



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Board of Directors

Agenda

Wednesday, July 12, 2023, 6:00 P.M.

Scotts Valley City Hall

One Civic Center Drive, Scotts Valley CA 95066

Agendas and Board Packets are available on the Scotts Valley Fire Protection District (SVFPD) website at www.scottsvalleyfire.com.

Any person who requires a disability related modification or accommodation in order to participate in a public meeting should make such a request to Mark Correia, Board Secretary, for immediate consideration.

Teleconference Notice

Director Pisciotta will be joining the meeting via teleconference from the following location: Hayward Flat Campground Site #21M, Trinity Center, CA. 96091

1. Call to Order

1.1 Pledge of Allegiance and Moment of Silence

1.2 Roll Call

2. Special Presentations and Introductions

2.1 Oath of Office for Newly Appointed Fire Chief Mark J. Correia

3. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

4. Agenda Amendments (GC §54954.2) – Discussion/Action

5. Consent Calendar

(Consent calendar items will be enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action.)

5.1 Minutes: Approve Regular Board Meeting Minutes of June 14, 2023

5.2 Approve SVFPD Claims Disbursements for the Month of June 1, 2023 through June 30, 2023 in the Amount of:

Payroll and Benefits:	\$574,573.85
General Fund:	\$ 34,431.83
Capital Outlay:	\$ 5,624.83
SCHMIT:	\$ 6,078.72
TOTAL:	\$620,709.23

**Scotts Valley Fire Protection District
Board of Directors Meeting for July 12, 2023
Agenda**

- 5.3 Authorize Payment to Santa Cruz County Fire Agencies Insurance Group in the Amount of \$465,540 for Workers Compensation Insurance for the 2023/2024 Fiscal Year

6. Discussion Items

- 6.1 Branciforte Annexation Update

7. Action Items – Discussion/Action

- 7.1 Adopt Resolution 2023-7 Determining that Public Interest and Necessity Demand the Levy of a Special Tax for the Issuance of General Obligation Bonds to Acquire or Construct Improvements to Real Property to Provide Essential Fire Services by Submitting to the Electorate and Calling a Special Election Thereon, Requesting Consolidation of Said Special Election and Authorizing Preparation of a Tax Rate Statement
- 7.2 Approve Revised Policy 1605: Fiscal Accountability
- 7.3 Authorize the Fire Chief to Open a Bank Account Solely for the Acceptance of Credit Card Payments as Required by the County Treasury Division.

8. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

- 8.1 Board of Directors Report – *Directors*
- 8.2 Administrative Report – *Chief Officers*

9. Correspondence

- 9.1 Email Dated 6/18/2023 from Becky Steinbruner

10. Request for Future Agenda Items

11. Adjournment

Next Regularly Scheduled Board Meeting: Wednesday, August 9, 2023 at 6:00 p.m.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066

(831) 438-0211

Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF June 14, 2023

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, June 14, 2023 at the City of Scotts Valley Council Chambers. President Pisciotta called the meeting to order at 6:00 p.m.

1.1 Pledge of Allegiance and Moment of Silence

President Pisciotta called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

A. Directors Present:	Directors Cosner, Hurst, Parker, Patterson and Pisciotta
B. Directors Absent:	None
C. Fire District Staff:	Chief Whittle, Battalion Chiefs McNeil and Stubendorff and Administrative Services Manager Walton

2. Public Comment (GC §54954.3)

None

3. Agenda Amendments (GC §54954.2) – Discussion/Action

President Pisciotta moved Item 6.1: Appoint Fire Chief Mark Correia as the District's Designated Representative for the Santa Cruz County Fire Agencies Insurance Group and the Emergency Medical Services Integration Authority – Effective 6/24/2023 to Item 10.3.

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of May 10, 2023

4.2 Approve SVFPD Claims Disbursements for the Month of May 1, 2023 through May 31, 2023 in the Amount of:

<u>Payroll and Benefits:</u>	\$678,598.88
<u>General Fund:</u>	\$ 54,273.28
<u>Capital Outlay:</u>	\$ 1,120.69
<u>SCHMIT:</u>	\$126,302.22
<u>TOTAL:</u>	\$860,295.07

4.3 Authorize Payment to CalPERS in the amount of \$988,365 for the Safety Plan's Unfunded Liability Annual Lump Sum Prepayment Option to be Paid After July 1, 2023, for the 2023/2024 Fiscal Year

4.4 Approve Surplus Equipment List

On motion of Director Parker seconded by Director Cosner to *Approve the Consent Calendar Items 4.1, 4.2, 4.3 and 4.4* was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting June 14, 2023

5. Discussion Items

5.1 Branciforte Annexation Update – Ad Hoc Committee

Chief Whittle stated that the Joint Ad Hoc Committee met last month to finalize the District Plan for Services for the Branciforte Fire Protection District Reorganization, which is an Action Item for approval later in the meeting. The Branciforte Fire Protection District Board will approve the District Plan for Services at their Regular Meeting tomorrow and final approval by LAFCO in August.

5.2 Fire Station Bond Measure Update

Chief Whittle reported that Bond Counsel is working on the draft Resolution to Call for a Special Election. The Resolution must be submitted to the County by August 10, 2023 and will be presented to the Board at the July Meeting for approval. The Station Ad Hoc Committee has been working with RRM Design Group to determine the cost to build the La Madrona Station and Administrative Office, which is approximately 21 million dollars. The Ad Hoc Station Committee will meet to finalize the cost and Chief Whittle will work with Chief Correia for a smooth transition.

6. Action Items – Discussion/Action

6.1 Appoint Fire Chief Mark Correia as the District's Designated Representative for the Santa Cruz County Fire Agencies Insurance Group and the Emergency Medical Services Integration Authority – Effective 6/24/2023

Item 6.1 was moved to Item 10.3.

6.2 Approve New Policy 808 Outside Employment

Chief Whittle stated that Director Parker requested an Outside Employment Policy. Chief Whittle reported that he worked with the Union and they have approved the Policy.

Director Parker inquired if the Outside Employment Form would need to be completed on an annual basis. Chief Whittle stated that the Form needed to be submitted once for each employment and only resubmitted if there was a change or for new employment.

On motion of Director Cosner seconded by Director Parker to *Approve Policy 808 Outside Employment* was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

6.3 Accept and File District Plan for Services for Branciforte Fire Reorganization

Chief Whittle reported that LAFCO and the Joint Ad Hoc Committee have been working on the District Plan for Services for the Branciforte Fire Reorganization (Service Plan). Chief Whittle discussed Exhibit E: Tentative Reorganization Timeline, which should be completed by November and Exhibit F: Branciforte Advisory Commission, which has been added so that the interests of the Branciforte Community can be reported to the SVFPD Board. The Branciforte Fire Protection District (BFPD) Board will approve the Service Plan tomorrow night.

LAFCO Executive Officer Mr. Joe Serrano addressed the Board and Public regarding the Branciforte Reorganization, which has been ongoing for the past two years. Mr. Serrano explained that California State Law does not require a Service Plan so the Joint Ad Hoc Committee has gone beyond what is required, which shows the hard work and good governance for the Branciforte Fire Reorganization. The Benefit Assessment results should be completed by July but regardless of the outcome, the SVFPD can provide service to the BFPD. LAFCO will hold a public hearing in August and anticipates filing the Certificate of Completion in November 2023.

Ms. Becky Steinbruner addressed the SVFPD Board and explained that although she is not a resident of the BFPD, she has friends who live in the community. Ms. Steinbruner stated that the Service Plan does not address District Based Board representation and encouraged the Board to consider election changes. Ms. Steinbruner stated that the Exhibit H Map color scheme is hard to read.

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting June 14, 2023

On motion of Director Patterson seconded by Director Cosner to *Accept and File District Plan for Services for Branciforte Fire Reorganization* was approved by the following vote:

AYES: Cosner, Hurst, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

6.4 Accept and File SVFPD ISO Public Protection Classification Effective 9/2023

Chief explained that every five years, Insurance Services Office (ISO) collects Fire Agencies data to assign a Public Protection Classification (PPC) for fire protection. A PPC 1 generally represents superior property fire protection and the SVFPD has been assigned a PPC 2 for all properties within five miles of the station and PPC 10 for properties outside five miles from the station, which did not change from the last rating. For the BFPD, 92% of the properties are within five miles of the SVFPD station and will have their current PPC 5 rating reduced to a 2 when the SVFPD annexation is completed.

On motion of Director Cosner seconded by Director Hurst to *Accept and File SVFPD Public Protection Classification Effective September 2023* was approved by the following vote:

AYES: Cosner, Hurst, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

7. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

7.1 Board of Directors Report – Directors

Chief stated that there have been ongoing discussions with the Scotts Valley Water District regarding a portion of the La Madrona property they need for a grant funded intertie pump station project to connect Scotts Valley and Santa Cruz water for emergency use. The project includes five new hydrants on La Madrona Drive from the Hilton to Sims Road. So that there are no issues with the new Fire Station and Administration Building, future discussion will be necessary regarding the location of the intertie pump station, easement and cost.

7.2 Administrative Report – Chief Officers

The Administrative Report was included in the board packet and Chief Whittle reported on the following:

- Chief Whittle met with the Scotts Valley School District and Scotts Valley Police Department to discuss a Knox Box system for Police.
- Staff is working with LCW to review an agreement for County payroll and claim services and once it is completed, it will go to the Board for approval.
- Chief Whittle met with Tom O'Rourke to review vehicle and property insurance, which will be status quo.
- An Industrial Disability Retirement (IDR) is pending for an employee who retired in November 2022, which must be completed by July 15, 2023.
- Engineer Laine has been working on programming the new radios we received from San Jose Fire, which has improved the clarity 100%.
- Thank you to LAFCO Executive Officer Mr. Joe Serrano for all the hard work to completed the BFPD annexation.

President Pisciotta thanked Chief Ron Whittle and presented him with a plaque for 40 years of service to the SVFPD. Chief Whittle retired in December 2022 but stayed on as the Interim Fire Chief and has done an outstanding job.

8. Correspondence

8.1 Thank You Note

The Board received and filed the correspondence.

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting June 14, 2023

9. Closed Session: Government Code §54957

- 9.1 Public Employee Appointment/Public Employment (Government Code §54957)
Title: Fire Chief

At 6:46 p.m., President Pisciotta announced that the Board would be going into Closed Session for the purposes listed in Item 9.1.

10. Open Session – Discussion/Action

- 10.1 Report on Closed Session: Government Code §54957.1

At 7:01 p.m., the Board reconvened to Open Session. President Pisciotta reported that for Item 9.1, the Board discussed Fire Chief Employment Agreement. No action was taken.

- 10.2 Approve Fire Chief Employment Agreement

On motion of Director Hurst seconded by Director Parker to Approve the Fire Chief Employment Contract was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

- 10.3 Appoint Fire Chief Mark Correia as the District's Designated Representative for the Santa Cruz County Fire Agencies Insurance Group and the Emergency Medical Services Integration Authority – Effective 6/24/2023

On motion of Director Cosner seconded by Director Parker to Appoint Fire Chief Mark Correia as the District's Designated Representative for the Santa Cruz County Fire Agencies Insurance Group and the Emergency Medical Services Integration Authority was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

11. Request for Future Agenda Items

None

12. Adjournment

The meeting was adjourned at 7:06 p.m.

ATTEST

Daron Pisciotta
Board President

Mark Correia
Board Secretary

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = E; Chart Fields = GLKey,Character,Object
Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character: 50 – SALARIES AND EMPLOYEE BENEF												
Object: 51000 – REGULAR PAY-PERMANENT												
2023	12	6/14/2023	PAYPERIOD 12		Expenditures	685010	50	51000	134,974.05	PAYPERIOD 12PAYDATE 06162023		
2023	12	6/29/2023	PAYPERIOD 13		Expenditures	685010	50	51000	133,206.56	PAYPERIOD 13PAYDATE 06302023		
2023	12	6/30/2023	SA0230000		Expenditures	685010	50	51000	67,487.03	PAYPERIOD 14 ACCRUAL-50%		
Total 51000 – REGULAR PAY-PERMANENT									335,667.64			
Object: 51005 – OVERTIME PAY-PERMANENT												
2023	12	6/14/2023	PAYPERIOD 12		Expenditures	685010	50	51005	19,081.23	PAYPERIOD 12PAYDATE 06162023		
2023	12	6/29/2023	PAYPERIOD 13		Expenditures	685010	50	51005	25,842.18	PAYPERIOD 13PAYDATE 06302023		
2023	12	6/30/2023	SA0230000		Expenditures	685010	50	51005	9,540.62	PAYPERIOD 14 ACCRUAL-50%		
Total 51005 – OVERTIME PAY-PERMANENT									54,464.03			
Object: 51010 – REGULAR PAY-EXTRA HELP												
2023	12	6/14/2023	PAYPERIOD 12		Expenditures	685010	50	51010	2,569.15	PAYPERIOD 12PAYDATE 06162023		
2023	12	6/30/2023	SA0230000		Expenditures	685010	50	51010	1,284.58	PAYPERIOD 14 ACCRUAL-50%		
Total 51010 – REGULAR PAY-EXTRA HELP									3,853.73			
Object: 51035 – HOLIDAY PAY												
2023	12	6/14/2023	PAYPERIOD 12		Expenditures	685010	50	51035	11,313.85	PAYPERIOD 12PAYDATE 06162023		
2023	12	6/29/2023	PAYPERIOD 13		Expenditures	685010	50	51035	10,350.49	PAYPERIOD 13PAYDATE 06302023		
2023	12	6/30/2023	SA0230000		Expenditures	685010	50	51035	5,656.93	PAYPERIOD 14 ACCRUAL-50%		
Total 51035 – HOLIDAY PAY									27,321.27			
Object: 51040 – DIFFERENTIAL PAY												
2023	12	6/14/2023	PAYPERIOD 12		Expenditures	685010	50	51040	7,710.71	PAYPERIOD 12PAYDATE 06162023		
2023	12	6/29/2023	PAYPERIOD 13		Expenditures	685010	50	51040	7,710.71	PAYPERIOD 13PAYDATE 06302023		
2023	12	6/30/2023	SA0230000		Expenditures	685010	50	51040	3,855.36	PAYPERIOD 14 ACCRUAL-50%		
Total 51040 – DIFFERENTIAL PAY									19,276.78			
Object: 52010 – OASDI-SOCIAL SECURITY												
2023	12	6/14/2023	PAYPERIOD 12		Expenditures	685010	50	52010	3,121.29	PAYPERIOD 12PAYDATE 06162023		
2023	12	6/29/2023	PAYPERIOD 13		Expenditures	685010	50	52010	2,927.81	PAYPERIOD 13PAYDATE 06302023		
2023	12	6/30/2023	SA0230000		Expenditures	685010	50	52010	1,560.65	PAYPERIOD 14 ACCRUAL-50%		
Total 52010 – OASDI-SOCIAL SECURITY									7,609.75			
Object: 52015 – PERS												
2023	12	6/14/2023	PAYPERIOD 12		Expenditures	685010	50	52015	25,519.92	PAYPERIOD 12PAYDATE 06162023		
2023	12	6/29/2023	PAYPERIOD 13		Expenditures	685010	50	52015	24,928.30	PAYPERIOD 13PAYDATE 06302023		
2023	12	6/30/2023	SA0230000		Expenditures	685010	50	52015	12,759.96	PAYPERIOD 14 ACCRUAL-50%		
Total 52015 – PERS									63,208.18			
Object: 53010 – EMPLOYEE INSURANCE & BENEFITS												
2023	12	6/08/2023	DU97133	DU97133	Expenditures	685010	50	53010	-48.56	M.Pasquini Jun23 Dental,CK#101	C99999	
2023	12	6/08/2023	DU97133	DU97133	Expenditures	685010	50	53010	-48.56	M.Marsano Jun23 Dental CK#204	C99999	
2023	12	6/09/2023	JUN23HLTH		Expenditures	685010	50	53010	59,333.31	SV FIRE JUN 2023	V116512	00015248
2023	12	6/14/2023	PAYPERIOD 12		Expenditures	685010	50	53010	1,000.00	PAYPERIOD 12PAYDATE 06162023		
2023	12	6/14/2023	PAYPERIOD 12		Expenditures	685010	50	53010	-986.78	PAYPERIOD 12PAYDATE 06162023		
2023	12	6/22/2023	DU97471	DU97471	Expenditures	685010	50	53010	-91.85	H.Bustichi Jun23Dental,CK#3196	C99999	
2023	12	6/22/2023	DU97471	DU97471	Expenditures	685010	50	53010	-48.56	S.Downey Jun23 Dental,CK#2361	C99999	
2023	12	6/30/2023	SA0230000		Expenditures	685010	50	53010	500.00	PAYPERIOD 14 ACCRUAL-50%		
2023	12	6/30/2023	SA0230000		Expenditures	685010	50	53010	-493.39	PAYPERIOD 14 ACCRUAL-50%		
Total 53010 – EMPLOYEE INSURANCE & BENEFITS									59,115.61			
Object: 53015 – UNEMPLOYMENT INSURANCE												
2023	12	6/14/2023	PAYPERIOD 12		Expenditures	685010	50	53015	41.12	PAYPERIOD 12PAYDATE 06162023		
2023	12	6/30/2023	SA0230000		Expenditures	685010	50	53015	20.56	PAYPERIOD 14 ACCRUAL-50%		
Total 53015 – UNEMPLOYMENT INSURANCE									61.68			
Object: 55021 – OTHER BENEFITS MISC												
2023	12	6/14/2023	PAYPERIOD 12		Expenditures	685010	50	55021	1,598.07	PAYPERIOD 12PAYDATE 06162023		
2023	12	6/29/2023	PAYPERIOD 13		Expenditures	685010	50	55021	1,598.07	PAYPERIOD 13PAYDATE 06302023		

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = E; Chart Fields = GLKey,Character,Object
 Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character: 50 – SALARIES AND EMPLOYEE BENEF												
Object: 55021 – OTHER BENEFITS MISC												
2023	12	6/30/2023	SA0230000		Expenditures	685010	50	55021	799.04	PAYPERIOD 14 ACCRUAL-50%		
Total 55021 – OTHER BENEFITS MISC									3,995.18			
Total 50 – SALARIES AND EMPLOYEE BENEF									574,573.85			
Character: 60 – SERVICES AND SUPPLIES												
Object: 61110 – CLOTHING & PERSONAL SUPPLIES												
2023	12	6/29/2023	0623SVFD		Expenditures	685010	60	61110	782.74	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 61110 – CLOTHING & PERSONAL SUPPLIES									782.74			
Object: 61221 – TELEPHONE-NON TELECOM 1099												
2023	12	6/29/2023	0623SVFD		Expenditures	685010	60	61221	1,069.50	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 61221 – TELEPHONE-NON TELECOM 1099									1,069.50			
Object: 61310 – FOOD												
2023	12	6/29/2023	0623SVFD		Expenditures	685010	60	61310	39.26	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 61310 – FOOD									39.26			
Object: 61425 – OTHER HOUSEHOLD EXP-SERVICES												
2023	12	6/05/2023	0623SVFD3		Expenditures	685010	60	61425	65.76	SCARBOROUGH LUM SVFD Acct 1169	V1233	00433100
2023	12	6/29/2023	0623SVFD		Expenditures	685010	60	61425	283.42	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 61425 – OTHER HOUSEHOLD EXP-SERVICES									349.18			
Object: 61720 – MAINT-MOBILE EQUIPMENT-SERV												
2023	12	6/05/2023	0110025711		Expenditures	685010	60	61720	4,866.35	TEHAMA TIRE SER SVFD	V129108	00433101
2023	12	6/05/2023	0623SVFD2		Expenditures	685010	60	61720	56.31	SCARBOROUGH LUM SVFD Acct 1169	V1233	00433100
2023	12	6/22/2023	DU97471	DU97471	Expenditures	685010	60	61720	-515.57	B2502 Vehicle Reimb. R#4132	C99999	
2023	12	6/27/2023	0623SVFD23		Expenditures	685010	60	61720	83.39	SCARBOROUGH LUM SVFD Acct 1169	V1233	00434924
2023	12	6/29/2023	0623SVFD		Expenditures	685010	60	61720	1,367.31	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 61720 – MAINT-MOBILE EQUIPMENT-SERV									5,857.79			
Object: 61725 – MAINT-OFFICE EQUIPMNT-SERVICES												
2023	12	6/05/2023	14875		Expenditures	685010	60	61725	1,861.00	PAGODA TECHNOLO SVFD	V125184	00433098
2023	12	6/23/2023	205307		Expenditures	685010	60	61725	793.37	MONTEREY BAY SY SVFD	V125978	00434692
Total 61725 – MAINT-OFFICE EQUIPMNT-SERVICES									2,654.37			
Object: 61730 – MAINT-OTH EQUIP-SERVICES												
2023	12	6/13/2023	4050665M		Expenditures	685010	60	61730	1,331.00	STRYKER SALES C SVFD	V128398	00433782
2023	12	6/13/2023	699698		Expenditures	685010	60	61730	144.87	L N CURTIS & SO SVFD Cust 3627	V115989	00433780
Total 61730 – MAINT-OTH EQUIP-SERVICES									1,475.87			
Object: 61845 – MAINT-STRUCT/IMPS/GRDS-OTH-SRV												
2023	12	6/05/2023	0623SVFD		Expenditures	685010	60	61845	550.00	CLAYTON, RANDY SVFD	V34995	00433096
2023	12	6/05/2023	0623SVFD1		Expenditures	685010	60	61845	352.90	SCARBOROUGH LUM SVFD Acct 1169	V1233	00433100
2023	12	6/27/2023	0623SVFD12		Expenditures	685010	60	61845	9.87	SCARBOROUGH LUM SVFD Acct 1169	V1233	00434924
2023	12	6/29/2023	0623SVFD		Expenditures	685010	60	61845	1,236.95	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 61845 – MAINT-STRUCT/IMPS/GRDS-OTH-SRV									2,149.72			
Object: 62020 – MEMBERSHIPS												
2023	12	6/29/2023	0623SVFD		Expenditures	685010	60	62020	55.00	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 62020 – MEMBERSHIPS									55.00			
Object: 62219 – PC SOFTWARE PURCHASES												
2023	12	6/13/2023	DU97234	DU97234	Expenditures	685010	60	62219	-2,000.00	SCFD Runbook INV0623 PNP	C99999	
2023	12	6/22/2023	DU97471	DU97471	Expenditures	685010	60	62219	-3,500.00	CTL Runbook R#4130	C99999	
2023	12	6/29/2023	0623SVFD		Expenditures	685010	60	62219	19.61	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 62219 – PC SOFTWARE PURCHASES									-5,480.39			
Object: 62223 – SUPPLIES												
2023	12	6/29/2023	0623SVFD		Expenditures	685010	60	62223	84.42	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 62223 – SUPPLIES									84.42			
Object: 62301 – ACCOUNTING AND AUDITING FEES												
2023	12	6/27/2023	0623SVFD1		Expenditures	685010	60	62301	2,428.80	COUNTY AUDITOR- SVFD	V30481	00434874

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = E; Chart Fields = GLKey,Character,Object
Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character: 60 – SERVICES AND SUPPLIES												
Object: 62301 – ACCOUNTING AND AUDITING FEES												
2023	12	6/27/2023	0623SVFD2		Expenditures	685010	60	62301	6,393.12	COUNTY AUDITOR- SVFD	V30481	00434920
Total 62301 – ACCOUNTING AND AUDITING FEES									8,821.92			
Object: 62367 – MEDICAL SERVICES-OTHER												
2023	12	6/13/2023	EM003814		Expenditures	685010	60	62367	1,210.00	AGILE OCCUPATIO SVFD	V44838	00433779
2023	12	6/13/2023	EM003815		Expenditures	685010	60	62367	1,190.00	AGILE OCCUPATIO SVFD	V44838	00433779
2023	12	6/13/2023	EM003816		Expenditures	685010	60	62367	699.00	AGILE OCCUPATIO SVFD	V44838	00433779
2023	12	6/29/2023	0623SVFD		Expenditures	685010	60	62367	150.00	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 62367 – MEDICAL SERVICES-OTHER									3,249.00			
Object: 62381 – PROF & SPECIAL SERV-OTHER												
2023	12	6/05/2023	8667		Expenditures	685010	60	62381	975.00	REUBEN, DAVID P SVFD	V128713	00433099
2023	12	6/23/2023	1-2023		Expenditures	685010	60	62381	1,200.00	LANSING, KAREN SVFD	V15602	00434691
2023	12	6/23/2023	202336		Expenditures	685010	60	62381	190.00	CENTRAL COAST C SVFD	V15383	00434690
2023	12	6/27/2023	0623SVFD		Expenditures	685010	60	62381	843.75	DAWSON PASSAFUI SVFD	V125913	00434922
2023	12	6/27/2023	243889		Expenditures	685010	60	62381	241.50	LIEBERT CASSIDY SVFD	V119863	00434923
2023	12	6/27/2023	51405		Expenditures	685010	60	62381	685.00	CSG CONSULTANTS SVFD	V121100	00434921
Total 62381 – PROF & SPECIAL SERV-OTHER									4,135.25			
Object: 62715 – SMALL TOOLS & INSTRUMENTS												
2023	12	6/29/2023	0623SVFD		Expenditures	685010	60	62715	199.14	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 62715 – SMALL TOOLS & INSTRUMENTS									199.14			
Object: 62826 – EDUCATION AND/OR TRAINING												
2023	12	6/23/2023	0623SVFD		Expenditures	685010	60	62826	933.74	ROTHWEILER, RAN SVFD	V42147	00434507
2023	12	6/23/2023	0623SVFD		Expenditures	685010	60	62826	585.00	NEHF, JOSH SVFD	V129723	00434506
Total 62826 – EDUCATION AND/OR TRAINING									1,518.74			
Object: 62914 – EDUCATION & TRAINING(REPT)												
2023	12	6/05/2023	0623SVFD4		Expenditures	685010	60	62914	310.19	SCARBOROUGH LUM SVFD Acct 1169	V1233	00433100
2023	12	6/13/2023	S1YUKQAE		Expenditures	685010	60	62914	528.00	PELTON INTERAC SVFD	V43299	00433781
2023	12	6/13/2023	S1YUPQAE		Expenditures	685010	60	62914	528.00	PELTON INTERAC SVFD	V43299	00433781
2023	12	6/29/2023	0623SVFD		Expenditures	685010	60	62914	53.66	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 62914 – EDUCATION & TRAINING(REPT)									1,419.85			
Object: 62920 – GAS, OIL, FUEL												
2023	12	6/05/2023	1200-052623		Expenditures	685010	60	62920	1,189.00	MONTEREY BAY AI SVFD	V103374	00433097
2023	12	6/23/2023	8400188		Expenditures	685010	60	62920	2,335.34	WESTERN STATES SVFD	V39738	00434693
Total 62920 – GAS, OIL, FUEL									3,524.34			
Object: 62930 – REGISTRATIONS (NON REPT)												
2023	12	6/29/2023	0623SVFD		Expenditures	685010	60	62930	449.00	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 62930 – REGISTRATIONS (NON REPT)									449.00			
Object: 63070 – UTILITIES												
2023	12	6/05/2023	0623SVFD1		Expenditures	685010	60	63070	113.90	CITY OF SCOTTS SVFD	V102713	00433031
2023	12	6/05/2023	0623SVFD2		Expenditures	685010	60	63070	192.31	CITY OF SCOTTS SVFD	V102713	00433031
2023	12	6/13/2023	0623SVFD1		Expenditures	685010	60	63070	624.73	PACIFIC GAS AND SVFD	V129169	00433710
2023	12	6/13/2023	0623SVFD2		Expenditures	685010	60	63070	113.37	PACIFIC GAS AND SVFD	V129169	00433710
2023	12	6/13/2023	0623SVFD3		Expenditures	685010	60	63070	570.49	PACIFIC GAS AND SVFD	V129169	00433710
2023	12	6/13/2023	0623SVFD4		Expenditures	685010	60	63070	88.47	PACIFIC GAS AND SVFD	V129169	00433710
2023	12	6/29/2023	0623SVFD		Expenditures	685010	60	63070	373.86	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 63070 – UTILITIES									2,077.13			
Total 60 – SERVICES AND SUPPLIES									34,431.83			
Total 685010 – SCOTTS VALLEY FIRE PROT SVC									609,005.68			

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = E; Chart Fields = GLKey,Character,Object

Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685030 – SCOTTS VLY FIRE DIST.-CAPITAL												
Character: 60 – SERVICES AND SUPPLIES												
Object: 61215 – RADIO												
2023	12	6/05/2023	85256		Expenditures	685030	60	61215	4,981.38	TWO WAY DIRECT SVFD	V45716	00433102
2023	12	6/29/2023	0623SVFD		Expenditures	685030	60	61215	118.45	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 61215 – RADIO									5,099.83			
Object: 62381 – PROF & SPECIAL SERV-OTHER												
2023	12	6/13/2023	12294		Expenditures	685030	60	62381	525.00	PACIFIC CREST E SVFD	V11635	80056519
Total 62381 – PROF & SPECIAL SERV-OTHER									525.00			
Total 60 – SERVICES AND SUPPLIES									5,624.83			
Total 685030 – SCOTTS VLY FIRE DIST.-CAPITAL									5,624.83			

Actual Transactions

Transaction Type = Actual; Revenues/Expenditures = E; Chart Fields = GLKey,Character,Object

Post On [@prior-month] and Revenues/Expenditures [XP] and GL Key [685010, 685020, 685030, 685040]

Fiscal Year	Fiscal Month	Post On	Document No	Doc Ref	Revenues/Expenditure	GL Key	Character	Object	Amount	Description	Vendor No	Warrant No
GL Key: 685040 – SV FIRE DIST-REGIONAL HAZ RESP												
Character: 60 – SERVICES AND SUPPLIES												
Object: 61221 – TELEPHONE-NON TELECOM 1099												
2023	12	6/29/2023	0623SVFD		Expenditures	685040	60	61221	76.02	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 61221 – TELEPHONE-NON TELECOM 1099									76.02			
Object: 62715 – SMALL TOOLS & INSTRUMENTS												
2023	12	6/29/2023	0623SVFD		Expenditures	685040	60	62715	1,002.70	U S BANK CORPOR SVFD 4246-0445	V992019	80057111
Total 62715 – SMALL TOOLS & INSTRUMENTS									1,002.70			
Total 60 – SERVICES AND SUPPLIES									1,078.72			
Character: 70 – OTHER CHARGES												
Object: 75268 – OTHER CHARGES-OTHER												
2023	12	6/05/2023	22234-1		Expenditures	685040	70	75268	5,000.00	WATSONVILLE FIR SVFD	V117485	00433103
Total 75268 – OTHER CHARGES-OTHER									5,000.00			
Total 70 – OTHER CHARGES									5,000.00			
Total 685040 – SV FIRE DIST-REGIONAL HAZ RESP									6,078.72			
									620,709.23			



Mark Correira
Fire Chief

SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Staff Report

DATE: July 12, 2023

TO: Board of Directors

FROM: Mark Correira, Fire Chief

SUBJECT: Discussion/Action Regarding Submission of a General Obligation Bond Measure on the November 2023 General Election

RECOMMENDED ACTIONS

Adopt a Resolution of the Scotts Valley Fire Protection District Determining that Public Interest and Necessity Demand the Levy of a Special Tax for the Issuance of General Obligation Bonds to Acquire or Construct Improvements to Real Property to Provide Essential Fire Services by Submitting to the Electorate and Calling a Special Election Thereon, Requesting Consolidation of Said Special Election and Authorizing Preparation of a Tax Rate Statement.

BACKGROUND

Staff has determined that the community's priorities include providing emergency life-saving medical services, enhancing wildlife protection services, and strong fiscal accountability. The District's fire stations and facilities must continue to be prepared for unpredictable wildfires and fire risks by having stations and facilities that allow for rapid response to the thousands of acres of improved and unimproved property and open space within the surrounding communities with adequate space to function as local resource centers in the event of a disaster. Currently, the District's fire stations and facilities house firefighters and life-saving equipment, and need to be designed, constructed and improved to allow for optimal and quick deployment of these life-saving resources to ensure efficiency when responding to local 911 calls for medical emergencies such as heart attacks, strokes, and car accidents, fires and other life-safety events. These facilities also house essential administrative and fire prevention staff who are key to providing critical services to the Community. As the District grows in population and age, the needs of the community grow. The District must acquire and construct a new fire station and properly maintain an existing fire station, and administrative offices to provide essential fire services.

In the judgment of Staff it is advisable to call an election to submit to the electors of the District the question of whether general obligation bonds of the District (the "2023 Bonds") shall be issued and sold for the purpose of raising money for the acquisition or improvement of real property to provide essential fire services (the "Project"). The cost of acquiring and constructing the Project, and the expenses involved, is and will be too great to be paid out of the ordinary revenue available to the District.

Board of Directors
Adam Cosner Kris Hurst Joe Parker Russ Patterson Daron Pisciotta

Weist Law and the Board discussed various financing opportunities that will aid the District in funding the acquisition, construction, renovation, upgrade and improvements of fire stations. Bond Counsel (Cameron Weist) attended the meeting and provided the Board with an update on the status of various financing mechanisms currently available to the District including Fire Suppression Benefit Assessments, Lease Financing, GO Bonds, and more. After reviewing each of the financing mechanisms, the Board collectively agreed to proceed with the issuance of general obligation bonds.

At the April 12, 2023 Board Meeting the Board formally appointed Weist Law LLP (Weist Law) as Bond Counsel and California Municipal Advisors LLC (CalMuni Advisors) as Municipal Advisor to perform the respective legal and financial work necessary to accomplish the Project.

An item requesting approval by the Board of Directors of the District to place a measure seeking approval of General Obligation Bonds on the November 7, 2023 ballot for fire station replacements, upgrades and improvements is concurrently before you today.

Upon approval of that action, Weist Law will submit a letter to the County Board of Supervisors to consolidate the Bond Election with the November 7, 2023 General Election to place the general obligation bond measure for fire station replacements, upgrades, and improvements on the November 7, 2023 ballot. Attached to the subject resolution are the proposed Measure and Abbreviated Measure.

GENERAL OBLIGATION BONDS

As discussed with the Board, there are many financing techniques available for capital improvement projects for fire districts. The most common method is general obligation bonds. A general obligation bond is a financing mechanism that allows for immediate funding of improvements. The GO bonds are backed by the full faith and credit of the issuing public agency and repaid through the imposition of a dedicated debt service millage levy (Ad Valorem Taxes). A district-wide voter referendum is required prior to the issuance of GO Bonds.

The GO Bond Measure will then be consolidated with the Santa Cruz County ballot measure on November 7, 2023. The District must first submit a "Resolution Requesting Consolidation of Election and Ordering or Such Election" along with the "Notice to the County Clerk of Measure Submitted to the Voters."

The County Elections Official will prepare and publish a legal notice of the measure including deadlines to file arguments for or against the measure. The County Elections Official will also issue a news release announcing the measures on the ballot and deadlines for filing arguments. If more than one argument is submitted, the elections official will select one argument based on the following preference: 1) the governing body or members thereof, 2) an individual voter, bona fide association of citizens who are sponsors or proponents of the measure, 3) bona fide association of citizens, and 4) individual voters eligible to vote on the measure. (Elections Code §9166, 9287, and 9503). If arguments in favor and against are submitted, filers will have the opportunity to submit a rebuttal.

CONCLUSION

This Resolution considers authorization to submit the Resolution Requesting Consolidation of Election and Ordering Such Election and Notice to County Clerk of Measure Submitted to the Voters and Authorization of Preparation of the Tax Rate Statement. Weist Law will work with the District staff to obtain, prepare and file the required Tax Rate Statement 88 days before the election.

Board of Directors

Adam Cosner Kris Hurst Joe Parker Russ Patterson Daron Pisciotta

If the Board chooses to pursue the Project opportunity, and correspondingly approves the resolution to proceed accordingly, staff, with the aid of the Financing Team, will work to draft all necessary legal documents needed to successfully secure the GO Bonds, Ballot Measure, and bring the matter back to the Board for future discussion and approval.

FINANCIAL CONSIDERATIONS

The Consultant's costs of issuance are included in the principal amount of the GO Bond Offering. Weist Law and CalMuni Advisors have established their rates and fees in their respective service agreements.

ALTERNATIVES

Board discretion.

ATTACHMENTS:

- A.** Subject Resolution
- B.** Full Measure (attached as Exhibit A to the Resolution)
- C.** Abbreviated Measure (attached as Exhibit B to the Resolution)

RESOLUTION NO. 2023-7

A RESOLUTION OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT DETERMINING THAT PUBLIC INTEREST AND NECESSITY DEMAND THE LEVY OF A SPECIAL TAX FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS TO ACQUIRE OR CONSTRUCT IMPROVEMENTS TO REAL PROPERTY TO PROVIDE ESSENTIAL FIRE SERVICES BY SUBMITTING TO THE ELECTORATE AND CALLING A SPECIAL ELECTION THEREON, REQUESTING CONSOLIDATION OF SAID SPECIAL ELECTION AND AUTHORIZING PREPARATION OF A TAX RATE STATEMENT

WHEREAS, the Scotts Valley Fire Protection District (the “District”) provides medical emergency lifesaving services, fast 911 response, wildfire protection and disaster response services provided by the equipment and firefighters housed within the District’s fire stations and facilities; and

WHEREAS, the District’s headquarters does not meet current seismic standards and lacks the space to provide essential emergency services; and

WHEREAS, the District must acquire and construct a new fire station and/or upgrade and properly repair existing fire stations to meet the current needs of the District; and

WHEREAS, the District’s fire stations and facilities must continue to be prepared for unpredictable wildfires and fire risks by having stations and facilities that strategically allow for rapid response to the thousands of acres of improved and unimproved property and open space within the surrounding communities with adequate space to function as local resource centers in the event of a disaster; and

WHEREAS, the District’s fire stations and facilities house firefighters and life-saving equipment, and need to be designed, constructed and improved to allow for optimal and quick deployment of these life-saving resources to ensure efficiency when responding to local 911 calls for medical emergencies such as heart attacks, strokes, vehicle accidents, fires and other life-safety events; and

WHEREAS, the amount of revenue available to the District from property taxes and special taxes is currently inadequate to meet the cost of providing services pursuant to Health and Safety Code section 13862. Therefore, the District must establish a larger stable source of supplementary revenue to assist in meeting the costs of providing such services and exercising other rights and powers of the District; and

WHEREAS, in the judgment of the Board of Directors (the “Board”) of the District, it is advisable to call an election to submit to the electors of the District the question of whether to levy an ad valorem tax on taxable property in the District to secure general obligation bonds (the “General Obligation Bonds”) for the purpose of raising money for the acquisition or improvement of real property to enhance essential fire services as described herein (the “Project”); and

WHEREAS, the proposed Fire Safety Bond Measure (the “Fire Safety Bond Measure”) was developed following extensive public process, and the full text of the Fire Safety Bond Measure is set forth in Appendix A hereto (the “Full Text of Fire Safety Bond Measure”); and

WHEREAS, by law all funds from the Fire Safety Bond Measure are required to be spent only for the acquisition, upgrade and maintenance of fire stations, facilities and real property in the District communities and none of the funds can be spent on salaries, benefits, or pensions or other purposes; and

WHEREAS, all money is legally required to stay local for the acquisition, upgrade and maintenance of fire stations, facilities and real property in the communities served by the District, and none of the money can be seized by government agencies; and

WHEREAS, the District is a fire protection district duly organized and existing under Section 12800 et seq. of the California Health and Safety Code (the “Fire Protection District Act”); and

WHEREAS, by a vote of not less than two-thirds of the voters of the District voting in favor upon a proposition incurring such indebtedness, the District is authorized to issue general obligation bonds, pursuant to Section 13925 et. seq. of Fire Protection District Act and Article 4.5, commencing with Section 53506 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code (collectively, together with other applicable state law, the “Bond Law”); and

WHEREAS, pursuant to the Bond Law, the District intends to issue the General Obligation Bonds to finance the Project; and

WHEREAS, net proceeds from the sale of the General Obligation Bonds will be used to finance the Project, and not general operating expenses of the District; and

WHEREAS, the District wishes to submit the Fire Safety Bond Measure to the qualified electors of the District at the November 7, 2023 election (the “Bond Election”) for the purpose of securing an ad valorem tax on taxable property in the District which will be used to secure general obligation bonds, the proceeds of which will be spent on the Project and administrative expenses related to the issuance of the General Obligation Bonds and the bond delivery program, to the extent permitted by law; and

WHEREAS, the cost of acquiring and constructing the Project, and the expenses incidental thereto, is and will be too great to be paid out of the ordinary revenue available to the District after the District meets the costs of providing services pursuant to Section 13862 of the Health and Safety Code; and

WHEREAS, pursuant to Section 10403 et seq. of the California Elections Code (the “Elections Code”), it is appropriate for the Board to request the County of Santa Cruz (the “County”) Board of Supervisors to consolidate the Bond Election with any and all other elections to be held on 7th day, November, 2023 within the boundaries of the District, and to request the County Registrar of Voters (the “County Registrar”) to perform certain election services for the District; and

WHEREAS, the Board wishes to consolidate the Bond Election with any and all other elections to be held on 7th day of November, 2023 within the boundaries of the District;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Recitals and Findings. The Board finds and declares that each of the statements, findings and determinations of the District set forth in the recitals set forth above are true and correct and that the Board hereby further find, determine and declare that in order to assist in financing the acquisition and construction of the Project it is necessary to incur a general obligation bond indebtedness, subject to completion of the proceedings required by the Bond Law.

Section 2. Call for Bond Election. The Board hereby orders an election and submits to the qualified voters of the District the question of whether the General Obligation Bonds shall be issued and sold in one or more series in the maximum principal amount of \$22,240,000 for the purposes described in the Fire Safety Bond Measure approved herein, including Exhibit A (Full Text of Bond Measure) and Exhibit B (Abbreviated Text of Bond Measure), for the purpose of financing the Project and paying costs and expenses incident thereto. The aggregate principal amount of the Bonds shall not exceed 10% of the assessed value of all taxable property within the District. This Resolution constitutes an order of the District to call such action.

Section 3. Consolidation; Manner of Conducting Election. The County Registrar is hereby requested to consolidate the election ordered hereby with any and all other elections to be held on November 7, 2023 within the District. The election shall be held and conducted, election officers appointed, voting precincts designated, ballots printed, polls opened and closed, ballots counted, and returned, returns canvassed, results declared, and all other proceedings incidental to and connected with the election shall be regulated and done in accordance with the provisions of law regulating the election with which it is consolidated, as specified herein. The Board acknowledges that such consolidation election will be held and conducted in the manner prescribed in Section 10418 of the Elections Code.

The full text of the Fire Safety Bond Measure, which commences with the heading “FULL TEXT OF FIRE SAFETY BOND MEASURE” and includes all of the text thereafter on Exhibit A, shall be printed in the voter information pamphlet provided to voters, with such measure designation as is assigned to the measure by the applicable County elections official. As required by Elections Code Section 13247, and in accordance with Elections Code Section 13119, the abbreviated statement of the bond measure to appear on the ballot is attached hereto as Exhibit B and is marked as “Exhibit B – Abbreviated Form of Bond Measure.”

The President of the Board and the Fire Chief are hereby separately authorized and directed to make any changes to the text of the bond measure as described herein to conform to any requirements of the law or the Santa Cruz County Registrar of Voters, to changes in applicable legal provisions, and upon the advice of its District Counsel or Bond Counsel.

Section 4. Tax Rate Statement. The Fire Chief of the District is hereby authorized and directed to prepare or cause to be prepared a tax rate statement (the “Tax Rate Statement”) conforming to the requirements of Section 9401 of the Elections Code, and to file or cause to be filed said Tax Rate Statement with the County Registrar.

Section 5. General Obligation Bonds; Term. The Board hereby certifies that the maximum term of each series of the General Obligation Bonds shall not exceed 30 years and the maximum rate of interest on the General Obligation Bonds shall not exceed 12% per annum, which is the maximum rate permitted by law. The General Obligation Bonds shall be payable from and secured by ad valorem taxes levied and collected in the manner prescribed by the law of the State of California, all equally and ratably secured, without priority, by the taxing power of the District, if two-thirds of all qualified voters voting on the measure vote in favor thereof.

Section 6. Capitalized Interest. Interest to be paid upon the General Obligation Bonds during the estimated period of construction of the Project (and for three years thereafter or less) shall be a capital charge and may be payable out of the principal sum realized from the sale of the bonds exclusive of premium generated by the sale of the bonds and deposited in the debt service fund. Such interest not so paid from bond proceeds shall be paid by the levy and collection of taxes in the manner and to the extent provided by law.

Section 7. Notice. Notice of the election shall be posted as required by the Bond Law and the California Election Code. The County Registrar is hereby requested to give notice of the election as required by Bond Law and California Election Code.

Section 8. Impartial Analysis. Pursuant to Section 9280 of the California Elections Code, the Secretary is hereby directed to submit a copy of this resolution to the District’s general counsel (the “District Counsel”), and the District Counsel or a designee is hereby authorized and directed to prepare an impartial analysis of the ballot proposition showing the effect of the ballot proposition on the existing law and the operation of the ballot proposition. Such analysis shall be submitted by the District Counsel on or before August 1, 2023, shall not exceed 500 words in length and shall comply in all respects with applicable provisions of the California Elections Code.

Section 9. Ballot Arguments; Tax Rate Statement. As provided in Section 9282 of the California Elections Code, any and all members of the Board are hereby authorized to act as an author of any ballot argument prepared in connection with the election, including a rebuttal argument. In addition, pursuant to Section 9401 of the California Elections Code, the Fire Chief of the District is hereby authorized to finalize and execute a Tax Rate Statement, and to file the Tax Rate Statement with the Santa Cruz County Registrar of Voters.

Section 10. Authorized Representatives. The members of the Board and the Fire Chief (each an “Authorized Representative”) are hereby individually authorized, but not directed, to act as an author of a ballot argument prepared in connection with the election, including a rebuttal argument. Each Authorized Representative and their respective designees are hereby authorized and directed, individually or two or more of them collectively, to do any and all things to execute, deliver, and perform any and all agreements and documents that they deem necessary or advisable in order to effectuate the purposes of this Resolution, including but not limited to such changes to the text of the

proposition or the Exhibits hereto as required to conform to any requirements of the County Registrar or which may be necessary or desirable to correct or finalize the Measure. All actions heretofore taken by the officers and agents of the District that are in conformity with the purposes and intent of this Resolution are hereby ratified, confirmed, and approved in all respects.

Section 11. County Election Costs. The Fire Chief is hereby authorized to reimburse Santa Cruz County in full for the costs of conducting said election and services actually performed, upon presentation of a bill from Santa Cruz County.

Section 12. Voting. The identification of the Project herein shall not be interpreted as and does not constitute an official approval of any listed project for the California Environmental Quality Act or any other purpose. Furthermore, the listing of facilities in the description of the Project does not imply any particular prioritization among such facilities, which is to be determined by the Board.

Section 13. Effective Date. This Resolution shall take effect from and after the date of its passage and adoption.

PASSED AND ADOPTED BY THE Board of Directors of the Scotts Valley Fire Protection District, County of Santa Cruz, State of California, at a regular meeting held on July 12, 2023, by the following vote:

<u>AYES</u>	<u>NOES</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
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Director Adam Cosner
Director Kris Hurst
Director Joseph Parker
Director Russ Patterson
Director Daron Pisciotta

APPROVED:

ATTEST:

Daron Pisciotta
Board President

Mark Correia
Board Secretary

EXHIBIT A

FULL TEXT OF FIRE SAFETY BOND MEASURE

The County Registrar is requested to print the full text of the Fire Safety Bond Measure set forth below in the voter information pamphlet to be distributed to voters:

INTRODUCTION

The following is the abbreviated form of the bond measure:

FIRE PROTECTION AND SAFETY BOND MEASURE. To construct a new strategically located fire operations facility, command center and repair/replace outdated stations, to be fully operational during a disaster, and seismically safe and accessible, thereby maintaining essential safety services including medical emergency lifesaving services, improved 911 response, wildfire protection and disaster response, shall the Scotts Valley Fire Protection District levy approximately \$27.50 per \$100,000 of assessed value to repay general obligation bonds through maturity?

BOND AUTHORIZATION

The Board of Directors (the “Board”) of the Scotts Valley Fire Protection District (the “District”), has found that it is necessary to improve and enhance essential fire services to the community by levying an ad valorem tax on taxable property in the District to secure general obligation bonds (the “General Obligation Bonds”) that will finance the acquisition and construction of capital improvements, including (i) facilities that support emergency lifesaving medical services, reduce 911 response times and enhance wildfire protection services, (ii) replacing/repairing outdated stations, and (iii) retrofitting fire facilities for earthquake safety (collectively, the “Project”).

The amount of revenue currently available to the District from property taxes and special taxes is inadequate to meet the cost of providing services pursuant to Health and Safety Code section 13862. Therefore, the District must establish a larger stable source of supplementary revenue to assist in meeting the costs of providing such services and exercising other rights and powers of the District.

AUTHORITY

Pursuant to the authority of Government Code Section 53978, Article XIII A and Article XIII B of the California Constitution, and Health and Safety Code Section 13911, this Measure, if passed by two-thirds voter approval, would create a Scotts Valley Fire Protection District voter-approved special tax levied for strategic fire protection, rescue, and emergency medical services for the benefit of qualified voters of the District.

OBJECT AND PURPOSE

This measure (the “Fire Safety Bond Measure”) authorizes the levy of an ad valorem tax on taxable property in the District to secure the issuance of the General Obligation Bonds, the object and purpose of which is to finance the Project and certain costs in connection with the issuance of the General Obligation Bonds. In particular, the proceeds from this Measure will be used to maintain and improve the level of community-based fire protection services provided by the District.

ESTIMATED COSTS OF PROJECT

The estimated total cost of the Project to be paid from General Obligation Bond proceeds is \$22,240,000. The estimated costs include design, engineering, architect, planning and construction costs, rating agency fees, insurance fees, legal and consulting fees and other costs and expenses incidental to or connected with the Project as well as the authorization, issuance, and sale of the General Obligation Bonds. The final cost will be determined as plans are finalized, construction bids are awarded, or projects are completed.

PRINCIPAL AMOUNT OF BONDS

The aggregate principal amount of the General Obligation Bonds to be issued will not exceed \$22,240,000.

MAXIMUM INTEREST RATE

The maximum rate of interest to be paid on the General Obligation Bonds will not exceed 12% per annum.

ACCOUNTABILITY REQUIREMENTS

The following accountability measures apply to the issuance of the General Obligation Bonds pursuant to this Fire Safety Bond Measure:

- (a) The specific purpose of the General Obligation Bonds is to finance the Project; and
- (b) The proceeds from the sale of the General Obligation Bonds will be used only for the purposes specified in this Fire Safety Bond Measure, and not for any other purpose; and
- (c) The proceeds of the General Obligation Bonds will be deposited into an account to be created and held by the District; and
- (d) The Fire Chief of the District shall file an annual report with the Board which report shall contain pertinent information regarding the amount of funds collected and expended, as well as the status of the Project.

IDENTIFICATION OF TAX; USE OF REVENUE

The tax imposed by this Fire Safety Bond Measure is an ad valorem tax levied upon taxable real property in the District. The tax will be used to pay the principal and interest on the General Obligation Bonds.

EXHIBIT B

ABBREVIATED FORM OF FIRE SAFETY BOND MEASURE

The County Registrar is requested to cause the exact wording of the following abbreviation of the Fire Safety Bond Measure to appear on the ballot:

MEASURE [__]

FIRE PROTECTION AND SAFETY BOND MEASURE. To construct a new strategically located fire operations facility, command center and repair/replace outdated stations, to be fully operational during a disaster, and seismically safe and accessible, thereby maintaining essential safety services including medical emergency lifesaving services, improved 911 response, wildfire protection and disaster response, shall the Scotts Valley Fire Protection District levy approximately \$27.50 per \$100,000 of assessed value to repay general obligation bonds through maturity?



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Mark Correira
Fire Chief

Date: July 12, 2023
To: Board of Directors
From: Mark Correira, Fire Chief
Subject: **Credit Card Payments**


Recommendation:

Authorize the Fire Chief to open a bank account solely for the acceptance of credit card payments as required by the County Treasury Division.

Discussion:

In January (2023), the Scotts Valley Fire Protection District (SVPFD) began accepting credit card payment through the Point & Pay credit card system. Policy 1605 - Fiscal Responsibility outlines the process employed by the Staff when accepting payments for services. This policy, in the *Revenues and Deposits* section, allows for the administrative offices to accept cash and checks, but is silent on the acceptance of credit card payments. To align the policy with the current practices of the SVPFD, Staff is requesting the approval of Revised Policy 1605 – Fiscal Responsibility (attached).

Board of Directors
Adam Cosner Kris Hurst Joe Parker Russ Patterson Daron Pisciotta

Scotts Valley Fire Protection District	
POLICY: 1605 DATE APPROVED: 07/12/2021 BOARD PRESIDENT: _____	SUBJECT: Fiscal Accountability FIRE CHIEF: _____

Policy 1605: Fiscal Accountability

Purpose

The Scotts Valley Fire Protection District (SVFPD) will provide fiscal accountability at all levels. As a public agency, it is crucial to maintain a high degree of public trust through the wise use of resources for the benefit of the public.

Transparency

The financial condition and transactions of the SVFPD will be open to the public for review. This will be accomplished through availability of financial statements in print or on the SVFPD website, availability of records and reports, and open review of financial records unless restricted for confidentiality by law consistent with the Public Records Act.

Budgets


The financial operation of the SVFPD will be conducted in accordance with an annual budget that has been reviewed and adopted by the Board of Directors in compliance with all applicable laws and regulations. Each year a preliminary budget will be prepared and presented to the Board in open session normally at the May public meeting. A final budget will be presented, normally in August for public hearing and adoption by the Board at a meeting that has been fully noticed. The SVFPD financial performance will be reviewed against the adopted budget by the Finance Committee of the Board at least quarterly, and the results of this review presented to the full Board at the first public meeting following the review.

External Audits

Financial audits will be conducted annually by a firm qualified in governmental accounting standards. The audit will be conducted in accordance with the then current Governmental Accounting Standards Board requirements. The completed audit will be presented to the audit committee of the Board of Directors in open session for review and acceptance. Once accepted by the Board, the annual audit will be the official audited financial statement of the SVFPD and will be available for review by the public.

Internal Audits

On a monthly basis, and prior to the presentation of the warrants to the Board for approval, the Fire Chief will verify that the SVFPD warrants are complete, accurate, and properly authorized, and that the records maintained by the County are true and consistent with the SVFPD records.

Scotts Valley Fire Protection District	
POLICY: 1605	SUBJECT: Fiscal Accountability

The Finance Committee may conduct a separate audit of the SVFPD warrants and supporting documentation to verify that the warrants as presented to the Board are a complete and true record of expenditures.

The results of the Finance Committee's audits will be reported to the Board at the next regularly scheduled meeting and documented in the minutes of that meeting.

Approval Authority and Payment Processing

The Fire Chief is authorized to settle warrants as defined in the Purchasing Policy 1600 within the limits of the adopted budget. All other claims will require authorization by the Board of Directors prior to settling the claim.

A summary list of all warrants processed within a calendar month will be presented to the Board for review and approval at the first regular open meeting following the end of the month in question. The summary list will be available for public inspection.

The (SVFPD) uses the services of the Santa Cruz County Auditor's Office to settle authorized claims of the (SVFPD). The staff will prepare claims weekly to be submitted to the Auditor's office for payment to the vendor. Specific procedures are detailed in Standard Operating Procedure 1208: District Claim Payments.

Revenues and Deposits

The bulk of the (SVFPD) funds are received by the County Treasury in the form of property taxes. The County Auditor posts the amount of taxes as received based on formulas established by State law.

Funds are received in the administrative office in the form of checks, cash, and credit cards, particularly for permit issuance, sale of surplus assets as authorized and donations. A receipt will be issued for all over the counter funds received in the administrative office and will be securely locked until such time a deposit can be made to the County Treasury. Deposits will be made once a week or as necessary due to receipt of significant amounts of money.

Treasury Reports

The funds of the (SVFPD) are invested by the Santa Cruz County Treasurer. In accordance with GASB 31, the Santa Cruz County Treasurer will provide an annual Investment Report, which is included in the SVFPD annual audit. The Board of Directors will review the annual investment report in order to satisfy the fiduciary responsibility of the (SVFPD). Any discrepancies or concerns will be immediately forwarded to the Santa Cruz County Treasurer for resolution.

Reports and Records

The (SVFPD) will maintain appropriate records and reports for fiscal accountability and accuracy. In addition to the internal records and reports of the (SVFPD) fiscal records will be reconciled with the Santa Cruz County Auditor's Office. Any discrepancy will be researched and reconciled.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Mark Correira
Fire Chief

Date: July 12, 2023
To: Board of Directors
From: Mark Correira, Fire Chief
Subject: **Credit Card Payments**

Recommendation:

Authorize the Fire Chief to open a bank account solely for the acceptance of credit card payments as required by the County Treasury Division.

Discussion:

In January (2023), the Scotts Valley Fire Protection District (SVFPD) began accepting credit card payment through the Point & Pay credit card system. Recently, the County of Santa Cruz Treasury Division has informed the SVFPD that it is standard practice, as seen by neighboring agencies, for a bank account to be created for receiving credit card payments.

Currently, all credit card payments being processed by the SVFPD are deposited directly into the County's main account. This practice complicates the tracking process for the County. To streamline this process and for better accounting purposes, the County is requiring agencies to open an account for the sole purpose of receiving credit card deposits. To accommodate this request, the Fire Chief is requesting authorization to open an account for this purpose.

Policy 1605 - Fiscal Responsibility outlines the process employed by the Staff when accepting payments for services. This policy, in the *Revenues and Deposits* section, allows for the administrative offices to accept cash, checks, and credit card payments, as well as how frequently these funds will be transferred to the County.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Date: July 12, 2023
To: Hon. Board of Directors
From: Mark Correira, Fire Chief
Subject: Administrative Report – June 2023

Administration

BC Stubendorff attended a Zone Coordinator meeting with staff members from Central Fire. The meeting discussed our general roles and responsibilities as well the development of a zone coordinator operations guide. BC Stubendorff will be working with Central Fire Division Chief Cullen on the procedural guidelines.

A new iPad was ordered and configured for E2511 replacing a 6 years old iPad. This iPad has cellular connectivity and will be used in place of the Cradle Point Wifi system. The District will be discontinuing use of the Cradle Points as the iPads are replaced on District apparatus.

The District secured \$8000 in funding from various departments across the county for our Runbook mapping application. Each agency pays a certain amount based on the size of their organization for use of the application. The generated from this application will be used to pay our developer (Steve Kellog) for the development of this valuable tool.

Administrative Account Specialist Jackson and Administrative Services Manager Walton attended an Excel and Artificial Intelligence (AI) webinar, and the Santa Cruz County Fire Administrative Section (SCCFAS) quarterly training at Santa Cruz City Fire. Administrative Services Manager Walton met with the County of Santa Cruz staff regarding the development of a new payroll system.

Operations

The twenty-year dishwasher at Station 2 (Glenwood) stopped working and was replaced by the on-duty staff.

Replacement siding has been purchased to replace *some* rotten siding on the parapet walls at Station 1 (Erba Lane).

The District's La Madrona property has been scheduled to be mowed a second time this season.

E2537 (Station 2's Type III Engine) had the rear emergency lights and air conditioning system fixed at the Central Fire Maintenance Shop.

E2538 (Station 1's Type III Engine) went to Peterson's Trucking in San Leandro to have air conditioning system warranty work. A transfer valve issue was also resolved at the Central Fire Maintenance Shop, and C-Shift crews replaced the front and rear differential fluid and added remote differential filter bleeder to this apparatus.

Staff completed pump testing on all pumping apparatus throughout the month of June using the Central Fire "Draft Commander" pump testing system. A big thank you to Lisa Grigg and Central Fire Mechanics for letting us use it.

Board of Directors

Joe Parker Russ Patterson Daron Pisciotta Kris Hurst Adam Cosner

The B-Shift Station 1 crew (Capt. Sundermier, Engineer Smith, Engineer Smiley, and Engineer Shaughnessy) removed and rebuilt the foam pump on E2511 (Station 1 Type I Engine). They replaced the badly worn and degraded internal gaskets. The foam unit is working great now with no leaks. Engineer Smith will be looking into doing the same on Station 2's Type I Engine (E2512).

WT2550 (Water Tender) had to have all of its batteries replaced after the Kussmaul charging unit failed. The Central Fire shop replaced the Kussmaul charger.

Engineer Crivello was able to complete the compartment reconfigurations on all Type 1 engines. Several items were moved in order to have faster and easier access for deployment.

All shifts and Crews have completed annual hose testing following the new testing standards for attack and supply hose.

Training

Captain Cortes and Engineer Post attended a training lecture on Advanced Auto Extrication and Electric Vehicle Fire. This one-day training was hosted in Berkley and discussed the many issues firefighters face with modern vehicles, and electrical systems in automobiles.

Crews attended the County quarterly EMS training lecture put on by the EMSIA. The training included mass casualty incidents (MCI) operations, new National Emergency Medical Systems Information System (NEMSIS) updates, patient medical documentation, and the introduction of a new EMS based Suboxone* program.

Boulder Creek Fire put on a National Incident Management Systems (NIMS) Safety Officer course (L-0954). The Course was attended by Chief Officers throughout the San Lorenzo Valley and Scotts Valley Fire.

Prevention

Deputy Fire Marshal (DFM) Collins completed eight annual initial inspections, three annual state mandated inspections, ninety-six re-inspections, eleven construction inspections and three complaint follow-ups.

The City of Scotts Valley Building Official retired. The City is in the recruitment phase to replace her. In the meantime, they will contract with CSG for assistance with this position and job duties.

DFM Collins assisted Santa Cruz City Fire Department's DFM recruitment process by sitting on the interview panel.

Chief Report

Chief Whittle and Correira began the transition of duties following a comprehensive list that Chief Whittle put together.

Chief Correira has begun meeting with District Staff and other stakeholders in the region.

** Suboxone is a medication often used for treating addiction to opioids.*

Scotts Valley Fire Protection District

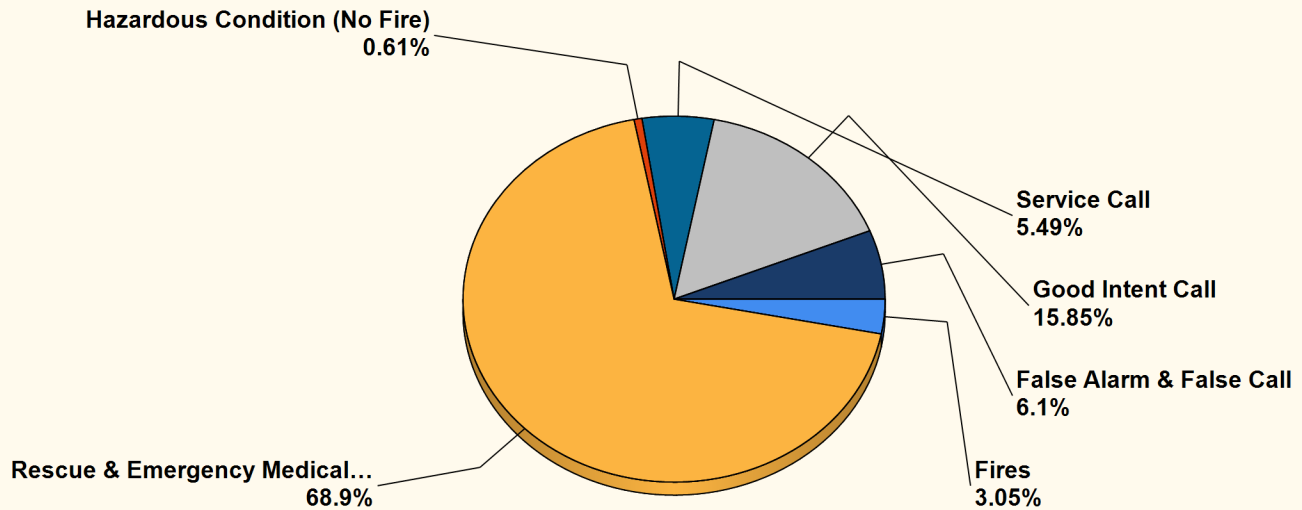
Scotts Valley, CA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2023 | End Date: 06/30/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	3.05%
Rescue & Emergency Medical Service	113	68.9%
Hazardous Condition (No Fire)	1	0.61%
Service Call	9	5.49%
Good Intent Call	26	15.85%
False Alarm & False Call	10	6.1%
TOTAL	164	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
131 - Passenger vehicle fire	1	0.61%
132 - Road freight or transport vehicle fire	1	0.61%
141 - Forest, woods or wildland fire	2	1.22%
143 - Grass fire	1	0.61%
311 - Medical assist, assist EMS crew	1	0.61%
320 - Emergency medical service, other	1	0.61%
321 - EMS call, excluding vehicle accident with injury	102	62.2%
322 - Motor vehicle accident with injuries	5	3.05%
324 - Motor vehicle accident with no injuries.	4	2.44%
412 - Gas leak (natural gas or LPG)	1	0.61%
550 - Public service assistance, other	2	1.22%
553 - Public service	2	1.22%
554 - Assist invalid	5	3.05%
611 - Dispatched & cancelled en route	22	13.41%
622 - No incident found on arrival at dispatch address	1	0.61%
651 - Smoke scare, odor of smoke	1	0.61%
652 - Steam, vapor, fog or dust thought to be smoke	2	1.22%
700 - False alarm or false call, other	3	1.83%
733 - Smoke detector activation due to malfunction	2	1.22%
736 - CO detector activation due to malfunction	1	0.61%
740 - Unintentional transmission of alarm, other	1	0.61%
741 - Sprinkler activation, no fire - unintentional	1	0.61%
745 - Alarm system activation, no fire - unintentional	2	1.22%
TOTAL INCIDENTS:	164	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Scotts Valley Fire Protection District

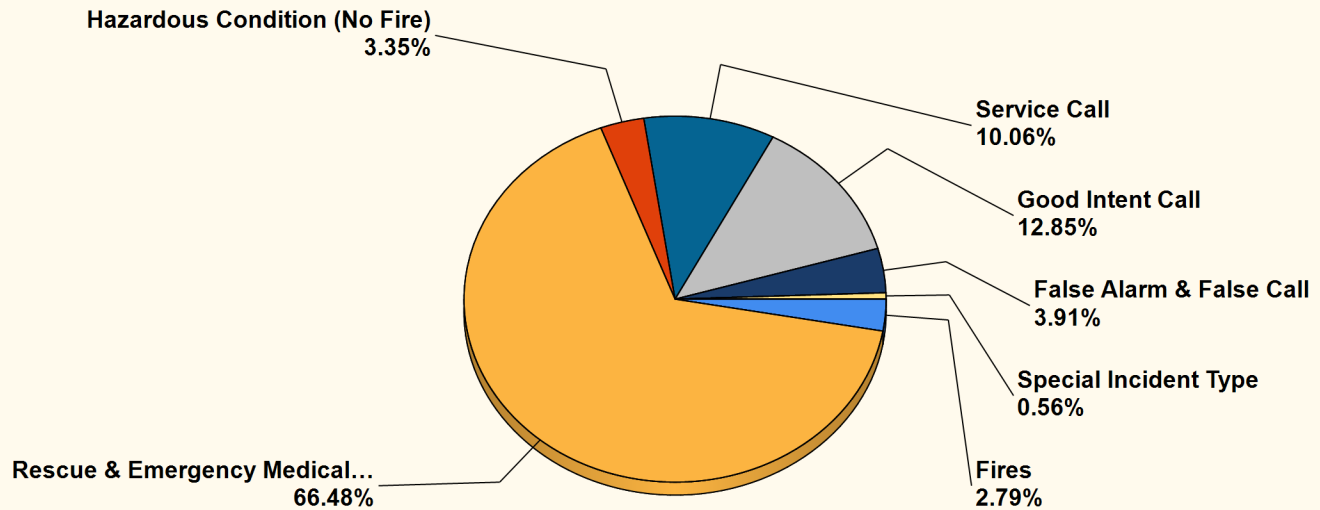
Scotts Valley, CA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2022 | End Date: 06/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	2.79%
Rescue & Emergency Medical Service	119	66.48%
Hazardous Condition (No Fire)	6	3.35%
Service Call	18	10.06%
Good Intent Call	23	12.85%
False Alarm & False Call	7	3.91%
Special Incident Type	1	0.56%
TOTAL	179	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.56%
118 - Trash or rubbish fire, contained	1	0.56%
131 - Passenger vehicle fire	2	1.12%
142 - Brush or brush-and-grass mixture fire	1	0.56%
320 - Emergency medical service, other	1	0.56%
321 - EMS call, excluding vehicle accident with injury	112	62.57%
322 - Motor vehicle accident with injuries	1	0.56%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.56%
324 - Motor vehicle accident with no injuries.	3	1.68%
381 - Rescue or EMS standby	1	0.56%
410 - Combustible/flammable gas/liquid condition, other	1	0.56%
412 - Gas leak (natural gas or LPG)	2	1.12%
440 - Electrical wiring/equipment problem, other	2	1.12%
444 - Power line down	1	0.56%
520 - Water problem, other	1	0.56%
522 - Water or steam leak	1	0.56%
550 - Public service assistance, other	4	2.23%
553 - Public service	6	3.35%
554 - Assist invalid	6	3.35%
611 - Dispatched & cancelled en route	14	7.82%
621 - Wrong location	1	0.56%
622 - No incident found on arrival at dispatch address	3	1.68%
651 - Smoke scare, odor of smoke	3	1.68%
653 - Smoke from barbecue, tar kettle	1	0.56%
661 - EMS call, party transported by non-fire agency	1	0.56%
700 - False alarm or false call, other	2	1.12%
713 - Telephone, malicious false alarm	1	0.56%
730 - System malfunction, other	1	0.56%
733 - Smoke detector activation due to malfunction	2	1.12%
736 - CO detector activation due to malfunction	1	0.56%
900 - Special type of incident, other	1	0.56%
TOTAL INCIDENTS:	179	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Scotts Valley Fire Protection District

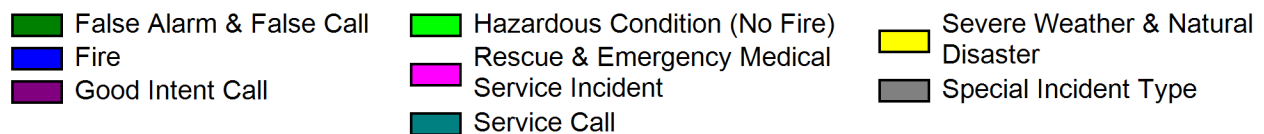
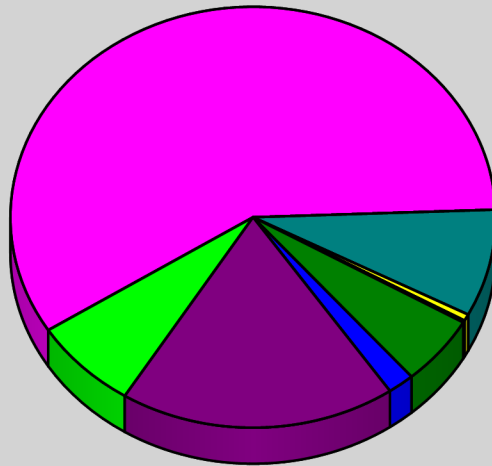
Scotts Valley, CA

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Major Incident Types by Month for Date Range

Start Date: 01/01/2023 | End Date: 06/30/2023



INCIDENT TYPE	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
False Alarm & False Call	5	7	12	18	11	10	63
Fire	2	4	4	4	2	5	21
Good Intent Call	34	49	40	38	30	26	217
Hazardous Condition (No Fire)	24	20	33	2	4	1	84
Rescue & Emergency Medical Service Incident	113	119	111	109	124	113	689
Service Call	19	17	16	25	11	9	97
Severe Weather & Natural Disaster	5	1					6
Special Incident Type			1	1			2
Total	202	217	217	197	182	164	1179

Only REVIEWED incidents included



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Page # 1 of 1

Scotts Valley Fire Protection District

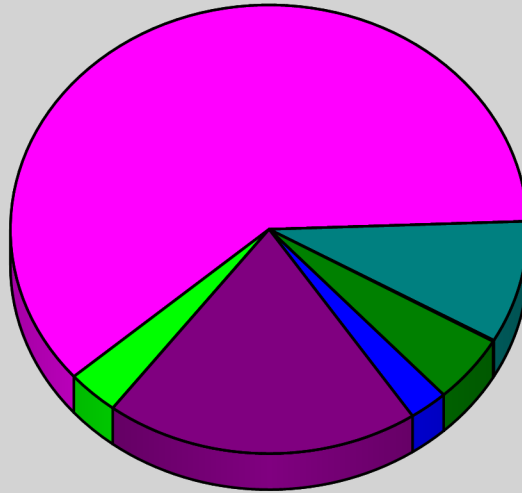
Scotts Valley, CA

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Major Incident Types by Month for Date Range

Start Date: 01/01/2022 | End Date: 06/30/2022



False Alarm & False Call	Hazardous Condition (No Fire)	Service Call
Fire	Rescue & Emergency Medical	Special Incident Type
Good Intent Call	Service Incident	

INCIDENT TYPE	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
False Alarm & False Call	9	9	7	9	11	7	52
Fire	2	4	6	5	4	5	26
Good Intent Call	44	32	31	42	38	23	210
Hazardous Condition (No Fire)	7	7	4	6	5	6	35
Rescue & Emergency Medical Service Incident	114	86	108	100	122	119	649
Service Call	16	7	17	12	24	18	94
Special Incident Type						1	1
Total	192	145	173	174	204	179	1067

Only REVIEWED incidents included



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Doc Id: 495

Page # 1 of 1

From: 'Becky Steinbruner' via Info <info@scottsvalleyfire.com> on behalf of 'Becky Steinbruner' via Info
Sent: Sunday, June 18, 2023 9:05 AM
To: Scottsvalleyfire Info
Cc: Larry Pageler; Nate Lackey; Joe Serrano; Francisco Estrada; Becky Steinbruner
Subject: Please Address Future Scotts Valley Fire District Board of Director District-Based Elections Following Branciforte Fire District Annexation

Dear Scotts Valley Fire District Board of Directors,
I personally attended your June 14, 2023 Board meeting and testified regarding the District Plan for Services for Branciforte Fire (Item 6.3). Please include this letter in your Board's July 12 meeting packet, and agendaize future district-based Board representation to comply with the California Voting Rights Act for public discussion.

I want to repeat here, in writing, that the main problem with the Plan for Service is that it is silent on any provision that the Scotts Valley Fire District Board elections will convert to district-based representation after the annexation is complete. I strongly feel the Plan must be amended to include this important provision that would provide better representation for the property owners in Branciforte Fire District who will be annexed, losing their own Board's representation.

While the proposed Branciforte Fire Advisory Commission will allow a small group to meet twice annually to review expenditures of Measure T revenues that Scotts Valley Fire District will absorb and benefit by, the Commission will have no real power to ensure that any recommendations they make will be followed. As I stated at your meeting, after the annexation is complete, the property owners of Branciforte Fire District will essentially become completely dependent upon the Scotts Valley Fire District Board to follow the Advisory Commission's recommendations.

While Branciforte Fire area residents could seek election to the Scotts Valley Fire District Board, the number of votes from the Happy Valley area residents would be dwarfed by the much-greater number of voters of the Scotts Valley area.

Essentially, the Happy Valley residents will be at a significant disadvantage for obtaining fair and equal representation on the Scotts Valley Fire District Board after the annexation is complete and their own Branciforte Fire District Board elected representation dissolves.

I want to repeat, in writing, that after Aptos/La Selva Fire District merged with Central Fire District, the Board of Directors for the combined Central Fire District of Santa Cruz County took action to address such disparity by converting from at-large Board elections to district-based Board elections. This action was included in the final agreements of the consolidation action to ensure equal representation under the California Voting Rights Act.

Here is a link to the Resolution their Board approved: <https://www.centrafire.org/DocumentCenter/View/2450/Res-2021-03-District-Based-Elections-PDF?bidId=>

A primary concern their Board expressed was fiduciary duty to avoid high legal costs to the District due to possible legal actions challenging diminished representation by those affected in the consolidation.

Central Fire District Board members are now elected with a district-based process that provides a more equitable level of representation for all people within the service boundaries.

Please include this matter on your Board's July 12, 2023 agenda for discussion and amend the Plan for Service.

In closing, the other two minor issues that I pointed out to your Board in my June 14 testimony on Item 6.3 that your Board did not address before voting to accept the Plan for Service were:

1) I believe that the description of the current Branciforte Fire District Board is incorrect in that the two appointed Board members were voted in by the Branciforte Fire District Board after two Directors resigned in protest of actions related to the Special Benefit Assessment ballot procedure. Although Branciforte Fire District Board President Mr. Larry Pageler was in the audience at your June 14 meeting, and I asked that he clarify the issue, he did not speak, nor did your Board ask for clarification. The Branciforte Fire District website does not make minutes of 2022 Board meetings available such

that I can verify their actions, but I believe the Plan for Service incorrectly states that the two Board members, one of whom is Mr. Pageler, were appointed by the Santa Cruz County Board of Supervisors.

2) I was not allowed to complete my sentence while asking that Exhibit H Map showing Service Time With Branciforte Fire Station be changed to use different colors, as it is difficult to discern the pastel-colored service differences. I hereby ask that this Map be amended with better color contrast in order to help all readers with low-vision impairments to be able to effectively interpret the information.

Thank you.

Sincerely,
Becky Steinbruner