be investigated as well as serious accidents. A near miss is an incident, which, although not serious in itself,

Scotts Valley Fire Protection District	
POLICY: 1403	SUBJECT: Injury and Illness Prevention

could have resulted in a serious injury or significant property damage. Investigation of these instances may avoid serious accidents in the future.

B. Responsibility for Accident Investigation

Accident investigations will be carried out by the duty chief as outlined in the District’s Standard Operating Procedures. In the event that the accident involves the duty chief, the Safety Officer will conduct the investigation. Serious accidents or fatalities may be investigated by an outside investigator as identified by the Fire Chief.

C. Procedure for Accident Investigation

Procedures and guidelines for conducting an accident investigation can be found in the District’s Standard Operating Procedures.

D. Required Verbal Report

In the event that an accident has caused any injury that results in a significant number of days lost from work or has a significant cost/loss to the District, or the individual, the fire chief or Safety Officer shall provide a verbal report on the accident to the District Board of Directors on the information listed above and on measures being taken to mitigate the hazard to prevent a recurrence in the future.

E. Correcting the Hazard and Preventing Reoccurrence

Once the investigation is complete, the facts relating to the accident are known, and a root-cause has been determined, ACTION to mitigate the hazard or prevent a reoccurrence of the accident is the responsibility of the individual duty chief. The District gives the authority to take action to duty chiefs to assure the speedy mitigation of these issues. Assistance can be requested from the Safety Officer if the methods to be used are unclear.

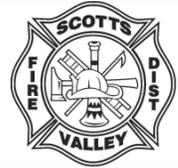
F. Concealed Hazards

If the accident was the result of a concealed hazard, or if an unrelated concealed hazard becomes known, the employees that have any possible exposure to that hazard will be informed immediately. The mitigation of such a hazard will be a top priority. Mitigation efforts must be action oriented.

Scotts Valley Fire Protection District	
POLICY: 1403	SUBJECT: Injury and Illness Prevention

8. Respiratory Protection Program

- A. The purpose of this program is to ensure the protection of all employees from respiratory hazards through proper use of Self-Contained Breathing Apparatus (SCBA).
- B. The Safety Officer is solely responsible for all facets of this program and has full authority to make necessary decisions to assure success of this program. The Safety Officer will develop written instructions covering each of the basis elements in the program and is the sole person authorized to amend these instructions.
- C. The training officer will require that all safety personnel be instructed in the proper use and care of SCBA's. The training officer shall schedule annual training to meet the requirements of this program and will keep pertinent training and medical evaluation records of District personnel that use and operate SCBA's.
- D. The company officer is responsible to assure all personnel utilize SCBA's in a manner that is in accordance with this program and the referenced material.
- E. Program Elements
 - 1. All SCBA shall be selected in accordance to those specifications found in the most recent version of NFPA 1981 and Cal OSHA Title 8, Section 3409.
 - 2. All breathing air of use in SCBA's shall meet the requirements found in the most recent version of NFPA 1404 and Cal OSHA Title 8, Section 5144.
 - 3. The user shall be instructed and trained in the proper use and care of SCBA's and their limitations.
 - 4. The following materials and references shall be used when conducting SCBA probationary of skills maintenance training:
 - Firefighter I Curriculum
 - Career Development Training Requirements
 - District Standard Operating Procedures Manual
 - Published References:
 - Jones & Bartlett, Fundamentals of Fire Fighter Skills



5. All SCBA users shall follow the guidelines for the selection, use, training, inspection, and maintenance of SCBA's as outlined in the District Standard Operating Procedures.
6. All persons who may, in the course of their employment, have to wear respiratory protective equipment shall be evaluated to determine if they are physically able to perform in a working environment wearing respiratory protection. A physician representing the Santa Cruz County Fire Agencies Insurance Group, or the District will determine the health and physical conditions that are pertinent. A periodic evaluation of the user's medical status shall be performed.
7. Documentation of the users medical evaluation and fit test results shall be kept in the users personnel file.
8. Training records shall be kept to record the users completion of probationary and skills maintenance.



April 2, 2025

Mark Correira, Fire Chief
Scotts Valley Fire Protection District
7 Erba Lane
Scotts Valley, CA 95066

SUBJECT: RUN-OFF ELECTION FOR SPECIAL DISTRICT SEATS ON LAFCO

Dear Chief Correira:

The purpose of this letter is to solicit your district's vote for the regular and alternate special district member seats on LAFCO. As you may recall, an election was recently held to address the upcoming term expiration of Jim Anderson's regular member seat and Ed Banks' alternate member seat – both ending on May 5, 2025. A total of 19 ballots were submitted before the March 26th deadline. However, none of the candidates for either seat received a majority vote from the special districts. Pursuant to LAFCO's adopted policies, if no candidate receives the required number of votes, **a run-off election shall be conducted by a second mailed ballot vote.**

Since no candidate received a majority of the votes for either seat, a run-off election will be conducted in April involving the top two candidates from each category. The run-off election for the regular member seat will involve **Jim Anderson and Lani Faulkner**. The run-off election for the alternate member seat will involve **Ed Banks and Lani Faulkner**.

Election Process

The run-off election will be conducted by mail. Each district gets one vote for each seat, which shall be executed on the enclosed ballot by either the presiding officer of the district board or by their designee. **The deadline to return the executed ballot to the LAFCO office will be no later than 8:00 a.m. on Thursday, May 1, 2025.** Ballots can be mailed, hand-delivered, or emailed to the LAFCO office. If emailed, please follow-up by mailing the ballot with an original signature. LAFCO will announce the results on May 1st after reviewing and counting the submitted ballots. The Independent Special District Selection Committee rules of procedure are posted on the Policies and Rules page of LAFCO's website: <https://santacruzlafco.org/about/policies-procedures/>

Please contact me at the LAFCO office if you have any questions about the voting process.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Joe A. Serrano', is written over a light blue horizontal line.

Joe A. Serrano
Executive Officer

Attachments:

- 1) Candidates' Information
- 2) Official Run-Off Ballot

RECEIVED

JAN 14 2025



LOCAL AGENCY FORMATION COMMISSION OF SANTA CRUZ COUNTY Santa Cruz LAFCO

NOMINATION FOR LAFCO'S SPECIAL DISTRICT REGULAR & ALTERNATE MEMBER SEATS (TERM BEGINNING MAY 2025 AND ENDING IN MAY 2029)

INSTRUCTIONS:

If you are interested in serving as a special district member on LAFCO, please complete and sign the following application. The completed application can be mailed, hand delivered, or emailed (as a PDF with signature) to: 701 Ocean Street, Room 318-D, Santa Cruz, CA 95060 (mailing address) or joe@santacruzlafco.org (email).

Applications must be submitted to LAFCO no later than 3:00 p.m. on January 24, 2025

I am applying for (CHECK ONE):

Table with 2 columns: Position and Checkmark. Rows: Special District Regular Member ONLY (checked), Special District Alternate Member ONLY (checked), Either Position.

Note that water district board members are NOT eligible for the proposed regular member position because a water district board member currently occupies the other regular seat.

NAME: Jim Anderson

MAILING ADDRESS: [Redacted]

PHONE(s): Home: [Redacted] Cell/Business: [Redacted]

EMAIL: jimwanderson@comcast.net

DISTRICT BOARD ON WHICH YOU CURRENTLY SERVE: Felton Fire Protection District

PREVIOUS BOARD, COMMISSION, OR COMMITTEE SERVED (Identify organization[s] and length of term[s]):

Felton Fire Protection District : 1999 - Present

Mtn. Parks Foundation : 1995 - Present

Santa Cruz LAFCO : 2006 - Present

Santa Cruz County Substance Abuse Commission : 2015-2024

S.C. County Sheriff's Advisory Council : 2019-2021

S.C. County R.D.A. Oversight Committee : 2021 - Present

STATEMENT OF INTEREST:

You may attach a separate sheet to present additional qualifications or a statement of interest in serving on LAFCO.

CERTIFICATION:

I certify that the above information is true and correct and I authorize the verification of the information in the application.

Signature of Board Member Interested in Serving on LAFCO (Handwritten signature)

Date: 1-14-2025

Jim Anderson

Statement of Interest

I am a lifelong resident of Santa Cruz County, living in Felton. I have served as a Commissioner on LAFCO since September, 2006. During this time, I have held the position of Chair, Vice Chair and served on both the personnel and budget committees.

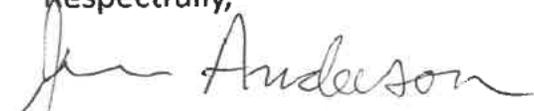
I am 1 of 2 special district members representing the 20 independent special districts. I come from the Felton Fire District where I started my career in 1976 as a firefighter and captain for 26 years, then joining the Felton Fire Board in 1999.

In addition to the public sector, my 42-year professional career includes the position of Senior Technical Manager in the telecommunications industry. I retired in October 2015 from my professional career and to date continue my pursuit as a public servant in Santa Cruz County. As with many local government boards, members are always challenged to learn new things and LAFCO is no exception.

I find the many different issues dealt with make it a very interesting and rewarding endeavor of which I enjoy. I have had the pleasure to champion various successful boundary changes over the years as a LAFCO commissioner, including but not limited to, the recent fire consolidation between Central Fire and Aptos/LaSelva Fire Protection Districts as well as the Scotts Valley Fire/Branciforte Fire Consolidation. The purpose of these consolidations is to facilitate the efficient delivery of fire protection to the communities within the affected territories. These consolidations will preserve the current levels of service, maintain local expectations and continue the existing funding sources.

I look forward to supporting all of the 20 independent special districts as the Special District Representative on the LAFCO Board.

Respectfully,



Jim Anderson



LOCAL AGENCY FORMATION COMMISSION OF SANTA CRUZ COUNTY

NOMINATION FOR LAFCO'S SPECIAL DISTRICT REGULAR & ALTERNATE MEMBER SEATS
(TERM BEGINNING MAY 2025 AND ENDING IN MAY 2029)

INSTRUCTIONS:

If you are interested in serving as a special district member on LAFCO, please complete and sign the following application. The completed application can be mailed, hand delivered, or emailed (as a PDF with signature) to: 701 Ocean Street, Room 318-D, Santa Cruz, CA 95060 (mailing address) or joe@santacruzlafco.org (email).

Applications must be submitted to LAFCO no later than
3:00 p.m. on January 24, 2025

I am applying for (CHECK ONE):

Special District Regular Member ONLY	<input type="checkbox"/>
Special District Alternate Member ONLY	<input checked="" type="checkbox"/>
Either Position	<input type="checkbox"/>

Note that water district board members are NOT eligible for the proposed regular member position because a water district board member currently occupies the other regular seat.

NAME: EDWARD K. BANKS

MAILING ADDRESS: [REDACTED]

PHONE(s): Home: [REDACTED] Cell/Business: [REDACTED]

EMAIL: EDBANKS@KBKINSURANCE.COM

DISTRICT BOARD ON WHICH YOU CURRENTLY SERVE: PATJARO VALLEY PUBLIC CEMETERY DIST.

PREVIOUS BOARD, COMMISSION, OR COMMITTEE SERVED (Identify organization[s] and length of term[s]):

CURRENT SPECIAL DISTRICT ALTERNATE MEMBER TO SANTA CRUZ LAFCO.

STATEMENT OF INTEREST:

You may attach a separate sheet to present additional qualifications or a statement of interest in serving on LAFCO. SEE ATTACHED

CERTIFICATION:

I certify that the above information is true and correct and I authorize the verification of the information in the application.

Ed K Banks
Signature of Board Member Interested in Serving on LAFCO

1-14-2025
Date

Edward K. Banks

Ed Banks, a native Californian, was born in San Francisco and grew up in La Selva Beach. He attended Aptos Elementary School and is a 1966 graduate of Watsonville High School. He received his A.A. degree from Cabrillo College in 1968 and Bachelor of Arts degree from Sonoma State University in 1970. His military commitment commenced as a Naval Reservist in November of 1970, being stationed at Flag Administrative Unit, Naval Air Station Barbers Point, Hawaii. His active-duty assignment concluded in August of 1972, and ultimate honorable discharge in August of 1975.

Ed has been in the insurance profession since 1972, beginning with commercial underwriting assignments at the Hartford Insurance Company, San Francisco, and Fireman's Fund Insurance Company, San Jose. In 1977, he moved back to Watsonville to join the firm of Martin & Friend Insurance Agency. In April of 1996, he merged the agency with Kane-Hall-Palmtag Insurance to form KBK Insurance Agency.

Ed's community service has included service on the following organizations' boards of directors: Insurance Brokers and Agents of the West, Independent Insurance Agents & Brokers of Watsonville (past president), Watsonville National Little League, Watsonville YMCA, Pajaro Valley Chamber of Commerce, Rotary Club of Watsonville (past President 1993-94), Monterey Bay Bank and Watsonville Firefighters' Association. He was a reserve lieutenant for the Watsonville Fire Department from 1981 to 2006. During his 25-year career with the fire department, he successfully completed courses of study in Fire Command Operations and Fire Cause Determination at the National Fire Academy, Emmitsburg, Maryland. He also served on the Santa Cruz County Grand Jury in 1985-86 as well as the Santa Cruz County Hazardous Materials Advisory Commission 2007-2009. In 2010, Ed attended the National Emergency Training Center, Emmitsburg, Maryland, receiving certificates of completion in Community Emergency Response Team Operations and Program Management.

He is past president of the board of directors of the Cabrillo College Foundation as well as past governing board chair and former Area VII Trustee for Cabrillo Community College. Ed currently serves as a trustee of the Pajaro Valley Cemetery District as well as Special Districts alternate member, Santa Cruz County LAFCO.

An avid San Francisco Giants' fan has taken "road trips" with his sons and Father-in-law. Ed also likes gardening, traveling and golf with friends.

Eb\01142025



LOCAL AGENCY FORMATION COMMISSION OF SANTA CRUZ COUNTY

NOMINATION FOR LAFCO'S SPECIAL DISTRICT REGULAR & ALTERNATE MEMBER SEATS (TERM BEGINNING MAY 2025 AND ENDING IN MAY 2029)

INSTRUCTIONS:

If you are interested in serving as a special district member on LAFCO, please complete and sign the following application. The completed application can be mailed, hand delivered, or emailed (as a PDF with signature) to: 701 Ocean Street, Room 318-D, Santa Cruz, CA 95060 (mailing address) or joe@santacruzlafo.org (email).

Applications must be submitted to LAFCO no later than 3:00 p.m. on January 24, 2025

I am applying for (CHECK ONE):

Table with 2 columns: Position and Selection. Rows: Special District Regular Member ONLY (Prefer), Special District Alternate Member ONLY, Either Position (X).

Note that water district board members are NOT eligible for the proposed regular member position because a water district board member currently occupies the other regular seat.

NAME: Iwalani (Lani) N. Faulkner

MAILING ADDRESS: [Redacted]

PHONE(s): Home: [Redacted] Cell/Business: [Redacted]

EMAIL: EquityTransitSantaCruz@gmail.com

DISTRICT BOARD ON WHICH YOU CURRENTLY SERVE: Central Fire Board

PREVIOUS BOARD, COMMISSION, OR COMMITTEE SERVED (Identify organization[s] and length of term[s]):

- Santa Cruz Central Fire Board (Dec 2024 – current)
CA State Democratic Delegate (2023 – current)
Democratic National Delegate to the 2024 Convention, Elected (2024)
Democratic Central Committee Alternate (2022 – current)
Mid County Dems Executive Board (Current until 2026)
Santa Cruz County Democratic Women’s Club Board (2025 -)
Sierra Club Executive Committee, Santa Cruz Group Ventana Chapter (2023 – current)
Santa Cruz County Friends of the Rail and Trail, Equity Officer (2022)
Community Traffic Safety Coalition, Stakeholder (2022 – current)
Climate Action and Adaptation, Planning & Grants with the Office of Response, Recovery and Resilience, Stakeholder (2022 - current)
Santa Cruz Metro “ReImagine Metro”, Stakeholder (2022 - 2023)
Santa Cruz County Housing Element Community Stakeholder (2023)
Caltrans Stakeholder on Housing Working Group (2023)
Caltrans Stakeholder on Equity, Engagement and Health Working Group (2023)
Rainbow Defense Coalition, Safety and de-escalation volunteer (2023 – current)
Santa Cruz City Climate Action Task Force, Stakeholder (2022)
Equity Transit, Founder (2021)
Little People’s Repertory Theater, Video Production and Grant Assistance (2008 – 2014)
Buena Vista Road Association, Boulder Creek, President (2001 - 2004)

STATEMENT OF INTEREST:

You may attach a separate sheet to present additional qualifications or a statement of interest in serving on LAFCO.

Our county is at a critical juncture as we face a number of challenges. Climate change continues to stress our emergency response capabilities, particularly as fire departments strive to maintain economic strength while ensuring safe and effective service amidst rising equipment and resource costs. Compounding this is the increasing pressure on our clean water supply due to prolonged drought and factors affecting water quality. Additionally, the state's mandate to significantly expand housing development over the next eight years—through county and city Housing Elements—will place additional demands on special districts, emergency services, and our natural resources. I am eager to leverage my collaborative skills and experience to work with stakeholders across the county to address these pressing issues.

Currently, I serve on the Central Fire District Board of Directors, an honor that carries personal significance as my grandfather, John A. Gilman, was one of only nine civilian firefighters awarded the Purple Heart for his service in Oahu during the bombing of Pearl Harbor. Moreover, my mother committed decades to volunteering with our local fire auxiliary. I have been a certified NOLS Wilderness Medicine first responder since 2007.

Having spent my formative years in the fire-prone Sierra Nevada Foothills of California, I developed an understanding of the importance of creating defensible spaces and being fire-ready as well as understanding proper installment and care of wells on our property. As a nearly 30-year resident of Santa Cruz County—over a decade in rural areas like Boulder Creek and Happy Valley—I recognize the critical need for community collaboration to mitigate and respond to challenges and disasters and ensuring critical services, including fire prevention, water, and waste management.

As a scientist, woman of color, and educator, I bring a history of facilitating informed and equitable decision-making. I understand the importance of addressing a myriad of complex issues such as agricultural land preservation, population growth, land use, fire protection, water and waste management, and other important considerations which impact our local community members and natural resources. My academic background includes a Master of Science, equipping me with extensive research and analytical experience.

I am committed to contributing my skills and experiences to help our county navigate the challenges ahead. I kindly request your vote in support of my appointment as a LAFCO Commissioner. Thank you for consideration.

CERTIFICATION:

I certify that the above information is true and correct and I authorize the verification of the information in the application.



Signature of Board Member Interested in Serving on LAFCO

January 21, 2025
Date



LOCAL AGENCY FORMATION COMMISSION OF SANTA CRUZ COUNTY

**2025 BALLOT FOR THE SPECIAL DISTRICT
REGULAR & ALTERNATE MEMBER SEATS ON LAFCO
(RUN-OFF ELECTION)**

INSTRUCTIONS:

Please check the box to the left of the person you are voting for. **Vote ONLY for one candidate in each category.**

REGULAR MEMBER SEAT (vote for <u>one</u>)		
Candidate	District	Vote By Marking (X)
Jim Anderson (<i>incumbent</i>)	Felton Fire Protection District	
Lani Faulkner	Central Fire District	

ALTERNATE MEMBER SEAT (vote for <u>one</u>)		
Candidate	District	Vote By Marking (X)
Ed Banks (<i>incumbent</i>)	Pajaro Valley Cemetery District	
Lani Faulkner	Central Fire District	

NEXT STEPS

After voting, please hand-deliver, mail, or email the signed ballot back to LAFCO. If emailed, please follow-up by mailing the ballot with an original signature. The ballots will be collected until 8:00 a.m. on Thursday, May 1, 2025. Any ballots received after 8:00 a.m. will not be counted.

CERTIFICATION:

I, _____, am voting on behalf of the following independent special district: _____.

Voting Designee Signature

Date



2025 BALLOT FOR THE SPECIAL DISTRICT
REGULAR & ALTERNATE MEMBER SEATS ON LAFCO
(RUN-OFF ELECTION)

INSTRUCTIONS:

Please check the box to the left of the person you are voting for. Vote ONLY for one candidate in each category.

Table with 3 columns: Candidate, District, Vote By Marking (X). Rows include Jim Anderson (incumbent) - Felton Fire Protection District and Lani Faulkner - Central Fire District.

Table with 3 columns: Candidate, District, Vote By Marking (X). Rows include Ed Banks (incumbent) - Pajaro Valley Cemetery District and Lani Faulkner - Central Fire District.

NEXT STEPS

After voting, please hand-deliver, mail, or email the signed ballot back to LAFCO. If emailed, please follow-up by mailing the ballot with an original signature. The ballots will be collected until 8:00 a.m. on Thursday, May 1, 2025. Any ballots received after 8:00 a.m. will not be counted.

CERTIFICATION:

I, _____, am voting on behalf of the following independent special district: _____.

Voting Designee Signature

Date

SCOTTS VALLEY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2025-04

RESOLUTION DECLARING THE ADOPTION OF THE 2025-2030 SCOTTS VALLEY FIRE PROTECTION DISTRICT STRATEGIC PLAN

WHEREAS, the Board of Scotts Valley Fire Protection District (hereinafter "Fire District") is dedicated to providing the highest-quality emergency services, fire protection, and community risk reduction programs to the residents, visitors and businesses within the district; and

WHEREAS, the Fire District seeks to proactively address future challenges, anticipate future needs, and enhance its operations to best serve the community; and

WHEREAS, the Fire District has engaged in a comprehensive planning process involving input from the district leadership, staff, stakeholders, and community members to develop a community driven strategic plan outlining four goals, multiple objectives, and management implantation guide for the future; and

WHEREAS, the Fire District has reviewed and evaluated the proposed strategic plan, which provides a clear vision for the continued improvement of services, resources, infrastructure, and investment into our staff; and

WHEREAS, the adoption of the Fire District Strategic Plan will guide decision-making, resource allocation, and priority setting to ensure effective and efficient fire services that meet the needs of the community; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Scotts Valley Fire District adopts the 2025-2030 Fire District Strategic Plan as outlined in the document presented to the Board on the 9th of April, 2025, which includes the following key goals:

1. Systematically upgrade and expand our capital assets, including fire stations, vehicles, and equipment, ensuring they meet current safety standards and effectively support our emergency response capabilities.
2. Prioritize human capital to attract and retain the highest quality and professional workforce to meet community expectations in service delivery.
3. Optimize service delivery by enhancing emergency response efficiency to ensure the highest level of fire and life safety services.
4. Strengthen community engagement and awareness through outreach, marketing, and prevention to build a more involved, better-educated, and safer community.

BE IT FURTHER RESOLVED, that the Fire District will begin the implementation of the strategic plan on July 1, 2025, after collaborating with the Board on the implementation timeline of the objectives outlined in the Plan; and that the progress made on the plan will be reviewed not less than annually to assess the effectiveness of the strategies and make adjustments as necessary; and that a copy of this resolution and the adopted Fire District Strategic Plan will be made available to the public, stakeholders, and other interested parties to ensure transparency and accountability in the Fire District’s planning efforts.

PASSED AND ADOPTED BY THE Board of Directors of the Scotts Valley Fire Protection District, County of Santa Cruz, State of California, at a regular meeting held on the 9th of April, 2025, by the following vote:

AYES NOES ABSENT ABSTAIN

Director Adam Cosner
Director Kris Hurst
Director Mike Weaver
Director Daron Pisciotta
Director Ron Whittle

ATTEST:

Mark Correira
Board Secretary

Adam Cosner
Board President



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

Date: April 9, 2025
To: Hon. Board of Directors
From: Mark Correira, Fire Chief
Subject: Administrative Report – April 2025

Administration

- Hosted Strategic Planning Event
- Continued work with CalPERS on over and underpayment issues
- Met with representatives from CalPERS for a one-on-one review of the District's CERBT and CEPPT Programs
- Assisting the negotiations team with finance analysis
- The Santa Cruz County Fire Chiefs Association will launch its new website next month, which will be managed by SVFPD

Operations

- BC Stubendorff and BC McNeil completed the final inspection at the Pierce factory in Wisconsin for the new type one apparatus. The new engine will arrive in the District within the next week and will replace E2512 at station 2.
- Another type one apparatus was ordered with a completion date of four years.
- The new transport vehicle (2566) was purchased and delivered. Crews have started outfitting and addressing any issues with the unit. It is estimated that the unit will take 3 to 5 months to be in service.
- The old Branciforte (BRN) evacuation zones in Genasys (formerly Zone Haven) have been updated to SCO zones. A public outreach effort was sent through Genasys to inform residents in these areas of the change
- Due to several issues with our local radio infrastructure and CAD integrations, the BRYX station alerting system installation has been delayed until later in April. All hardware has been purchased, some of which has been installed. Central Fire is currently working out some of these issues, which will hopefully make SVFPD's installation more streamlined.
- Engineers Lackey and Nehf are scheduled to be present for final inspection on April 17th for the type 6 apparatus.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

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Training / EMS

- A second LUCAS device was purchased and installed on E2512, ensuring that both lead engines now have one. The Battalion Chiefs will continue to respond to cardiac arrest calls to provide an effective response force for these situations.
- Several of our Engineer/Paramedic members attended regional training for paramedic validation and accreditation. This will allow personnel to county accredit new paramedics within our organization
- Captain Cortes and Engineer Post attended an auto extrication class organized by Rivian. The class focused on understanding the design and safety features of all-electric Rivian vehicles and involving whole extrication maneuvers using hydraulic tools.
- Captain Sundermier and Engineer Green lead a multi-day, state-certified Fire Control 3 class for the SCO/CTL academy, assisted by several adjunct instructors from both agencies in one of the most technical courses of the academy

Prevention / Community Risk Reduction

Retired annuitant Greg Vandervoort began his assignment as Deputy Fire Marshal while DFM Collins is continuing shared services with Central Fire. DFM Vandervoort will be assisting with construction, annual commercial, complaint and defensible space inspections.

Inspections Conducted:

- 7 construction
- 23 annual

Plan Reviews conducted by CSG:



SCOTTS VALLEY FIRE PROTECTION DISTRICT

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- 10 construction
- 1 sprinkler
- 1 fire alarm

Community Engagement & Meetings:

- DFM Collins attended the California Fire Prevention Institute annual conference
- Hosted monthly Fire Prevention Officers meeting
- Assisted Chief Correira with the community meeting on CalFire's release of the new High Fire Hazard Severity Zone maps for the Local Responsibility Areas

Chief Report

- Multiple meetings with NBS and Counsel on impact fee nexus study
- Attended Cabrillo College partnership outreach meeting
- Reviewed workers compensations claims with our insurance provider
- Met with City of Santa Cruz and Central Fire District Staff and Unions to plan for the consolidation reorganization study
- Met with Central Fire to discuss shared services between our agencies
- Met with Central Fire for a check-in on the Shared Deputy Fire Marshal Services agreement
- Met with Resource Conservation District (RCD) representatives to discuss programs, and projects occurring in and around the fire district.
- Met with the City regarding code planning, and the planning commission needs for the La Madrona site.

Scotts Valley Fire Protection District

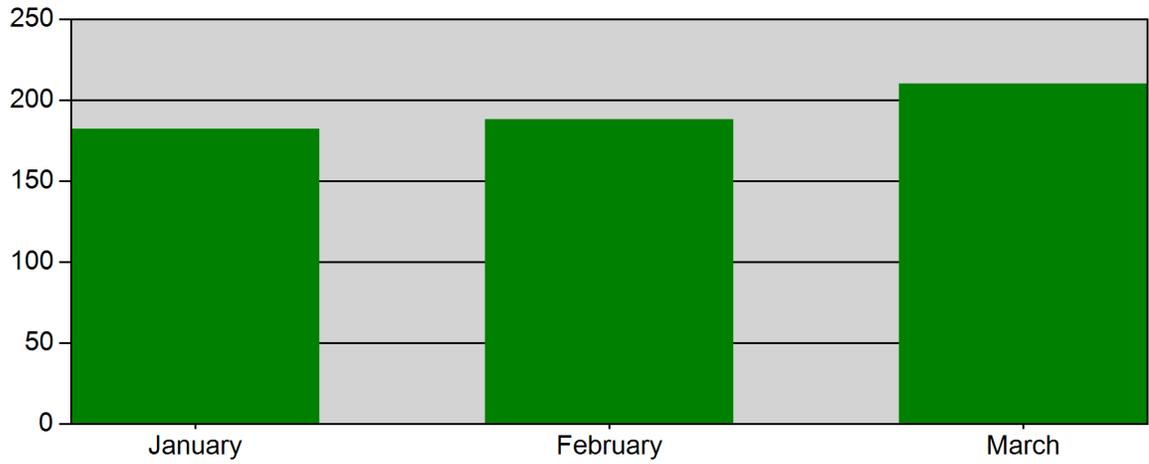
Scotts Valley, CA

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Incidents by Month for Month Range

Start Month: January | End Month: March | Year: 2025



MONTH	INCIDENTS
January	182
February	188
March	210

Only REVIEWED incidents included



Scotts Valley Fire Protection District

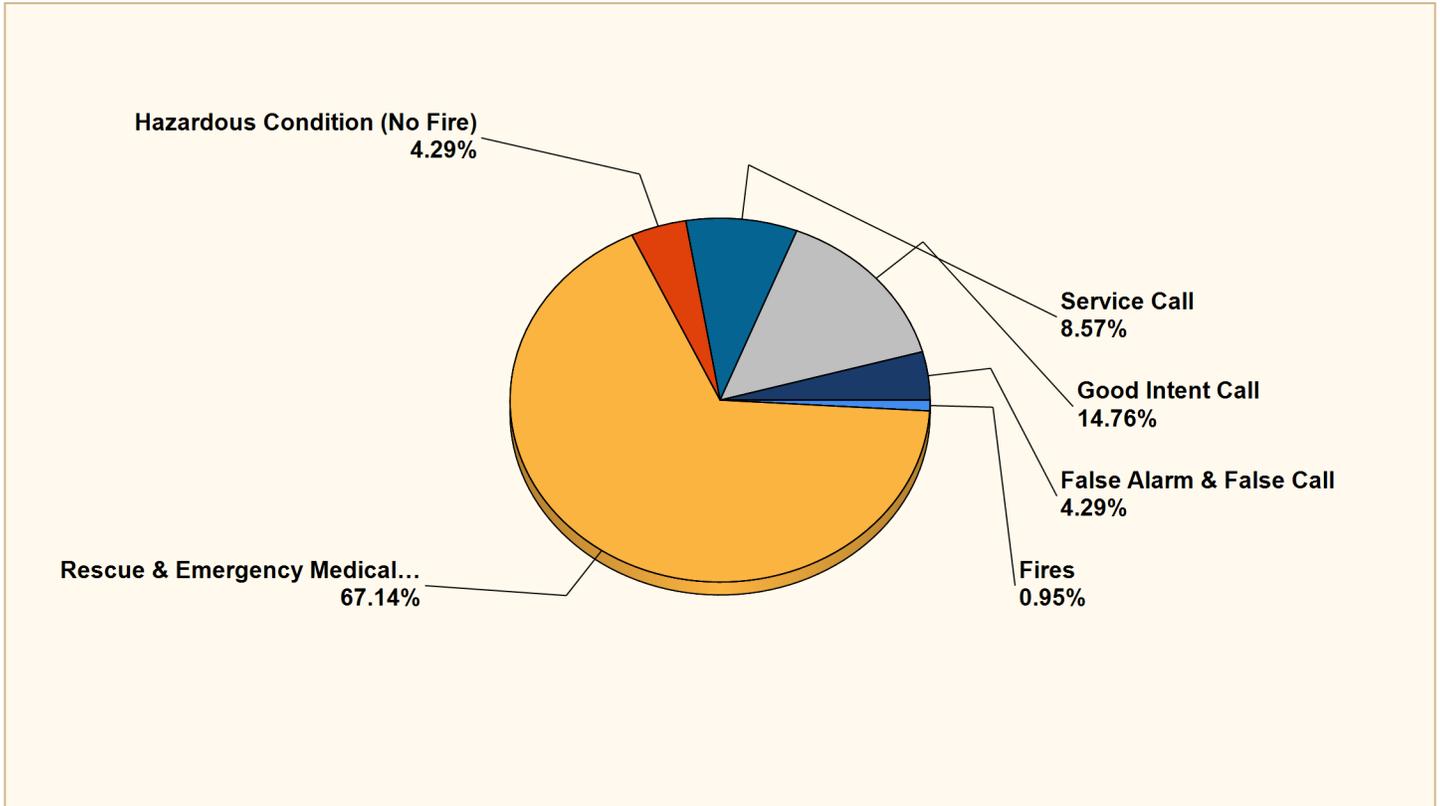
Scotts Valley, CA

This report was generated on 4/3/2025 5:14:51 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2025 | End Date: 03/31/2025



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	0.95%
Rescue & Emergency Medical Service	141	67.14%
Hazardous Condition (No Fire)	9	4.29%
Service Call	18	8.57%
Good Intent Call	31	14.76%
False Alarm & False Call	9	4.29%
TOTAL	210	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.48%
131 - Passenger vehicle fire	1	0.48%
320 - Emergency medical service, other	2	0.95%
321 - EMS call, excluding vehicle accident with injury	126	60%
322 - Motor vehicle accident with injuries	7	3.33%
324 - Motor vehicle accident with no injuries.	5	2.38%
351 - Extrication of victim(s) from building/structure	1	0.48%
424 - Carbon monoxide incident	1	0.48%
444 - Power line down	7	3.33%
461 - Building or structure weakened or collapsed	1	0.48%
510 - Person in distress, other	1	0.48%
522 - Water or steam leak	1	0.48%
550 - Public service assistance, other	1	0.48%
553 - Public service	13	6.19%
554 - Assist invalid	1	0.48%
561 - Unauthorized burning	1	0.48%
600 - Good intent call, other	1	0.48%
611 - Dispatched & cancelled en route	25	11.9%
622 - No incident found on arrival at dispatch address	3	1.43%
651 - Smoke scare, odor of smoke	2	0.95%
730 - System malfunction, other	1	0.48%
733 - Smoke detector activation due to malfunction	1	0.48%
734 - Heat detector activation due to malfunction	1	0.48%
735 - Alarm system sounded due to malfunction	3	1.43%
736 - CO detector activation due to malfunction	1	0.48%
740 - Unintentional transmission of alarm, other	1	0.48%
743 - Smoke detector activation, no fire - unintentional	1	0.48%
TOTAL INCIDENTS:	210	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Alyssa Rodriguez

From: Iwalani Faulkner <equitytransitsantacruz@gmail.com> on behalf of Iwalani Faulkner
Sent: Tuesday, April 1, 2025 8:00 AM
To: Mark Correira
Subject: Run-Off for LAFCO Commission by the Scotts Valley Fire District Board

Dear Chief Correira for distribution to the Scotts Valley Fire District Board Members:

I would like to express my appreciation for the opportunity to speak at your last board meeting and for the thoughtful consideration you gave to the LAFCO nominations for the upcoming special district election. Your willingness to ask questions and engage regarding my experience means a great deal. I am grateful for your nomination for Alternate Member LAFCO special district election seat.

I am honored to have received nominations for the Voting Member seat from eight special districts, including unanimous support from all Central Fire Board Members, the Ben Lomond Fire Board, and for the Alternate seat from seven other special districts, including the Scotts Valley Fire Department and the Scotts Valley Water District. These endorsements speak to my commitment to advancing the interests of our community and the role special districts hold countywide.

As you may have heard from Mr. Joe Serrano, our LAFCO Executive Officer, there will be a run-off election for both the Voting Member and Alternate seats, as no candidate received more than 50% of the votes in the initial round. I am writing to humbly ask for your continued support and nomination in this upcoming run-off, and to encourage your consideration of me for both the Voting and Alternate seats.

My experience – spanning rural agriculture, medicine, governance, and environmental education as well as fire and water services – equips me with a broad and deep understanding of the complex issues we face. One of my primary concerns is how we can effectively plan for the future and protect our natural resources in light of the state's growing housing requirements. I believe it is essential that LAFCO represents not only the immediate needs of our districts but also anticipates the long-term impacts on infrastructure, services, and resources.

I encourage you to reach out to Chief Nee and the Central Fire Board members to better understand my professionalism on the Central Fire Board. Central Fire, as the largest local fire district in the county, has led the way in setting operational trends and best practices, offering support and guidance to other fire districts when needed. Despite its significant presence and leadership, Central Fire has never had a representative seated on the County LAFCO – a gap I am eager to help fill.

If nominated and elected, I would make it a priority to engage with every special district, ensuring that their unique needs and concerns are understood and represented. This dialogue will help ensure that our special districts receive the attention they deserve at the County LAFCO table, contributing to better, more effective policy decisions that reflect the diverse needs of our community.

As we look at the challenges ahead for our county and its growing population, I believe it is crucial that we strengthen the voice of our special districts at the LAFCO level, ensuring our leadership continues to meet the high standards our communities expect.

Thank you again for your support and for considering my nomination. I look forward to working alongside you to enhance the future of our special districts.

Warm regards,
Lani Faulkner

On Tue, Mar 4, 2025 at 11:23 AM Iwalani Faulkner <equitytransitsantacruz@gmail.com> wrote:
Dear Chief Correira and for distribution to the Scotts Valley Fire District Board Members:

By now, you should have received my application, along with a brief overview of my interest in serving on LAFCO from Joe Serrano. I would like to take this opportunity to expand on my experience, so you have a clearer understanding of the expertise I would bring to the commission. I have consistently dedicated myself to service in our community and developed a deep understanding of good governance.

My diverse experience in agriculture, medicine, education, transportation, and governance has shaped my ability to assess complex problems, engage in active listening, and collaborate effectively with others. These skills are essential for any commissioner, and I believe they would be particularly valuable in the context of LAFCO's work.

As a research scientist, I have honed my ability to analyze and summarize data as well as design studies, skills directly applicable to LAFCO's work in optimizing efficiencies, consolidating services, protecting agricultural lands, and guiding special districts. Growing up in an agricultural community and actively participating in Future Farmers of America (FFA) through high school, I gained hands-on experience with the issues LAFCO addresses, such as preserving agricultural land and participating in good governance. Additionally, my background in farming, study and research in the sciences, and training in classical opera and performance instilled in me a discipline for hard work, preparation, and public engagement.

I earned both a BS and MS in physiology at UC Davis, focusing on biochemical endocrinology. My research on inducing early reproductive maturity in white sturgeon supported efforts to replenish depleted populations in the Sacramento Delta. This experience deepened my appreciation for issues related to water quality and availability, which are central to California's future, and equipped me with a framework for critical analysis and collaboration necessary as a commissioner on LAFCO.

In my professional career, I've worked with organizations like Johnson & Johnson, Abbott Vascular, and Stryker Neurovascular. These roles required me to collaborate across departments and institutions, engage with regulatory bodies, negotiate contracts, and manage budgets, all while maintaining compliance with industry standards. These skills are directly transferable to the work LAFCO does, especially in navigating complex regulations and ensuring the sustainability of essential services.

Locally, I have dedicated nearly three decades to volunteer work, from serving as president of my road association and volunteering with local youth theater and mountain biking programs to serving as a leader with organizations advocating for equity and the environment. As road association president, I facilitated community engagement to address both practical issues like road

maintenance and legal challenges as well as successfully encouraged a connected and supportive neighborhood environment, coordinating social events like summer BBQs and concerts.

My involvement in governance and environmental initiatives has further sharpened my skills in leadership. I founded Equity Transit to raise awareness of the importance of robust public transit for equitable access to opportunity. I regularly attend meetings of the Regional Transportation Commission, the Board of Supervisors, and local City Councils, where I advocate for better solutions to transit, housing, and environmental issues. I also serve as a volunteer with the Rainbow Defense Coalition, bringing my skills in de-escalation and community support to ensure safe and inclusive spaces, including activities centered around LGBTQ+ and communities of color.

In addition to these roles, I am an active member of the Santa Cruz Central Fire Board and serve on the Executive Committee of the Sierra Club. As an alternate on the Democratic Central Committee and a board member of the Mid County Dems and Democratic Women's Club, I bring a wealth of experience in parsing through complex documents, making informed decisions, and guiding policy initiatives. My appointment as a State Democratic Delegate since 2023, having been elected as a National Democratic Delegate in 2024, and my work on state legislation further demonstrate my commitment to civic engagement and public service.

LAFCO plays a critical role in supporting the efficient, transparent, and sustainable delivery of services across California's special districts. The commission's ability to conduct studies and guide annexations, dissolutions, and consolidations ensures that our communities thrive. As a scientist and woman of color, I believe my breadth of experience, collaborative approach, and dedication to building sustainable, strong communities would bring a unique and positive perspective to LAFCO.

I would be honored to serve as a regular member of the Santa Cruz LAFCO Board, representing the Central Fire District, bringing a fresh perspective to the commission. I am particularly excited about the possibility of serving as a scientist and second female representative on the 7-member board.

It appears that LAFCO was an agenda item on your early February agenda when I was unable to attend. There are 3 conflicting special district board meetings on the evening of March 12th and so I am unable to stop by and speak to the board in person. I welcome the opportunity to answer any questions and appreciate the possibility of connecting with board members individually.

You can view my professional background on my LinkedIn profile: <https://www.linkedin.com/in/aidasings/>. I looked online and was unable to locate a contact phone number for Mr. Gray or the location of the next board meeting, so a call back from Mr. Gray would be appreciated. I am available by phone at 831-278-1007 or by email at EquityTransitSantaCruz@gmail.com.

Thank you for your time and consideration.

Sincerely,

Iwalani (Lani) Faulkner

--

Best regards,

Lani Faulkner, Director
Equity Transit - Tránsito de Equidad
www.EquityTransit.org
831-278-1007





Alyssa Rodriguez <arodriguez@scottsvalleyfire.com>

LAFCO Special District Representative Election

Ed Banks <EdBanks@kbkinsurance.com>

Wed, Apr 2, 2025 at 3:52 PM

To: "acosner@scottsvalleyfire.com" <acosner@scottsvalleyfire.com>

Cc: "info@scottsvalleyfire.com" <info@scottsvalleyfire.com>

Board Chair Cosner,

Note doubt you have heard by now the results of the special district seats (regular and alternate) election will result in a runoff to be conducted between April 2, 2025, and May 1, 2025. Both Jim Anderson (Felton Fire District) and I (Pajaro Valley Public Cemetery District), while receiving the most votes (Jim for the regular LAFCO seat and me for the alternate's seat), were short by two votes of receiving the necessary votes to retain our seats. Jim and I are committed to representing the Special districts of Santa Cruz County on the commission in such a manner as to benefit the interests of all.

I would like to ask for your and the Scotts Valley Fire Protection District board to vote Jim Anderson to the Special District regular seat and me to the alternate seat. Your board will be receiving a "run-off" ballot within the week or so. I hope we can count on your and the board's support. In case you didn't see it, I've enclosed my election application for board review.

Please feel free to contact me if you have any questions or specific concerns as it relates to SVFPD and LAFCO.

Thank you for your consideration and service to the community you serve.

Respectfully,

Ed Banks

KBK Insurance Agency

1006 Freedom Boulevard

Watsonville, CA 95076

Email: edbanks@kbkinsurance.com

Phone: (831.724.1085 ext 305)

 **EB Spec Dist Appt Appl 01142025.pdf**
792K



LOCAL AGENCY FORMATION COMMISSION OF SANTA CRUZ COUNTY

NOMINATION FOR LAFCO'S SPECIAL DISTRICT REGULAR & ALTERNATE MEMBER SEATS
(TERM BEGINNING MAY 2025 AND ENDING IN MAY 2029)

INSTRUCTIONS:

If you are interested in serving as a special district member on LAFCO, please complete and sign the following application. The completed application can be mailed, hand delivered, or emailed (as a PDF with signature) to: 701 Ocean Street, Room 318-D, Santa Cruz, CA 95060 (mailing address) or joe@santacruzlafco.org (email).

Applications must be submitted to LAFCO no later than
3:00 p.m. on January 24, 2025

I am applying for (CHECK ONE):

Special District Regular Member ONLY	
Special District Alternate Member ONLY	X
Either Position	

Note that water district board members are NOT eligible for the proposed regular member position because a water district board member currently occupies the other regular seat.

NAME: EDWARD K. BANKS

MAILING ADDRESS: 775 MCKENZIE AVENUE

PHONE(s): Home: 831.722.4226 Cell/Business: 831.419.2851

EMAIL: EDBANKS@KBKINSURANCE.COM

DISTRICT BOARD ON WHICH YOU CURRENTLY SERVE: PATARO VALLEY PUBLIC CEMETERY DIST.

PREVIOUS BOARD, COMMISSION, OR COMMITTEE SERVED (Identify organization[s] and length of term[s]):

CURRENT SPECIAL DISTRICT ALTERNATE MEMBER TO SANTA CRUZ LAFCO.

STATEMENT OF INTEREST:

You may attach a separate sheet to present additional qualifications or a statement of interest in serving on LAFCO. SEE ATTACHED

CERTIFICATION:

I certify that the above information is true and correct and I authorize the verification of the information in the application.

Ed K Banks
Signature of Board Member Interested in Serving on LAFCO

1-14-2025
Date

Edward K. Banks

Ed Banks, a native Californian, was born in San Francisco and grew up in La Selva Beach. He attended Aptos Elementary School and is a 1966 graduate of Watsonville High School. He received his A.A. degree from Cabrillo College in 1968 and Bachelor of Arts degree from Sonoma State University in 1970. His military commitment commenced as a Naval Reservist in November of 1970, being stationed at Flag Administrative Unit, Naval Air Station Barbers Point, Hawaii. His active-duty assignment concluded in August of 1972, and ultimate honorable discharge in August of 1975.

Ed has been in the insurance profession since 1972, beginning with commercial underwriting assignments at the Hartford Insurance Company, San Francisco, and Fireman's Fund Insurance Company, San Jose. In 1977, he moved back to Watsonville to join the firm of Martin & Friend Insurance Agency. In April of 1996, he merged the agency with Kane-Hall-Palmtag Insurance to form KBK Insurance Agency.

Ed's community service has included service on the following organizations' boards of directors: Insurance Brokers and Agents of the West, Independent Insurance Agents & Brokers of Watsonville (past president), Watsonville National Little League, Watsonville YMCA, Pajaro Valley Chamber of Commerce, Rotary Club of Watsonville (past President 1993-94), Monterey Bay Bank and Watsonville Firefighters' Association. He was a reserve lieutenant for the Watsonville Fire Department from 1981 to 2006. During his 25-year career with the fire department, he successfully completed courses of study in Fire Command Operations and Fire Cause Determination at the National Fire Academy, Emmitsburg, Maryland. He also served on the Santa Cruz County Grand Jury in 1985-86 as well as the Santa Cruz County Hazardous Materials Advisory Commission 2007-2009. In 2010, Ed attended the National Emergency Training Center, Emmitsburg, Maryland, receiving certificates of completion in Community Emergency Response Team Operations and Program Management.

He is past president of the board of directors of the Cabrillo College Foundation as well as past governing board chair and former Area VII Trustee for Cabrillo Community College. Ed currently serves as a trustee of the Pajaro Valley Cemetery District as well as Special Districts alternate member, Santa Cruz County LAFCO.

An avid San Francisco Giants' fan has taken "road trips" with his sons and Father-in-law. Ed also likes gardening, traveling and golf with friends.

Eb\01142025