



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

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## MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF September 13, 2023

### 1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, September 13, 2023 at the City of Scotts Valley Council Chambers. President Pisciotta called the meeting to order at 6:00 p.m.

#### 1.1 Pledge of Allegiance and Moment of Silence

President Pisciotta called for the Pledge of Allegiance and a Moment of Silence to follow.

#### 1.2 Roll Call

- |                         |  |
|-------------------------|--|
| A. Directors Present:   | Directors Cosner, Hurst, Parker, Patterson and Pisciotta   |
| B. Directors Absent:    | None   |
| C. Fire District Staff: | Chief Correia, Battalion Chiefs LoFranco McNeil and Stubendorff and Administrative Services Manager Walton |
| D. Legal Counsel:       | Alan Smith   |

### 2. Special Presentations and Introductions

#### 2.1 Sudden Cardiac Arrest Survivor Crew Reunion

Chief Correia stated that tonight we get to celebrate a successful cardiac arrest resuscitation, which is a somewhat rare event in the fire service. Tonight, joining us is Linda Johnson and her husband Ken and the SVFPD crew who responded to the incident. The 911 call was received by Dispatcher Dillon Corbey who was invited tonight but unable to attend. Engine 2511 staffed by Captain Garrett Grigg, Engineer Paramedics Josh Nehf and Matthew Smith and Paid Call Firefighter Nathan Pisciotta arrived in 4:06 minutes from the time the 911 call was received. In addition, Battalion Chief McNeil responded to assist with the Lucas tool, which is an automated CPR device. Crews found Linda pulseless and not breathing and performed life saving measures. According to the American Heart Association, over 350,000 cardiac arrest events occur outside the hospital and only 10% survive. Chief Correia thanked the SVFPD firefighters for a phenomenal job well done. Linda shared her appreciation and thanked the firefighters.

### 3. Public Comment (GC §54954.3)

Becky Steinbruner stated that she is a leader of a Fire Wise community in the Aptos Hills and a new Living with Fire guide is available on the Santa Cruz County website. Becky Steinbruner stated that she would send Chief Correia a link for a YouTube video to shelter in place if you are unable to leave during a fire.

### 4. Agenda Amendments (GC §54954.2) – Discussion/Action

None

### 5. Consent Calendar

#### 5.1 Minutes: Approve Regular Board Meeting Minutes of August 9, 2023

#### 5.2 Approve SVFPD Claims Disbursements for the Month of August 1, 2023 through August 31, 2023 in the Amount of:

<u>Payroll and Benefits:</u>	\$513,709.83
<u>General Fund:</u>	\$ 85,633.65
<u>Capital Outlay:</u>	\$174,228.17

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<u>SCHMIT:</u>	<u>\$ 4,368.98</u>
<u>TOTAL:</u>	<u>\$777,940.63</u>

- 5.3 Review SVFPD CalPERS Safety Plans Annual Valuation Reports as of June 30, 2022 (Classic and PEPRA)
- 5.4 Review SVFPD CalPERS Miscellaneous Plans Annual Valuation Reports as of June 30, 2022 (Classic and PEPRA)
- 5.5 Approve Permit/Inspection Fee Waiver Request for the Scotts Valley High School Haunted House
- 5.6 Approve Permit/Inspection Fee Waiver Request for American Foundation for Suicide Prevention

**On motion of Director Parker seconded by Director Cosner to Approve the Consent Calendar Items 5.1, 5.2 5.3, 5.4, 5.5 and 5.6 was approved by the following vote:**

<b>AYES:</b>	<b>Cosner, Hurst, Parker, Patterson and Pisciotta</b>
<b>NOES:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**6. Closed Session: Government Code §54956.9**

**6.1 Conference with Legal Counsel – Anticipated Litigation**

⇒ Significant exposure to litigation pursuant to § 54956.9: (1 case)

California Government Code 54956.9(d)(2). A point has been reached where, in the opinion of the legislative body of the local agency on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency, to wit: pursuant to Government Code 54956.9 (e) (4) A statement was made by a person in an open and public meeting threatening litigation on a specific matter within the responsibility of the legislative body.

At 6:15 p.m., President Pisciotta announced that the Board would be going into Closed Session for the purposes listed in Item 6.1. and inquired if there was any public comment.

Becky Steinbruner stated that she was concerned about BFPD representation after it has been dissolved. As the successor agency, Becky Steinbruner urged the Board to move to District Elections once the transfer has been completed. Becky Steinbruner stated that she didn't want to take legal action but would if necessary.

**7. Open Session: Government Code §54957.1**

**7.1 Report on Closed Session**

At 7:12 p.m., the Board reconvened to Open Session. President Pisciotta reported that the Board discussed the issue and no action was taken.

**8. Discussion Items**

**8.1 Branciforte (BFPD) Annexation Update**

Chief Correia reported that he attended the LAFCO meeting on August 2<sup>nd</sup> and September 5<sup>th</sup> with other Board Directors. At the September 5<sup>th</sup> meeting, the LAFCO Board considered the appeal with no action taken. Staff is working on transitional items that can be accomplished before the reorganization. The CalPERS actuary report has been requested and once completed, the timeline will be governed by CalPERS policies. The LAFCO protest period will end in the next few weeks and if the 25% protest threshold is not met, LAFCO may approve the reorganization at the October 4<sup>th</sup> meeting. After it is approved, LAFCO Executive Director Joe Serrano will sign and execute the reorganization, dissolve the BFPD and all assets and liability will be transferred to the SVFPD.

President Pisciotta stated that the BFPD Ad Hoc Committee met and the process has been going smoothly as they work on the last few items for an easy transition.

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Becky Steinbruner stated that she was disappointed that LAFCO did not address her concerns. Becky Steinbruner stated that there were wrong dates in the public notices and that she has made a public records request for all LAFCO public notices. Becky Steinbruner stated that there has been no mention of the Barns Family Trust and restriction for the donation. Becky Steinbruner inquired if a vehicle was purchased with the donation, where would it be put and to keep this in mind as this moves forward.

**8.2     7 Erba Lane Property if Measure W Passes**

Chief Correia stated that we have received questions from SVFPD residents regarding what will be done with the Erba Station if the Bond Measure is approved. President Pisciotta stated that the Board had previously discussed selling the Erba property, which will require a specific process to surplus and sell the property.

**9.     **Action Items – Discussion/Action****

**9.1     Authorization to Establish a Hiring List**

Chief Correia stated that a memo was included in the board packet detailing the need to establish a hiring list. We have been advised that an employee intends to retire at the end of the year. Policy 1501 requires the Board to authorize the Fire Chief to establish a hiring list. Policy 1501 was reviewed by the Organization and Personnel Committee and will be presented to the Board after a few legal questions have been addressed. Once the process is completed, an eligibility list will be presented to the Board for certification.

**On motion of Director Cosner seconded by Director Paker to *Authorize the Fire Chief to Establish a Hiring List* was approved by the following vote:**

<b>AYES:</b>	<b>Cosner, Hurst, Parker, Patterson and Pisciotta</b>
<b>NOES:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**10.    **Board of Directors and Administrative Reports – Information/Discussion****

(No action will be taken on any questions raised by the Board at this time.)

**8.1     Board of Directors Report – Directors**

None to report.

**8.2     Administrative Report – Chief Officers**

Chief Correia stated that the Administrative Report was included in the Board packet and added the following:

- BC LoFranco led a strike team to northern California and did a great job, which included training another strike team leader and keeping the Chiefs informed on what was occurring.
- BC Stubendorff led a rural water supply training, began implementing the new EMS equipment (video laryngoscopes) approved in the final budget and was the IC at the double fatality accident on Mt. Hermon Road.
- BC McNeil has been working on BFPD transitional items and with RRM for the new fire station.
- Administrative staff has been preparing for the financial audit, which is occurring this week and coordinating Measure W educational information.
- Administrative Accounting Specialist Jackson coordinated the Facebook Live event, which as received over 850 views.

BC LoFranco stated that he was the strike team leader with type 3 engines from Central, Santa Cruz, Scotts Valley, Zayante and Sebastopol Fire and assigned for 11 days. The crews did great work.

BC Stubendorff stated that he attended a live burn with BC LoFranco, SVFPD staff and PCFs, which was great training.

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**11. Correspondence**

- 11.1 Incident Thank You Email – Chief Kelley
- 11.2 Incident Thank You Letter – Marilyn and Keith Humphrey
- 11.3 Letter Dated 8/28/2023 from Becky Steinbruner

The Board received and filed the correspondence.

**12. Request for Future Agenda Items**

None

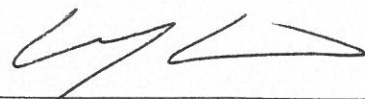
**13. Adjournment**

The meeting was adjourned at 7:32 p.m.

ATTEST



Daron Pisciotta  
Board President



Mark Correia  
Board Secretary