



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Board of Directors

Agenda

Wednesday, July 13, 2022, 6:00 P.M.

Scotts Valley City Hall

One Civic Center Drive, Scotts Valley CA 95066

Agendas and Board Packets are available on the Scotts Valley Fire Protection District (SVFPD) website at www.scottsvalleyfire.com.

Any person who requires a disability related modification or accommodation in order to participate in a public meeting should make such a request to Ron Whittle, Board Secretary, for immediate consideration.

1. Call to Order

1.1 Pledge of Allegiance and Moment of Silence

1.2 Roll Call

2. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

3. Agenda Amendments (GC §54954.2) – Discussion/Action

4. Consent Calendar

(Consent calendar items will be enacted upon by one motion. There will be no separate discussion unless a Board Member, Staff, or member of the public requests removal of the item for separate action.)

4.1 Minutes: Approve Regular Board Meeting Minutes of June 8, 2022

4.2 Approve SVFPD Claims Disbursements for the Month of June 1, 2022 through June 30, 2022 in the Amount of:

Payroll and Benefits:	\$764,513.49
General Fund:	\$ 25,815.33
Capital Outlay:	\$ 11,150.00
SCHMIT:	\$ 1,811.86
TOTAL:	\$803,290.68

4.3 Authorize Payment to Santa Cruz County Fire Agencies Insurance Group in the Amount of \$378,692.00 for Workers Compensation Insurance for the 2022/2023 Fiscal Year

4.4 Approve Policy 2000: Conflict of Interest Code

4.5 Adopt Resolution 2022-7: Resolution Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election

**Scotts Valley Fire Protection District
Board of Directors Meeting for July 13, 2022
Agenda**

5. Discussion Items

5.1 None

6. Action Items – Discussion/Action

6.1 Consider Fee Waiver Request from the City of Scotts Valley for the Fireworks Event 7/3/2022.

7. Board of Directors and Administrative Reports – Information/Discussion

(No action will be taken on any questions raised by the Board at this time.)

7.1 Board of Directors Report – *Directors*

7.2 Administrative Report – *Chief Officers*

8. Correspondence

8.1 None

9. Request for Future Agenda Items

10. Adjournment

Next Regularly Scheduled Board Meeting:
Wednesday, August 10, 2022 at 6:00 p.m.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066

(831) 438-0211

Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF June 8, 2022

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, June 8, 2022 at the City of Scotts Valley Council Chambers. President Patterson called the meeting to order at 6:03 p.m.

1.1 Pledge of Allegiance and Moment of Silence

President Patterson called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

- | | |
|-------------------------|--|
| A. Directors Present: | Directors Campbell, Harmon (<i>Via Teleconference</i>), Parker and Patterson |
| B. Directors Absent: | Director Pisciotta |
| C. Fire District Staff: | Chief Whittle, Battalion Chief McNeil and
Admin Services Manager Walton |

2. Public Comment (GC §54954.3) None

3. Agenda Amendments (GC §54954.2) – Discussion/Action None

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of May 11, 2022

4.2 Approve SVFPD Claims Disbursements for the Month of May 1, 2022 through May 31, 2022 in the Amount of:

<u>Payroll and Benefits:</u>	\$ 461,914.92
<u>General Fund:</u>	\$ 440,331.22
<u>Capital Outlay:</u>	\$ 0.00
<u>SCHMIT:</u>	\$ 141,318.19
<u>TOTAL:</u>	\$1,043,564.33

4.3 Approve Resolution 2022-6: Resolution Accepting and Allocating Unanticipated Revenue

4.4 Authorize Payment to CalPERS in the amount of \$1,011,158, for the Safety Plan's Unfunded Liability Annual Lump Sum Prepayment Option to be Paid After July 1, 2022, for the 2022/2023 Fiscal Year

On motion of Director Parker seconded by Director Campbell to *Approve Items 4.1 through 4.4 on the Consent Calendar* was approved by the following vote:

AYES:	Campbell, Harmon, Parker and Patterson
NOES:	None
ABSENT:	Pisciotta
ABSTAIN:	None

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting June 8, 2022

5. Discussion Items

5.1 SCHMIT Program

Chief Whittle reviewed the SCHMIT program. In 1988, the County entered into a MOU with the County's four incorporated cities and UCSC for hazardous materials emergency response (Haz Mat Response) with services provided by the Watsonville City Fire Department Haz Mat Team (Watsonville). Concurrently, the SVFPD began training Haz Mat Techs and formed a team. In 1993, Senate Bill 1082 passed and six existing hazardous material/waste inspection programs were consolidated into the CUPA program. With SB1082, the inspection workload and funding shifted from the SVFPD and Watsonville to the County. With the shift in funding, the SVFPD and Watsonville were forced to limit services to outside jurisdictions. In May 2000, directed by the County Board of Supervisors, Environmental Health presented a report with various recommendations to continue to provide Haz Mat Response. In June 2000, the Board directed HAS to work with OES, the County Fire Chiefs' Association and the four cities to develop a MOU for Haz Mat Response capabilities and the necessary proportionate funding for implementation. In 2001, the Santa Cruz Hazardous Materials Interagency Team (SCHMIT) was formed and the SVFPD was selected to provide administrative and financial coordination for SCHMIT. The original funding model was determined by population proportionate multiplier with a fixed amount for UCSC and State Parks. Currently the SVFPD has 8 Haz Mat Techs who are paid a differential of 5% of their monthly base pay not to exceed \$475 per month. The SVFPD is reimbursed \$5,000 per Tech for a total of \$40,000 but the actual personnel cost is \$8,054 per Tech, which is a net cost to the SVFPD in the amount of \$24,432.38 annually. The actual personnel cost to the participating agencies range from \$7,500 to \$8,736 per Tech. In summary, the budget increases have not kept up with the rising costs to the contract agencies nor has a reserve fund been established for equipment and major apparatus maintenance. To account for actual cost, the budget would need to be increased by at least 50%, which may be difficult to increase this fiscal year since the preliminary budget has already been approved. The recommendation is to meet with the County and City Managers to discuss funding increases or contracting with a neighboring agency to provide Haz Mat Response. The SVFPD also has the options to terminate the MOU with a 30 day written notice.

The Board discussed the SCHMIT program and supported Chief Whittle moving forward to meet with the County and City Managers to discuss increasing the budget or other options to provide Haz Mat Response.

6. Action Items – Discussion/Action

6.1 None

7. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

7.1 Board of Directors Report – Directors

Present Patterson stated that Director Pisciotta attended the Station Design Conference in Chicago with BC McNeil.

BC McNeil stated that he attended 15 presentations at the Station Design Conference, which was enlightening. In addition, they met with a California Architect to review the original La Madrona plans, which do not meet building standards for essential services or current building codes and will need to be redone.

President Patterson stated that Facility Committee will meet next Tuesday at 5:00 p.m.

7.2 Administrative Report – Chief Officers

The Administrative Report was included in the board packet and Chief Whittle reported on the following:

- The Type 1 Engine proposal has been received. The prepaid cost is \$804,368 or \$846,000 paid at delivery in 24-26 month. I spoke with the County Treasurer regarding investment options but in the end, we will save the most by prepaying. The Type 1 Engine will be included in the 2022/2023 Final Budget.
- The Bauer compressor will not be delivered until after July and re-budgeted for next fiscal year. In August, the Board will approve the final budget and payment for the Bauer Compressor.
- With the passing of past Board Director Rudy Cabigas, our prayers and thoughts go out to his family.

8. Correspondence – Information

8.1 Incident Thank You Email

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting June 8, 2022

The Board received and filed the correspondence.

9. Closed Session: Government Code §54957.7

- 9.1 Conference with Labor Negotiators: Government Code §54957.6
Agency Designated Representatives: Joe Parker and Robert Campbell
Employee Organization: IAFF Local 3577

At 6:41 p.m., Board President Patterson announced that the Board would be going into Closed Session for the purposes listed above.

10. Open Session – Discussion/Action

- 10.1 Report on Closed Session: Government Code §54957.1

At 7:05 p.m., the Board reconvened to Open Session. President Patterson reported that the Board reviewed the revised MOU.

- 10.2 Approve Revised Memorandum of Understanding with the Scotts Valley Firefighters I.A.F.F. Local 3577 for July 1, 2021 through June 30, 2025

On motion of Director Campbell seconded by Director Parker to *Approve Revised Memorandum of Understanding with the Scotts Valley Firefighters I.A.F.F. Local 3577 for July 1, 2021 through June 30, 2025* was approved by the following vote:

AYES:	Campbell, Harmon, Parker and Patterson
NOES:	None
ABSENT:	Pisciotta
ABSTAIN:	None

- 10.3 Adopt Revised Publicly Available Pay Schedule per Government Code §20636

On motion of Director Parker seconded by Director Campbell to *Adopt the Revised Publicly Available Pay Schedule per Government Code §20636* was approved by the following vote:

AYES:	Campbell, Harmon, Parker and Patterson
NOES:	None
ABSENT:	Pisciotta
ABSTAIN:	None

- 11. Request for Future Agenda Items**
None

- 12. Adjournment**

The meeting was adjourned at 7:08 p.m.

ATTEST

Russ Patterson
Board President

Ron Whittle
Board Secretary

Expenditure Actual Transactions

Criteria: PostOn = 6/1/2022..6/30/2022; EntryDate = 6/1/2022..6/30/2022; GLKey = 685010, 685030, 685040; Summarize by = GLKey,Character,Object

FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor
GL Key 685010 – SCOTTS VALLEY FIRE PROT SVC											
Character 50 – SALARIES AND EMPLOYEE BENEF											
Object 51000 – REGULAR PAY-PERMANENT											
2022	12	6/29/2022	PAYPERIOD		685010	76585	68500000	51000	133,033.12	PAYPERIOD 13PAYDATE 07012022	
2022	12	6/15/2022	PAYPERIOD		685010	76585	68500000	51000	132,726.40	PAYPERIOD 12PAYDATE 06172022	
2022	12	6/30/2022	SA0220001		685010	76585	68500000	51000	53,090.56	PAYPERIOD 14 ACCRUAL-40%	
2022	12	6/1/2022	PAYPERIOD		685010	76585	68500000	51000	132,663.91	PAYPERIOD 11PAYDATE 06032022	
Total Object 51000									451,513.99		
Object 51005 – OVERTIME PAY-PERMANENT											
2022	12	6/16/2022	DU88336	DU88336	685010	76585	68500000	51005	(2,712.62)	4850 TD 5/28-6/10/22 Ronzano	C9999!
2022	12	6/1/2022	PAYPERIOD		685010	76585	68500000	51005	44,311.58	PAYPERIOD 11PAYDATE 06032022	
2022	12	6/29/2022	PAYPERIOD		685010	76585	68500000	51005	37,431.41	PAYPERIOD 13PAYDATE 07012022	
2022	12	6/30/2022	SA0220001		685010	76585	68500000	51005	9,867.64	PAYPERIOD 14 ACCRUAL-40%	
2022	12	6/2/2022	DU87992	DU87992	685010	76585	68500000	51005	(2,712.62)	4850 TD Ronzano 5/14-5/27/22	C9999!
2022	12	6/28/2022	DU88595	DU88595	685010	76585	68500000	51005	(2,712.62)	4850 TD 6/11-6/24/22 Ronzano	C9999!
2022	12	6/15/2022	PAYPERIOD		685010	76585	68500000	51005	24,669.09	PAYPERIOD 12PAYDATE 06172022	
Total Object 51005									108,141.86		
Object 51010 – REGULAR PAY-EXTRA HELP											
2022	12	6/15/2022	PAYPERIOD		685010	76585	68500000	51010	1,923.15	PAYPERIOD 12PAYDATE 06172022	
2022	12	6/30/2022	SA0220001		685010	76585	68500000	51010	769.26	PAYPERIOD 14 ACCRUAL-40%	
Total Object 51010									2,692.41		
Object 51035 – HOLIDAY PAY											
2022	12	6/30/2022	SA0220001		685010	76585	68500000	51035	2,106.97	PAYPERIOD 14 ACCRUAL-40%	
2022	12	6/1/2022	PAYPERIOD		685010	76585	68500000	51035	5,259.07	PAYPERIOD 11PAYDATE 06032022	
2022	12	6/29/2022	PAYPERIOD		685010	76585	68500000	51035	5,277.90	PAYPERIOD 13PAYDATE 07012022	
2022	12	6/15/2022	PAYPERIOD		685010	76585	68500000	51035	5,267.43	PAYPERIOD 12PAYDATE 06172022	
Total Object 51035									17,911.37		
Object 51040 – DIFFERENTIAL PAY											
2022	12	6/29/2022	PAYPERIOD		685010	76585	68500000	51040	8,076.66	PAYPERIOD 13PAYDATE 07012022	
2022	12	6/15/2022	PAYPERIOD		685010	76585	68500000	51040	8,076.66	PAYPERIOD 12PAYDATE 06172022	
2022	12	6/30/2022	SA0220001		685010	76585	68500000	51040	3,230.66	PAYPERIOD 14 ACCRUAL-40%	
2022	12	6/1/2022	PAYPERIOD		685010	76585	68500000	51040	8,076.66	PAYPERIOD 11PAYDATE 06032022	
Total Object 51040									27,460.64		
Object 52010 – OASDI-SOCIAL SECURITY											
2022	12	6/1/2022	PAYPERIOD		685010	76585	68500000	52010	2,577.56	PAYPERIOD 11PAYDATE 06032022	
2022	12	6/30/2022	SA0220001		685010	76585	68500000	52010	965.96	PAYPERIOD 14 ACCRUAL-40%	
2022	12	6/29/2022	PAYPERIOD		685010	76585	68500000	52010	2,483.43	PAYPERIOD 13PAYDATE 07012022	
2022	12	6/15/2022	PAYPERIOD		685010	76585	68500000	52010	2,414.90	PAYPERIOD 12PAYDATE 06172022	
Total Object 52010									8,441.85		

Expenditure Actual Transactions

Criteria: PostOn = 6/1/2022..6/30/2022; EntryDate = 6/1/2022..6/30/2022; GLKey = 685010, 685030, 685040; Summarize by = GLKey,Character,Object

FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor
GL Key 685010 – SCOTTS VALLEY FIRE PROT SVC											
Character 50 -- SALARIES AND EMPLOYEE BENEF											
Object 52015 -- PERS											
2022	12	6/15/2022	PAYPERIOD		685010	76585	68500000	52015	25,771.06	PAYPERIOD 12PAYDATE 06172022	
2022	12	6/30/2022	SA0220001		685010	76585	68500000	52015	10,308.42	PAYPERIOD 14 ACCRUAL-40%	
2022	12	6/29/2022	PAYPERIOD		685010	76585	68500000	52015	26,098.10	PAYPERIOD 13PAYDATE 07012022	
2022	12	6/1/2022	PAYPERIOD		685010	76585	68500000	52015	25,914.20	PAYPERIOD 11PAYDATE 06032022	
Total Object 52015									88,091.78		
Object 53010 -- EMPLOYEE INSURANCE & BENEFITS											
2022	12	6/9/2022	DU88170	DU88170	685010	76585	68500000	53010	(48.56)	M.Pasquini Jun22 Dental,CK#939	C9999
2022	12	6/1/2022	PAYPERIOD		685010	76585	68500000	53010	750.00	PAYPERIOD 11PAYDATE 06032022	
2022	12	6/29/2022	PAYPERIOD		685010	76585	68500000	53010	(1,101.51)	PAYPERIOD 13PAYDATE 07012022	
2022	12	6/15/2022	PAYPERIOD		685010	76585	68500000	53010	(1,101.51)	PAYPERIOD 12PAYDATE 06172022	
2022	12	6/30/2022	SA0220001		685010	76585	68500000	53010	440.60	PAYPERIOD 14 ACCRUAL-40%	
2022	12	6/15/2022	PAYPERIOD		685010	76585	68500000	53010	750.00	PAYPERIOD 12PAYDATE 06172022	
2022	12	6/29/2022	PAYPERIOD		685010	76585	68500000	53010	750.00	PAYPERIOD 13PAYDATE 07012022	
2022	12	6/16/2022	DU88336	DU88336	685010	76585	68500000	53010	(48.56)	M.Marsano Jun22 Dental,CK#114	C9999
2022	12	6/1/2022	PAYPERIOD		685010	76585	68500000	53010	(1,101.51)	PAYPERIOD 11PAYDATE 06032022	
2022	12	6/16/2022	DU88336	DU88336	685010	76585	68500000	53010	(48.56)	S.Downey Jun22 Dental,CK#2319	C9999
2022	12	6/30/2022	SA0220001		685010	76585	68500000	53010	(440.60)	PAYPERIOD 14 ACCRUAL-40%	
2022	12	6/10/2022	JUN22HLTH		685010	76585	68500000	53010	54,408.28	SV FIRE MAY 2022	V1165
2022	12	6/30/2022	SA0220001		685010	76585	68500000	53010	300.00	PAYPERIOD 14 ACCRUAL-40%	
Total Object 53010									53,508.07		
Object 53015 -- UNEMPLOYMENT INSURANCE											
2022	12	6/30/2022	SA0220001		685010	76585	68500000	53015	12.31	PAYPERIOD 14 ACCRUAL-40%	
2022	12	6/15/2022	PAYPERIOD		685010	76585	68500000	53015	30.77	PAYPERIOD 12PAYDATE 06172022	
Total Object 53015									43.08		
Object 55021 -- OTHER BENEFITS MISC											
2022	12	6/30/2022	SA0220001		685010	76585	68500000	55021	789.23	PAYPERIOD 14 ACCRUAL-40%	
2022	12	6/15/2022	PAYPERIOD		685010	76585	68500000	55021	1,973.07	PAYPERIOD 12PAYDATE 06172022	
2022	12	6/29/2022	PAYPERIOD		685010	76585	68500000	55021	1,973.07	PAYPERIOD 13PAYDATE 07012022	
2022	12	6/1/2022	PAYPERIOD		685010	76585	68500000	55021	1,973.07	PAYPERIOD 11PAYDATE 06032022	
Total Object 55021									6,708.44		
Total Character 50									764,513.49		
Character 60 -- SERVICES AND SUPPLIES											
Object 61110 -- CLOTHING & PERSONAL SUPPLIES											
2022	12	6/21/2022	37932		685010	76585	68500000	61110	73.00	SCOTTS PPE RECO SVFD	V1188
2022	12	6/24/2022	0722SVFD		685010	76585	68500000	61110	612.72	U S BANK CORPOR SVFD 4246-0445	V9920
2022	12	6/10/2022	INV600554		685010	76585	68500000	61110	482.90	L N CURTIS & SO SVFD Cust 3627	V1159
Total Object 61110									1,168.62		

Expenditure Actual Transactions

Criteria: PostOn = 6/1/2022..6/30/2022; EntryDate = 6/1/2022..6/30/2022; GLKey = 685010, 685030, 685040; Summarize by = GLKey,Character,Object

FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor
GL Key 685010 -- SCOTTS VALLEY FIRE PROT SVC											
Character 60 -- SERVICES AND SUPPLIES											
Object 61125 -- UNIFORM REPLACEMENT											
2022	12	6/10/2022	363222		685010	76585	68500000	61125	124.26	HOOK FAST SPECI SVFD PO# 21-04	V10139
2022	12	6/10/2022	80552		685010	76585	68500000	61125	78.75	SUMMIT UNIFORMS SVFD	V10790
2022	12	6/24/2022	0722SVFD		685010	76585	68500000	61125	533.39	U S BANK CORPOR SVFD 4246-0445	V9920
Total Object 61125									736.40		
Object 61221 -- TELEPHONE-NON TELECOM 1099											
2022	12	6/24/2022	0722SVFD		685010	76585	68500000	61221	980.22	U S BANK CORPOR SVFD 4246-0445	V9920
Total Object 61221									980.22		
Object 61310 -- FOOD											
2022	12	6/24/2022	0722SVFD		685010	76585	68500000	61310	428.66	U S BANK CORPOR SVFD 4246-0445	V9920
Total Object 61310									428.66		
Object 61425 -- OTHER HOUSEHOLD EXP-SERVICES											
2022	12	6/24/2022	0722SVFD		685010	76585	68500000	61425	349.82	U S BANK CORPOR SVFD 4246-0445	V9920
2022	12	6/3/2022	0622SVFD3		685010	76585	68500000	61425	28.51	SCARBOROUGH LUM SVFD Acct 1169	V1233
Total Object 61425									378.33		
Object 61720 -- MAINT-MOBILE EQUIPMENT-SERV											
2022	12	6/3/2022	8508		685010	76585	68500000	61720	567.78	CENTRAL FIRE PR SVFD	V11680
2022	12	6/24/2022	0722SVFD		685010	76585	68500000	61720	16.00	U S BANK CORPOR SVFD 4246-0445	V9920
Total Object 61720									583.78		
Object 61725 -- MAINT-OFFICE EQUIPMNT-SERVICES											
2022	12	6/3/2022	14125		685010	76585	68500000	61725	1,780.12	PAGODA TECHNOLO SVFD	V12510
2022	12	6/24/2022	0722SVFD		685010	76585	68500000	61725	814.54	U S BANK CORPOR SVFD 4246-0445	V9920
Total Object 61725									2,594.66		
Object 61730 -- MAINT-OTH EQUIP-SERVICES											
2022	12	6/3/2022	0622SVFD2		685010	76585	68500000	61730	14.19	SCARBOROUGH LUM SVFD Acct 1169	V1233
Total Object 61730									14.19		
Object 61845 -- MAINT-STRUCT/IMPS/GRDS-OTH-SRV											
2022	12	6/3/2022	C3008		685010	76585	68500000	61845	538.80	R & S ERECTION SVFD	V11250
2022	12	6/24/2022	23274425		685010	76585	68500000	61845	62.70	WESTERN EXTERMI SVFD	V15760
2022	12	6/24/2022	3568		685010	76585	68500000	61845	85.00	CERTIFIED BACKF SVFD	V31240
2022	12	6/24/2022	23273522		685010	76585	68500000	61845	62.70	WESTERN EXTERMI SVFD	V15760
2022	12	6/24/2022	0722SVFD		685010	76585	68500000	61845	117.50	U S BANK CORPOR SVFD 4246-0445	V9920
2022	12	6/24/2022	C3060		685010	76585	68500000	61845	454.40	R & S ERECTION SVFD	V11250
Total Object 61845									1,321.10		
Object 61920 -- MEDICAL, DENTAL & LAB SUPPLIES											
2022	12	6/3/2022	84510435		685010	76585	68500000	61920	2.29	BOUND TREE MEDI SVFD PO#21-042	V12140

Expenditure Actual Transactions

Criteria: PostOn = 6/1/2022..6/30/2022; EntryDate = 6/1/2022..6/30/2022; GLKey = 685010, 685030, 685040; Summarize by = GLKey,Character,Object

FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor
GL Key 685010 – SCOTTS VALLEY FIRE PROT SVC											
Character 60 – SERVICES AND SUPPLIES											
Object 61920 – MEDICAL, DENTAL & LAB SUPPLIES											
2022	12	6/3/2022	84514771		685010	76585	68500000	61920	3.44	BOUND TREE MEDI SVFD PO# 21-04	V12149
Total Object 61920									5.73		
Object 62020 – MEMBERSHIPS											
2022	12	6/24/2022	0722SVFD		685010	76585	68500000	62020	400.00	U S BANK CORPOR SVFD 4246-0445	V9920
Total Object 62020									400.00		
Object 62219 -- PC SOFTWARE PURCHASES											
2022	12	6/24/2022	0722SVFD		685010	76585	68500000	62219	91.49	U S BANK CORPOR SVFD 4246-0445	V9920
Total Object 62219									91.49		
Object 62223 -- SUPPLIES											
2022	12	6/24/2022	0722SVFD		685010	76585	68500000	62223	146.79	U S BANK CORPOR SVFD 4246-0445	V9920
Total Object 62223									146.79		
Object 62367 -- MEDICAL SERVICES-OTHER											
2022	12	6/10/2022	0622SVFD		685010	76585	68500000	62367	325.00	CARDIOVASCULAR SVFD 5/24/22 St	V1294
2022	12	6/10/2022	I-30657		685010	76585	68500000	62367	1,680.00	EMERYVILLE OCCU SVFD	V1277
Total Object 62367									2,005.00		
Object 62381 – PROF & SPECIAL SERV-OTHER											
2022	12	6/24/2022	44123		685010	76585	68500000	62381	325.00	CSG CONSULTANTS SVFD	V1211
2022	12	6/10/2022	0522017		685010	76585	68500000	62381	3,960.00	MESITI-MILLER E SVFD	V1245
2022	12	6/21/2022	0622SVFD		685010	76585	68500000	62381	168.75	DAWSON PASSAFUI SVFD	V1259
Total Object 62381									4,453.75		
Object 62420 – LEGAL NOTICES											
2022	12	6/24/2022	0722SVFD		685010	76585	68500000	62420	57.50	U S BANK CORPOR SVFD 4246-0445	V9920
Total Object 62420									57.50		
Object 62826 -- EDUCATION AND/OR TRAINING											
2022	12	6/24/2022	0622SVFD		685010	76585	68500000	62826	59.68	BRIDGES, JOHN SVFD 2590 Fuel R	V4363
Total Object 62826									59.68		
Object 62888 -- SPEC DIST EXP-SERVICES											
2022	12	6/24/2022	0722SVFD		685010	76585	68500000	62888	738.24	U S BANK CORPOR SVFD 4246-0445	V9920
Total Object 62888									738.24		
Object 62914 – EDUCATION & TRAINING(REPT)											
2022	12	6/23/2022	DU88473	DU88473	685010	76585	68500000	62914	(56.00)	Avila Edu Overage Reimb.R#3973	C9999
2022	12	6/24/2022	0722SVFD		685010	76585	68500000	62914	1,300.44	U S BANK CORPOR SVFD 4246-0445	V9920
Total Object 62914									1,244.44		
Object 62920 -- GAS, OIL, FUEL											
2022	12	6/3/2022	0622SVFD1		685010	76585	68500000	62920	3.28	SCARBOROUGH LUM SVFD Acct 1169	V1233
2022	12	6/3/2022	1200-052722		685010	76585	68500000	62920	1,142.00	MONTEREY BAY AI SVFD	V1033

Run: 7/5/2022

Expenditure Actual Transactions


Criteria: PostOn = 6/1/2022..6/30/2022; EntryDate = 6/1/2022..6/30/2022; GLKey = 685010, 685030, 685040; Summarize by = GLKey,Character,Object

FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor
GL Key 685010 -- SCOTTS VALLEY FIRE PROT SVC											
Character 60 -- SERVICES AND SUPPLIES											
Object 62920 -- GAS, OIL, FUEL											
2022	12	6/17/2022	828657		685010	76585	68500000	62920	4,226.73	WESTERN STATES SVFD	V39731
Total Object 62920									5,372.01		
Object 63070 -- UTILITIES											
2022	12	6/22/2022	0622SVFD4		685010	76585	68500000	63070	624.55	PACIFIC GAS AND SVFD Acct#6056	V12916
2022	12	6/22/2022	0622SVFD2		685010	76585	68500000	63070	111.47	PACIFIC GAS AND SVFD Acct#9380	V12916
2022	12	6/22/2022	0622SVFD3		685010	76585	68500000	63070	623.67	PACIFIC GAS AND SVFD Acct#6536	V12916
2022	12	6/24/2022	0722SVFD		685010	76585	68500000	63070	1,277.18	U S BANK CORPOR SVFD 4246-0445	V99201
2022	12	6/22/2022	0622SVFD1		685010	76585	68500000	63070	94.59	PACIFIC GAS AND SVFD Acct#6494	V12916
2022	12	6/3/2022	0622SVFD2		685010	76585	68500000	63070	133.27	CITY OF SCOTTS SVFD	V10271
2022	12	6/3/2022	0622SVFD1		685010	76585	68500000	63070	170.01	CITY OF SCOTTS SVFD	V10271
Total Object 63070									3,034.74		
Total Character 60									25,815.33		
Total GL Key 685010									790,328.82		
GL Key 685030 -- SCOTTS VLY FIRE DIST.-CAPITAL											
Character 60 -- SERVICES AND SUPPLIES											
Object 61845 -- MAINT-STRUCT/IMPS/GRDS-OTH-SRV											
2022	12	6/6/2022	0622SVFD		685030	76595	68500000	61845	890.00	J C HEATING & A SVFD Proposal:	V10191
2022	12	6/24/2022	285016		685030	76595	68500000	61845	8,010.00	J C HEATING & A SVFD	V10191
Total Object 61845									8,900.00		
Total Character 60									8,900.00		
Character 80 -- FIXED ASSETS											
Object 86204 -- EQUIPMENT											
2022	12	6/6/2022	JW220223		685030	76595	68500000	86204	2,250.00	BAUER COMPRESSOR SALE	
Total Object 86204									2,250.00		
Total Character 80									2,250.00		
Total GL Key 685030									11,150.00		
GL Key 685040 -- SV FIRE DIST-REGIONAL HAZ RESP											
Character 60 -- SERVICES AND SUPPLIES											
Object 61221 -- TELEPHONE-NON TELECOM 1099											
2022	12	6/24/2022	0722SVFD-1		685040	76597	68500000	61221	76.19	U S BANK CORPOR SVFD 4246-0445	V99201
Total Object 61221									76.19		
Object 61730 -- MAINT-OTH EQUIP-SERVICES											
2022	12	6/24/2022	0722SVFD-1		685040	76597	68500000	61730	1,659.54	U S BANK CORPOR SVFD 4246-0445	V99201
Total Object 61730									1,659.54		

Expenditure Actual Transactions

Criteria: PostOn = 6/1/2022..6/30/2022; EntryDate = 6/1/2022..6/30/2022; GLKey = 685010, 685030, 685040; Summarize by = GLKey,Character,Object

FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor
GL Key 685040 -- SV FIRE DIST-REGIONAL HAZ RESP											
Character 60 -- SERVICES AND SUPPLIES											
Object 62920 -- GAS, OIL, FUEL											
2022	12	6/24/2022	0722SVFD-1		685040	76597	68500000	62920	76.13	U S BANK CORPOR SVFD 4246-0445	V9920
									76.13		
Total Object 62920									1,811.86		
Total Character 60									1,811.86		
Total GL Key 685040									1,811.86		

Scotts Valley Fire Protection District	
POLICY: 2000	SUBJECT: Conflict of Interest Code
DATE APPROVED: 7/13/2022	
BOARD CHAIR: _____	FIRE CHIEF: _____

CONFLICT OF INTEREST CODE

GENERAL PROVISION

California Government Code Section 87100: No public official at any level of state or local government shall make, participate in making or in any way attempt to use their official position to influence a governmental decision in which he/she knows or has reason to know he/she has a financial interest.


A designated member is required to disclose that he or she is a director, officer, partner, trustee, employee, or holds any position of management, in a business entity if he or she would be required to disclose income from that entity. Income includes loans and gifts. For purposes of disclosure, "interest in real property" does not include the principal residence of the filer or any other property which the filer utilizes exclusively as the personal residence of the filer.

CATEGORY 1

- A. Any interest in real property located within the boundaries of the Scotts Valley Fire Protection District (SVFPD) or within 2 miles of the boundaries of the SVFPD.
- B. Any investment or income, as defined by this Code, including loans, gifts and business positions, in or from any person or business entity that manufactures, leases, sells, or repairs any goods, services, equipment or other items purchased by the SVFPD.
- C. Any investment or income, as defined by this Code, including loans, gifts and business positions, in or from any person or business entity which owns, or during the past twelve months owned, an interest in real property located within the boundaries of the Scotts Valley Fire Protection District or within 2 miles of the boundaries of the SVFPD.
- D. Any income, as defined by this Code, including loans or gifts, from any person who is employed by or applies for employment with the SVFPD.
- E. Any investment or income, as defined by this Code, including loans or gifts and business positions, in or from any person or business entity which does, is seeking, or during the last 12 months did or sought to do business within the boundaries of the SVFPD, or within 2 miles of the boundaries of the SVFPD

2 Cal. Code Regs. Section 18730:

18730. Provisions of Conflict of Interest Codes.

Scotts Valley Fire Protection District	
POLICY: 2000	SUBJECT: Conflict of Interest Code

(a) Incorporation by reference of the terms of this regulation along with the designation of employees and the formulation of disclosure categories in the Appendix referred to below constitute the adoption and promulgation of a conflict of interest code within the meaning of Government Code section 87300 or the amendment of a conflict of interest code within the meaning of Government Code section 87306 if the terms of this regulation are substituted for terms of a conflict of interest code already in effect. A code so amended or adopted and promulgated requires the reporting of reportable items in a manner substantially equivalent to the requirements of article 2 of chapter 7 of the Political Reform Act, Government Code sections 81000, et seq. The requirements of a conflict of interest code are in addition to other requirements of the Political Reform Act, such as the general prohibition against conflicts of interest contained in Government Code section 87100, and to other state or local laws pertaining to conflicts of interest.

(b) The terms of a conflict of interest code amended or adopted and promulgated pursuant to this regulation are as follows:

Section 1. Definitions.

The definitions contained in the Political Reform Act of 1974, regulations of the Fair Political Practices Commission (2 Cal. Code of Regs. sections 18100, et seq.), and any amendments to the Act or regulations, are incorporated by reference into this conflict of interest code.

Section 2. Designated Employees.


The persons holding positions listed in the Appendix are designated employees. It has been determined that these persons make or participate in the making of decisions which may foreseeably have a material effect on financial interests.

Section 3. Disclosure Categories.

This code does not establish any disclosure obligation for those designated employees who are also specified in Government Code section 87200 if they are designated in this code in that same capacity or if the geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction in which those persons must report their financial interests pursuant to article 2 of chapter 7 of the Political Reform Act, Government Code sections 87200, et seq.

In addition, this code does not establish any disclosure obligation for any designated employees who are designated in a conflict of interest code for another agency, if all of the following apply:

- (A) The geographical jurisdiction of this agency is the same as or is wholly included within the jurisdiction of the other agency;
- (B) The disclosure assigned in the code of the other agency is the same as that required under article 2 of chapter 7 of the Political Reform Act, Government Code section 87200; and
- (C) The filing officer is the same for both agencies.¹

Scotts Valley Fire Protection District	
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Such persons are covered by this code for disqualification purposes only. With respect to all other designated employees, the disclosure categories set forth in the Appendix specify which kinds of financial interests are reportable. Such a designated employee shall disclose in his or her statement of economic interests those financial interests he or she has which are of the kind described in the disclosure categories to which he or she is assigned in the Appendix. It has been determined that the financial interests set forth in a designated employee's disclosure categories are the kinds of financial interests which he or she foreseeably can affect materially through the conduct of his or her office.

Section 4. Statements of Economic Interests: Place of Filing.

The code reviewing body shall instruct all designated employees within its code to file statements of economic interests with the agency or with the code reviewing body, as provided by the code reviewing body in the agency's conflict of interest code².

Section 5. Statements of Economic Interests: Time of Filing.

(A) Initial Statements. All designated employees employed by the agency on the effective date of this code, as originally adopted, promulgated and approved by the code reviewing body, shall file statements within 30 days after the effective date of this code. Thereafter, each person already in a position when it is designated by an amendment to this code shall file an initial statement within 30 days after the effective date of the amendment.

(B) Assuming Office Statements. All persons assuming designated positions after the effective date of this code shall file statements within 30 days after assuming the designated positions, or if subject to State Senate confirmation, 30 days after being nominated or appointed.

(C) Annual Statements. All designated employees shall file statements no later than April 1.


(D) Leaving Office Statements. All persons who leave designated positions shall file statements within 30 days after leaving office.

Section 5.5. Statements for Persons Who Resign Prior to Assuming Office.

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement.

(A) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

(1) File a written resignation with the appointing power; and

Scotts Valley Fire Protection District	
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- (2) File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation he or she did not make, participate in the making, or use the position to influence any decision of the agency or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position.

Section 6. Contents of and Period Covered by Statements of Economic Interests.

(A) Contents of Initial Statements.

Initial statements shall disclose any reportable investments, interests in real property and business positions held on the effective date of the code and income received during the 12 months prior to the effective date of the code.

(B) Contents of Assuming Office Statements.

Assuming office statements shall disclose any reportable investments, interests in real property and business positions held on the date of assuming office or, if subject to State Senate confirmation or appointment, on the date of nomination, and income received during the 12 months prior to the date of assuming office or the date of being appointed or nominated, respectively.

(C) Contents of Annual Statements. Annual statements shall disclose any reportable investments, interests in real property, income and business positions held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the code or the date of assuming office whichever is later.

(D) Contents of Leaving Office Statements.

Leaving office statements shall disclose reportable investments, interests in real property, income and business positions held or received during the period between the closing date of the last statement filed and the date of leaving office.


Section 7. Manner of Reporting.

Statements of economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the agency, and shall contain the following information:

(A) Investments and Real Property Disclosure.

When an investment or an interest in real property³ is required to be reported⁴, the statement shall contain the following:

1. A statement of the nature of the investment or interest;
2. The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;

Scotts Valley Fire Protection District	
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3. The address or other precise location of the real property;
4. A statement whether the fair market value of the investment or interest in real property exceeds two thousand dollars (\$2,000), exceeds ten thousand dollars (\$10,000), exceeds one hundred thousand dollars (\$100,000), or exceeds one million dollars (\$1,000,000).

(B) Personal Income Disclosure. When personal income is required to be reported⁵, the statement shall contain:


1. The name and address of each source of income aggregating five hundred dollars (\$500) or more in value, or fifty dollars (\$50) or more in value if the income was a gift, and a general description of the business activity, if any, of each source;
2. A statement whether the aggregate value of income from each source, or in the case of a loan, the highest amount owed to each source, was one thousand dollars (\$1,000) or less, greater than one thousand dollars (\$1,000), greater than ten thousand dollars (\$10,000), or greater than one hundred thousand dollars (\$100,000);
3. A description of the consideration, if any, for which the income was received;
4. In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;
5. In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan.

(C) Business Entity Income Disclosure. When income of a business entity, including income of a sole proprietorship, is required to be reported⁶, the statement shall contain:

1. The name, address, and a general description of the business activity of the business entity;
2. The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than ten thousand dollars (\$10,000).

(D) Business Position Disclosure. When business positions are required to be reported, a designated employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

(E) Acquisition or Disposal During Reporting Period. In the case of an annual or leaving office statement, if an investment or an interest in real property was partially or wholly

Scotts Valley Fire Protection District	
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acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

Section 8. Prohibition on Receipt of Honoraria.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept any honorarium from any source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests. This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

Subdivisions (a), (b), and (c) of Government Code section 89501 shall apply to the prohibitions in this section.

This section shall not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence authorized by Government Code section 89506.

Section 8.1 Prohibition on Receipt of Gifts in Excess of \$420.

(A) No member of a state board or commission, and no designated employee of a state or local government agency, shall accept gifts with a total value of more than \$420 in a calendar year from any single source, if the member or employee would be required to report the receipt of income or gifts from that source on his or her statement of economic interests. This section shall not apply to any part-time member of the governing board of any public institution of higher education, unless the member is also an elected official.

Subdivisions (e), (f), and (g) of Government Code section 89503 shall apply to the prohibitions in this section.


Section 8.2. Loans to Public Officials.

Loans to public officials shall be subject to Sections 87460 to 87462 of the California Government Code.

Section 9. Disqualification.

No designated employee shall make, participate in making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family or on:

- (A) Any business entity in which the designated employee has a direct or indirect investment worth two thousand dollars (\$2,000) or more;

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- (B) Any real property in which the designated employee has a direct or indirect interest worth two thousand dollars (\$2,000) or more;
- (C) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating five hundred dollars (\$500) or more in value provided to, received by or promised to the designated employee within 12 months prior to the time when the decision is made;
- (D) Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management; or
- (E) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating \$420 or more provided to, received by, or promised to the designated employee within 12 months prior to the time when the decision is made.

Section 9.3. Legally Required Participation.

No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. The fact that the vote of a designated employee who is on a voting body is needed to break a tie does not make his or her participation legally required for purposes of this section.

Section 9.5. Disqualification of State Officers and Employees.


In addition to the general disqualification provisions of section 9, no state administrative official shall make, participate in making, or use his or her official position to influence any governmental decision directly relating to any contract where the state administrative official knows or has reason to know that any party to the contract is a person with whom the state administrative official, or any member of his or her immediate family has, within 12 months prior to the time when the official action is to be taken:

- (A) Engaged in a business transaction or transactions on terms not available to members of the public, regarding any investment or interest in real property; or
- (B) Engaged in a business transaction or transactions on terms not available to members of the public regarding the rendering of goods or services totaling in value one thousand dollars (\$1,000) or more.

Section 10. Disclosure of Disqualifying Interest.

When a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act may be accompanied by disclosure of the disqualifying interest.

Section 11. Assistance of the Commission and Counsel.

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Any designated employee who is unsure of his or her duties under this code may request assistance from the Fair Political Practices Commission pursuant to Government Code section 83114 or from the attorney for his or her agency, provided that nothing in this section requires the attorney for the agency to issue any formal or informal opinion.

Section 12. Violations.

This code has the force and effect of law. Designated employees violating any provision of this code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Government Code sections 81000 - 91015. In addition, a decision in relation to which a violation of the disqualification provisions of this code or of Government Code section 87100 or 87450 has occurred may be set aside as void pursuant to Government Code section 91003.

NOTE: Authority cited: Section 83112, Government Code. Reference: Sections 87103(e), 87300-87302, 89501, 89502 and 89503, Government Code.

¹ Designated employees who are required to file statements of economic interests under any other agency's conflict of interest code, or under article 2 for a different jurisdiction, may expand their statement of economic interests to cover reportable interests in both jurisdictions, and file copies of this expanded statement with both entities in lieu of filing separate and distinct statements, provided that each copy of such expanded statement filed in place of an original is signed and verified by the designated employee as if it were an original. See Government Code section 81004.


² See Government Code section 81010 and 2 Cal. Code of Regs. Section 18115 for the duties of filing officers and persons in agencies who make and retain copies of statements and forward the originals to the filing officer.

³ For the purpose of disclosure only (not disqualification), an interest in real property does not include the principle residence of the filer.

⁴ Investments and interests in real property which have a fair market value of less than \$2,000 are not investments and interests in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10 percent or greater.

⁵ A designated employee's income includes his or her community property interest in the income of his or her spouse but does not include salary or reimbursement for expenses received from a state, local or federal government agency.

⁶ Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10 percent or greater interest. In addition, the disclosure of persons who are clients or customers of a business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

Scotts Valley Fire Protection District	
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Appendix

Members and disclosure categories are:

<u>Position</u>	<u>Disclosure Category</u>
Governing Board Members (Automatically Required)	1
District Legal Counsel (Automatically Required)	1
Fire Chief (Automatically Required)	1

Designated Members and disclosure categories are:

<u>Position</u>	<u>Disclosure Category</u>
Battalion Chief	1
Fire Marshal	1
Deputy Fire Marshal	1
Administrative Captain	1

Attachment "C"

Resolution No. 2022-7

Resolution Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election

Scotts Valley Fire Protection District

Name of City or Special District exactly as it will appear on the ballot

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election; and

WHEREAS, the resolution of the governing body of the city or district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10002, the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot, acknowledging that the consolidation election will be held and conducted in the manner prescribed in Section 10418. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, pursuant to Elections Code Section 10418, if consolidated, the consolidated election shall be held and conducted, election boards appointed, voting precincts designated, candidates nominated, ballots printed, polls opened and closed, voter challenges determined, ballots counted and returned, returns canvassed, results declared, certificates of election issued, recounts conducted, election contests presented, and all other proceedings incidental to and connected with the election shall be regulated and done in accordance with the provisions of law regulating the statewide or special election, or the election held pursuant to Section 1302 or 1303, as applicable.

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, various district, county, state and other political subdivision elections may be or have been called to be held on November 8, 2022;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the governing body of the

Scotts Valley Fire Protection District

(Name of City/District)

hereby orders an election be called and consolidated with any and all elections also called to be held on November 8, 2022 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the Scotts Valley Fire Protection District

(Political Jurisdiction)

and requests the Board of Supervisors of the County of Santa Cruz to order such consolidation under Elections Code Sections 10401, 10403 and 10418.

BE IT FURTHER RESOLVED AND ORDERED that said governing body hereby requests the Board of Supervisors to permit the Santa Cruz County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

Check the following that apply:

☒ **BE IT FURTHER RESOLVED AND ORDERED** that the Santa Cruz County Elections Department conduct the election for the following offices on the November 8, 2022 ballot:

Seats open	Office	Term	District/Division (if app)
Board Director	Robert Campbell	2022-2026	
Board Director	Edward Harmon	2022-2026	

- ☐ **BE IT FURTHER RESOLVED AND ORDERED** that the Santa Cruz County Elections Department shall conduct the election for the attached MEASURE(S) to be voted on at the November 8, 2022 election. (attach 75-word ballot question)

BE IT FURTHER RESOLVED AND ORDERED THAT Santa Cruz County Elections Department is requested to: [Check one of the following]

- ☐ Print the attached measure text exactly as filed or indicated on the filed document in the County Voter Information Guide for the November 8, 2022 election. Cost of printing and distribution of the measure text will be paid for by the city/district.
- ☐ Do NOT print the measure text in the County Voter Information Guide. Instead, send a copy to voters upon request at the cost of said city/district.

BE IT FURTHER RESOLVED AND ORDERED THAT in accordance with section 9313 and 9280 of the California Elections Code, the County Counsel, District Attorney, or City Attorney is hereby directed to prepare an impartial analysis of this measure.

PASSED AND ADOPTED this 13th day of July, 2022 by the following vote:

AYES NOES ABSENT ABSTAIN

Director Robert Campbell
Director Edward Harmon
Director Joseph Parker
Director Russ Patterson
Director Daron Pisciotta

Russ Patterson, President of said Governing Board

Attested: _____
Ron Whittle, Board Secretary



CITY OF SCOTTS VALLEY

1 Civic Center Drive, Scotts Valley, CA 95066 • Phone (831) 440-5600 • www.scottsvally.gov

June 11, 2022

Chief Ron Whittle
Scott Valley Fire Protection District
7 Erba Lane
Scotts Valley, CA 95066

Dear Chief Whittle

The City of Scotts Valley is sponsoring an Independence Day celebration at Skypark on July 3rd. This includes a parade, fireworks, bands, kid zone and other activities.

We have a number of vendors, volunteers and staff working to make this event possible for our community. Thank you for providing your invoice for your personnel and the pyrotechnics permit. We are grateful that you are providing crew members and will be supporting the fireworks festival.

David Terhune with Pyro Spectaculars Inc. is handling the fireworks this year. We understand that a fire permit costing \$4,592.48 is required prior to the fireworks display being approved. The City of Scotts Valley would like to request that this fee be waived as the City is providing this Independence Day celebration as a community service and not as a for profit venture. The City of Scotts Valley staffing for this event is greatly limited this year. Proceeds from the Kid Zone will go to benefit the Scotts Valley Educational Foundation and go directly to local schools.

We truly appreciate your consideration of this matter and are looking forward to a safe and spectacular Independence Day celebration.

Sincerely,
Jennifer Karno

Scotts Valley Fireworks Festival organizer



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Date: July 13, 2022
To: Board of Directors
From: Chief Whittle *R. Whittle*
Subject: June Administrative Report

Administration

Admin staff attended the monthly County Teams meeting regarding the County's new financial software, and closing out the 2021/2022 fiscal year.

Admin staff also attended a Cal Card Teams meeting to learn the new tools to manage purchases and monitor for fraud.

Staff worked on implementing payroll for the new Deputy Fire Marshal position, as well as inputting the MOU increases taking effect during the payroll period inclusive of July 1, 2022.

Admin Bridges completed 7 car seat inspections in the month of June.

Operations

The furnace and air conditioning (HVAC for downstairs living quarters) was replaced at station one.

The District up-staffed for the July 3rd Parade and Fireworks Show. E2538, WT2550, and Cal Fire E1760 provided additional resources along with PCFs' staffing the medical booth at the event. The event was attended by approximately 6,500 people inside Skypark. There were no significant events related to the fireworks gathering.

The on-duty crews completed annual hose testing and pump testing.

On 6/1/22 crews responded to a structure fire in the Pasatiempo area. The fire started on the exterior of the home near a built in BBQ. The fire damaged an exterior wall and patio cover. Crews were able to extinguish the fire quickly and minimize damage to the structure. No injuries were reported to the residents or firefighters.

SVFD will be demoing a new application called Tango Tango. The application takes any smartphone and turns it into a portable radio. This may be useful in areas where there is poor radio reception but good cell service.

EMS

The trial of the LUCAS device has completed. The device was used several times and crews reported positive results. We are budgeting to purchase 1 LUCAS Device for each lead engine.

Board of Directors
Robert Campbell Edward Harmon Joseph Parker Russ Patterson Daron Pisciotta

Training

Chief Whittle, BC McNeil, BC Lofranco, Captain Petteys, and Engineer Green attended XCZ STEN and overhead refresher training at Zayante Fire Station.

E2538 participated in the Cal Fire extended attack drill. E2538 was part of an in-county strike team that responded to a simulated wildland fire in Aptos. The strike team conducted structure triage in a few neighborhoods.

Engineer Laine and Bridges attended a chain saw class (S-212) in a remote area of King's County.

All crews completed the annual RT-130 wildland refresher training.

All shifts participated the Active Shooter training held at Scotts Valley High School.

BC LoFranco initiated 3 Acting Captain task books, and 7 Engine Boss task books.

Our two probationary Firefighters are well ahead of schedule in their respective training programs. The positive progress is a testament to our crew's desire and commitment to training.

Prevention

Engine companies have been working on and completing their Pre Fire Plan assignments.

The Spring Lakes Mobile Home park hydrant upgrade project has been completed.

Admin Captain Vandervoort completed 16 new construction inspections, 1 Wildland Urban Interface inspection and investigated 1 fire hazard complaint.

Admin Captain Vandervoort and Deputy Fire Marshal Collins, with assistance from A-Shift engine companies, completed State Mandated Inspection at 1440 Multiversity and the new After School Care buildings on the Vine Hill and Brook Knoll Elementary School campuses.

Deputy Fire Marshal Collins started on June 27th and has been working closely with Captain Vandervoort to ensure a smooth transition.

Chief Report

On June 2nd I attended a Resource Utilization committee meeting. This committee is examining our EMS response system, and looking for ways to improve efficiency and lower response times and on-scene times. The first recommended changes will take effect on July 12th.

I attended two SCCFAIG Board Meetings in June. The Board voted to change how the agency cost allocation is calculated to be more in-line with industry standards. The new formula will be phased in over the next two fiscal years to eliminate large increases to a couple of agencies.

Chief McNeil and I met with Scotts Valley PD to review our respective agency pre-incident plans for the 3rd of July festivities.

I filled the role of Operational Area Fire Coordinator for 10 days while the primary Op Area Fire Coordinator was on vacation. I also provided a 24-hour battalion coverage on Saturday June 18th due to BC's vacation and sick leave.

On June 21st, I was interviewed by a representative of AP Triton Consulting. They have been hired by Central Fire District to conduct their strategic planning process.

BC McNeil and I met with the Facilities and Equipment Committee to discuss the purchase of a new Type 1 Engine, and to review the progress of the Erba Lane seismic upgrade report.

I met with the Districts property and liability insurance agent to review all District Insurance Policies, and make changes and updates as needed. Insurance rates for FY 2022/2023 remain unchanged from the previous fiscal year.

Scotts Valley Fire Protection District

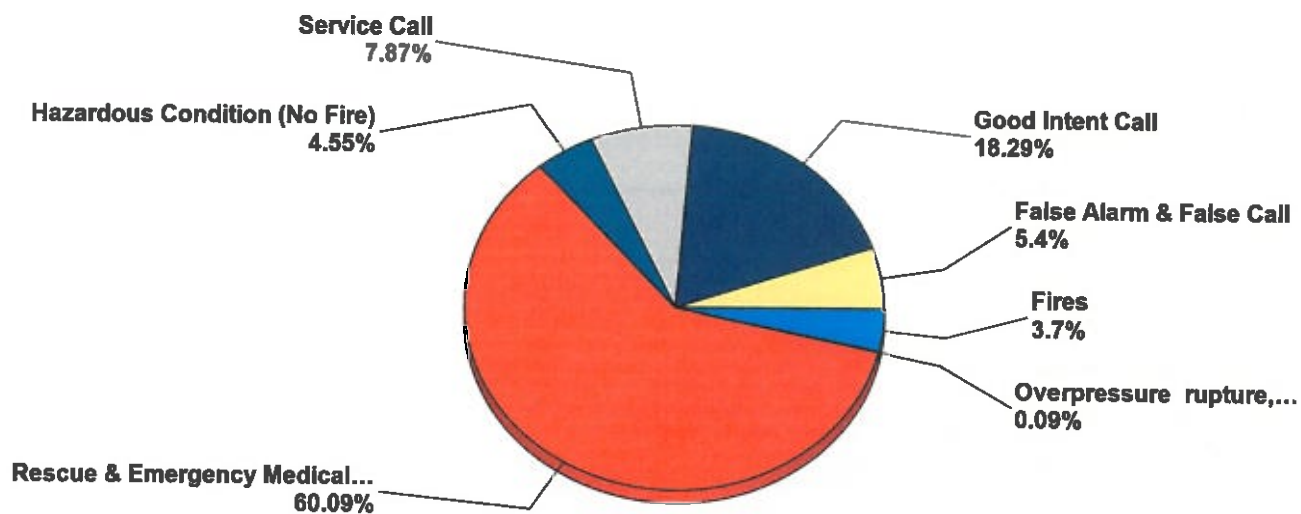
Scotts Valley, CA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 06/30/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	39	3.7%
Overpressure rupture, explosion, overhear - no fire	1	0.09%
Rescue & Emergency Medical Service	634	60.09%
Hazardous Condition (No Fire)	48	4.55%
Service Call	83	7.87%
Good Intent Call	193	18.29%
False Alarm & False Call	57	5.4%
TOTAL	1055	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	3	0.28%
111 - Building fire	2	0.19%
112 - Fires in structure other than in a building	1	0.09%
113 - Cooking fire, confined to container	1	0.09%
118 - Trash or rubbish fire, contained	1	0.09%
122 - Fire in motor home, camper, recreational vehicle	1	0.09%
131 - Passenger vehicle fire	4	0.38%
132 - Road freight or transport vehicle fire	2	0.19%
140 - Natural vegetation fire, other	6	0.57%
141 - Forest, woods or wildland fire	7	0.66%
142 - Brush or brush-and-grass mixture fire	4	0.38%
143 - Grass fire	2	0.19%
150 - Outside rubbish fire, other	1	0.09%
151 - Outside rubbish, trash or waste fire	2	0.19%
160 - Special outside fire, other	2	0.19%
220 - Overpressure rupture from air or gas, other	1	0.09%
320 - Emergency medical service, other	3	0.28%
321 - EMS call, excluding vehicle accident with injury	576	54.6%
322 - Motor vehicle accident with injuries	30	2.84%
323 - Motor vehicle/pedestrian accident (MV Ped)	5	0.47%
324 - Motor vehicle accident with no injuries.	17	1.61%
351 - Extrication of victim(s) from building/structure	1	0.09%
381 - Rescue or EMS standby	2	0.19%
400 - Hazardous condition, other	1	0.09%
410 - Combustible/flammable gas/liquid condition, other	1	0.09%
412 - Gas leak (natural gas or LPG)	5	0.47%
413 - Oil or other combustible liquid spill	2	0.19%
422 - Chemical spill or leak	2	0.19%
424 - Carbon monoxide incident	3	0.28%
440 - Electrical wiring/equipment problem, other	2	0.19%
441 - Heat from short circuit (wiring), defective/worn	2	0.19%
444 - Power line down	21	1.99%
445 - Arcing, shorted electrical equipment	6	0.57%
461 - Building or structure weakened or collapsed	2	0.19%
463 - Vehicle accident, general cleanup	1	0.09%
500 - Service Call, other	1	0.09%
510 - Person in distress, other	5	0.47%
520 - Water problem, other	1	0.09%
522 - Water or steam leak	1	0.09%
531 - Smoke or odor removal	1	0.09%
542 - Animal rescue	1	0.09%
550 - Public service assistance, other	8	0.76%
551 - Assist police or other governmental agency	1	0.09%
553 - Public service	29	2.75%
554 - Assist invalid	30	2.84%
561 - Unauthorized burning	5	0.47%
600 - Good intent call, other	16	1.52%
611 - Dispatched & cancelled en route	128	12.13%
621 - Wrong location	1	0.09%
622 - No incident found on arrival at dispatch address	19	1.8%
631 - Authorized controlled burning	13	1.23%
650 - Steam, other gas mistaken for smoke, other	2	0.19%
651 - Smoke scare, odor of smoke	8	0.76%
652 - Steam, vapor, fog or dust thought to be smoke	3	0.28%
653 - Smoke from barbecue, tar kettle	2	0.19%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
661 - EMS call, party transported by non-fire agency	1	0.09%
700 - False alarm or false call, other	32	3.03%
734 - Heat detector activation due to malfunction	1	0.09%
735 - Alarm system sounded due to malfunction	1	0.09%
736 - CO detector activation due to malfunction	2	0.19%
743 - Smoke detector activation, no fire - unintentional	13	1.23%
744 - Detector activation, no fire - unintentional	2	0.19%
745 - Alarm system activation, no fire - unintentional	6	0.57%
TOTAL INCIDENTS:	1055	100%

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Scotts Valley Fire Protection District

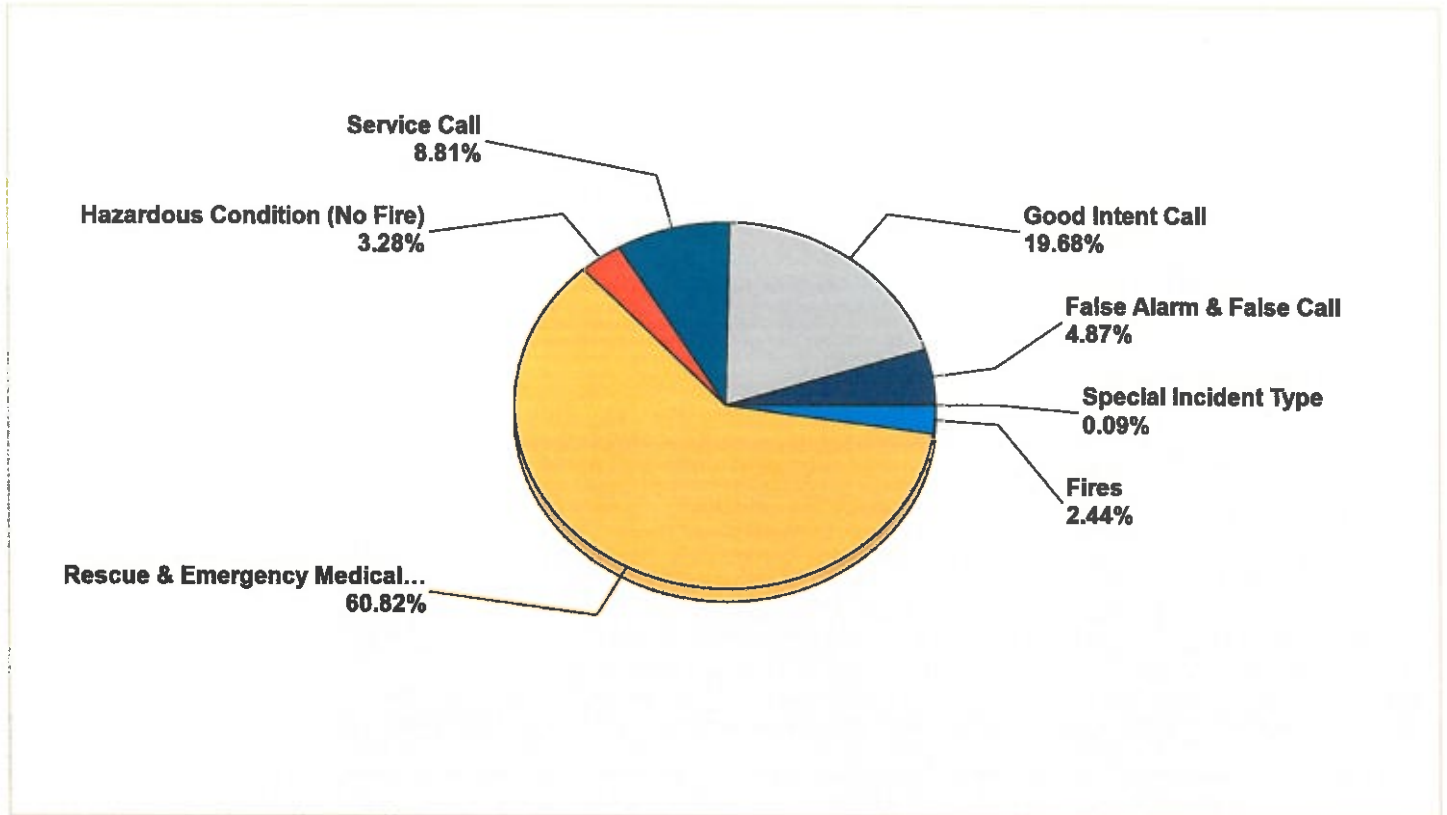
Scotts Valley, CA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2022 | End Date: 06/30/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	26	2.44%
Rescue & Emergency Medical Service	649	60.82%
Hazardous Condition (No Fire)	35	3.28%
Service Call	94	8.81%
Good Intent Call	210	19.68%
False Alarm & False Call	52	4.87%
Special Incident Type	1	0.09%
TOTAL	1067	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	2	0.19%
111 - Building fire	5	0.47%
118 - Trash or rubbish fire, contained	2	0.19%
131 - Passenger vehicle fire	8	0.75%
140 - Natural vegetation fire, other	2	0.19%
141 - Forest, woods or wildland fire	2	0.19%
142 - Brush or brush-and-grass mixture fire	4	0.37%
150 - Outside rubbish fire, other	1	0.09%
311 - Medical assist, assist EMS crew	1	0.09%
320 - Emergency medical service, other	11	1.03%
321 - EMS call, excluding vehicle accident with injury	575	53.89%
322 - Motor vehicle accident with injuries	27	2.53%
323 - Motor vehicle/pedestrian accident (MV Ped)	3	0.28%
324 - Motor vehicle accident with no injuries.	24	2.25%
350 - Extrication, rescue, other	1	0.09%
353 - Removal of victim(s) from stalled elevator	5	0.47%
356 - High-angle rescue	1	0.09%
381 - Rescue or EMS standby	1	0.09%
410 - Combustible/flammable gas/liquid condition, other	1	0.09%
412 - Gas leak (natural gas or LPG)	14	1.31%
413 - Oil or other combustible liquid spill	1	0.09%
422 - Chemical spill or leak	1	0.09%
424 - Carbon monoxide incident	1	0.09%
440 - Electrical wiring/equipment problem, other	5	0.47%
442 - Overheated motor	1	0.09%
444 - Power line down	4	0.37%
445 - Arcing, shorted electrical equipment	2	0.19%
461 - Building or structure weakened or collapsed	1	0.09%
462 - Aircraft standby	1	0.09%
463 - Vehicle accident, general cleanup	1	0.09%
480 - Attempted burning, illegal action, other	2	0.19%
500 - Service Call, other	2	0.19%
511 - Lock-out	2	0.19%
520 - Water problem, other	2	0.19%
522 - Water or steam leak	1	0.09%
531 - Smoke or odor removal	1	0.09%
542 - Animal rescue	1	0.09%
550 - Public service assistance, other	17	1.59%
551 - Assist police or other governmental agency	2	0.19%
553 - Public service	17	1.59%
554 - Assist invalid	46	4.31%
561 - Unauthorized burning	3	0.28%
600 - Good intent call, other	7	0.66%
611 - Dispatched & cancelled en route	133	12.46%
621 - Wrong location	2	0.19%
622 - No incident found on arrival at dispatch address	35	3.28%
631 - Authorized controlled burning	8	0.75%
651 - Smoke scare, odor of smoke	23	2.16%
653 - Smoke from barbecue, tar kettle	1	0.09%
661 - EMS call, party transported by non-fire agency	1	0.09%
700 - False alarm or false call, other	12	1.12%
710 - Malicious, mischievous false call, other	1	0.09%
713 - Telephone, malicious false alarm	1	0.09%
714 - Central station, malicious false alarm	1	0.09%
730 - System malfunction, other	2	0.19%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
733 - Smoke detector activation due to malfunction	7	0.66%
734 - Heat detector activation due to malfunction	1	0.09%
735 - Alarm system sounded due to malfunction	1	0.09%
736 - CO detector activation due to malfunction	3	0.28%
740 - Unintentional transmission of alarm, other	3	0.28%
743 - Smoke detector activation, no fire - unintentional	10	0.94%
744 - Detector activation, no fire - unintentional	3	0.28%
745 - Alarm system activation, no fire - unintentional	7	0.66%
900 - Special type of incident, other	1	0.09%
TOTAL INCIDENTS:	1067	100%

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