



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Board of Directors

Agenda

Wednesday, February 9, 2022, 6:00 P.M.

Scotts Valley City Hall

One Civic Center Drive, Scotts Valley CA 95066

Agendas and Board Packets are available on the Scotts Valley Fire Protection District (SVFPD) website at www.scottsvalleyfire.com.

Any person who requires a disability related modification or accommodation in order to participate in a public meeting should make such a request to Ron Whittle, Board Secretary, for immediate consideration.

Teleconference Notice

Director Harmon will be joining the meeting via teleconference from the following location:
5315 D ST. Sacramento, CA 95819

1. Call to Order

1.1 Pledge of Allegiance and Moment of Silence

1.2 Roll Call

2. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

3. Agenda Amendments (GC §54954.2) – Discussion/Action

4. Consent Calendar

(Consent calendar items will be enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action.)

4.1 Minutes: Approve Regular Board Meeting Minutes of December 8, 2021

4.2 Approve SVFPD Claims Disbursements for the Month of December 1, 2021 through December 31, 2021 in the Amount of:

Payroll and Benefits:	\$651,817.13
General Fund:	\$ 11,891.47
Capital Outlay:	\$ 0.00
SCHMIT:	\$ 0.00
TOTAL:	\$663,708.60

4.3 Approve SVFPD Claims Disbursements for the Month of January 1, 2022 through January 31, 2022 in the Amount of:

**Scotts Valley Fire Protection District
Board of Directors Meeting for February 9, 2022
Agenda**

Payroll and Benefits:	\$461,440.93
General Fund:	\$ 82,117.02
Capital Outlay:	\$ 0.00
SCHMIT:	<u>\$ 4,519.26</u>
TOTAL:	\$548,077.21

4.4 Adopt Publicly Available Pay Schedule per Government Code §20636

5. Discussion Items

5.1 None

6. Action Items – Discussion/Action

6.1 Board Standing Committee Appointments per Policy 2101

- Finance and Planning
- Organization and Personnel
- Facilities and Equipment
- Interagency Advisory

6.2 Direct the Fire Chief Regarding Email Dated October 12, 2021 from Sister Jeanette DeYoung with the Dominican Sisters at Marywood concerning the Marywood Property

6.3 Approve Policy 1704 Administrative Captain Job Description
Approve Policy 505 Administrative Captain Duty Statement

6.4 Approve revised language for Local 3577 MOU

6.5 Approve Resolution 2022-1: Resolution Acknowledging Receipt of a Report made by the Fire Chief of the Scotts Valley Fire Protection District (SVFPD) Regarding the State Mandated Annual Inspections of certain Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code, Discussion/Action

7. Board of Directors and Administrative Reports – Information/Discussion

(No action will be taken on any questions raised by the Board at this time.)

7.1 Board of Directors Report – *Directors*

7.2 Administrative Report – *Chief Officers*

8. Correspondence

8.1 Thank You Note Paul Smith

8.2 Donation from Harvey Bustichi

9. Request for Future Agenda Items

10. Adjournment

Next Regularly Scheduled Board Meeting:
Wednesday, March 9, 2022 at 6:00 p.m.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066

(831) 438-0211

Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF December 8, 2021

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, December 8, 2021 at the City of Scotts Valley Council Chambers. President Parker called the meeting to order at 6:13 p.m.

1.1 Pledge of Allegiance and Moment of Silence

President Parker called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

A. Directors Present:	Directors Campbell, Harmon, Parker, Patterson and Pisciotta
B. Directors Absent:	None
C. Fire District Staff:	Chief Whittle, Battalion Chiefs LoFranco, McNeil and Stubendorff and Administrative Services Manager Walton

2. Public Comment (GC §54954.3) None

3. Agenda Amendments (GC §54954.2) – Discussion/Action None

4. Consent Calendar

4.1 Minutes: Approve Special Board Meeting Minutes of November 3, 2021

4.2 Minutes: Approve Regular Board Meeting Minutes of November 10, 2021

4.3 Approve SVFPD Claims Disbursements for the Month of November 1, 2021 through November 30, 2021 in the Amount of:

<u>Payroll and Benefits:</u>	\$466,921.14
<u>General Fund:</u>	\$ 28,138.04
<u>Capital Outlay:</u>	\$ 0.00
<u>SCHMIT:</u>	\$ 4,450.93
<u>TOTAL:</u>	\$499,510.11

4.4 Adopt Regular Board Meeting Dates for 2022

On motion of Director Campbell seconded by Director Pisciotta to *Approve the Consent Calendar Items 4.1, 4.2, 4.3 and 4.4* was approved by the following vote:

AYES:	Campbell, Harmon, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting December 8, 2021

5. Discussion Items

5.1 None

6. Action Items – Discussion/Action

6.1 Accept and File the SVFPD Financial Audit for Fiscal Year Ending June 30, 2021

Mr. Zach Pehling completed the SVFPD audit and presented the findings for the fiscal year ending June 30, 2021. Mr. Pehling reviewed the following: Independent Auditor's Report with no misstatements, Management Discussion completed by Fire Chief Whittle and Administrative Services Manager Walton for an overview of the financials, Financial Statements including the Governmental Accounting Standards used to report pension and retiree healthcare liability, Fiduciary Funds Financial Statements for SCHMIT and notes to the Financial Statements.

On motion of Director Harmon seconded by Director Pisciotta to *Accept and File the SVFPD Financial Audit for Fiscal Year Ending June 30, 2021* was approved by the following vote:

AYES:	Campbell, Harmon, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

7. Board of Directors and Administrative Reports – Information/Discussion

(No action will be taken on any questions raised by the Board at this time.)

7.1 Board of Directors Report – Directors

Director Campbell reported that the Ad Hoc Committee met on 11/30/2021 to discuss the LAFCO report. Director Patterson, Fire Chief Whittle, Battalion Chiefs LoFranco and McNeil and Captain Petteys attended the meetings and discussed the Branciforte Fire Protection District related to the operational impact and potential outcomes.

7.2 Administrative Report – Chief Officers

The Administrative Report was included in the board packet and Chief Whittle reported on the following:

- C-Shift responded to a structure fire on South Navarra Drive. The fire was contained to the work bench in the garage. A citizen walking by the house noticed light smoke from the eaves of the garage and used the Ring doorbell to alert the residents who were not home at the time. The resident answered the Ring doorbell remotely and gave the citizen their door code to get the dog and rabbit out of the house. On arrival, the SVFPD crews quickly extinguished the fire. Along with SCZ and CTL, the crews worked efficiently and safely to knock down the fire and contain the damage to the garage.
- C-Shift responded to an injury accident on Highway 17 at Pasatiempo. There were 4 juveniles in the vehicle and all had significant injuries with 1 entrapment. The crews were able to quickly extricate the trapped patient and all 4 patients were transported by ground ambulance to Valley Medical.
- BC Stubendorff has been working on setting up our transition to Emergency Reporting.
- New Wi-Fi modems are being purchased for the lead engines LP-15 monitors. The modems will allow information from the monitors to be directly input into the FF/Paramedic's patient care report. Santa Cruz County EMS wants all agencies to have the new modems ready for use by January 1, 2022.
- Engineer Cahir has been searching the rural parts of the SVFPD for private water supplies, bridges and gates to add these items to our CAD maps.
- The County Health and Wellness committee has purchased a large cache of Rehab and Recovery equipment utilizing funds set aside by SCCFAIG. The equipment is stored at Central Fire and is available for use by all employees.
- Chief Whittle has been working with BC Stubendorff on 2 AFG grants. One is a regional grant hosted by Central Fire for the purchase of Monitors/AEDs. The other grant is to replace our current mobile and portable radios to be compatible with FIREScope Radio Communications Guidelines and provide reliable replacements for our aging radios.

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting December 8, 2021

- Initially, Watsonville Community Hospital was due to close 1/28/2022, which is a big concern to have one hospital for Santa Cruz County. It has been announced that the Pajaro Valley Healthcare Project is looking to purchase the Watsonville Community Hospital so at this point, the Hospital will remain open.
- We are working with County Fire to purchase a SCBA compressor that they have had in storage since 2008. The unit is in good condition and the retro fit will cost approximately \$9,000, which is far less than the amount budgeted to replace the unit.
- At the OES Region 2 Meeting, it was reported that last fire season 500 engines went out, 341 million dollars has been invoiced and 78 prepositions were deployed for potential weather and debris flow using 9.1 million dollars of the allocated 20 million dollars.
- Scotts Valley businesses using tents for outdoor dining have been give notice that by the end of the year, they will need to comply with the building codes that were modified due to the Covid restrictions.

8. Correspondence – Information

8.1 Caldor Fire Thank You Note

The Board received and filed the correspondence.

9. Request for Future Agenda Items

10. Election of Board Officers for Calendar Year 2022, Discussion/Action

10.1 President

Director Patterson stated that based on past practice, the current Vice President would be the next Board President so that would be Director Harmon. Director Harmon stated that with his work travel schedule, he would not be available as needed to be the Board President. Director Campbell stated that this is his last year on the Board and with his schedule, he would not be available as needed to be the Board President. Director Parker offered to be the Vice President and fill in for President as needed.

Director Patterson stated that he would be available to be Board President.

On motion of Director Parker seconded by Director Pisciotta to *Elect Director Patterson for Board President* was approved by the following vote:

YES:	Campbell, Harmon, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

10.2 Vice-President

Director Pisciotta stated that he would be available to be Vice President.

On motion of Director Patterson seconded by Director Harmon to *Elect Director Pisciotta for Board Vice-President* was approved by the following vote:

YES:	Campbell, Harmon, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

11. Closed Session: Government Code §54957.7

11.1 Conference with Labor Negotiators: Government Code §54957.6
Agency Designated Representatives: Joe Parker and Ed Harmon
Employee Organization: Fire Chief

At 6:43 p.m., Board President Parker announced that the Board would be going into Closed Session for the purposes listed above.

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting December 8, 2021

12. Open Session

12.1 Report on Closed Session: Government Code §54957.1

At 6:57 p.m., the Board reconvened to Open Session. President Parker reported that the Board discussed the Fire Chief Employment Contract compensation and benefits.

12.2 Approve revised Fire Chief Employment Contract

On motion of Director Patterson seconded by Director Campbell to *Approve Revised Fire Chief Employment Contract with one Edit to Change 68 to 96 Hours in Sick Leave Buyback* was approved by the following vote:

YES:	Campbell, Harmon, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

13. Adjournment

The meeting was adjourned at 7:03 p.m.

ATTEST

Russ Patterson
Board President

Ron Whittle
Board Secretary

Scotts Valley Fire Protection District (SVFPD)

Date: February 9, 2022
To: Board of Directors
From: SVFPD
Subject: Approve Claim Disbursements

SVFPD Claims have been approved for payment out of SVFPD Funds totaling \$ 663,708.60

These payments have been approved by the Board of Directors during their meeting on February 9, 2022

December 2021/2022 F.Y.

685010- Payroll and Benefits:	\$651,817.13
685010- General Fund:	\$ 11,891.47
685030- Capital Outlay/Zone A:	\$ 0.00
685040- SCHMIT:	\$ 0.00

ATTEST _____
Russ Patterson
Board President

Ron Whittle
Board Secretary

Expenditure Actual Transactions

Criteria: PostOn = 12/1/2021..12/31/2021; EntryDate = 12/1/2021..12/31/2021; GLKey = 685010, 685020, 685030, 685040; Summarize by = GLKey,Character,Object

FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor No	Vendor Name
GL Key 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character 50 – SALARIES AND EMPLOYEE BENEF												
Object 51000 – REGULAR PAY-PERMANENT												
2022	06	12/1/2021	PAYPERIOD		685010	76585	68500000	51000	134,674.63	PAYPERIOD 24PAYDATE 12032021		
2022	06	12/2/2021	DU83522	DU83522	685010	76585	68500000	51000	(2,712.62)	W/Comp Ronzano 11/13-11/26/21	C99999	DEP
2022	06	12/16/2021	DU83911	DU83911	685010	76585	68500000	51000	(2,712.62)	W/Comp 11/27-12/10/21 Ronzano	C99999	DEP
2022	06	12/16/2021	PAYPERIOD		685010	76585	68500000	51000	135,820.30	PAYPERIOD 25PAYDATE 12172021		
2022	06	12/28/2021	PAYPERIOD		685010	76585	68500000	51000	143,624.86	PAYPERIOD 26PAYDATE 12302021		
2022	06	12/29/2021	DU84202	DU84202	685010	76585	68500000	51000	(478.43)	W/Comp 12/9-12/12/21 CK#884542	C99999	DEP
2022	06	12/29/2021	DU84202	DU84202	685010	76585	68500000	51000	(2,712.62)	W/Comp 12/11-12/24/21 CK#88489	C99999	DEP
Total Object 51000									405,503.50			
Object 51005 – OVERTIME PAY-PERMANENT												
2022	06	12/28/2021	PAYPERIOD		685010	76585	68500000	51005	18,289.67	PAYPERIOD 28PAYDATE 12302021		
2022	06	12/16/2021	PAYPERIOD		685010	76585	68500000	51005	15,942.72	PAYPERIOD 25PAYDATE 12172021		
2022	06	12/1/2021	PAYPERIOD		685010	76585	68500000	51005	10,402.17	PAYPERIOD 24PAYDATE 12032021		
Total Object 51005									44,644.56			
Object 51010 – REGULAR PAY-EXTRA HELP												
2022	06	12/1/2021	PAYPERIOD		685010	76585	68500000	51010	1,295.00	PAYPERIOD 24PAYDATE 12032021		
2022	06	12/28/2021	PAYPERIOD		685010	76585	68500000	51010	1,735.30	PAYPERIOD 26PAYDATE 12302021		
Total Object 51010									3,030.30			
Object 51035 – HOLIDAY PAY												
2022	06	12/28/2021	PAYPERIOD		685010	76585	68500000	51035	5,022.01	PAYPERIOD 26PAYDATE 12302021		
2022	06	12/1/2021	PAYPERIOD		685010	76585	68500000	51035	5,606.16	PAYPERIOD 24PAYDATE 12032021		
2022	06	12/16/2021	PAYPERIOD		685010	76585	68500000	51035	5,007.66	PAYPERIOD 25PAYDATE 12172021		
Total Object 51035									15,635.83			
Object 51040 – DIFFERENTIAL PAY												
2022	06	12/16/2021	PAYPERIOD		685010	76585	68500000	51040	7,797.55	PAYPERIOD 25PAYDATE 12172021		
2022	06	12/1/2021	PAYPERIOD		685010	76585	68500000	51040	8,076.66	PAYPERIOD 24PAYDATE 12032021		
2022	06	12/28/2021	PAYPERIOD		685010	76585	68500000	51040	7,797.55	PAYPERIOD 26PAYDATE 12302021		
Total Object 51040									23,671.76			
Object 52010 – OASDI-SOCIAL SECURITY												
2022	06	12/28/2021	PAYPERIOD		685010	76585	68500000	52010	2,488.91	PAYPERIOD 26PAYDATE 12302021		
2022	06	12/1/2021	PAYPERIOD		685010	76585	68500000	52010	2,186.02	PAYPERIOD 24PAYDATE 12032021		
2022	06	12/16/2021	PAYPERIOD		685010	76585	68500000	52010	2,296.99	PAYPERIOD 25PAYDATE 12172021		
Total Object 52010									6,971.92			
Object 52015 – PERS												
2022	06	12/16/2021	PAYPERIOD		685010	76585	68500000	52015	26,502.92	PAYPERIOD 25PAYDATE 12172021		
2022	06	12/1/2021	PAYPERIOD		685010	76585	68500000	52015	25,817.13	PAYPERIOD 24PAYDATE 12032021		
2022	06	12/28/2021	PAYPERIOD		685010	76585	68500000	52015	25,463.09	PAYPERIOD 26PAYDATE 12302021		
Total Object 52015									77,783.14			

Run: 1/31/2022 12:20 PM Includes transactions posted through: 1/31/2022

Expenditure Actual Transactions

Criteria: PostOn = 12/1/2021..12/31/2021; EntryDate = 12/1/2021..12/31/2021; GLKey = 685010, 685020, 685030, 685040; Summarize by = GLKey,Character,Object

FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor No	Vendor Name
GL Key 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character 50 – SALARIES AND EMPLOYEE BENEF												
Object 53010 – EMPLOYEE INSURANCE & BENEFITS												
2022	06	12/6/2021	DU83611	DU83611	685010	76585	68500000	53010	(51.01)	M.Pasquini Dec21 Dental,CK#897	C99999	DEP
2022	06	12/9/2021	0122SVFD		685010	76585	68500000	53010	4,294.91	HEALTH CARE EMP SVFD Group 367	V108670	HEALTH CARE EMPLOYEES/EMPLOYER
2022	06	12/9/2021	1221SVFD		685010	76585	68500000	53010	1,130.87	FDAC EBA SVFD 12/2021	V33857	FIRE DISTRICTS ASSOC OF CA
2022	06	12/29/2021	0122SVFD		685010	76585	68500000	53010	1,186.30	BIDDLE, MIKE SVFD Health Ins.	V105980	BIDDLE, MIKE
2022	06	12/29/2021	0122SVFD		685010	76585	68500000	53010	584.32	LOFRANCO, SAL SVFD Health Ins.	V105221	LOFRANCO, SAL
2022	06	12/29/2021	0122SVFD		685010	76585	68500000	53010	1,965.02	MCMURRY, MICHAEL SVFD Health In	V105430	MCMURRY, MICHAEL
2022	06	12/29/2021	0122SVFD		685010	76585	68500000	53010	357.88	PHINN, MIKE SVFD Health Ins. 1	V103782	PHINN, MIKE
2022	06	12/29/2021	0122SVFD		685010	76585	68500000	53010	698.71	THEILEN, LOTHAR SVFD Health In	V117701	THEILEN, LOTHAR
2022	06	12/29/2021	DU84202	DU84202	685010	76585	68500000	53010	(145.09)	S.Kovacs Jan21 Dental Ins.	C99999	DEP
2022	06	12/21/2021	0122SVFD		685010	76585	68500000	53010	1,232.52	FDAC EBA SVFD 1/2022	V33857	FIRE DISTRICTS ASSOC OF CA
2022	06	12/10/2021	DEC21HLTH		685010	76585	68500000	53010	50,477.58	SV FIRE DEC 2021	V116512	US BANK
2022	06	12/1/2021	PAYPERIOD		685010	76585	68500000	53010	(283.34)	PAYPERIOD 24PAYDATE 12032021		
2022	06	12/1/2021	PAYPERIOD		685010	76585	68500000	53010	(1,119.05)	PAYPERIOD 24PAYDATE 12032021		
2022	06	12/2/2021	DU83522	DU83522	685010	76585	68500000	53010	(96.56)	H.Buslichi Dec21Dental,CK#3911	C99999	DEP
2022	06	12/2/2021	DU83522	DU83522	685010	76585	68500000	53010	(145.09)	S.Kovacs Dec21 Dental	C99999	DEP
2022	06	12/16/2021	DU83911	DU83911	685010	76585	68500000	53010	(51.01)	M.Marsano Dec21 Dental,CK#847	C99999	DEP
2022	06	12/16/2021	DU83911	DU83911	685010	76585	68500000	53010	(51.01)	S.Downey Dec21 Dental,CK#2293	C99999	DEP
2022	06	12/16/2021	DU83911	DU83911	685010	76585	68500000	53010	(1,655.28)	T.Theilen Dental 2022,CK#5096	C99999	DEP
2022	06	12/16/2021	PAYPERIOD		685010	76585	68500000	53010	(283.34)	PAYPERIOD 25PAYDATE 12172021		
2022	06	12/16/2021	PAYPERIOD		685010	76585	68500000	53010	(1,119.05)	PAYPERIOD 25PAYDATE 12172021		
Total Object 53010									56,928.28			
Object 53015 – UNEMPLOYMENT INSURANCE												
2022	06	12/1/2021	PAYPERIOD		685010	76585	68500000	53015	23.31	PAYPERIOD 24PAYDATE 12032021		
2022	06	12/28/2021	PAYPERIOD		685010	76585	68500000	53015	31.24	PAYPERIOD 26PAYDATE 12302021		
Total Object 53015									54.55			
Object 55021 – OTHER BENEFITS MISC												
2022	06	12/28/2021	PAYPERIOD		685010	76585	68500000	55021	1,973.07	PAYPERIOD 26PAYDATE 12302021		
2022	06	12/1/2021	PAYPERIOD		685010	76585	68500000	55021	1,973.07	PAYPERIOD 24PAYDATE 12032021		
2022	06	12/16/2021	PAYPERIOD		685010	76585	68500000	55021	13,847.15	PAYPERIOD 25PAYDATE 12172021		
Total Object 55021									17,593.29			
Total Character 50									651,817.13			
Character 60 – SERVICES AND SUPPLIES												
Object 61125 – UNIFORM REPLACEMENT												
2022	06	12/9/2021	1221SVFD		685010	76585	68500000	61125	96.94	WALTON, ALICIA SVFD Uniform Sh	V119128	WALTON, ALICIA
Total Object 61125									96.94			
Object 61725 – MAINT-OFFICE EQUIPMNT-SERVICES												
2022	06	12/9/2021	13784		685010	76585	68500000	61725	225.24	PAGODA TECHNOLO SVFD	V125184	PAGODA TECHNOLOGIES INC

Run: 1/31/2022 12:20 PM Includes transactions posted through: 1/31/2022

Expenditure Actual Transactions

Criteria: PostOn = 12/1/2021..12/31/2021; EntryDate = 12/1/2021..12/31/2021; GLKey = 685010, 685020, 685030, 685040; Summarize by = GLKey,Character,Object

FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor No	Vendor Name
GL Key 685010 -- SCOTTS VALLEY FIRE PROT SVC												
Character 60 -- SERVICES AND SUPPLIES												
Object 61725 -- MAINT-OFFICE EQUIPMNT-SERVICES												
2022	06	12/9/2021	13781		685010	76585	68500000	61725	1,780.12	PAGODA TECHNOLO SVFD	V125184	PAGODA TECHNOLOGIES INC
Total Object 61725									2,005.36			
Object 61730 -- MAINT-OTH EQUIP-SERVICES												
2022	06	12/21/2021	11948		685010	76585	68500000	61730	731.00	HILL, JUSTIN SVFD	V41033	HILL, JUSTIN
Total Object 61730									731.00			
Object 61845 -- MAINT-STRUCT/IMPS/GRDS-OTH-SRV												
2022	06	12/3/2021	1221SVFD-1		685010	76585	68500000	61845	143.73	SCARBOROUGH LUM SVFD Acct 1169	V1233	SCARBOROUGH LUMBER & BLDG INC
Total Object 61845									143.73			
Object 61920 -- MEDICAL, DENTAL & LAB SUPPLIES												
2022	06	12/9/2021	338531		685010	76585	68500000	61920	78.50	ANALGESIC SERVI SVFD	V125202	ANALGESIC SERVICES INC
Total Object 61920									78.50			
Object 62367 -- MEDICAL SERVICES-OTHER												
2022	06	12/17/2021	1221SVFD		685010	76585	68500000	62367	100.00	COUNTY OF SANTA SVFD Acct#9000	V100280	COUNTY OF SANTA CRUZ HEALTH
2022	06	12/17/2021	1-20170		685010	76585	68500000	62367	1,230.00	EMERYVILLE OCCU SVFD	V127749	EMERYVILLE OCCUPATIONAL MEDICAL
Total Object 62367									1,330.00			
Object 62381 -- PROF & SPECIAL SERV-OTHER												
2022	06	12/17/2021	1221SVFD		685010	76585	68500000	62381	450.00	DAWSON PASSAFUI SVFD Acct#4-PA	V125913	DAWSON PASSAFUIME & BOWDEN &
2022	06	12/17/2021	40702		685010	76585	68500000	62381	800.00	CSG CONSULTANTS SVFD	V121100	CSG CONSULTANTS INC
2022	06	12/3/2021	40121		685010	76585	68500000	62381	500.00	CSG CONSULTANTS SVFD	V121100	CSG CONSULTANTS INC
2022	06	12/29/2021	DU84202	DU84202	685010	76585	68500000	62381	(187.50)	Voya Fee 10/1-12/31/21 R#3911	C89999	DEP
Total Object 62381									1,562.50			
Object 62715 -- SMALL TOOLS & INSTRUMENTS												
2022	06	12/17/2021	INV549409		685010	76585	68500000	62715	370.41	L N CURTIS & SO SVFD Cust 3827	V115989	L N CURTIS & SONS
Total Object 62715									370.41			
Object 62914 -- EDUCATION & TRAINING(REPT)												
2022	06	12/3/2021	1221SVFD-2		685010	76585	68500000	62914	332.69	SCARBOROUGH LUM SVFD Acct 1169	V1233	SCARBOROUGH LUMBER & BLDG INC
2022	06	12/21/2021	1221SVFD		685010	76585	68500000	62914	310.00	CRIVELLO, TRAVI SVFD Company O	V125752	CRIVELLO, TRAVIS
Total Object 62914									642.69			
Object 62920 -- GAS, OIL, FUEL												
2022	06	12/21/2021	823699		685010	76585	68500000	62920	1,917.06	WESTERN STATES SVFD	V39738	TOP LOPES DISTRIBUTING
2022	06	12/3/2021	44377		685010	76585	68500000	62920	66.12	BAYSIDE OIL II SVFD SVF02	V118980	BAYSIDE OIL II INC
Total Object 62920									1,983.18			
Object 62930 -- REGISTRATIONS (NON REPT)												
2022	06	12/9/2021	02170		685010	76585	68500000	62930	375.00	AFSS NORTHERN D SVFD Michelle	V129524	AFSS NORTHERN DIVISION
2022	06	12/9/2021	02171		685010	76585	68500000	62930	375.00	AFSS NORTHERN D SVFD Megan Bri	V129524	AFSS NORTHERN DIVISION
Total Object 62930									750.00			

Run: 1/31/2022 12:20 PM Includes transactions posted through: 1/31/2022

Expenditure Actual Transactions

Page 4 of 4

Criteria: PostOn = 12/1/2021..12/31/2021; EntryDate = 12/1/2021..12/31/2021; GLKey = 685010, 685020, 685030, 685040; Summarize by = GLKey,Character,Object

FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor No	Vendor Name
GL Key 685010 -- SCOTTS VALLEY FIRE PROT SVC												
Character 60 -- SERVICES AND SUPPLIES												
Object 63070 -- UTILITIES												
2022	06	12/21/2021	1221SVFD3		685010	76585	68500000	63070	224.65	PACIFIC GAS AND SVFD Acct# 649	V129169	PACIFIC GAS AND ELECTRIC CO
2022	06	12/21/2021	1221SVFD4		685010	76585	68500000	63070	205.11	PACIFIC GAS AND SVFD Acct#9380	V129169	PACIFIC GAS AND ELECTRIC CO
2022	06	12/3/2021	1221SVFD1		685010	76585	68500000	63070	201.94	CITY OF SCOTTS SVFD Acct# 710-	V102713	CITY OF SCOTTS VALLEY
2022	06	12/3/2021	1221SVFD2		685010	76585	68500000	63070	215.31	CITY OF SCOTTS SVFD Acct# 710-	V102713	CITY OF SCOTTS VALLEY
2022	06	12/17/2021	1221SVFD1		685010	76585	68500000	63070	793.09	PACIFIC GAS AND SVFD Acct#6536	V129169	PACIFIC GAS AND ELECTRIC CO
2022	06	12/17/2021	1221SVFD2		685010	76585	68500000	63070	557.06	PACIFIC GAS AND SVFD Acct#6056	V129169	PACIFIC GAS AND ELECTRIC CO
Total Object 63070									2,197.16			
Total Character 60									11,891.47			
Total GL Key 685010									663,708.60			

Scotts Valley Fire Protection District (SVFPD)

Date: February 9, 2022
To: Board of Directors
From: SVFPD
Subject: Approve Claim Disbursements

SVFPD Claims have been approved for payment out of SVFPD Funds totaling \$ 548,077.21

These payments have been approved by the Board of Directors during their meeting on February 9, 2022

January 2021/2022 F.Y.

685010- Payroll and Benefits:	\$461,440.93
685010- General Fund:	\$ 82,117.02
685030- Capital Outlay/Zone A:	\$ 0.00
685040- SCHMIT:	\$ 4,519.26

ATTEST _____
Russ Patterson
Board President

Ron Whittle
Board Secretary

Expenditure Actual Transactions

Criteria: PostOn = 1/1/2022..1/31/2022; EntryDate = 1/1/2022..1/31/2022; GLKey = 685010, 685020, 685030, 685040; Summarize by = GLKey, Character, Object

FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor No	Vendor Name
GL Key 685010 -- SCOTTS VALLEY FIRE PROT SVC												
Character 50 -- SALARIES AND EMPLOYEE BENEF												
Object 51000 -- REGULAR PAY-PERMANENT												
2022	07	1/12/2022	PAYPERIOD		685010	76585	68500000	51000	133,420.73	PAYPERIOD 01PAYDATE 01142022		
2022	07	1/13/2022	DU84582	DU84582	685010	76585	68500000	51000	(2,712.62)	W/Comp12/25/21-1/7/22 Ronzano	C99999	DEP
2022	07	1/26/2022	PAYPERIOD		685010	76585	68500000	51000	132,746.40	PAYPERIOD 02PAYDATE 01282022		
2022	07	1/27/2022	DU84917	DU84917	685010	76585	68500000	51000	(1,759.67)	WC 1/1-1/8/22CrivelloCK#888601	C99999	DEP
2022	07	1/27/2022	DU84917	DU84917	685010	76585	68500000	51000	(2,712.62)	WC 1/8-1/21/22RonzanoCK#886594	C99999	DEP
Total Object 51000									258,982.22			
Object 51005 -- OVERTIME PAY-PERMANENT												
2022	07	1/26/2022	PAYPERIOD		685010	76585	68500000	51005	13,323.63	PAYPERIOD 02PAYDATE 01282022		
2022	07	1/12/2022	PAYPERIOD		685010	76585	68500000	51005	20,026.09	PAYPERIOD 01PAYDATE 01142022		
Total Object 51005									33,349.72			
Object 51010 -- REGULAR PAY-EXTRA HELP												
2022	07	1/26/2022	PAYPERIOD		685010	76585	68500000	51010	993.00	PAYPERIOD 02PAYDATE 01282022		
Total Object 51010									993.00			
Object 51035 -- HOLIDAY PAY												
2022	07	1/26/2022	PAYPERIOD		685010	76585	68500000	51035	5,022.01	PAYPERIOD 02PAYDATE 01282022		
2022	07	1/12/2022	PAYPERIOD		685010	76585	68500000	51035	5,022.01	PAYPERIOD 01PAYDATE 01142022		
Total Object 51035									10,044.02			
Object 51040 -- DIFFERENTIAL PAY												
2022	07	1/12/2022	PAYPERIOD		685010	76585	68500000	51040	7,797.55	PAYPERIOD 01PAYDATE 01142022		
2022	07	1/26/2022	PAYPERIOD		685010	76585	68500000	51040	7,797.55	PAYPERIOD 02PAYDATE 01282022		
Total Object 51040									15,595.10			
Object 52010 -- OASDI-SOCIAL SECURITY												
2022	07	1/26/2022	PAYPERIOD		685010	76585	68500000	52010	2,120.82	PAYPERIOD 02PAYDATE 01282022		
2022	07	1/12/2022	PAYPERIOD		685010	76585	68500000	52010	2,490.11	PAYPERIOD 01PAYDATE 01142022		
Total Object 52010									4,610.93			
Object 52015 -- PERS												
2022	07	1/12/2022	PAYPERIOD		685010	76585	68500000	52015	25,869.98	PAYPERIOD 01PAYDATE 01142022		
2022	07	1/26/2022	PAYPERIOD		685010	76585	68500000	52015	26,065.76	PAYPERIOD 02PAYDATE 01282022		
Total Object 52015									51,935.74			
Object 53010 -- EMPLOYEE INSURANCE & BENEFITS												
2022	07	1/26/2022	PAYPERIOD		685010	76585	68500000	53010	750.00	PAYPERIOD 02PAYDATE 01282022		
2022	07	1/26/2022	PAYPERIOD		685010	76585	68500000	53010	(350.62)	PAYPERIOD 02PAYDATE 01282022		
2022	07	1/26/2022	PAYPERIOD		685010	76585	68500000	53010	(1,105.01)	PAYPERIOD 02PAYDATE 01282022		
2022	07	1/20/2022	DU84711	DU84711	685010	76585	68500000	53010	(137.94)	S.Kovacs Feb22 Dental Ins.	C99999	DEP
2022	07	1/27/2022	DU84917	DU84917	685010	76585	68500000	53010	(91.65)	H.Bustichi Feb21Dental,CK#3934	C99999	DEP
2022	07	1/28/2022	0222SVFD		685010	76585	68500000	53010	1,186.30	BIDDLE, MIKE SVFD Health Ins.	V105980	BIDDLE, MIKE
2022	07	1/28/2022	0222SVFD		685010	76585	68500000	53010	584.32	LOFRANCO, SAL SVFD Health Ins.	V105221	LOFRANCO, SAL

Run: 1/31/2022 2:22 PM Includes transactions posted through: 1/31/2022

Expenditure Actual Transactions

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FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor No	Vendor Name
GL Key 685010 – SCOTT'S VALLEY FIRE PROT SVC												
Character 50 – SALARIES AND EMPLOYEE BENEF												
Object 53010 – EMPLOYEE INSURANCE & BENEFITS												
2022	07	1/28/2022	0222SVFD		685010	76585	68500000	53010	1,965.02	MCMURRY, MICHAEL SVFD Health In	V105430	MCMURRY, MICHAEL
2022	07	1/28/2022	0222SVFD		685010	76585	68500000	53010	357.88	PHINN, MIKE SVFD Health Ins. 2	V103782	PHINN, MIKE
2022	07	1/28/2022	0222SVFD		685010	76585	68500000	53010	698.71	THEILEN, LOTHAR SVFD Health In	V117701	THEILEN, LOTHAR
2022	07	1/6/2022	DU84370	DU84370	685010	76585	68500000	53010	(91.85)	H.Bustichi Jan21Dental,CK#3927	C99999	DEP
2022	07	1/6/2022	DU84370	DU84370	685010	76585	68500000	53010	(48.56)	M.Pasquini Jan21Dental,CK#902	C99999	DEP
2022	07	1/6/2022	DU84370	DU84370	685010	76585	68500000	53010	(48.56)	S.Downey Jan21 Dental,CK#2298	C99999	DEP
2022	07	1/10/2022	JAN22HLTH		685010	76585	68500000	53010	55,529.15	SV FIRE JAN 2022	V116512	US BANK
2022	07	1/10/2022	DU84471	DU84471	685010	76585	68500000	53010	(91.85)	A.Knox Jan22 Dental,CK#5916	C99999	DEP
2022	07	1/12/2022	PAYPERIOD		685010	76585	68500000	53010	750.00	PAYPERIOD 01PAYDATE 01142022		
2022	07	1/12/2022	PAYPERIOD		685010	76585	68500000	53010	(350.62)	PAYPERIOD 01PAYDATE 01142022		
2022	07	1/12/2022	PAYPERIOD		685010	76585	68500000	53010	(1,443.21)	PAYPERIOD 01PAYDATE 01142022		
2022	07	1/13/2022	DU84582	DU84582	685010	76585	68500000	53010	(48.56)	M.Marsano Jan22 Dental,CK#857	C99999	DEP
2022	07	1/13/2022	DU84582	DU84582	685010	76585	68500000	53010	(91.85)	M.TheodosisJan22Dental,CK#1076	C99999	DEP
2022	07	1/14/2022	0222SVFD		685010	76585	68500000	53010	1,232.52	FDAC EBA SVFD 2/2022	V33857	FIRE DISTRICTS ASSOC OF CA
2022	07	1/14/2022	0222SVFD		685010	76585	68500000	53010	4,294.91	HEALTH CARE EMP SVFD Group 367	V108670	HEALTH CARE EMPLOYEES/EMPLOYER
Total Object 53010									63,448.33			
Object 53015 – UNEMPLOYMENT INSURANCE												
2022	07	1/12/2022	PAYPERIOD		685010	76585	68500000	53015	2,736.55	PAYPERIOD 01PAYDATE 01142022		
2022	07	1/26/2022	PAYPERIOD		685010	76585	68500000	53015	772.85	PAYPERIOD 02PAYDATE 01282022		
Total Object 53015									3,509.40			
Object 55020 – SICK LEAVE RESERVE												
2022	07	1/12/2022	PAYPERIOD		685010	76585	68500000	55020	15,026.33	PAYPERIOD 01PAYDATE 01142022		
Total Object 55020									15,026.33			
Object 55021 – OTHER BENEFITS MISC												
2022	07	1/12/2022	PAYPERIOD		685010	76585	68500000	55021	1,973.07	PAYPERIOD 01PAYDATE 01142022		
2022	07	1/26/2022	PAYPERIOD		685010	76585	68500000	55021	1,973.07	PAYPERIOD 02PAYDATE 01282022		
Total Object 55021									3,946.14			
Total Character 50									461,440.93			
Character 60 – SERVICES AND SUPPLIES												
Object 61110 – CLOTHING & PERSONAL SUPPLIES												
2022	07	1/21/2022	INV559181		685010	76585	68500000	61110	2,919.68	L N CURTIS & SO SVFD Cust 3827	V115989	L N CURTIS & SONS
2022	07	1/21/2022	INV559599		685010	76585	68500000	61110	450.52	L N CURTIS & SO SVFD Cust 3827	V115989	L N CURTIS & SONS
2022	07	1/4/2022	0122SVFD		685010	76585	68500000	61110	90.32	U S BANK CORPOR SVFD 4246-0445	V992019	U S BANK CORPORATE PAYMENT
Total Object 61110									3,460.52			
Object 61125 – UNIFORM REPLACEMENT												
2022	07	1/4/2022	0122SVFD		685010	76585	68500000	61125	196.65	U S BANK CORPOR SVFD 4246-0445	V992019	U S BANK CORPORATE PAYMENT
Total Object 61125									196.65			

Run: 1/31/2022 2:22 PM Includes transactions posted through: 1/31/2022

Expenditure Actual Transactions

Criteria: PostOn = 1/1/2022..1/31/2022; EntryDate = 1/1/2022..1/31/2022; GLKey = 685010, 685020, 685030, 685040; Summarize by = GLKey,Character,Object

FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor No	Vendor Name
GL Key 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character 60 – SERVICES AND SUPPLIES												
Object 61215 – RADIO												
2022	07	1/5/2022	0122SVFD		685010	76585	68500000	61215	28,566.00	SANTA CRUZ REGI SVFD	V13917	SANTA CRUZ REGIONAL 9-1-1
2022	07	1/5/2022	TC2021SVF		685010	76585	68500000	61215	9,650.09	BOULDER CREEK F SVFD	V103997	BOULDER CREEK FIRE DEPT
Total Object 61215									38,216.09			
Object 61221 – TELEPHONE-NON TELECOM 1099												
2022	07	1/4/2022	0122SVFD		685010	76585	68500000	61221	986.54	U S BANK CORPOR SVFD 4246-0445	V992019	U S BANK CORPORATE PAYMENT
Total Object 61221									986.54			
Object 61310 – FOOD												
2022	07	1/4/2022	0122SVFD		685010	76585	68500000	61310	19.63	U S BANK CORPOR SVFD 4246-0445	V992019	U S BANK CORPORATE PAYMENT
Total Object 61310									19.63			
Object 61425 – OTHER HOUSEHOLD EXP-SERVICES												
2022	07	1/4/2022	0122SVFD		685010	76585	68500000	61425	691.77	U S BANK CORPOR SVFD 4246-0445	V992019	U S BANK CORPORATE PAYMENT
Total Object 61425									691.77			
Object 61720 – MAINT-MOBILE EQUIPMENT-SERV												
2022	07	1/4/2022	0122SVFD		685010	76585	68500000	61720	8,035.62	U S BANK CORPOR SVFD 4246-0445	V992019	U S BANK CORPORATE PAYMENT
2022	07	1/5/2022	0110022152		685010	76585	68500000	61720	3,880.34	TEHAMA TIRE SER SVFD	V129108	TEHAMA TIRE SERVICE INC
2022	07	1/5/2022	0122SVFD-2		685010	76585	68500000	61720	5.48	SCARBOROUGH LUM SVFD Acct 1169	V1233	SCARBOROUGH LUMBER & BLDG INC
2022	07	1/14/2022	CI030963		685010	76585	68500000	61720	1,076.38	GOLDEN STATE EM SVFD PIE-0143	V129826	GOLDEN STATE EMERGENCY VEHICLE
2022	07	1/14/2022	CI030973		685010	76585	68500000	61720	955.37	GOLDEN STATE EM SVFD PIE-0143	V129826	GOLDEN STATE EMERGENCY VEHICLE
2022	07	1/21/2022	CA 557356		685010	76585	68500000	61720	108.30	KOVATCH MOBILE SVFD PO#21-030	V35441	KOVATCH MOBILE EQUIPMENT
2022	07	1/28/2022	CI032041		685010	76585	68500000	61720	263.80	GOLDEN STATE EM SVFD PIE-0143	V129826	GOLDEN STATE EMERGENCY VEHICLE
2022	07	1/28/2022	CI032142		685010	76585	68500000	61720	141.82	GOLDEN STATE EM SVFD PIE-0143	V129826	GOLDEN STATE EMERGENCY VEHICLE
Total Object 61720									14,466.91			
Object 61725 – MAINT-OFFICE EQUIPMNT-SERVICES												
2022	07	1/5/2022	13831		685010	76585	68500000	61725	1,780.12	SVFD	V125184	PAGODA TECHNOLOGIES INC
Total Object 61725									1,780.12			
Object 61730 – MAINT-OTH EQUIP-SERVICES												
2022	07	1/5/2022	0122SVFD-1		685010	76585	68500000	61730	54.86	SCARBOROUGH LUM SVFD Acct 1169	V1233	SCARBOROUGH LUMBER & BLDG INC
2022	07	1/4/2022	0122SVFD		685010	76585	68500000	61730	121.49	U S BANK CORPOR SVFD 4246-0445	V992019	U S BANK CORPORATE PAYMENT
2022	07	1/21/2022	3639016M		685010	76585	68500000	61730	2,044.64	STRYKER SALES C SVFD PO#21-026	V128398	STRYKER SALES CORPORATION
2022	07	1/21/2022	INV559561		685010	76585	68500000	61730	2,309.59	L N CURTIS & SO SVFD Cust 3627	V115989	L N CURTIS & SONS
Total Object 61730									4,530.58			
Object 61845 – MAINT-STRUCT/IMPS/GRDS-OTH-SRV												
2022	07	1/4/2022	0122SVFD		685010	76585	68500000	61845	117.50	U S BANK CORPOR SVFD 4246-0445	V992019	U S BANK CORPORATE PAYMENT
2022	07	1/5/2022	0122SVFD-3		685010	76585	68500000	61845	230.07	SCARBOROUGH LUM SVFD Acct 1169	V1233	SCARBOROUGH LUMBER & BLDG INC
2022	07	1/5/2022	3035277		685010	76585	68500000	61845	62.70	WESTERN EXTERMI SVFD	V15766	WESTERN EXTERMINATOR COMPANY
2022	07	1/5/2022	3036237		685010	76585	68500000	61845	62.70	WESTERN EXTERMI SVFD	V15766	WESTERN EXTERMINATOR COMPANY
Total Object 61845									472.97			

Run: 1/31/2022 2:22 PM Includes transactions posted through: 1/31/2022

Expenditure Actual Transactions

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FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor No	Vendor Name
GL Key 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character 60 – SERVICES AND SUPPLIES												
Object 61920 – MEDICAL, DENTAL & LAB SUPPLIES												
2022	07	1/5/2022	84344060		685010	76585	68500000	61920	761.37	BOUND TREE MEDI SVFD PO#21-023	V12149	BOUND TREE MEDICAL
Total Object 61920									761.37			
Object 62020 – MEMBERSHIPS												
2022	07	1/4/2022	0122SVFD		685010	76585	68500000	62020	385.00	U S BANK CORPOR SVFD 4246-0445	V992019	U S BANK CORPORATE PAYMENT
Total Object 62020									385.00			
Object 62219 – PC SOFTWARE PURCHASES												
2022	07	1/14/2022	INV40802		685010	76585	68500000	62219	754.74	TARGET SOLUTION SVFD	V31376	TARGET SOLUTIONS LEARNING LLC
2022	07	1/21/2022	INV37420		685010	76585	68500000	62219	754.74	TARGET SOLUTION SVFD	V31376	TARGET SOLUTIONS LEARNING LLC
Total Object 62219									1,509.48			
Object 62223 – SUPPLIES												
2022	07	1/4/2022	0122SVFD		685010	76585	68500000	62223	684.78	U S BANK CORPOR SVFD 4246-0445	V992019	U S BANK CORPORATE PAYMENT
Total Object 62223									684.78			
Object 62327 – DIRECTORS' FEES												
2022	07	1/12/2022	PAYPERIOD		685010	76585	68500000	62327	1,700.00	PAYPERIOD 01PAYDATE 01142022		
Total Object 62327									1,700.00			
Object 62381 – PROF & SPECIAL SERV-OTHER												
2022	07	1/5/2022	209307		685010	76585	68500000	62381	2,750.90	LIEBERT CASSIDY SVFD	V119863	LIEBERT CASSIDY WHITMORE
2022	07	1/28/2022	211363		685010	76585	68500000	62381	172.50	LIEBERT CASSIDY SVFD	V119863	LIEBERT CASSIDY WHITMORE
Total Object 62381									2,923.40			
Object 62715 – SMALL TOOLS & INSTRUMENTS												
2022	07	1/4/2022	0122SVFD		685010	76585	68500000	62715	2,484.68	U S BANK CORPOR SVFD 4246-0445	V992019	U S BANK CORPORATE PAYMENT
Total Object 62715									2,484.68			
Object 62826 – EDUCATION AND/OR TRAINING												
2022	07	1/21/2022	0122SVFD		685010	76585	68500000	62826	169.80	PEDEMONTE, DANI SVFD Company O	V33146	PEDEMONTE, DANIEL
Total Object 62826									169.80			
Object 62914 – EDUCATION & TRAINING(REPT)												
2022	07	1/4/2022	0122SVFD		685010	76585	68500000	62914	1,085.36	U S BANK CORPOR SVFD 4246-0445	V992019	U S BANK CORPORATE PAYMENT
Total Object 62914									1,085.36			
Object 62920 – GAS, OIL, FUEL												
2022	07	1/21/2022	824288		685010	76585	68500000	62920	2,079.98	WESTERN STATES SVFD	V39738	TOP LOPES DISTRIBUTING
2022	07	1/28/2022	IN0105813		685010	76585	68500000	62920	753.00	COUNTY OF SANTA SVFD	V103950	COUNTY OF SANTA CRUZ
Total Object 62920									2,832.98			
Object 63070 – UTILITIES												
2022	07	1/21/2022	0122SVFD3		685010	76585	68500000	63070	528.28	PACIFIC GAS AND SVFD Acct#6494	V129169	PACIFIC GAS AND ELECTRIC CO
2022	07	1/21/2022	0122SVFD4		685010	76585	68500000	63070	614.94	PACIFIC GAS AND SVFD Acct#9380	V129169	PACIFIC GAS AND ELECTRIC CO
2022	07	1/4/2022	0122SVFD		685010	76585	68500000	63070	318.03	U S BANK CORPOR SVFD 4246-0445	V992019	U S BANK CORPORATE PAYMENT

Run: 1/31/2022 2:22 PM Includes transactions posted through: 1/31/2022

Expenditure Actual Transactions

Criteria: PostOn = 1/1/2022..1/31/2022; EntryDate = 1/1/2022..1/31/2022; GLKey = 685010, 685020, 685030, 685040; Summarize by = GLKey,Character,Object



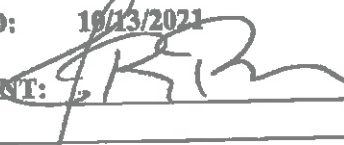
FY	FM	Posted	Document	Doc Ref	GLKey	Fund	Organization	GL Obj	Amount	Description	Vendor No	Vendor Name
GL Key 685010 – SCOTTS VALLEY FIRE PROT SVC												
Character 60 – SERVICES AND SUPPLIES												
Object 63070 – UTILITIES												
2022	07	1/14/2022	0122SVFD		685010	76585	68500000	63070	524.50	PACIFIC GAS AND SVFD Acct# 605	V129169	PACIFIC GAS AND ELECTRIC CO
2022	07	1/14/2022	0122SVFD1		685010	76585	68500000	63070	772.64	PACIFIC GAS AND SVFD Acct# 653	V129169	PACIFIC GAS AND ELECTRIC CO
Total Object 63070									2,758.39			
Total Character 60									82,117.02			
Total GL Key 685010									543,557.95			
GL Key 685040 – SV FIRE DIST-REGIONAL HAZ RESP												
Character 60 – SERVICES AND SUPPLIES												
Object 61221 – TELEPHONE-NON TELECOM 1099												
2022	07	1/4/2022	0122SVFD-2		685040	76597	68500000	61221	76.19	U S BANK CORPOR SVFD 4246-0445	V992019	U S BANK CORPORATE PAYMENT
Total Object 61221									76.19			
Object 61730 – MAINT-OTH EQUIP-SERVICES												
2022	07	1/4/2022	0122SVFD-2		685040	76597	68500000	61730	401.07	U S BANK CORPOR SVFD 4246-0445	V992019	U S BANK CORPORATE PAYMENT
Total Object 61730									401.07			
Object 62914 – EDUCATION & TRAINING(REPT)												
2022	07	1/28/2022	555		685040	76597	68500000	62914	4,042.00	RW JONES AND AS SVFD	V129231	RW JONES AND ASSOCIATES HEALTH
Total Object 62914									4,042.00			
Total Character 60									4,519.26			
Total GL Key 685040									4,519.26			



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Salary Schedule	Time Base	7/1/2021	7/1/2022	7/1/2023	7/1/2024
Admin Accounting Specialist A	Monthly	\$4,979.78	\$5,328.36	\$5,541.50	\$5,763.16
Admin Accounting Specialist B	Monthly	\$5,228.31	\$5,594.29	\$5,818.06	\$6,050.78
Admin Accounting Specialist C	Monthly	\$5,489.81	\$5,874.10	\$6,109.06	\$6,353.43
Admin Services Manager A	Monthly	\$6,314.79	\$6,756.82	\$7,027.09	\$7,308.18
Admin Services Manager B	Monthly	\$6,630.86	\$7,095.03	\$7,378.83	\$7,673.98
Admin Services Manager C	Monthly	\$6,961.62	\$7,448.94	\$7,746.89	\$8,056.77
Education Incentive	Monthly	\$150.00-\$200.00	\$150.00-\$200.00	\$150.00-\$200.00	\$150.00-\$200.00
Firefighter Step 1	Monthly	\$7,356.96	\$7,356.96	\$7,577.67	\$7,805.00
Firefighter Step 2	Monthly	\$7,724.08	\$7,724.08	\$7,955.80	\$8,194.48
Engineer Step 1	Monthly	\$8,113.04	\$8,113.04	\$8,356.43	\$8,607.12
Engineer Step 2	Monthly	\$8,741.20	\$8,741.20	\$9,003.44	\$9,273.54
Engineer Step 3	Monthly	\$9,179.04	\$9,179.04	\$9,454.41	\$9,738.04
Engineer Step 4	Monthly	\$9,637.68	\$9,637.68	\$9,926.81	\$10,224.61
Holiday Pay	Monthly	\$363.84-\$476.64	\$727.68-\$953.28	\$749.52-\$981.84	\$771.84-\$1,011.12
Haz Mat Incentive	Monthly	\$367.85-\$475.00	\$367.85-\$475.00	\$378.88-\$475.00	\$390.25-\$475.00
Paramedic Incentive	Monthly	\$772.41	\$772.41	\$795.58	\$819.45
Captain Step 1	Monthly	\$10,600.72	\$10,600.72	\$10,918.74	\$11,246.30
Captain Step 2	Monthly	\$11,025.04	\$11,025.04	\$11,355.79	\$11,696.46
Captain Step 3	Monthly	\$11,466.00	\$11,466.00	\$11,809.98	\$12,164.28
Captain Holiday Pay	Monthly	\$524.16-\$567.00	\$1,048.32-\$1,134.00	\$1,079.76-\$1,168.08	\$1,112.16-\$1,203.12
Admin Captain Step 1	Monthly	\$11,025.04	\$11,025.04	\$11,355.79	\$11,696.46
Admin Captain Step 2	Monthly	\$11,466.00	\$11,466.00	\$11,809.98	\$12,164.28
Admin Captain Step 3	Monthly	\$11,924.64	\$11,924.64	\$12,282.38	\$12,650.85
Haz Mat Incentive	Monthly	\$475.00	\$475.00	\$475.00	\$475.00
Paramedic Incentive	Monthly	\$231.72	\$231.72	\$238.67	\$245.83
Battalion Chief Step 1	Monthly	\$13,185.12	\$13,185.12	\$13,580.67	\$13,988.09
Battalion Chief Step 2	Monthly	\$13,581.36	\$13,581.36	\$13,988.80	\$14,408.46
Battalion Chief Step 3	Monthly	\$13,989.04	\$13,989.04	\$14,408.71	\$14,840.97
Holiday Pay	Monthly	\$652.01-\$691.77	\$1,304.02-\$1,383.53	\$1,343.14-\$1,425.04	\$1,383.44-\$1,467.79
Management Incentive	Monthly	\$975.00	\$1,029.17	\$1,083.33	\$1,137.50
Fire Chief A	Monthly	\$16,604.00	\$17,387.00	\$17,908.00	\$18,446.00
Fire Chief B	Monthly	\$17,103.00	\$17,909.00	\$18,446.00	\$19,000.00
Fire Chief C	Monthly	\$17,617.00	\$18,447.00	\$19,000.00	\$19,570.00
Management Incentive	Monthly	\$975.00	\$1,029.17	\$1,083.33	\$1,137.50
		1/1/2021	1/1/2022	7/1/2023	
Paid Call Firefighter (PCF)	Hourly	\$14.00	\$15.00	\$15.00	
Hydrant Maintenance Worker	Hourly	\$18.00	\$18.00	\$18.00	
FF 1 (Minimum Shift Staffing)	Hourly	\$30.32	\$30.32	\$31.23	

Scotts Valley Fire Protection District	
POLICY: 2101	SUBJECT: Committees of the Board of Directors
DATE APPROVED: 10/13/2021	FIRE CHIEF: 
BOARD PRESIDENT: 	

Policy 2101: Committees of the Board of Directors

The Board of Directors of the Scotts Valley Fire Protection District hereby authorizes the following standing committees:

- Finance and Planning Committee

The primary role of the Finance and Planning Committee of the Board is to work with staff on development of budgets, financial projections, and financial strategic planning. Recommendations are made to the Board of Directors with regard to budgeting and allocation of financial resources. The Finance and Planning Committee may also meet with the District's auditor, the Santa Cruz County Auditor and other related entities for the purpose of financial planning.

The Board Finance and Planning Committee may conduct routine quarterly reviews of the current financial status of the District as well as spot checking invoices, statements and warrants for conformance with District policies and procedures.

- Organization and Personnel Committee

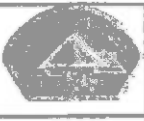
Maintains sufficient policies and procedures to assure efficient personnel management and leadership. Recommends organizational structures to the full Board.

- Facilities and Equipment Committee

Conducts capital planning on the replacement, procurement and construction of facilities, apparatus and equipment.

- Interagency Committee

The Interagency objectives are to provide a unified source of accurate information on community related matters, demonstrate effective interagency relationships and through transparency build and maintain trust of local public agencies.

Scotts Valley Fire Protection District	
POLICY: 2101	SUBJECT: Committees of the Board of Directors

- **Audit Committee**

The Audit Committee of the Board of Directors is hereby established as the full Board of Directors of the Scotts Valley Fire Protection District. The purpose of establishing the Audit Committee is to formally identify that the entire Board of Directors has the fiduciary responsibility for oversight of District administration, governance and financial accountability in the interest of the public.

The role of the Audit Committee is to provide oversight and accountability for all aspects of fiscal affairs including:

- Selection and hiring of the financial audit firm
- Audits are performed on an annual basis
- Formal acceptance, in open session, of the audit report
- Assurance that fiscal processes are adequate and being followed
- Payments are made accurately and promptly
- Records and reports are accurate

The purpose of the committee is to conduct detailed analysis and study in the appointed area of District functions and report the findings to the full Board for action.

Meetings of the committees shall be posted to meet the Brown Act provisions of the California Government Code. Minutes of committee meetings are not required to be taken.

Committees shall be appointed by the Board President at the January Board meeting for the calendar year. Each committee shall be composed of two Board members except the Audit Committee which shall be the full Board.

Ad Hoc committees may be established from time to time to deal with specific issues as determined by the Board. The Board President will make such appointments to Ad Hoc committees as required.

Committees of the Board are required to carry out the Board's wishes in the best interest of the District. The committees will report back to the Board monthly based on activities. Committees may not take any formal action. Any action requires a majority vote of the full Board in open or closed session (and reported in open session) as appropriate.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

STANDING BOARD COMMITTEES

<u>Year</u>	<u>Finance and Planning</u>	<u>Organization and Personnel</u>	<u>Facilities and Equipment</u>	<u>Interagency Advisory</u>
2021	Robert Campbell Joseph Parker	Edward Harmon Joseph Parker	Russ Patterson Daron Pisciotta	Russ Patterson Daron Pisciotta (Alternate)
2020	Robert Campbell Daron Pisciotta	Edward Harmon Joseph Parker	Russ Patterson Daron Pisciotta	
2019	Robert Campbell Russ Patterson	Edward Harmon Joseph Parker	Russ Patterson Daron Pisciotta	
2018	Robert Campbell Russ Patterson	Alan Smith Joshua Warren	Russ Patterson Daron Pisciotta	
2017	As Needed	As Needed	As Needed	
2016	As Needed	As Needed	As Needed	
2015	Robert Campbell Art Smith	Jane Armstrong Joshua Warren	Robert Campbell Alan Smith	
2014	Rudy Cabigas Art Smith	Jane Armstrong Alan Smith	Rudy Cabigas Joshua Warren	
2013	Art Smith Joshua Warren	Jane Armstrong Alan Smith	Jane Armstrong Rudy Cabigas	
2012	Jane Armstrong Art Smith	Jane Armstrong Joshua Warren	Rudy Cabigas Alan Smith	
2011	Alan Smith Art Smith	Jane Armstrong Rudy Cabigas	Alan Smith Joshua Warren	
2010	Richard Clark Art Smith	Jane Armstrong Art Smith	Alan Smith Jon Walsh	
2009	Richard Clark Art Smith	Jane Armstrong Art Smith	Alan Smith Jon Walsh	
2008	Jane Armstrong Richard Clark	Richard Clark Art Smith	Alan Smith Jon Walsh	
2007	Jane Armstrong Richard Clark	Richard Clark Art Smith	Alan Smith Jon Walsh	
2006	Richard Clark Art Smith	Jane Armstrong Rudy Cabigas	Rudy Cabigas Alan Smith	
2005	Richard Clark Art Smith	Jane Armstrong Rudy Cabigas	Rudy Cabigas Alan Smith	
2004	Richard Clark Alan Smith	Jane Armstrong Rudy Cabigas	Dene Bustichi Rudy Cabigas	



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Ron Whittle
Fire Chief

February 9, 2022

To: Board of Directors

From: Chief Whittle *R. Whittle*

Re: Marywood Property

Recommendation

Direct the Fire Chief on how to proceed.

Discussion

In 1979 the Fire District purchased a 1 acre parcel on Glenwood Drive, known as the Marywood Property ("Property"), from the Dominican Sisters of Mission San Jose ("DSM"). DSM sold the Property to the District for \$4,000. DSM placed a condition subsequent to the conveyance of the Property that requires the District to only use the Property for a fire station. Specially, Section 4 of the Sales Agreement states that the Property is "to be used as the location of a fire station." The Deed also identifies this condition by stating that the Property "shall be used only for the purpose of a Fire Station."

In 2005, the District entered into a land use agreement with the property neighbor, Randall Clayton, for the purpose of keeping no more than 2 horses at any one time. There is a signed agreement on file, and we periodically inspect the property for compliance with the land use agreement.



In 1984, 1995, and again in 2006, DSM issued requests to the District to return the Property to DSM as the District was not using it as a fire station. The District's responses to DSM were that it would likely use it as a fire station in the near future and was therefore not willing to return the land to DSM. In October 2021, DSM again inquired if the District would return the Property to DSM as the District is not using it as a fire station.

District legal counsel has determined that the District is under no obligation to return the Property to DSM even though it is not using it as a fire station. In fact, if the District simply gives the Property to DSM, that would likely be an impermissible gift of public funds in violation of Article XVI, Section 5 & 6, of the California Constitution.

The District's options moving forward are to maintain ownership of the property for possible future fire station, or research legal options to sell the property utilizing the procedures for public agencies to dispose of surplus property.

Board of Directors

Robert Campbell Edward Harmon Joe Parker Russ Patterson Daron Pisciotta

Scotts Valley Fire Protection District	
POLICY: 1704 DATE APPROVED: 2/9/2022 BOARD PRESIDENT: _____	SUBJECT: Administrative Captain Job Description FIRE CHIEF: 

Administrative Captain
Fire Prevention

Job Description

REPORTS TO: Chief Officer

SUPERVISES: Non-Supervisory Position


BASIC FUNCTION:

The Administrative Captain, under general supervision of the Administrative Chiefs, performs the more complex inspections of buildings and properties to enforce laws, ordinances and regulations under the jurisdiction of the Fire District, conduct fire investigations, reviews plans and specifications on new buildings and fire protection systems, conducts public fire safety, educational, prevention programs, and performs related duties as required.

PRIMARY DUTIES:

Performs the more complex code enforcement inspections of all properties assigned. Work independently in reviewing complex plans for new construction and fire protection systems to determine compliance with applicable codes and standards. Maintains a current knowledge of all laws, codes, ordinances and regulations enforceable within the District. Confers with property owners, contractors, engineers, architects and others on fire protection requirements and recommendations. Conduct and develop public fire safety, educational, and prevention programs within the District. Represents the District before State, County and City agencies and bodies. Investigates complaints of fire hazards and prepares notices to property and business owners. Responds to fires as an overhead resource and directs or conducts the investigation of the cause and origin; and for evidence of incendiary and malicious fires. Assists District personnel in the interpretation and enforcement of State and local laws and regulations relating to fire prevention. Prepares reports on findings. Prepares and maintains both conventional and electronic inspection records and reports. Issues citations and performs other duties relative to the corrective action necessary to prevent the reoccurrence of fire related crimes or code violations; appears in court as necessary. Subject to periodic duty after normal working hours and in emergencies. Performs other duties as may include supportive or assigned positions on an apparatus.

ABILITY TO:

Scotts Valley Fire Protection District	
POLICY: 1704	SUBJECT: Administrative Captain Job Description

- Accurately interpret and effectively enforce laws, ordinances, and regulations relating to fire prevention and equipment.
- Identify fire hazards and determine corrective action.
- Effectively communicate to the public, the services and techniques of the Fire District, particularly as it relates to fire prevention.
- Recognize, identify and preserve evidence.
- Understand and carry out verbal and written directions.
- Communicate clearly and concisely, both orally and in writing.
- Maintain accurate conventional and electronic records.
- Work irregular or protracted hours, and to respond promptly to calls as needed

KNOWLEDGE OF:


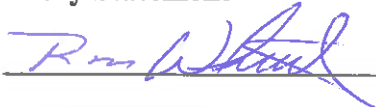
- Principles, practices, methods and techniques of modern fire protection, fire prevention, and investigation.
- Applicable local, State and Federal laws and regulations.
- Laws and procedures of arrest, search and seizure.

MINIMUM QUALIFICATIONS:

- Must meet all requirements for Fire Captain Step 1 outlined in Policy 1705
- Education equivalent to successful completion of 30 units at an accredited college and/or State certified Fire Prevention Technology courses.
- Shall pass a medical physical examination as outlined under the guidelines of the Santa Cruz County Fire Agencies Insurance Group.
- Completion of P.C. 832

DESIRED QUALIFICATIONS:

- Equivalent to completion of two years of college with an Associate of Arts Degree in Fire Science.
- Experience in the principles and practices of modern fire prevention, fire safety education program, fire investigation, code enforcement, plan checking, fire protection systems and equipment.

Scotts Valley Fire Protection District	
POLICY: 505 DATE APPROVED: 2/9/2022 BOARD PRESIDENT: _____	SUBJECT: Administrative Captain Duty Statement FIRE CHIEF: 

Policy 505: Administrative Captain Duty Statement

Under the direction of the fire chief, the Administrative Captain will act as the primary fire prevention officer for the District. The Administrative Captain's primary duties include:

1. Perform inspections of buildings, processes and properties for fire and life safety hazards and insure code compliance; be responsible for the issuance of fire clearance for licensed facilities and issue permits for specified operations.
2. Perform fire investigations for cause and origin.
3. Plan-check construction projects and fire protection systems for appropriate code compliance.
4. Confer with property owners, contractors, engineers, architects, and others regarding fire protection requirements and recommendations.
5. Represent the district in meetings, conferences, and committees; interact with private organizations, governmental agencies, architects, engineers, building and health agencies, law enforcement agencies, fire agencies, and other persons regarding fire and life safety, and investigative matters.
6. Conduct fire safety education programs.
7. Represent the district with other agencies.
8. Conduct training for other personnel regarding fire protection systems code enforcement and fire prevention.
9. Respond to incidents and performs tasks as assigned by the incident commander.
10. Prepare reports and maintain paper and electronic records.
11. Issue citations for serious code violations and perform other duties when corrective action is necessary.
12. Recommend to the fire chief changes and/or amendments to codes, laws, ordinances, and regulations. Advise the fire chief of legislation affecting the district and the successful operation of fire prevention services.
13. Appear in court as necessary.
14. Other duties may include Operations, Training and EMS tasks as assigned by the fire chief or a battalion chief.




SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Ron Whittle
Fire Chief

February 9, 2022

To: Board of Directors
From: Chief Whittle 
Re: Local 3577 MOU Language

Recommendation

Approve revised language on page 12 of the MOU between the District and Local 3577 and direct the fire chief to make the necessary edits.

Background

The Union and the District have an agreement in the current MOU to use California Voluntary Employee Benefit Association (CALGOVEBA) to help fund post employment healthcare expenses.

During a recent legal audit of the practices of the California Voluntary Employee Benefit Association (CALGOVEBA), the Board of Trustees have requested a few changes to the language in the Union MOU. The changes are minor, and are necessary for the plan to maintain tax exempt status. The changes have been agreed upon and approved by the Union leadership and CALGOVEBA.

Board of Directors

Robert Campbell Edward Harmon Joe Parker Russ Patterson Daron Pisciotta

Article XI. BENEFITS
Section 11.01 Healthcare

(a) Medical Insurance

- (i) The District has elected to contract with CalPERS to provide active employees and retirees with healthcare coverage through the PEMHCA medical plans.
- (ii) As required by PEMHCA, the District shall pay directly to CalPERS the monthly Minimum Employer Contribution (MEC) towards the PEMHCA medical plan insurance premium for each active employee and retiree who elects to enroll in a PEMHCA medical plan.
- (iii) The District agrees to pay CalPERS an amount of money on behalf of the active employee and his or her eligible dependents. The District paid amount, when combined with the MEC, shall be the equivalent of 97% of the monthly premium cost of the Bay Area PERS Choice PPO plan as the maximum allowable premium amount.

(b) Post-Employment Health - VEBA

- (i) The District agrees to **participate in the** California Government Voluntary Employee Benefit Association (CALGOVEBA) **plan**, which is intended to assist employees with planning for retirement health care expenses. All employees who are members of the **bargaining unit** are eligible to participate in the VEBA. Union employees' participation in the VEBA is mandatory and irrevocable. ~~except as otherwise provided in this sub-section.~~
- (ii) Beginning with the pay period that includes July 1, 2020, the District will cease any District contribution to the VEBA. On or after this date, all future contributions shall be employee contributions in the form of a vacation balance transfer at retirement.
- (iii) All **elective** payments made to the VEBA on employee's behalf shall be irrevocably paid to the California Government Voluntary Employee Benefit Association 501(c)(9) Trust. BAA Capital Advisors Inc. is the Trust Administrator.
- (iv) The Union agrees to indemnify and hold the District harmless against any claims, lawsuits, demands, penalties, or liability of any kind whatsoever that may arise against the District from the employee's participation in the VEBA, including taxes and liabilities relating to the VEBA's exempt status as a 501(c)(9) trust.
- (v) Employees may form sub-groups **based on hire date**. The sub-groups can determine the % of vacation balance transfer to the VEBA at retirement. Sub-groups can be added, deleted, or changed annually by the Union. Two employees shall be the minimum for a sub-group. Sub-groups will have the option to allocate 0%, 50% or 100% of their vacation balance to the VEBA at retirement. For employees not in a sub-group, the first employee to retire during the calendar year will determine the vacation allocation percentage to VEBA for that calendar year.
- ~~(vi) Employees who are Military Veterans will not participate in the VEBA.~~



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Ron Whittle
Fire Chief

February 9, 2022

To: Board of Directors

From: Chief Whittle 

Re: Report on State Mandated Inspections

Recommendation

Approve Resolution 2022-1 acknowledging receipt of a report made by Administrative Captain Vandervoort of Scotts Valley Fire Protection District (SVFPD) regarding the state mandated annual inspection of certain occupancies pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

Discussion

Senate Bill 1205 (SB1205) passed in 2018 requires Fire Districts to report to their Board of Directors the status of state mandated inspections of certain occupancies. These are comprised of E (Educational), I (Institutional), R1 (Hotels/Motels), and R2 (Apartment Buildings). The Scotts Valley Fire Protection District has included C (Organized Camps), as they have large "lodge" buildings that could be included in the R1 occupancy classification. Within the Scotts Valley Fire Protection District we have identified 27 occupancies that fall into these categories.

For the calendar year 2021, the Scotts Valley Fire Protection District has completed inspections of all 27 occupancies within our jurisdiction. 11 occupancies failed their first inspection. 6 of those occupancies passed on re-inspection. The remaining 5 all have issues with extension cords and/or power strips and are actively working on getting remedies for those violations. There is one I (Institutional) occupancy in the district, the Santa Cruz County Juvenile Hall/Probation Center, which passed inspection this year. The State requires this occupancy to be inspected every other year, so it will be due again in 2023.

The 2019-2020 Santa Cruz County Civil Grand Jury released a report titled "Fire and Safety Inspections in Santa Cruz County" in the summer of 2020. One recommendation from the report is that fire departments report the state mandated inspection findings to the public, via department websites. The Scotts Valley Fire Protection District agreed to implement this following the next annual resolution approval from the Board. Attached to this report is our spreadsheet showing our findings for the completed annual inspections. This document will be posted to scottsvalleyfire.com following Board approval of resolution 2022-1.

Board of Directors

Robert Campbell Edward Harmon Joe Parker Russ Patterson Daron Pisciotta

State Mandated Inspections - 2021

Inspection Date	Address	Occupancy	Occ. Type	P/F	Reinspection Date	P/F	Violations on Reinspection
3/1/2021	3192 Glen Canyon Road	The Camp Recovery Center	R-2,1	P			
5/26/2021	3100 Bean Creek Road	Camp Redwood Glen	C	F	12/2/2021	P	
6/15/2021	740 N. Plymouth Street	Stepping Out Housing	R-2	F	6/22/2021	P	
6/1/2021	6001 La Madrona Drive	Hilton Scotts Valley-Santa Cruz	R-1	F	10/19/2021	F	1
6/15/2021	123 S. Navarra Drive	Montessori Community School	E	P			
6/9/2021	1050 Lockhart Gulch Rd.	Mission Springs Conference	C	F	12/29/2021	P	
6/16/2021	5030 Scotts Valley Drive	Four Points Sheraton	R-1	P			
7/7/2021	555 SR 17	Inn at Pasatiempo	R-1	F	10/19/2021	P	
8/23/2021	111 N. Navarra Drive	Circle of Friends Preschool	E	P			
8/24/2021	255-B Mt. Hermon Road	Coast Redwoods Montessori School	E	P			
8/25/2021	6020 Scotts Valley Drive	Best Western Plus Inn Scotts Valley	R-1	P			
9/2/2021	3650 Graham Hill Road	Santa Cruz County Juvenile Hall	I	P			
9/14/2021	100 Acorn Court	Acorn Court Apartments	R-2	P			
9/15/2021	101/102 Civic Center Drive	Emerald Hill Apartments	R-2	P			
10/11/2021	125 Bethany Drive	Brite Horizons School	E	F	10/25/2021	P	
10/12/2021	4110 Scotts Valley Drive	Scotts Valley Apartment Homes	R-2	P			
10/13/2021	800 Bethany Drive	1440 Multiversity	R-1	P			
10/18/2021	28 Mt. Hermon Road	Bay Tree Apartments	R-2	P			
10/19/2021	100 Lockewood Lane	Brookdale Scotts Valley	R-2,1	P			
10/20/2021	106 Vine Hill School Road	Building Kidz Preschool	E	P			
11/15/2021	5000 Granite Creek Road	Baymonte Christian School	E	F	12/9/2021	P	
11/15/2021	4901 Scotts Valley Drive	Baymonte Christian Preschool	E	P			
11/15/2021	570 Bethany Drive	Baymonte Early Childhood Learning Center	E	P			
11/22/2021	151 Brook Knoll Drive	Brook Knoll Elementary School	E	F	1/13/2022	F	13
11/22/2021	151 Vine Hill School Road	Vine Hill Elementary School	E	F	1/12/2022	F	3
11/23/2021	8 Bean Creek Road	Scotts Valley Middle School	E	F	1/18/2022	F	1
11/23/2021	555 Glenwood Drive	Scotts Valley High School	E	F	1/12/2022	F	9

SCOTTS VALLEY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2022-1

RESOLUTION ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE CHIEF OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT (SVFPD) REGARDING THE STATE MANDATED ANNUAL INSPECTIONS OF CERTAIN OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE

WHEREAS, California Health & Safety Code Section 13146.4 was added in 2018, and became effective on September 27, 2018; and,

WHEREAS, California Health & Safety Code Sections 13146.2 and 13146.3 requires all fire departments, including the SVFPD, that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided and,

WHEREAS, California Health & Safety Code Section 13146.2 requires all fire departments, including the SVFPD, that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3 and,

WHEREAS, the Board of the SVFPD intends this Resolution to fulfill the requirements of the California Health & Safety Code regarding acknowledgment of the SVFPD's compliance with California Health and Sections 13146.2 and 13146.3.

NOW, THEREFORE, BE IT RESOLVED by the Board of the SVFPD that said Board expressly acknowledges the measure of compliance of the SVFPD with California Health and Safety Code Sections 13146.2 and 13146.3 in the area encompassed by the SVFPD, as follows:

A. EDUCATIONAL GROUP E OCCUPANCIES:

Educational Group E occupancies are generally those public and private schools, used by more than six persons at any one time for educational purposes through the 12th grade. Within the SVFPD, there lie twelve (12) Group E occupancies, buildings, structures and/or facilities.

During calendar year 2021, the SVFPD completed the annual inspection of twelve (12) Group E occupancies, buildings, structures and/or facilities. This is a compliance rate of 100 % for this reporting period.

B. RESIDENTIAL GROUP R OCCUPANCIES:

Residential Group R and C occupancies, for the purposes of this resolution, are generally those occupancies containing sleeping units, and include hotels, motels, apartments (three units or more), etc. as well as other residential occupancies (including a number of residential care facilities). These residential care facilities have a number of different sub-classifications, and they may contain residents or clients that have a range of needs, including those related to custodial care, mobility impairments, cognitive disabilities, etc. The residents may also be non-ambulatory or bedridden. Within the SVFPD, there lie twelve (12) Group R (and their associated sub-categories) and two (2) Group C occupancies of this nature.

During calendar year 2021, the SVFPD completed the annual inspection of twelve (12) Group R and two (2) Group C occupancies, buildings, structures and/or facilities. This is a compliance rate of 100 % for this reporting period.

C. INSTITUTIONAL GROUP I OCCUPANCIES

Group I occupancies are those occupancies in which care of supervision is provided to persons who are not capable of self-preservation without physical assistance or in which persons are detained for penal or correctional purposes. These occupancies generally include hospitals and correctional facilities or jails. These occupancies require inspection every other year. Within SVFPD there is 1 Group I occupancy. During calendar year 2021, SVFPD completed the inspection of our 1 occupancy falling under the Group I category. This is a compliance rate of 100% for this reporting period and will not require inspection again until 2023.

PASSED AND ADOPTED by the Board of Directors of the Scotts Valley Fire Protection District, County of Santa Cruz, State of California, this 9th day of February 2022, by the following vote:

	<u>AYES</u>	<u>NOES</u>	<u>ABSENT</u>	<u>ABSTAIN</u>
Director Robert Campbell				
Director Edward Harmon				
Director Joseph Parker				
Director Russ Patterson				
Director Daron Pisciotta				

ATTEST:

Ron Whittle
Board Secretary

Russ Patterson
Board President



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Date: January 12, 2022
To: Board of Directors
From: Chief Whittle *RW Whittle*
Subject: December Administrative Report

Administration

On 12/10/2021, the admin group attended the AFSS Northern Section Quarterly Training presented by Cal OES. The training focused on the California Fire Assistance Agreement and Salary Survey.

The Santa Cruz County Fire Agencies Insurance Group met in December to review the financial audit for FY 20/21, and conduct a claims review. There is ongoing discussion regarding the quality of our current medical physical and work comp medical provider. The County fire agencies are currently exploring other options.

The EMSIA JPA met to finalize the 21/22 budget, and to approve a revised job description for the EMSIA General Manager position.

The consultant hired by the County is continuing their process of interviewing all agencies served by the current radio system. I met with the representatives from Z Consulting to express our concerns and frustrations with our current system, as well as identify coverage and equipment failure issues.

We had one employee return to full duty after being off on a Work Comp injury for eight months. We still have one Captain off on a work related injury with no return to work date identified, and one Engineer off on a non-work related injury with an expected return to full duty at the end of February.

We experienced our first case of COVID at the end of December. Two employees have tested positive, each with mild symptoms. They are fulfilling their quarantine requirement, and should return to duty soon.

BC Stubendorff submitted our AFG grant request for new mobile and portable radios. Chief Stubendorff worked extremely hard putting this together, and the end product was very well done. We're hopeful for a grant award in the spring.

Operations

Command staff met to discuss the potential operational changes that would be needed to facilitate responding to calls for the Branciforte Fire District should that become necessary in the future.

E2512 experienced a starter failure over the holidays. Thank you to BC McNeil, Engineer Nehf and the B-Shift crew for removing the starter, driving to Salinas to pick-up a new one and replacing it. They also performed a full service while it was out of service. The Central shop has been backed up with work orders, so it's refreshing to see that our FF's are willing and capable of making some of these necessary repairs.

Board of Directors
Robert Campbell Edward Harmon Joseph Parker Russ Patterson Daron Pisciotta

Training

All safety personnel completed their annual fit testing and CPR Training.

All shifts rotated through live fire training at the Ben Lomond Training Center. The training focused on forcible entry, nozzle forward evolutions, vent entry search and rescue operations. Engineers Pedemonte and Green were assistant instructors for the training.

All probationary training is progressing well and ahead of schedule.

Prevention

Admin Captain Vandervoort completed 5 new constructions inspections and is continuing to inspect the new homes at Polo Ranch as they progress.

He is also in the process of re-inspecting the State Mandated Occupancies to ensure compliance with the needed corrections. So far only the Scotts Valley public schools have not corrected violations, and he is working closely with them to gain compliance.


Letters have been sent out to businesses revoking temporary Covid-19 Outdoor Expansion Tent Guidelines. Businesses are required to be in compliance with the State and Local fire code.

Incident Type	October		November		December		Year To Date	
	2020	2021	2020	2021	2020	2021	2020	2021
Fires	4	11	6	3	6	1	75	73
Explosion / Rupture	0	0	0	0	0	0	0	1
EMS	112	86	104	100	95	90	1104	1248
Hazardous Condition	4	22	5	1	4	11	63	93
Service Calls	12	24	11	16	16	22	183	188
Good Intent	38	48	36	24	32	35	410	404
False Alarms	11	16	10	9	10	14	163	137
Severe Weather	0	0	0	0	0	1	3	2
Totals	181	207	172	153	163	174	2001	2146



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Date: February 9, 2022
To: Board of Directors
From: Chief Whittle 
Subject: January Administrative Report

Administration

I met with LAFCO Executive Officer Joe Serrano and Branciforte interim Fire Chief Sweeden regarding future discussion between the two agencies. It was decided that LAFCO will facilitate a joint Ad-Hoc committee meeting in February.

The Equipment and Facilities committee met to discuss future apparatus and equipment replacement as well as plans for the Erba Station Seismic upgrade project and the LaMadrona property. Also discussed was the status of the Marywood property on Glenwood Drive.

I attended the quarterly meeting of the Santa Cruz County Treasury Oversight Commission. The County Auditor-Controller-Treasurer-Tax Collector Edith Driscoll and County Investment Officer Brandon Marquez presented their quarterly investment report. The County continues to have a solid investment portfolio valued at \$1.1B dollars as of 12/31/2021.

The Admin Staff has been attending County Teams Meetings and testing Finance Enterprise, which is the County's new finance system. They have also attended monthly CalPERS webinars to stay up-to-date on the latest CalPERS changes and requirements.

Admin Bridges provided 5 car seat installations between December and January.

Operations

The District received a local grant for 2 new mobile radios. The mobile radios selected are Bendix King KNG mobiles and will be installed in the Type 3's ahead of this year's fire season.

Annual apparatus inspections have begun. E2512 and WT2550 have had their inspections completed. Other apparatus will be having their annual inspections conducted by an outside mechanic. E2512 also got new tires in January.

The new incident reporting software is up and running. Captains and AC's have a reported a smooth transition thus far. NFIRS reporting will now be required to be summited monthly directly to FEMA.

Board of Directors
Robert Campbell Edward Harmon Joseph Parker Russ Patterson Daron Pisciotta

EMS

BC Stubendorff will be attending a demonstration and training for an automatic CPR device known as the Lucas Device. The District will be demoing a unit for 90 days. Once in service training is complete and a formal procedure is in place the Lucas Device will be placed with the Battalion Chiefs to run on any cardiac arrest calls.

Titan III modems have been purchased for LP-15 monitors on E2511 and E2512. Pagoda is working with Lifenet Systems on configuration for the District. The EMSIA will be reimbursing the District \$555.00 for each device.

Training

Engineer Pedemonte has completed his Acting Captain training. His first assignment as an Acting Captain is February 1st.

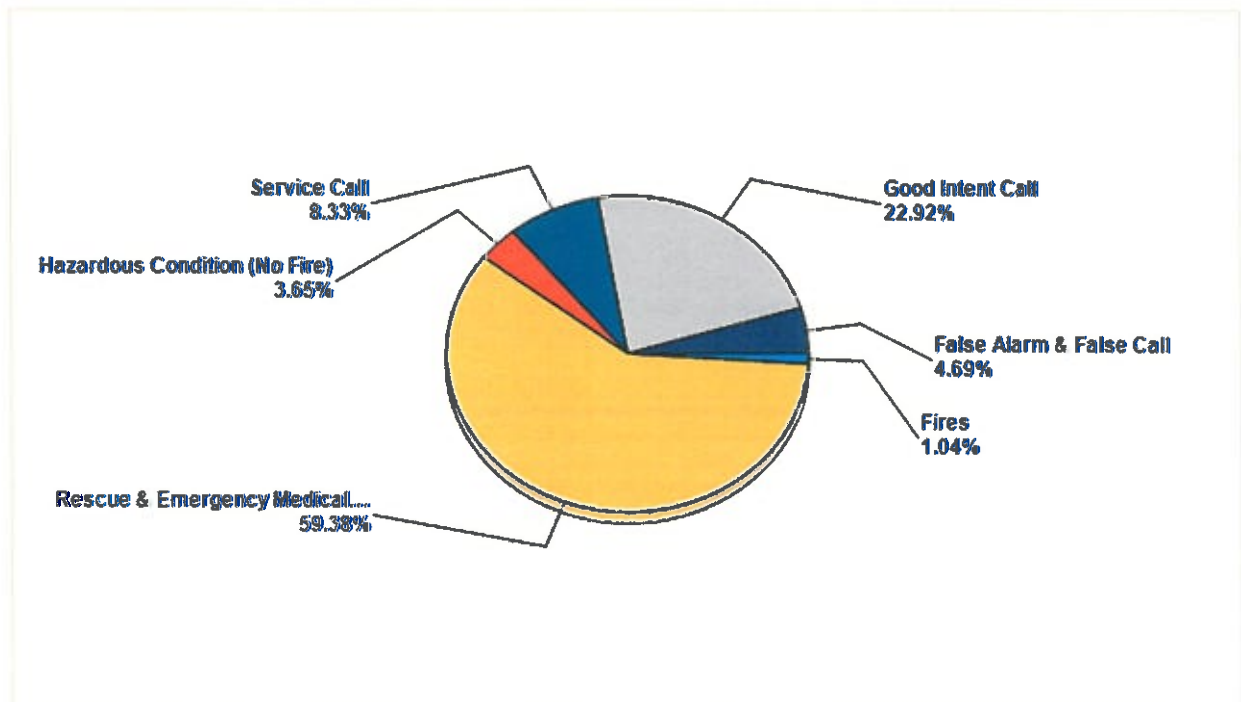
The SCHMIT team held their quarterly training at the Watsonville Fire training center. The drill was facilitated by R.W Jones & Associates. The drill was originally planned to be a simulated ammonia leak at the Martinelli's plant in Watsonville, however it was scaled back due to COVID concerns. The training was focused on mandatory skills testing.

Prevention

Spring Lakes MHP has begun their water system upgrade. SLV Water district is installing new water mains and upgrading hydrants in the park, which will greatly increase fire flow.

Admin Captain Vandervoort completed 3 new construction inspections, including the ongoing Polo Ranch project. He also received 10 sets of plans for different City projects, 5 of which have been approved. He approved 9 sprinkler and/or alarm permits and completed the rough overhead sprinkler inspection of the new Target Store.

January 2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	1.04%
Rescue & Emergency Medical Service	114	59.38%
Hazardous Condition (No Fire)	7	3.65%
Service Call	16	8.33%
Good Intent Call	44	22.92%
False Alarm & False Call	9	4.69%
TOTAL	192	100%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
131 - Passenger vehicle fire	2	1.04%
311 - Medical assist, assist EMS crew	1	0.52%
320 - Emergency medical service, other	3	1.56%
321 - EMS call, excluding vehicle accident with injury	102	53.12%
322 - Motor vehicle accident with injuries	1	0.52%
324 - Motor vehicle accident with no injuries.	5	2.6%
353 - Removal of victim(s) from stalled elevator	1	0.52%
356 - High-angle rescue	1	0.52%
412 - Gas leak (natural gas or LPG)	5	2.6%
422 - Chemical spill or leak	1	0.52%
445 - Arcing, shorted electrical equipment	1	0.52%
511 - Lock-out	1	0.52%
531 - Smoke or odor removal	1	0.52%
551 - Assist police or other governmental agency	1	0.52%
553 - Public service	4	2.08%
554 - Assist invalid	9	4.69%
600 - Good intent call, other	1	0.52%
611 - Dispatched & cancelled en route	30	15.62%
622 - No incident found on arrival at dispatch address	5	2.6%
631 - Authorized controlled burning	5	2.6%
651 - Smoke scare, odor of smoke	3	1.56%
700 - False alarm or false call, other	3	1.56%
735 - Alarm system sounded due to malfunction	1	0.52%
736 - CO detector activation due to malfunction	1	0.52%
743 - Smoke detector activation, no fire - unintentional	3	1.56%
745 - Alarm system activation, no fire - unintentional	1	0.52%
TOTAL INCIDENTS:	192	100%



Thank You

Dear members of the Scott's Valley FD

Thank you to the team that
helped save my life the evening
of Oct 28. I have no damages
as a result of your care and
quick action

Thank You !!!

Paul Smith

A/C Travis Crivello
Engineer Casey Avila
Firefighter Alex Morin





SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

January 25, 2022

Harvey Bustichi

Scotts Valley, CA 95066

Mr. Bustichi,

On the behalf of the Scotts Valley Fire Protection District, thank you for your generous donation to our employee recognition fund. This donation will go towards recognizing our employees' tireless efforts to serve our District.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ron Whittle", with a long horizontal flourish extending to the right.

Ron Whittle
Fire Chief