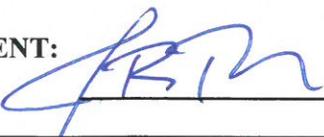
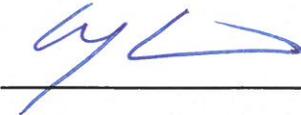


<b>Scotts Valley Fire Protection District</b>	
<b>POLICY: 1609</b> <b>DATE APPROVED: 05/08/2024</b> <b>BOARD PRESIDENT:</b> 	<b>SUBJECT: Fire Safety Donations</b>  <b>FIRE CHIEF:</b> 

**Policy 1609: Fire Safety Donations**

**Purpose:**

The Scotts Valley Fire Protection System will establish a Fire Safety Donation budget line item to be used to track fire donations. General donations without a specific purpose shall be used for improving fire safety within the community. These donated funds shall be used for low-income residents who cannot afford to pay for wildland mitigation / defensible space clearing.

**Policy:**

All donations made to the Scotts Valley Fire District, unless otherwise earmarked or identified for a specific purpose, shall be placed in the District General Fund and tracked through a budget line known as Fire Safety Donation. The purpose of this line item is to improve fire safety throughout the district. Use of the funds shall be at the discretion of the Fire Chief but also must be used to support low-income residents as defined in this policy.

**Budgeting Process:**

Non-specific donations shall be deposited into the General Fund and tracked as revenue to the Fire District. Through the budgeting process, the District will maintain an expense line item that will track the use of these donations. At least annually, staff will reconcile the unspent amounts of the donation(s) and align the total in the Fire Safety Donation expense line in the General Fund. This will affirm the donated funds are being carried forward from year to year.

**Qualifying Projects and Criterion:**

*Projects*

Qualifying for this program shall include but not limited to:

- Chipper Program
- Defensible Space clearing
- Hazardous debris clean-up
- Community Education Programs that support wildfire reduction or safety

*Criterion*

To qualify for funds from this program, a resident must have earned at or below 50% of the local area median income (AMI) for the most recent measure in the United States Census (e.g. [2018-2022] Scotts Valley Median Household Income = \$136,867 x 50% = \$68,433.50).

<b>Scotts Valley Fire Protection District</b>	
<b>POLICY: 1609</b>	<b>SUBJECT: Fire Safety Donations</b>

**Access to the Fund:**

Residents shall request access to these funds in writing to the Scotts Valley Fire Chief for consideration. The Fire Chief or Designee shall review the request and evaluate any needed documentation to affirm the requestor meet the minimum requirements outlined in the policy. Based on the information provided, the Chief shall approve or disapprove the request.