

SCOTTS VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF October 11, 2023

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, October 11, 2023 at the City of Scotts Valley Council Chambers. President Pisciotta called the meeting to order at 6:02 p.m.

1.1 Pledge of Allegiance and Moment of Silence

President Pisciotta called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

A. Directors Present:	Directors Cosner, Hurst, Parker (6:03 p.m.), Patterson and Pisciotta
B. Directors Absent:	None
C. Fire District Staff:	Chief Correia, Battalion Chiefs LoFranco and Stubendorff and Administrative Services Manager Walton

2. Public Comment (GC §54954.3)

No Public Comment.

3. Agenda Amendments (GC §54954.2) – Discussion/Action

No Agenda Amendments.

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of September 13, 2023

4.2 Approve SVFPD Claims Disbursements for the Month of September 1, 2023 through September 30, 2023 in the Amount of:

<u>Payroll and Benefits:</u>	\$622,753.32
<u>General Fund:</u>	\$ 26,911.29
<u>Capital Outlay:</u>	\$ 6,408.75
<u>SCHMIT:</u>	\$ 0.00
<u>TOTAL:</u>	\$656,073.36

4.3 Adopt Revised Publicly Available Pay Schedule per Government Code §20636

On motion of Director Hurst seconded by Director Cosner to *Approve the Consent Calendar* was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting October 11, 2023

5. Discussion Items

5.1 Branciforte (BFPD) Annexation Update

Chief Correira reported that the Joint Ad Hoc Committee met on 9/13/2023 and LAFCO held the protest meeting on 9/27/2023 by Zoom. At the LAFCO Regular Board Meeting on 10/4/2023 there was no public protest and the reorganization was approved. Chief Correira stated that he will be meeting with LAFCO Executive Director Joe Serrano tomorrow and there will likely be one more Ad Hoc Committee meeting scheduled. We anticipate that the reorganization will be executed by the end of the year and effective the day after it is executed. We have been getting different stories from CalPERS on how the contracts will be merged and even had a discussion with legal counsel as to what CalPERS was requiring, did not seem correct. Administrative Services Manager Walton attended the CalPERS conference last week and spoke with the Contract Department Division Chief who has confirmed the process as we need it done. Chief Correira reported that he met with Interim Chief Lackey and staff has been working on a list of items for the transition. The BFPD will start the recruitment process for the BFPD Finance Oversight Committee and the Joint Ad Hoc Committee will meet to finalize. Chief Correira stated that that he has been working with the Union and there is a draft side letter for the BFPD personnel. An Organization and Personnel Committee meeting will be scheduled to review the draft side letter and the item will be included on the November Regular Board Meeting Agenda. A Finance and Planning Committee meeting will be scheduled to reviewed the merged finances and future forecasting.

6. Action Items – Discussion/Action

6.1 None

7. Board of Directors and Administrative Reports – Information/Discussion

(No action will be taken on any questions raised by the Board at this time.)

7.1 Board of Directors Report – Directors

Director Patterson stated that he met with Chief Correira and the Scotts Valley Water District this morning to discuss the cost of the property for the Intertie Pump Station and Chief Correira will add a closed session to Board Meeting next month.

7.2 Administrative Report – Chief Officers

Chief Correira stated that the Administrative Report was included in the board packet and reported the following:

- Staff has been very busy. BC Stubendorff has been working on the new phone system and backup internet system. BC LoFranco has been working on the annual PCF hiring and Firefighter/Paramedic hiring (Certified List will be included on the November Regular Board Meeting Agenda). BC McNeil has attended multiple RRM Meetings for the La Madrona Station and went to the site this weekend with the Crews to do some tree clearing necessary for a survey.
- Engineer Laine has done a great job leading the radio program and has learned several software programs to make it all work.
- Engineer Nehf organized the pancake breakfast, which had a great turnout and was a successful event.
- It will be necessary to scheduled committee meetings including: Organization and Personnel to review the hiring policy, Finance and Planning to discuss budget philosophy and allocating the \$3,100 donation received from Go Fund Me setup by the homeowner after a fire at his house and Joint Ad Hoc to establish the BFPD Finance Oversight Committee.

BC LoFranco reported that 9 PCFs are currently in backgrounds. One candidate has already attended the Fire Academy and will be hired after completing a checkoff list. The Firefighter/Paramedic hiring was open to all BFPD volunteers and SVFPD PCFs for a total of 15 candidates, the testing process is scheduled for 9/27/2023 and we have received application packets back from 4 candidates.

BC Stubendorff stated that Admin Staff is working through the issues with the new phone system. When calling the Admin Office, press zero to bypass the automated attendant and be connected to Admin Staff.

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting October 11, 2023

8. Correspondence

8.1 None

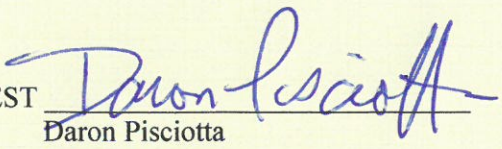
9. Request for Future Agenda Items

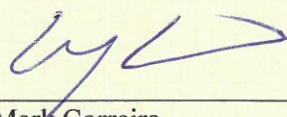
No Request for Future Agenda Items.

10. Adjournment

The meeting was adjourned at 6:16 p.m.

ATTEST


Daron Pisciotta
Board President


Mark Correia
Board Secretary