



SCOTTS VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF November 8, 2023

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, November 8, 2023 at the City of Scotts Valley Council Chambers. President Pisciotta called the meeting to order at 6:00 p.m.

1.1 Pledge of Allegiance and Moment of Silence

President Pisciotta called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

A. Directors Present:	Directors Cosner, Hurst, Parker, Patterson and Pisciotta (<i>via teleconference</i>)
B. Directors Absent:	None
C. Fire District Staff:	Chief Correia, Battalion Chiefs McNeil, LoFranco and Stubendorff and Administrative Accounting Specialist Jackson

2. Public Comment (GC §54954.3)

No Public Comment.

3. Agenda Amendments (GC §54954.2) – Discussion/Action

No Agenda Amendments.

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of October 11, 2023

4.2 Approve SVFPD Claims Disbursements for the Month of October 1, 2023 through October 31, 2023 in the Amount of:

<u>Payroll and Benefits:</u>	\$502,393.31
<u>General Fund:</u>	\$ 51,187.91
<u>Capital Outlay:</u>	\$ 31,614.25
<u>SCHMIT:</u>	\$ 76.02
<u>TOTAL:</u>	\$585,271.49

4.3 Accept and File the SVFPD Financial Audit for Fiscal Year Ending June 30, 2023

4.4 Approve Side Letter of Agreement with I.A.F.F. Local 3577 – Conditions, Benefits and Salary for Branciforte Fire Protection District Transfer Employees

On motion of Director Parker seconded by Director Cosner to *Approve the Consent Calendar* was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

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5. Discussion Items

5.1 Branciforte (BFPD) Annexation Update

Chief Correia stated the SVFPD continues to execute the transition agreement. CalPERS has completed the merged actuarial report for the two agencies needed for the LAFCO annexation to be finalized. Chief Correia attended the last BFPD Board Meeting where there were discussions concerning the Barns Family Trust donation. The Ad-hoc committee had their final meeting on November 8th. The final date of execution will be December 8th at 4:00 p.m. Chief Correia and President Pisciotta added that they intend to host an open house at the BFPD Station so that members of the BFPD community can meet their first responders and ask any questions they might have.

6. Action Items – Discussion/Action

6.1 Approve Revised Policy 1500: Hiring Practices

Chief Correia explained the memo in the packet provides more information on this Policy and its changes. This policy has been updated to remove conflicting hiring requirements and based on the recommendations of legal counsel. In addition, the policy moves hiring requirements from the Job Description Policies and places them in this Policy.

On motion of Director Cosner seconded by Director Hurst to *Approve Revised Policy 1500: Hiring Practices* was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

6.2 Certify Firefighter/Paramedic Eligibility List

BC LoFranco reviewed the process used for establishing the hiring list.

On motion of Director Hurst seconded by Director Parker to *Certify Firefighter/Paramedic Eligibility List* was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

6.3 Go Fund Me Donation from Tyrone and Shinobu McConney for \$3,100

Chief Correia stated the Finance and Planning Committee discussed how to utilize the donated funds with an idea being to donate the money to the Fire Wise Council to aid in their efforts within our SVFPD. Discussion ensued regarding various donation ideas. The Board decided to agendize this action item for a future Board Meeting.

6.4 Appoint Fire Chief Mark Correia as Negotiator for a Real Estate Transaction Located at 6000 La Madrona Drive, and Authorize Him to Negotiate with the Scotts Valley Water District Negotiator(s)

On motion of Director Cosner seconded by Director Parker to *Appoint Fire Chief Mark Correia as Negotiator for a Real Estate Transaction Located at 6000 La Madrona and Authorize Him to Negotiate with the Scotts Valley Water District* was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

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7. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

7.1 Board of Directors Report – Directors

The Organization and Personnel Committee met regarding the hiring process and updates to the policy. The Finance and Planning Committee met and went over the budget and finances to prepare for next years budget.

There was another intertie meeting with Scotts Valley Water District, Director Patterson stated that they hope to move things along.

7.2 Administrative Report – Chief Officers

Chief Correia stated that the Administrative Report was included in the board packet and reported the following:

- Measure W is currently behind in votes; however, there will be another count on November 9th with a hand count with official numbers to be reported later this month when it is certified.

BC Stubendorff reported in October they ran 182 calls for service including two structure fires, it was a steady yet busy month.

BC McNeil reported that drilling for soil engineering on the La Madrona lot has been put on hold pending the outcome of Measure W due to the cost associated with the testing.

BC LoFranco thanked CalFIRE for inviting our crews to take part in a two-day prescribed burn at Pomponio Ranch last month.

8. Correspondence

8.1 Letter Dated 10/18/2023 from Becky Steinbruner

The Board received and filed the correspondence.

9. Request for Future Agenda Items

9.1 Go Fund Me Donation from Tyrone and Shinobu McConney for \$3,100

10 Closed Session: Government Code §54956.8

10.1 Real Property Negotiations for Price and Terms of Payment

Real Property Transaction: 6000 La Madrona Drive

Negotiators: Fire Chief Mark Correia and Scotts Valley Water District

At 6:26 p.m., President Pisciotta announced that the Board would be going into Closed Session for the purposes listed in Item 10.1.

11. Open Session: Government Code §54957.1

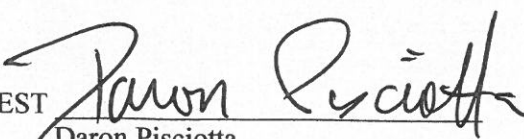
11.1 Report on Closed Session

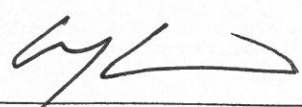
At 6:53 p.m., the Board reconvened to Open Session. President Pisciotta reported that the Board gave direction to the negotiator Fire Chief Mark Correia with no action was taken.

12. Adjournment

The meeting was adjourned at 6:53 p.m.

ATTEST


Daron Pisciotta
Board President


Mark Correia
Board Secretary