



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

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## MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF December 8, 2021

### 1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, December 8, 2021 at the City of Scotts Valley Council Chambers. President Parker called the meeting to order at 6:13 p.m.

#### 1.1 Pledge of Allegiance and Moment of Silence

President Parker called for the Pledge of Allegiance and a Moment of Silence to follow.

#### 1.2 Roll Call

A. Directors Present:	Directors Campbell, Harmon, Parker, Patterson and Pisciotta
B. Directors Absent:	None
C. Fire District Staff:	Chief Whittle, Battalion Chiefs LoFranco, McNeil and Stubendorff and Administrative Services Manager Walton

### 2. Public Comment (GC §54954.3) None

### 3. Agenda Amendments (GC §54954.2) – Discussion/Action None

### 4. Consent Calendar

#### 4.1 Minutes: Approve Special Board Meeting Minutes of November 3, 2021

#### 4.2 Minutes: Approve Regular Board Meeting Minutes of November 10, 2021

#### 4.3 Approve SVFPD Claims Disbursements for the Month of November 1, 2021 through November 30, 2021 in the Amount of:

<u>Payroll and Benefits:</u>	\$466,921.14
<u>General Fund:</u>	\$ 28,138.04
<u>Capital Outlay:</u>	\$ 0.00
<u>SCHMIT:</u>	\$ 4,450.93
<u>TOTAL:</u>	\$499,510.11

#### 4.4 Adopt Regular Board Meeting Dates for 2022

On motion of Director Campbell seconded by Director Pisciotta to *Approve the Consent Calendar Items 4.1, 4.2, 4.3 and 4.4* was approved by the following vote:

<b>AYES:</b>	<b>Campbell, Harmon, Parker, Patterson and Pisciotta</b>
<b>NOES:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**SCOTTS VALLEY FIRE PROTECTION DISTRICT**  
**Regular Board Meeting December 8, 2021**

**5. Discussion Items**

5.1 None

**6. Action Items – Discussion/Action**

6.1 Accept and File the SVFPD Financial Audit for Fiscal Year Ending June 30, 2021

Mr. Zach Pehling completed the SVFPD audit and presented the findings for the fiscal year ending June 30, 2021. Mr. Pehling reviewed the following: Independent Auditor's Report with no misstatements, Management Discussion completed by Fire Chief Whittle and Administrative Services Manager Walton for an overview of the financials, Financial Statements including the Governmental Accounting Standards used to report pension and retiree healthcare liability, Fiduciary Funds Financial Statements for SCHMIT and notes to the Financial Statements.

**On motion of Director Harmon seconded by Director Pisciotta to *Accept and File the SVFPD Financial Audit for Fiscal Year Ending June 30, 2021* was approved by the following vote:**

<b>AYES:</b>	<b>Campbell, Harmon, Parker, Patterson and Pisciotta</b>
<b>NOES:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**7. Board of Directors and Administrative Reports – Information/Discussion**

(No action will be taken on any questions raised by the Board at this time.)

7.1 Board of Directors Report – Directors

Director Campbell reported that the Ad Hoc Committee met on 11/30/2021 to discuss the LAFCO report. Director Patterson, Fire Chief Whittle, Battalion Chiefs LoFranco and McNeil and Captain Petteys attended the meetings and discussed the Branciforte Fire Protection District related to the operational impact and potential outcomes.

7.2 Administrative Report – Chief Officers

The Administrative Report was included in the board packet and Chief Whittle reported on the following:

- C-Shift responded to a structure fire on South Navarra Drive. The fire was contained to the work bench in the garage. A citizen walking by the house noticed light smoke from the eaves of the garage and used the Ring doorbell to alert the residents who were not home at the time. The resident answered the Ring doorbell remotely and gave the citizen their door code to get the dog and rabbit out of the house. On arrival, the SVFPD crews quickly extinguished the fire. Along with SCZ and CTL, the crews worked efficiently and safely to knock down the fire and contain the damage to the garage.
- C-Shift responded to an injury accident on Highway 17 at Pasatiempo. There were 4 juveniles in the vehicle and all had significant injuries with 1 entrapment. The crews were able to quickly extricate the trapped patient and all 4 patients were transported by ground ambulance to Valley Medical.
- BC Stubendorff has been working on setting up our transition to Emergency Reporting.
- New Wi-Fi modems are being purchased for the lead engines LP-15 monitors. The modems will allow information from the monitors to be directly input into the FF/Paramedic's patient care report. Santa Cruz County EMS wants all agencies to have the new modems ready for use by January 1, 2022.
- Engineer Cahir has been searching the rural parts of the SVFPD for private water supplies, bridges and gates to add these items to our CAD maps.
- The County Health and Wellness committee has purchased a large cache of Rehab and Recovery equipment utilizing funds set aside by SCCFAIG. The equipment is stored at Central Fire and is available for use by all employees.
- Chief Whittle has been working with BC Stubendorff on 2 AFG grants. One is a regional grant hosted by Central Fire for the purchase of Monitors/AEDs. The other grant is to replace our current mobile and portable radios to be compatible with FIREScope Radio Communications Guidelines and provide reliable replacements for our aging radios.

**SCOTTS VALLEY FIRE PROTECTION DISTRICT**  
**Regular Board Meeting December 8, 2021**

- Initially, Watsonville Community Hospital was due to close 1/28/2022, which is a big concern to have one hospital for Santa Cruz County. It has been announced that the Pajaro Valley Healthcare Project is looking to purchase the Watsonville Community Hospital so at this point, the Hospital will remain open.
- We are working with County Fire to purchase a SCBA compressor that they have had in storage since 2008. The unit is in good condition and the retro fit will cost approximately \$9,000, which is far less than the amount budgeted to replace the unit.
- At the OES Region 2 Meeting, it was reported that last fire season 500 engines went out, 341 million dollars has been invoiced and 78 prepositions were deployed for potential weather and debris flow using 9.1 million dollars of the allocated 20 million dollars.
- Scotts Valley businesses using tents for outdoor dining have been give notice that by the end of the year, they will need to comply with the building codes that were modified due to the Covid restrictions.

**8. Correspondence – Information**

**8.1 Caldor Fire Thank You Note**

The Board received and filed the correspondence.

**9. Request for Future Agenda Items**

**10. Election of Board Officers for Calendar Year 2022, Discussion/Action**

**10.1 President**

Director Patterson stated that based on past practice, the current Vice President would be the next Board President so that would be Director Harmon. Director Harmon stated that with his work travel schedule, he would not be available as needed to be the Board President. Director Campbell stated that this is his last year on the Board and with his schedule, he would not be available as needed to be the Board President. Director Parker offered to be the Vice President and fill in for President as needed.

Director Patterson stated that he would be available to be Board President.

**On motion of Director Parker seconded by Director Pisciotta to *Elect Director Patterson for Board President* was approved by the following vote:**

<b>YES:</b>	<b>Campbell, Harmon, Parker, Patterson and Pisciotta</b>
<b>NOES:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**10.2 Vice-President**

Director Pisciotta stated that he would be available to be Vice President.

**On motion of Director Patterson seconded by Director Harmon to *Elect Director Pisciotta for Board Vice-President* was approved by the following vote:**

<b>YES:</b>	<b>Campbell, Harmon, Parker, Patterson and Pisciotta</b>
<b>NOES:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**11. Closed Session: Government Code §54957.7**

- 11.1 Conference with Labor Negotiators: Government Code §54957.6**  
**Agency Designated Representatives: Joe Parker and Ed Harmon**  
**Employee Organization: Fire Chief**

At 6:43 p.m., Board President Parker announced that the Board would be going into Closed Session for the purposes listed above.

**SCOTTS VALLEY FIRE PROTECTION DISTRICT**  
**Regular Board Meeting December 8, 2021**

**12. Open Session**

**12.1 Report on Closed Session: Government Code §54957.1**

At 6:57 p.m., the Board reconvened to Open Session. President Parker reported that the Board discussed the Fire Chief Employment Contract compensation and benefits.

**12.2 Approve revised Fire Chief Employment Contract**

**On motion of Director Patterson seconded by Director Campbell to *Approve Revised Fire Chief Employment Contract with one Edit to Change 68 to 96 Hours in Sick Leave Buyback* was approved by the following vote:**

<b>YES:</b>	<b>Campbell, Harmon, Parker, Patterson and Pisciotta</b>
<b>NOES:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**13. Adjournment**

The meeting was adjourned at 7:03 p.m.

ATTEST

  
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Russ Patterson  
Board President

  
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Ron Whittle  
Board Secretary