



SCOTTS VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF January 10, 2024

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, January 10, 2024 at the City of Scotts Valley Council Chambers. President Parker called the meeting to order at 6:03 p.m.

1.1 Pledge of Allegiance and Moment of Silence

President Parker called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

A. Directors Present:	Directors Cosner, Hurst, Parker, Patterson and Pisciotta
B. Directors Absent:	None
C. Fire District Staff:	Chief Correira, Battalion Chiefs McNeil and Stubendorff, Deputy Fire Marshal Collins and Administrative Services Manager Walton

2. Public Comment (GC §54954.3)

No Public Comment.

3. Agenda Amendments (GC §54954.2) – Discussion/Action

No Agenda Amendments.

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of December 13, 2023

4.2 Approve SVFPD Claims Disbursements for the Month of December 1, 2023 through December 31, 2023 in the Amount of:

Payroll and Benefits:	\$572,392.49
General Fund:	\$ 67,526.35
Capital Outlay:	\$ 20,378.75
SCHMIT:	\$ 226.39
TOTAL:	\$660,523.98

On motion of Director Pisciotta seconded by Director Cosner to *Approve the Consent Calendar Items 4.1 and 4.2* was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

5. Discussion Items

5.1 Branciforte Fire Station Open House

Chief Correira stated that during the reorganization, there was discussion about scheduling an open house at the Branciforte Fire Station once the process was completed. This would give the Branciforte community an

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting January 10, 2024

opportunity to meet staff, the Board and tour the station. We are looking to schedule the open house on a Saturday in late February or early March for 2-3 hours. President Parker stated that rather than selecting a date tonight, the Board could check their schedules and get back to Chief Correia. Director Patterson asked Chief Correia to send out a Doodle Poll, which he stated he would.

Becky Steinbruner commented that the Santa Cruz County Advisory Commission is meeting on January 17, 2024 and that the County Fire Master Plan is available on their website. AP Triton completed the Master Plan and is the same consultant working on the LAFCO study for other consolidations within the County. After reviewing the Santa Cruz City Council agenda, it is interesting that they are purchasing a pricey Type 6 at over \$300,000, which Branciforte has already purchased.

6. Action Items – Discussion/Action

- 6.1 Adopt Resolution 2024-1: Resolution Acknowledging Receipt of a Report made by the Fire Chief of the Scotts Valley Fire Protection District (SVFPD) Regarding the State Mandated Annual Inspections of certain Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code

Chief Correia stated that the required report for the annual state mandated inspections was included in the board packet and Deputy Fire Marshal Collins was here to answer any questions.

Director Patterson inquired how the schools were doing. Deputy Fire Marshal Collins reported that the schools are doing good and that there is only one violation at the Middle School, which they are working to resolve.

On motion of Director Cosner seconded by Director Hurst to Adopt Resolution 2024-1 was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

- 6.2 Adopt Resolution 2024-2: Resolution of Intent to Approve an Amendment to Contract Between the Board of Administration California Public Employees' Retirement System and the Board of Directors of the Scotts Valley Fire Protection District

Chief Correia stated that as part of the Branciforte reorganization, the BFPD and SVFPD CalPERS contract must be merged. The resolution of intent is the first step in the processes and the final resolution to Amend the CalPERS contract will be presented to the board in February.

On motion of Director Pisciotta seconded by Director Cosner to Adopt Resolution 2024-2 was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

- 6.3 Appoint Branciforte Service Zone Advisory Commission

Chief Correia stated that establishing the Branciforte Advisory Commission (Commission) was part of the reorganization agreement. At the December meeting, the Board approved the policy for the Commission. Serving on the Commission was advertised in the Branciforte Community and a memo was included in the Board Packet listing the four candidates who all meet the minimum requirements to serve on the Commission. Chief Correia introduced Larry Pageller, Marilyn Kuksht, and Donna Dickinson who were present at the meeting. Zachary Raney had a prior commitment and was introduced later in the meeting when he arrived (6:21 p.m.). Chief Correia presented the following information regarding the proposed commissioners and stated that they bring a wealth of community history and balance of professional experience:

- Larry Pageller was a former BFPD Board Member with 36 years as an analyst and planner at UCSC, with 26 years as the Director of Transportation and Parking Services.

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting January 10, 2024

- Marilyn Kuksht was a former BFPD Board Member, former member of the Santa Cruz City Arts Commission and ten years as the Senior VP at Bank of America.
- Zachary Raney was active in the Branciforte Community and attended many Fire District Meetings. He grew up in the Branciforte community, moved away and returned ten years ago to the house he grew up in to care for his parents. He works at the Gateway School as an administrator and teacher and is well connected in the Branciforte community through past and current relationships.
- Donna Dickinson attended many of the Branciforte meetings leading up to the merger of the district. She has a corporate finance background from the tech sector but retired and now works in real estate for Coldwell Banker.

Becky Steinbruner inquired if the meetings would be open to the public, how would they be posted and suggested mailing notices to the Branciforte residents.

Chief Correia stated that based on policy, the meetings will be a minimum of twice a year and possibly monthly for the next few months as we get through the first budget. The meetings are open to the public and the schedule will be established at the first Commission meeting. The agendas will be posted on the SVFPD website and additional locations as required.

The Board appointed the four candidates and thanked them for volunteering to serve on the Commission.

On motion of Director Hurst seconded by Director Cosner to *Appoint the Volunteers to the Branciforte Advisory Commission as Discussed* was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

6.4 Board Standing Committee Appointments per Policy 2101

Board President Parker appointed the following Standing Committees:

- Finance and Planning – Director Hurst and Parker
- Organization and Personnel – Cosner and Pisciotta
- Facilities and Equipment – Patterson and Pisciotta
- Interagency Advisory – Director Parker and Patterson (alternate)

7. **Board of Directors and Administrative Reports – Information/Discussion**
(No action will be taken on any questions raised by the Board at this time.)

7.1 Board of Directors Report – Directors

President Parker stated that he met with Chief Correia in December for the monthly Board President meeting and will continue to do so monthly. The Board thanked staff for all the hard work with the Branciforte Reorganization.

7.2 Administrative Report – Chief Officers

Chief Correia stated that the administrative report was included in the Board Packet and thanked staff for all the hard work with the Branciforte Reorganization.

Battalion Chief Stubendorff stated that in 2023, there were 2,334 incidents, which was up 6% from 2022, 3% from 2021 and 15% from 2020. Adding the Branciforte area will be an additional 6-7% increase so the number of incidents continues to go up. The majority of the incidents were EMS and fires with a slight increase in significant vehicle accidents.

Deputy Fire Marshal Collins reported that for the Branciforte area, there will be 3 commercial occupants for inspection and construction projects. In addition, Branciforte Elementary School and The Mystery Spot will be added to the annual state mandated inspections.

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting January 10, 2024

8. Correspondence

8.1 Letter Received 1/4/2024 from Becky Steinbruner

Becky Steinbruner commented that she submitted the letter in the Board Packet by certified mail. Becky Steinbruner was concerned there has not been a Branciforte townhall meeting to gauge the thoughts of the community for district elections. Under “safe harbor”, there are actions the Board can take to postpone legal action for an additional 90 days. Becky Steinbruner stated that she is serious about taking legal actions if the SVPFD doesn’t move to district elections.

The Board received and filed the correspondence.

9. Request for Future Agenda Items

None

10. Adjournment

The meeting was adjourned at 6:31 p.m.

ATTEST

Joe Parker
Board President

Mark Correia
Board Secretary