



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, CA 95066-4199 • scottsvalleyfire.com • 831-438-0211

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF February 12, 2025

1. Opening Business

1.1 Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, February 12, 2025 at the City of Scotts Valley Council Chambers. President Cosner called the meeting to order at 6:00 p.m. and provided a teleconferencing notice for Director Hurst.

1.2 Pledge of Allegiance and Moment of Silence

President Cosner called for the Pledge of Allegiance and a Moment of Silence to follow.

1.3 Roll Call

Director(s) Present:	President Adam Cosner (AC) Director Daron Pisciotto (DP) Director Mike Weave (MW) Director Ron Whittle (RW)
Director(s) Virtual at Alternate Location:	Vice President Kris Hurst (KH)
Director(s) Absent:	N/A
Fire District Staff:	Chief Correira Battalion Chiefs LoFranco, McNeil and Stubendorff Administrative Services Manager Rodriguez

2. Public Comment (GC §54954.3)

- No public comment.

3. Agenda Amendments (GC§54954.2) – Discussion/Action

- No Agenda amendments.

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of January 8, 2025



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- 4.2 Approve SVFPD Claims Disbursements for the Month of January 1, 2025 through January 31, 2025 in the Amount of:

Payroll and Benefits:	\$ 627,525.96
General Fund:	\$ 95,855.74
Capital Outlay:	\$ 20,166.00
SCHMIT:	\$ 4,276.02
TOTAL:	\$ 747,823.72

- 4.3 Accept CEPPT and CERBT Summary Reports, and Approve Annual Payments
- 4.4 Approve updated Side Letter with IAFF 3577- Acting Fire Marshal Pay
- 4.5 Adopt Revised Policy 1716 Fire Marshal Job Description
- 4.6 Adopt Resolution 2025-2: Mid-Year Budget Adjustment for Fiscal Year 2024/2025
- 4.7 Approve Appointment of Branciforte Service Zone Advisory Commission Members

Board Comment/Questions: None

Public Comment: None

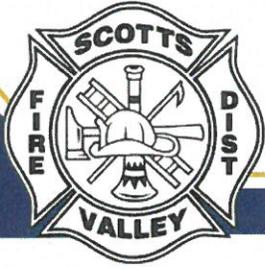
Motion to approve Consent Calendar Items 4.1-4.7 as presented was made by Director Pisciotta, seconded by Director Whittle, and approved unanimously 5-0 by a roll call vote.

5. Discussion Items

- 5.1 La Madrona Fire Station Planning / Safety Measures to Address Seismic Concerns for Firefighters at Fire Station One, located at Erba Lane

Chief Correira shared, following the February 4th workshop, this item will remain on the agenda as a standing discussion. The Station Facilities Committee met to address seismic concerns at Fire Station One, prioritizing an engineering assessment to determine necessary safety upgrades, particularly for the east wall and apparatus bay. Staff will seek proposals and contractor estimates before determining next steps. Meanwhile, the current plan is for administrative staff to relocate to Glenwood Station to free up space for temporary firefighter accommodations.

Regarding La Madrona, Chief Correira sought board direction whether to resume paused design and engineering work, as there are funds budgeted. The board agreed to add this as a future action item, with updated cost estimates from RRM. A prior structural report will be reviewed, but an updated engineering stamp will likely be required for city approval. The Board was encouraged to evaluate these options and consider a workshop or ad hoc committee to explore financial strategies to advance the District's facility goals.



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5.2 First Responder Fees

Battalion Chief Stubendorff presented a proposal to implement first responder fees for motor vehicle accidents, particularly on Highway 17, where over 90% of incidents involve non-district residents. The intent is to recover costs through motorists' insurance rather than charging individuals directly. The district would use a third-party billing service, with company officers collecting insurance information on scene.

Chief Correira noted that many California agencies with major highways already use this model. The board discussed potential revenue, the need for a nexus study, and the estimated recovery rate (about 30%). If the board is interested, staff will conduct further research, consult legal counsel, and develop a structured plan before moving forward.

Board members expressed interest in exploring the idea further but requested more details, including projected revenue, fee application, and examples of agencies that have adopted or declined the program.

6. **Action Items- Discussion/Action**

6.1 Vote on Special District Seats on LAFCO

Board Comment/Questions:

The Board discussed the upcoming election for special district seats on LAFCO. After discussion, the Board opted to take no action on this item.

The Board took no action on Action Item 6.1.

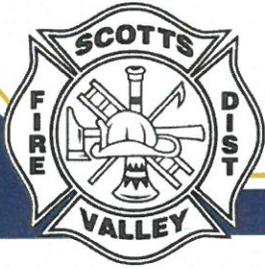
6.2 Type 1 Engine Purchase

Board Comment/Questions:

The Board discussed the purchase of a new Type 1 engine, considering the extended build time of approximately four years. Chief Correira and staff presented information on cost comparisons, including the financial impact of purchasing now versus waiting. The Finance Committee recommended purchasing the engine upfront due to high inflation rates and interest costs on financing. The Board reviewed the flexibility of build specifications and potential minor modifications during the build process. The Board was in agreement the District should proceed with purchasing the Type 1 engine now to secure a production slot and begin the build process.

Public Comment: None

Motion to approve the upfront purchase of a Type 1 Engine was made by Director Pisciotta, seconded by Director Weaver, and approved unanimously 5-0 by a roll call vote.



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6.3 Felton EMS Transport Unit Purchase

Board Comment/Questions:

The Board discussed purchasing an EMS transport unit from Felton Fire for \$5,000, plus an estimated \$6,000 for repairs. Chief Correira explained that acquiring the unit would allow Scotts Valley Fire to provide transport services if needed, especially given concerns about AMR's reliability. Director Pisciotta gathered maintenance records, confirmed necessary repairs, and noted the unit is in good condition with low mileage. The Board saw this as a cost-effective way to explore EMS transport.

Public Comment: None

Motion to approve the purchase of Felton's EMS Transport Unit was made by Director Weaver, seconded by Director Pisciotta, and approved unanimously 5-0 by a roll call vote.

6.4 Term Limited Deputy Fire Marshal (Retired Annuitant)

Board Comment/Questions:

The Board discussed hiring retired annuitant Greg Vandervoort as a term-limited Deputy Fire Marshal to support fire prevention efforts. With Acting Fire Marshal Collins shared between Scotts Valley and Central Fire, additional help would ensure continued progress on inspections and weed abatement. Vandervoort would work two days per week, reporting to Collins. Central Fire agreed to cover the cost. The position would remain for the duration of the shared Fire Marshal agreement or Vandervoort reaches his maximum allowed hours. The Board considered the proposal with no further discussion.

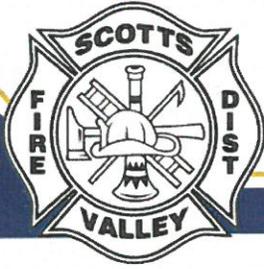
Public Comment: None

Motion to approve the hiring of Greg Vandervoort for a Term Limited Deputy Fire Marshal position as a retired annuitant at the hourly Deputy Fire Marshal Salary Step B was made by Director Pisciotta, seconded by Director Hurst, and approved unanimously 5-0 by a roll call vote.

7. **Board of Directors and Administrative Reports – Information/Discussion**

7.1 Board of Directors Report – Directors

Director Cosner reported that contract negotiations have begun, with the first meeting with the Local 3577 group going very well. He noted that the bargaining team was well-organized and presented a comprehensive plan. He and Director Whittle have reviewed the proposal and prepared a response. The next meeting is scheduled and will take place soon.



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7.2 Administrative Report – Chief Officers

Battalion Chief Stubendorff provided the following update:

Truck Operations Training: Captain Sundermier and Engineer/Paramedic Smith attended an 88-hour Truck Company Operations course in Whittier, CA. They are now sharing insights with district crews and the local academy.

Fire Deployment: A Scotts Valley engine company was deployed for 16 days as part of a task force at the Eaton Fire, recognized for their contributions.

Health & Wellness Training: Captain Cahir led a “First Responder Resiliency” training at 1440 Multiversity, with participation from 51 responders.

Call Volume and EMS Success: The call volume was below average, however, the crews did an exceptional job on a call that involved successfully saving a teenager experiencing a severe asthma attack.

Battalion Chief LoFranco provided the following updates:

Academy & County Training: The joint Fire Academy with Central Fire is progressing well under Acting Captain Engineer Green and Henry Tobias.

Countywide training will focus on swift water awareness. Future plans aim to develop a specialized swift water rescue team.

Battalion Chief McNeil provided the following updates:

Type 1 & Type 6 Engine Updates: A new Type 1 engine is nearing final inspection in early March. The Type 6 engine will be showcased at FDIC in April, with final inspection in late March. Additional upgrades, including shocks and steering stabilizers, are being added at no cost due to being showcased and delivered at a later date than expected.

Chief Correira provided the following update:

Challenge Coin Presentation: Chief Walpole presented a custom challenge coin to responders involved in the tornado response.

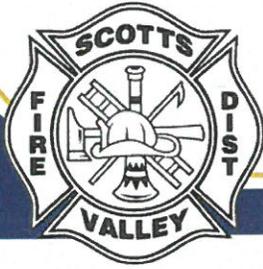
Pre-Storm Staffing: Due to an incoming atmospheric river, an extra crew has been staffed at the Branciforte station for 24 hours.

Awards Event: Due to the new awards policy and the upcoming Blue and Gold event planning is underway for possibly bringing back a past recognition event, possibly a breakfast format.

Fire Maps & Community Outreach: New LRA fire maps are expected by February 24th. Plans include an open house at the Water District to discuss maps, water systems, building codes, and insurance options.

Administrative HR Certification: Alyssa Rodriguez was recognized for earning a national HR certification while managing her role and family responsibilities.

Water District Intertie Project Update: The Scotts Valley Water District has announced upcoming construction for the intertie at La Madrona.



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8. Correspondence

8.1 Scotts Valley Chief Officers- Request to Open Negotiations

8.2 Email on Solicitation for Nominations for Positions on the FRMS Board of Directors

The Board received and filed the correspondence.

9. Request for Future Agenda Items

There were no requests for future agenda items.

10. Closed Session: Government Code §54957

10.1 Closed Session Conference with Legal Counsel – Threatened/Anticipated Litigation

Significant exposure to litigation pursuant to Government Code sections 54956.6(d)(2) and 54956.6(e)(1): 1 case

10.2 Labor Negotiations: Government Code §65957.6

Conference with Labor Negotiators, Directors Cosner and Hurst
Employee Organization: Local 3577, International Association of Firefighters

At 7:13 p.m., President Cosner announced the Board would be going into Closed Session for the purpose to discuss items listed in 10.1-10.2.

11. Open Session: Government Code §54957.1

11.1 Report on closed session

At 7:44 p.m., the Board reconvened to Open Session and President Cosner reported on Items 10.1-10.2. Information was received, and direction was given. No action taken.

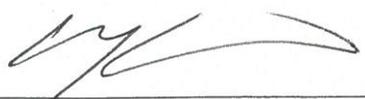
12. Adjournment

The meeting was adjourned at 7:44 p.m.

Attest



Adam Cosner
Board President



Mark Correia
Board Secretary