



SCOTTS VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF September 8, 2021

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, September 8, 2021 at the City of Scotts Valley Council Chambers. President Parker called the meeting to order at 6:00 p.m.

1.1 Pledge of Allegiance and Moment of Silence

President Parker called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

A. Directors Present:	Directors Campbell, Parker, Patterson and Pisciotta
B. Directors Absent:	Director Harmon
C. Fire District Staff:	Chief Whittle, Battalion Chiefs McNeil and Stubendorff and Administrative Services Manager Walton

2. Public Comment (GC §54954.3) None

3. Agenda Amendments (GC §54954.2) – Discussion/Action None

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of August 11, 2021

4.2 Approve SVFPD Claims Disbursements for the Month of August 1, 2021 through August 31, 2021 in the Amount of:

<u>Payroll and Benefits:</u>	\$561,375.68
<u>General Fund:</u>	\$ 24,149.69
<u>Capital Outlay:</u>	\$ 0.00
<u>SCHMIT:</u>	\$ 3,063.69
<u>TOTAL:</u>	\$588,589.06

4.3 Review SVFPD CalPERS Safety Plans Annual Valuation Reports as of June 30, 2020 (Classic and PEPRA)

4.4 Review SVFPD CalPERS Miscellaneous Plans Annual Valuation Reports as of June 30, 2020 (Classic and PEPRA)

4.5 Review SVFPD CERBT and CEPPT Account Update Summary as of June 30, 2021

4.6 Approve Budgeted Payment of \$155,000 to the CERBT and \$150,000 to the CEPPT

President Parker pointed out that the expenses are in a different format but with the same information.

On motion of Director Patterson seconded by Director Campbell to Approve the Consent Calendar Items 4.1 through 4.6 was approved by the following vote:

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AYES: Campbell, Parker, Patterson and Pisciotta
NOES: None
ABSENT: Harmon
ABSTAIN: None

5. Discussion Item

5.1 None

6. Action Item

6.1 None

7. Board of Directors and Administrative Reports – Information/Discussion

(No action will be taken on any questions raised by the Board at this time.)

7.1 Board of Directors Report – Directors

President Parker reported that the Finance Committee met and everything was in order. In addition, the Finance Committee reviewed revisions to the finance policies for discussion at the next Board Meeting.

Director Patterson stated that he and Chief Whittle attended a zoom meeting with Supervisor Koenig and community members of the Branciforte Fire Protection District (BFPD) to discuss concerns.

Chief Whittle stated that the Facilities Committee Meeting is 9/24/2021 at 10:30 a.m. and the agenda will be sent out shortly. Chief Whittle will email links with the FEMA webinar and the grant opens at the end of month.

7.2 Administrative Report – Chief Officers

The Administrative Report was included in the board packet and Chief Whittle reported on the following:

- E2538 is still out on a strike team assignment, currently at the Caldor Fire. The Engine began on the Dixie Fire on August 5, and was sent to the Caldor Fire on August 17th. The Crew was rotated on August 18th and will be rotated again on September 2nd. Chief McNeil completed his second tour as the Strike Team leader, and Chief LoFranco is out on his second tour as a Trainee. Chief LoFranco should be signed off as a Strike Team Leader upon his return from this assignment.
- We have 5 candidates currently going through backgrounds for our next PCF academy, which should begin in January. We are going to continue to work with Cal Fire, however the academy will be scaled back to a basic academy rather than full Firefighter 1.
- The SVFPD secured Rapid Covid-19 tests which are available to employees and their family members.
- Administrative Captain Vandervoort completed 3 WUI/LE 100 inspections in Scotts Valley and another 4 in Branciforte. Most of the BFPD LE 100 inspections were assigned to the BFPD Captains.
- Administrative Captain Vandervoort completed State Mandated Occupancy Inspections at Coast Redwoods Montessori Preschool, Circle of Friends Preschool, Best Western Plus Hotel and in on schedule to complete all Mandated Occupancy Inspections.
- Meeting with the developer regarding the possible sale and future use of the La Madrona property. Starting the process will require Board action, which will hopefully be presented at the next Board Meeting.

Battalion Chief McNeil reported that as the strike team leader, he had a good crew and they did a lot of hard work.

Battalion Chief Stubendorff reported that the SVFPD responded with 10 personnel to a BFPD full evolved structure fire and the crews were able to keep it out of the wildland. Probationary Firefighter signoff to drive the Type 1 Engine has been completed and we are working on the Type 3 and Water Tender, which is ahead of schedule.

7.3 Administration of Fire Services Agreement with the Branciforte Fire Protection District Report

Chief Whittle stated that in 22 days, the agreement with the BFPD will end. The BFPD Board had a Special Meeting at the end of August with a potential part-time Interim Fire Chief candidate. There is a lot of public interest and 66 BFPD community members attended the Zoom Special Meeting and asked good questions. At the BFPD Regular Board Meeting next week, the Interim Fire Chief will be appointed and we have scheduled 4 days (2 hours each

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day), of training to cover the bills and payroll. Discussion ensued regarding the administrative and operational transition of management back to the BFPD.

Director Patterson asked to have the BFPD Zoom Board Meeting link emailed to the SVFPD Board.

8. Correspondence – Information

8.1 None

9. Request for Future Agenda Items

None

10. Adjournment

The meeting was adjourned at 6:32 p.m.

ATTEST


Joe Parker
Board President


Ron Whittle
Board Secretary