



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

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## MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF July 13, 2022

### 1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, July 13, 2022 at the City of Scotts Valley Council Chambers. President Patterson called the meeting to order at 6:00 p.m.

#### 1.1 Pledge of Allegiance and Moment of Silence

President Patterson called for the Pledge of Allegiance and a Moment of Silence to follow.

#### 1.2 Roll Call

A. Directors Present:	Directors Campbell, Parker, Patterson and Pisciotta
B. Directors Absent:	Director Harmon
C. Fire District Staff:	Chief Whittle, Battalion Chief Stubendorff and Administrative Services Manager Walton

### 2. Public Comment (GC §54954.3)

None

### 3. Agenda Amendments (GC §54954.2) -- Discussion/Action

None

### 4. Consent Calendar

#### 4.1 Minutes: Approve Regular Board Meeting Minutes of June 8, 2022

#### 4.2 Approve SVFPD Claims Disbursements for the Month of June 1, 2022 through June 30, 2022 in the Amount of:

Payroll and Benefits:	\$764,513.49
General Fund:	\$ 25,815.33
Capital Outlay:	\$ 11,150.00
SCHMIT:	\$ 1,811.86
TOTAL:	\$803,290.68

#### 4.3 Authorize Payment to Santa Cruz County Fire Agencies Insurance Group in the Amount of \$378,692.00 for Workers Compensation Insurance for the 2022/2023 Fiscal Year

#### 4.4 Approve Policy 2000: Conflict of Interest Code

#### 4.5 Adopt Resolution 2022-7: Resolution Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election

On motion of Director Parker seconded by Director Campbell to *Approve Consent Calendar Items 4.1, 4.2, 4.3, 4.4, and 4.5* was approved by the following vote:

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**AYES:** Campbell, Parker, Patterson and Pisciotta  
**NOES:** None  
**ABSENT:** Harmon  
**ABSTAIN:** None

**5. Discussion Items**

5.1 None

**6. Action Items – Discussion/Action**

6.1 Consider Fee Waiver Request from the City of Scotts Valley for the Fireworks Event 7/3/2022

Chief Whittle stated that the letter from the City of Scotts Valley requested waiving the fire permit fee in the amount of \$4,592.48, which is the actual cost for the fireworks inspection and overtime to staff the event. In the past, the City of Scotts Valley has not been cooperative waiving fees so documenting the cost will be beneficial if the SVFPD requests the City of Scotts Valley waiver fees in the future.

**On motion of Director Pisciotta seconded by Director Parker to *Approve the City of Scotts Valley Fee Waiver for the 4<sup>th</sup> of July Event on July 3, 2022* was approved by the following vote:**

**AYES:** Campbell, Parker, Patterson and Pisciotta  
**NOES:** None  
**ABSENT:** Harmon  
**ABSTAIN:** None

**7. Board of Directors and Administrative Reports – Information/Discussion**

(No action will be taken on any questions raised by the Board at this time.)

7.1 Board of Directors Report – Directors

Director Campbell reported that the Ad Hoc Committee met with LAFCO and the Branciforte Committee to focus on the process and public notification. A draft public notice was presented and revisions were made. Once the benefit assessment is completed, the Ad Hoc Committee will establish talking points and public meetings will be scheduled.

Chief Whittle stated that Branciforte Fire hired a consultant to complete a benefit assessment to determine the cost to staff the station. Once the benefit assessment is completed, the property owners will receive a mail in ballot, which requires a 50% plus 1 vote of the ballots received to pass. The residents are concerned that if the station closes, their fire insurance will be cancelled. If that is the case, it might cost less to pay the benefit assessment amount then purchasing expensive insurance through the California Fair Plan. Chief Whittle will research if annexing the Branciforte Fire District will have an impact on the SVFPD ISO rating or meeting the ALS Contract response times.

President Patterson stated that if the SVFPD goes to the voters to build the La Madrona Station, Branciforte Fire could be excluded if their benefit assessment passes. This way Branciforte property owners would not be paying twice or have negative voting impact for the SVFPD measure.

Director Parker stated that since SVFPD paid contributions to the VEBA are no longer being made, the Union has requested a meeting to discuss changing the MOU wording to allow employee paid VEBA contributions, which will be no cost to the SVFPD. Chief Whittle stated that he will schedule an Organization and Personnel Committee Meeting.

Director Pisciotta reported that he toured the new Santa Clara Redwood Fire Station with Director Patterson, Battalion Chief McNeil and Chief Whittle, which is currently halfway through construction. The Facility Manager discussed the facility design, building process and change orders. After the Redwood Fire Station tour, the SVFPD La Madrona property was toured as well.

7.2 Administrative Report – Chief Officers

The Administrative Report was included in the board packet and Chief Whittle reported on the following:

- The furnace and air conditioning (HVAC for downstairs living quarters) was replaced at station one.

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- The SVFPD up-staffed for the July 3<sup>rd</sup> Parade and Fireworks Show. E2538, WT2550, and Cal Fire E1760 provided additional resources along with PCFs staffing the medical booth at the event. The event was attended by approximately 6,500 people inside Skypark. There were no significant events related to the fireworks gathering.
- The trial of the LUCAS device has completed. The device was used several times and crews reported positive results. We are budgeting to purchase 1 LUCAS Device for each lead engine.
- Chief Whittle, BC McNeil, BC LoFranco, Captain Petteys, and Engineer Green attended XCZ STEN and overhead refresher training at Zayante Fire Station.
- E2538 participated in the Cal Fire extended attack drill. E2538 was part of an in-county strike team that responded to a simulated wildland fire in Aptos. The strike team conducted structure triage in a few neighborhoods.
- Engineer Laine and Bridges attended a chain saw class (S-212) in a remote area of King's County.
- All crews completed the annual RT-130 wildland refresher training.
- All shifts participated the Active Shooter training held at Scotts Valley High School.
- BC LoFranco initiated 3 Acting Captain task books, and 7 Engine Boss task books.
- The Spring Lakes Mobile Home park hydrant upgrade project has been completed. The crews tested the system and found issues with the pressure. We met with Spring Lakes and the Engineer and they are working on the issues.
- Deputy Fire Marshal Collins started on June 27<sup>th</sup> and has been working closely with Captain Vandervoort to ensure a smooth transition.
- On June 2<sup>nd</sup>, I attended a Resource Utilization committee meeting. This committee is examining our EMS response system, and looking for ways to improve efficiency and lower response times and on-scene times. The first recommended changes will take effect on July 12<sup>th</sup>.
- I attended two SCCFAIG Board Meetings in June. The Board voted to change how the agency cost allocation is calculated to be more in-line with industry standards. The new formula will be phased in over the next two fiscal years to eliminate large increases to a couple of agencies.
- I filled the role of Operational Area Fire Coordinator for 10 days while the primary Op Area Fire Coordinator was on vacation. I also provided a 24-hour battalion coverage on Saturday June 18<sup>th</sup> due to BC's vacation and sick leave.
- I will be meeting with Environmental Health tomorrow and the County next month to discuss the SCHMIT program.
- There is a Finance and Planning Committee Meeting next week to discuss the final budget.

Director Campbell offered to review the Spring Lakes hydrant project. Director Parker stated that the Rotary Club made a donation for the LUCAS Device in Santa Clara so maybe check with the Scotts Valley Rotary Club for a possible donation.

**8. Correspondence – Information**

8.1 None

**9. Request for Future Agenda Items**

None

**10. Adjournment**

The meeting was adjourned at 6:41 p.m.

ATTEST

  
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Russ Patterson  
Board President

  
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Ron Whittle  
Board Secretary