



SCOTTS VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF January 11, 2023

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, January 11, 2023 at the City of Scotts Valley Council Chambers. President Pisciotta called the meeting to order at 6:00 p.m.

1.1 Pledge of Allegiance and Moment of Silence

President Pisciotta called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

A. Directors Present:	Directors Cosner, Hurst, Parker, Patterson and Pisciotta
B. Directors Absent:	None
C. Fire District Staff:	Chief Whittle, Battalion Chiefs LoFranco, McNeil and Stubendorff, Deputy Fire Marshal Collins and Administrative Services Manager Walton

2. Public Comment (GC §54954.3)

None

3. Agenda Amendments (GC §54954.2) – Discussion/Action

None

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of December 14, 2022

4.2 Approve SVFPD Claims Disbursements for the Month of December 1, 2022 through December 31, 2022 in the Amount of:

Payroll and Benefits:	\$589,984.84
General Fund:	\$ 35,647.91
SCHMIT:	\$ 450.00
TOTAL:	\$626,082.75

4.3 Approve Budgeted Payment of \$155,000 to the CERBT

On motion of Director Patterson seconded by Director Cosner to *Approve Consent Calendar Items 4.1 thru 4.3* was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

5. Discussion Items

5.1 Presentation from Cameron Weist, Bond Counsel

Mr. Weist with Weist Law Firm discussed revenue sources and funding options to build the La Madrona Station. The following revenue source options were presented and would require voter approval:

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- General Obligation Bond – The amount varies based on assessed value
- Special Tax – The amount is fixed based property type
- Benefit Assessment – The amount varies based on the fire protection benefit to each property

The Board discussed the options and a potential ballot measure in June 2023. Mr. Weist concluded that once the revenue source was approved, funding would be secured through the public or private market based on cost.

5.2 Branciforte Annexation Update

Chief Whittle stated that there has not been an Ad Hoc Meeting but one will be scheduled for the first part of February. After discussion with Staff and the Union, current BFPD staff may be able to transition to the SVFPD with one top step Engineer and two Firefighters. One BFPD Firefighter is not a US Citizen so based on current SVFPD Policy and legal review, would not meet the hiring requirements unless the policy was changed. The EMSIA Sub-Contract could be an issue with required response time. The SVFPD currently meets the required response time to 95% of the calls. Based on the addition of BFPD call data, the SVFPD would only meet the required response time to 88% of the calls, which may affect funding the EMSIA receives from AMR under the current sub-contract.

Mr. Jarvis with Jarvis Consulting Group stated that he has been working with the BFPD and welcomed the new SVFPD Board Members. The BFPD is not sustainable and will dissolve, so moving forward, we will be working on all the details to hopefully finalize by July 1, 2023.

Director Patterson inquired about the status of the two Board Directors who resigned. Mr. Jarvis stated that the Board will appoint two new Board Directors at the January 19th Board Meeting. Both Board Candidates have been on the Resident Advisory Committee so there should not be any issues moving forward.

6. Public Hearing/Action Items – Discussion/Action

6.1 Scheduled Public Hearing to Adopt Ordinance No. 2022-1: The Fire Code of the Scotts Valley Fire Protection District with Amendments

President Pisciotta opened the Public Hearing. With no Public comment, the Public Hearing was closed.

6.2 Accept the Environmental Check List as Submitted and Direct the Fire Chief to Make the Appropriate Filings

Deputy Fire Marshal Collins stated that the first reading of the Fire Code was presented at the December Board Meeting. Once the Board accepts the Environmental Check List and adopts the Fire Code, it will go to Scotts Valley City Council next week for approval and will be effective February 10, 2023.

On motion of Director Hurst seconded by Director Cosner to *Accept the Environmental Check List* was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

6.3 Adopt Ordinance No. 2022-1: The Fire Code of the Scotts Valley Fire Protection District with Amendments

On motion of Director Hurst seconded by Director Cosner to *Adopt Ordinance 2022-1: The Fire Code of the Scotts Valley Fire Protection District with Amendments* was approved by the following vote:

AYES:	Cosner, Hurst, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

7. Action Items – Discussion/Action

7.1 Board Standing Committee Appointments per Policy 2101

Board President Pisciotta appointed the following Standing Committees:

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- Finance and Planning – Directors Hurst and Pisciotta
- Organization and Personnel – Directors Cosner and Parker
- Facilities and Equipment – Directors Patterson and Pisciotta
- Interagency Advisory – Director Pisciotta and Patterson (Alternate)

7.2 Approve Lump Sum Payment to CalPERS Miscellaneous Plan in the Amount of \$102,841

Chief Whittle stated that a few years ago, the SVFPD established CERBT (Post Employment Healthcare) and CEPPT (Pension) Trusts to gain investment returns and manage increasing costs. Based on SVFPD Policy, funds have been budgeted to contribute to the Trusts. Due to poor investment returns, shifting the budgeted CEPPT funds to pay off the Miscellaneous Plan Unfunded Actuarial Liability will produce a bigger savings at this time.

On motion of Director Parker seconded by Director Cosner to *Approve the Lump Sum Payment to CalPERS Miscellaneous Plan in the Amount of \$102,841* was approved by the following vote:

AYES: Cosner, Hurst, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

7.3 Approve Resolution 2023-1: Resolution Acknowledging Receipt of a Report made by the Fire Chief of the Scotts Valley Fire Protection District (SVFPD) Regarding the State Mandated Annual Inspections of certain Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code

Deputy Fire Marshal Collins stated that Santa Cruz County Juvenile Hall has been removed from the report as it is State Regulated and will be inspected biyearly as required. The violations with the Scotts Valley Schools are minor and plans to schedule regular inspections to resolve any outstanding issues.

On motion of Director Cosner seconded by Director Hurst to *Approve Resolution 2023-1* was approved by the following vote:

AYES: Cosner, Hurst, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

7.4 Fire Chief Recruitment – Request for Proposals from Executive Recruitment Firms

Director Parker reported that he met with Director Cosner to review the Executive Recruitment Firm proposals. Director Cosner made reference calls and they recommended Peckham and McKenney. Director Parker noted that everything was included in the fee for Peckham and McKenny so there will be no additional fees.

On motion of Director Patterson seconded by Director Hurst to *Hire Peckham and McKenney for the Fire Chief Recruitment* was approved by the following vote:

AYES: Cosner, Hurst, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

7.5 Approve Request for Proposal for Architectural Services

Chief Whittle stated that based on discussion at the Board Workshop last week, Battalion Chief McNeil put together the Request for Proposal for Architectural Services and the timeline was presented.

President Pisciotta stated that determining cost would be the next step before going to the voters. Chief Whittle will contact the Scotts Valley Water District for an updated on the pump station proposal for the La Madrona site.

On motion of Director Parker seconded by Director Pisciotta to *Approve Request for Proposal for Architectural Services* was approved by the following vote:

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AYES: Cosner, Hurst, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

8. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

8.1 Board of Directors Report – Directors

None To Report

8.2 Administrative Report – Chief Officers

The Administrative Report was included in the board packet and Chief Whittle reported on the following:

- Battalion Chief Stubendorff did a great job writing the Assistance to Firefighters Grants for radios but we did not receive the grant. We may look at working with a Grant Writer for assistance.
- The Crews made a good stop on a vehicle fire on Loma Linda Court and spent two hours cleaning up the neighborhood and moving the vehicle out of the middle of the cul-de-sac.
- The Crews made a good stop on a vehicle fire into a structure on Silverwood Drive. The structure sustained moderate external damage and the vehicle was a total loss.
- The SVFPD received the Lucas mechanical CPR device. The Lucas was placed into service in late December and will be carried on the Battalion Chief vehicles.
- The County Board of Supervisors adopted the 2022 Fire Code with Local Amendments effective 1/5/2023.
- Deputy Fire Marshal Collins completed compiling the data for all business occupancies in the SVFPD. For 2023, there is an anticipated 263 occupancies that will be inspected. In 2024, there is approximately 240 occupancies. The goal is to have B occupancies inspected every other year, with all other occupancies inspected annually.
- The Fire Station Ad-Hoc committee and I met with Cameron Weist of the Weist Law Firm to discuss public financing options for the proposed La Madrona fire station.
- I have reached out to Supervisors Koenig and McPherson and requested to meet with them regarding the distribution of Prop 172 funds within the County. I should have a report on that by the February meeting.
- The storm that hit us on New Year's Eve produced over 4 inches of rain and caused some minor surface flooding in the streets. The biggest impact so far has been a large slide at the entrance to the Weston Road neighborhood.

9. Correspondence – Information

9.1 CAL FIRE, Fire Hazard Severity Zone map

9.2 LAFCO Regular Member Seat Opening

The Board received and filed the correspondence.

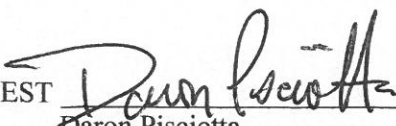
10. Request for Future Agenda Items


None

11. Adjournment

The meeting was adjourned at 7:10 p.m.

ATTEST


Daron Pisciotta
Board President


Ron Whittle
Board Secretary