



SCOTTS VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF July 12, 2023

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, July 12, 2023 at the City of Scotts Valley Council Chambers. Vice President Parker called the meeting to order at 6:00 p.m.

1.1 Pledge of Allegiance and Moment of Silence

Vice President Parker called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

- A. Directors Present: Directors Cosner, Hurst, Parker, Patterson and Pisciotta (*via teleconference*)
- B. Directors Absent: None
- C. Fire District Staff: Chief Correia, Battalion Chiefs McNeil and Stubendorff and Administrative Services Manager Walton

2. Special Presentations and Introductions

2.1 Oath of Office for Newly Appointed Fire Chief Mark J. Correia

Director Parker presented the Oath of Office to the Newly Appointed Fire Chief Mark Correia.

3. Public Comment (GC §54954.3)

None

4. Agenda Amendments (GC §54954.2) – Discussion/Action

None

5. Consent Calendar

5.1 Minutes: Approve Regular Board Meeting Minutes of June 14, 2023

5.2 Approve SVFPD Claims Disbursements for the Month of June 1, 2023 through June 30, 2023 in the Amount of:

<u>Payroll and Benefits:</u>	\$574,573.85
<u>General Fund:</u>	\$ 34,431.83
<u>Capital Outlay:</u>	\$ 5,624.83
<u>SCHMIT:</u>	\$ 6,078.72
<u>TOTAL:</u>	\$620,709.23

5.3 Authorize Payment to Santa Cruz County Fire Agencies Insurance Group in the Amount of \$465,540 for Workers Compensation Insurance for the 2023/2024 Fiscal Year

On motion of Director Cosner seconded by Director Hurst to *Approve the Consent Calendar* was approved by the following vote:

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AYES: Cosner, Hurst, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

6. Discussion Items

6.1 Branciforte (BFPD) Annexation Update

Chief Correia reported that last week he met with BFPD Chief Nate Lackey and also met with LAFCO Executive Officer Joe Serrano to get familiar with the Annexation process to date.

Director Patterson stated that he received an email from Joe Serrano on June 26th that the BFPD Board approved the Reorganization Agreement. LAFCO has scheduled the public hearing for August 2, 2023 and the required notices have been posted. The annexation process should be completed within the next few months.

Director Patterson inquired about the purchase status of the Type 6 response vehicle. Battalion Chief McNeil stated that Chief Lackey was tasked to make the purchase, which has not been done partially due to the fact that the chassis needs to be purchased prior to placing the order for the Type 6 response vehicle. Battalion Chief McNeil stated that although a Type 6 response vehicle would be nice, we have a good operational plan without it.

7. Action Items – Discussion/Action

7.1 Adopt Resolution 2023-7 Determining that Public Interest and Necessity Demand the Levy of a Special Tax for the Issuance of General Obligation Bonds to Acquire or Construct Improvements to Real Property to Provide Essential Fire Services by Submitting to the Electorate and Calling a Special Election Thereon, Requesting Consolidation of Said Special Election and Authorizing Preparation of a Tax Rate Statement

Chief Correia stated that the staff report was included in the board packet detailing the Fire Safety Bond Measure. With the BFPD annexation nearing completion, now is the best time to move forward with the Bond Measure.

Bond Counsel Cameron Weist with Weist Law was present at the meeting and discussed the Bond Measure.

On motion of Director Patterson seconded by Director Pisciotta to *Adopt Resolution 2023-7* was approved by the following vote:

AYES: Cosner, Hurst, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None
ABSTAIN: None

7.2 Approve Revised Policy 1605: Fiscal Accountability

Chief Correia reported that with the necessity to open a bank account with the County, Policy 1605 was revised to reference credit card payments.

On motion of Director Cosner seconded by Director Hurst to *Approve Revised Policy 1605* was approved by the following vote:

AYES: Cosner, Hurst, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None
ABSTAIN: None

7.3 Authorize the Fire Chief to Open a Bank Account Solely for the Acceptance of Credit Card Payments as Required by the County Treasury Division

Vice President Parker stated that Item 7.3 was self-explanatory based on the previous action item.

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On motion of Director Cosner seconded by Director Patterson to *Authorize the Fire Chief to Open a Bank Account Solely for the Acceptance of Credit Card Payments as Required by the County Treasury Division* was approved by the following vote:

AYES: Cosner, Hurst, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None
ABSTAIN: None

8. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

8.1 Board of Directors Report – Directors

Director Patterson reported that he met with RRM Design Group, President Pisciotta, Chief Correia, Chief Whittle and Battalion Chief McNeil to discuss options for the layout of the La Madrona Fire Station and Administrative Headquarters to accommodate the Scotts Valley Water District pump station.

8.2 Administrative Report – Chief Officers

The Administrative Report was included in the board packet and Chief Correia added the following:

- With the Bond Measure moving forward, staff focus over the next 16 weeks will be on social media and developing information to distribute to the public.
- Before the August Board Meeting, a Finance and Planning Committee meeting will be setup to discuss the final budget and additional fund balance.

Battalion Chief Stubendorff reported that crews have gone above and beyond maintaining fleet. Crews responded to a fire on Highway 17 and the incident went well.

Battalion Chief McNeil stated that the hose and pump testing have been completed. Crews are working on replacing sections of Erba Station siding due to water damage.

9. Correspondence

9.1 Email Dated 6/18/2023 from Becky Steinbruner

Vice President Parker stated that Becky Steinbruner spoke during public comment at the June Board meeting and was not able to present all of the information in the time allowed so her follow up email was included in Correspondence. Vice President Parker responded to following concerns:

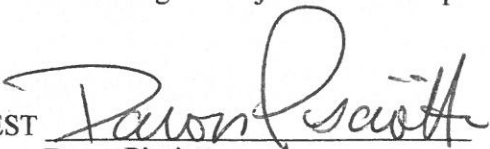
The District Plan for Services for the BFPD Reorganization did not include District based elections. – The District Plan for Services states that the SVFPD Board will consider District based elections in the future.

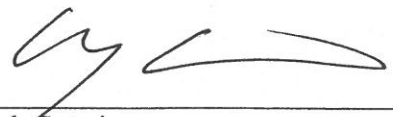
The District Plan for Services maps are difficult to read. – The SVFPD did not produce the maps so any questions regarding maps should be directed to LAFCO.

10. Request for Future Agenda Items
None

11. Adjournment
The meeting was adjourned at 6:32 p.m.

ATTEST


Daron Pisciotta
Board President


Mark Correia
Board Secretary