



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066

(831) 438-0211

Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF February 8, 2023

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, February 8, 2023 at the City of Scotts Valley Council Chambers. President Pisciotta called the meeting to order at 6:00 p.m.

1.1 Pledge of Allegiance and Moment of Silence

President Pisciotta called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

- | | |
|-------------------------|---|
| A. Directors Present: | Directors Cosner, Hurst, Parker, Patterson (<i>via teleconference</i>) and Pisciotta |
| B. Directors Absent: | None |
| C. Fire District Staff: | Chief Whittle, Battalion Chiefs McNeil and Stubendorff, and
Administrative Services Manager Walton |

2. Public Comment (GC §54954.3)

None

3. Agenda Amendments (GC §54954.2) – Discussion/Action

None

4. Consent Calendar

4.1 Minutes: Approve Special Board Meeting Minutes of January 5, 2023

4.2 Minutes: Approve Regular Board Meeting Minutes of January 8, 2023

4.3 Approve SVFPD Claims Disbursements for the Month of January 1, 2023 through January 31, 2023 in the Amount of:

Payroll and Benefits:	\$572,589.94
General Fund:	\$259,376.96
Capital Outlay:	\$ 21,902.15
SCHMIT:	\$ 5,369.42
TOTAL:	\$859,238.47

On motion of Director Cosner seconded by Director Parker to *Approve the Consent Calendar* was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

5. Discussion Items

5.1 Branciforte Annexation Update

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting February 8, 2023

Chief Whittle stated that the next Ad Hoc Committee Meeting will be February 15, 2023 at 6:00 p.m. at the Branciforte Fire Protection District (BFPD). The BFPD has 3 new Board Members including one elected and two appointed to replace the two Board members who resigned. Based on conversations with LAFCO, a Resolution will go to the Board of Supervisors next week to approve the tax shift from the BFPD to the SVFPD for next fiscal year, which is the next step in the process. SVFPD Staff has been working on a plan to incorporate BFPD personnel, which will include one top step Engineer and two Firefighters. The only issue is the immigration status of one Firefighter, which does not meet the current SVFPD Policy. Legal Counsel has advised with options, which will be discussed at the Ad Hoc Committee Meeting and presented to the Board at a later date.

6. Action Items – Discussion/Action

6.1 Approve the Following Policies:

- Policy 1705 Fire Captain Job Description
- Policy 1706 Engineer Job Description

Chief Whittle explained that due to DMV requirements for the Class B Driver's License training, documentation and certification, we have decided to change to the Class C Driver's License with Firefighter Endorsement. The Policies were changed to require the Class C Driver's License with a Firefighter Endorsement or the Class B Driver's License.

On motion of Director Hurst seconded by Director Pisciotta to *Approve Policy 1705 and 1706 Job Descriptions* was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

7. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

7.1 Board of Directors Report – Directors

Station Ad Hoc Committee – Chief Whittle, Director Patterson and President Pisciotta

President Pisciotta stated that the Station Ad Hoc Committee met with retired Santa Cruz County Bank Manager Mr. Chuck Maffia to discussed finance options to build the La Madrona Station and Mr. Maffia has agreed to be the volunteer bond treasurer.

Chief Whittle stated that he spoke with elections and this is not an election year so a special election will be required. There are 14,175 registered voters in the SVFPD and the cost is \$4 to \$6 per voter, which is a total cost of \$54,000 to \$85,000. The Scotts Valley City and School District may have a special election as well so if we can consolidate the election, the cost will be closer to the \$4 per registered voter.

Finance and Planning Committee – Chief Whittle, Director Hurst and President Pisciotta

President Pisciotta stated that the Finance and Planning Committee met and reviewed the SVFPD current financial status. Director Hurst reported that she was impressed with the financial stewardship of the SVFPD.

President Pisciotta reported that he met today with Chief Whittle, Battalion Chiefs McNeil and Stubendorff for a La Madrona site walkthrough with the Architect Firms. Chief McNeil stated that proposals were emailed to seven Architect Firms, four attended the site walkthrough and proposals are due March 1, 2023.

7.2 Administrative Report – Chief Officers

The Administrative Report was included in the board packet and Chief Whittle reported on the following:

- Apparatus: E2512 is at Golden State Fire Apparatus for new radiator and other cooling system repairs.
- SVFPD paramedics participated in ACLS and PALS recertification through Heart Share and Above Bar CPR.
- I attended the 1/18/23 City Council meeting with DFM Collins. The City Council passed the resolution to accept the local amendments for the 2022 Fire Code, which will take effect 2/10/23.

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting February 8, 2023

- Out of approximately 271 biennial occupancies for 2023, DFM Collins completed 106 initial commercial occupancy inspections in January. The projected goal is to complete all initial inspections by May in order to concentrate on re-inspections and state mandated inspections for the remainder of the year.
- The month of January brought a series of atmospheric river weather events to our area. The storm damage was widespread throughout the County, and each jurisdiction had its own unique set of problems. For the SVFPD, the largest impact was multiple road closures due to mud slides, trees and power lines down, and some areas where the roadbed was undermined and determined unsafe to pass. Our crews did an amazing job of responding to these incidents and taking action to reopen roads, close roads when appropriate and make the necessary notifications. The Battalion Chiefs did a great job of following up with utility and communication companies, as well as County Public Works to ensure our residents were not isolated. We had over a dozen closures on 4-5 major roadways. The County has been working hard to shore up many of these areas to ensure an engine can pass safely through.
- I met with Chief Lackey and Don Jarvis to discuss ALS response times. County EMS has been helpful in gathering data, which I will continue to review.

8. Correspondence – Information

8.1 Lockhart Shaded Fuel Break Update

Chief Whittle discussed the Lockhart Shaded Fuel Break Project that will stretch from Graham Hill Road along the ridgetop to Lockhart Gulch into Weston Road. Pending the planning and permitting process, the project will be implemented in late 2024.

Director Hurst inquired if the project would create secondary emergency access for Weston Road. Chief Whittle stated that he would anticipate Fire access and possibly a secondary evacuation route.

The Board received and filed the correspondence.

9. Request for Future Agenda Items

None

10. Closed Session: Government Code §54957.7

10.1 Fire Chief Recruitment: Government Code §54957

At 6:26 p.m., President Pisciotta announced that the Board would be going into Closed Session for the purposes listed in Item 10.1.

11. Open Session – Discussion/Action

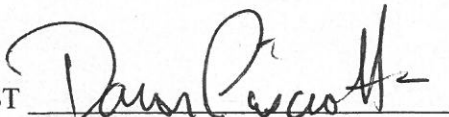
11.1 Report on Closed Session: Government Code §54957.1


At 7:09 p.m., the Board reconvened to Open Session. President Pisciotta reported that the Board discussed the Fire Chief Recruitment. No action was taken.

12. Adjournment

The meeting was adjourned at 7:10 p.m.

ATTEST


Daron Pisciotta
Board President


Ron Whittle
Board Secretary