



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Board of Directors

Agenda

Wednesday, July 14, 2021, 6:00 P.M.

Complete Board Meeting packets are available upon request and on Scotts Valley Fire District's website. Call (831) 438-0211 or visit www.scottsvalleyfire.com.

Any person who requires a disability related modification or accommodation to participate in a public meeting should make such a request to Ron Whittle, Board Secretary, for immediate consideration.

Notice of Teleconferenced Meeting

Pursuant to Governor Newsom's Executive Order N-25-20 regarding COVID-19, members of the Scotts Valley Fire Protection District Board of Directors and staff may participate in this meeting by teleconference. To reduce the spread of COVID-19, members of the public are encouraged to listen to the meeting from their homes via teleconference by calling +1 408-638-0968, enter the meeting number when prompted (9018843055) and entering Access Code 119495 or connecting to the meeting online via their computer, smart phone or tablet at the following link: <https://zoom.us/j/9018843055?pwd=SG5zQzI3MTZmVFh5ZStwMWxSdEc4Zz09>

1. Call to Order

1.1 Pledge of Allegiance and Moment of Silence

1.2 Roll Call

2. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

3. Agenda Amendments (GC §54954.2) – Discussion/Action

4. Consent Calendar

(Consent calendar items will be enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action.)

4.1 Approve Regular Board Meeting Minutes of June 9, 2021

4.2 Approve the Special Board Meeting Minutes of June 18, 2021

4.3 Approve June Payroll 11 and 12 in the amount of: \$316,848.13

4.4 Approve June Expenditures in the Amount of:

General Fund: \$ 18,092.44

Capital Outlay/Zone A: \$237,340.85

SCHMIT: \$ 85.02

TOTAL: \$255,518.31

4.5 Approve Equipment Surplus List

**Scotts Valley Fire Protection District
Board of Directors Meeting for July 14, 2021
Agenda**

5. Discussion Items

5.1 None

6. Action Items – Discussion/Action

6.1 Approve the following Revised Policies:

Policy #	Subject
1000	Performance Evaluations
2201	Computer Management and Form

6.2 Adopt Publicly Available Pay Schedule per Government Code §20636

6.3 Potential Sale of the La Madrona Property

7. Board of Directors and Administrative Reports – Information/Discussion

(No action will be taken on any questions raised by the Board at this time.)

7.1 Board of Directors Report – *Directors*

7.2 Administrative Report – *Chief Officers*

7.3 Administration of Fire Services Agreement with the Branciforte Fire Protection District Report

8. Correspondence

8.1 Letter to Mr. Heartman for Donation in Memory of Dan Mayclin

8.2 Letter to Ms. DeLorenzo for Donation in Memory of Dan Mayclin

9. Request for Future Agenda Items

10. Adjournment

Next Regularly Scheduled Board Meeting:
Wednesday, August 11, 2021 at 6:00 p.m.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066

(831) 438-0211

Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF June 9, 2021

Notice of Teleconferenced Meeting

Pursuant to Governor Newsom's Executive Order N-25-20 regarding COVID-19, members of the Scotts Valley Fire Protection District Board of Directors and staff may participate in this meeting by teleconference. To reduce the spread of COVID-19, members of the public are encouraged to listen to the meeting from their homes via teleconference by calling +1 408-638-0968, enter the meeting number when prompted (9018843055) and entering Access Code 119495 or connecting to the meeting online via their computer, smart phone or tablet at the following link:

<https://zoom.us/j/9018843055?pwd=SG5zQzl3MTZmVF15ZStwMWxSdEc4Zz09>

1. Call to Order

1.1 Pledge of Allegiance and Moment of Silence

At 6:00 p.m., President Parker called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

- | | |
|-------------------------|---|
| A. Directors Present: | Directors Harmon, Parker and Patterson |
| B. Directors Absent: | Directors Campbell and Pisciotta |
| C. Fire District Staff: | Chief Whittle, Battalion Chiefs LoFranco and Stubendorff,
and Administrative Services Manager Walton |

2. Closed Session: Government Code §54957.7

2.1 Conference with Labor Negotiators: Government Code §54957.6

Agency Designated Representatives: Joe Parker and Ed Harmon

Employee Organization: Confidential Employees

At 6:01 p.m., President Parker announced that the Board would be going into Closed Session for the purpose listed in Item 2.1.

3. Open Session

3.1 Report on Closed Session: Government Code §54957.1

At 6:31 p.m., the Board reconvened to open session and President Parker reported that the Board Discussed Labor negotiations with no action taken.

4. Public Comment (GC §54954.3)

None

5. Agenda Amendments (GC §54954.2) – Discussion/Action

President Parker stated that it was necessary to remove from the Agenda Action Item 8.1: Approved the Memorandum of Understanding with the Confidential Employees for July 1, 2021 through June 30, 2025.

On motion of Director Harmon seconded by Director Patterson to Remove Action Item 8.1 from the Agenda was approved by the following vote:

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting June 9, 2021

AYES: Harmon, Parker and Patterson
NOES: None
ABSENT: Campbell and Pisciotta
ABSTAIN: None

6. Consent Calendar

6.1 Approve Regular Board Meeting Minutes of May 12, 2021

6.2 Approve May Payroll 9 and 10 in the amount of: \$309,672.43

6.3 Approve May Expenditures in the Amount of:

General Fund: \$89,552.20

Capital Outlay/Zone A: \$ 1,088.72

SCHMIT: \$ 7,794.57

TOTAL: \$98,435.49

6.4 Authorize Payment to Santa Cruz County Fire Agencies Insurance Group not to Exceed \$375,000 for Workers Compensation Insurance to be Paid After July 1, 2021, for the 2021/2022 Fiscal Year

6.5 Authorize Payment to CalPERS in the amount of \$876,446, for the Safety Plan's Unfunded Liability Annual Lump Sum Prepayment Option to be Paid After July 1, 2021, for the 2021/2022 Fiscal Year

6.6 Adopt Resolution 2021-7: California Office of Emergency Services (Cal OES) Form 130 Designating Agents Necessary to Provide for All Matters Pertaining to State and Federal Emergency Management Agency (FEMA) Reimbursements

On motion of Director Patterson seconded by Director Harmon to Approve Consent Calendar Items 6.1 through 6.6 was approved by the following vote:

AYES: Harmon, Parker and Patterson
NOES: None
ABSENT: Campbell and Pisciotta
ABSTAIN: None

7. Discussion Items

7.1 None

8. Action Items – Discussion/Action

8.1 Approve the Memorandum of Understanding with the Confidential Employees for July 1, 2021 through June 30, 2025

Item 8.1 was removed from the Agenda.

9. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

9.1 Board of Directors Report – Directors

None

9.2 Administrative Report – Chief Officers

The Administrative Report was included in the board packet and Chief Whittle and Battalion Chiefs LoFranco and Stubendorff reported on the following:

- All crews attended the county block training wildland drill. Thank you to Captain Petteys and Engineer Crivello and Nehf for helping coordinate and run the training.
- Battalion Chief LoFranco, Captain Cortes and B-Shift hosted a joint PCF drill consisting of RT130 skills with Central and Branciforte Fire at Skypark.

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting June 9, 2021

- Battalion Chief Stubendorff and Firefighter Smiley instructed a three day vehicle extrication course for the Santa Cruz County Fire Academy.
- The Santa Cruz County Fire Academy is completed and all four SVFPD cadets passed and have been moved from Volunteer status to Paid Call Firefighter.
- The countywide Active Shooter Drill will be from June 23-30th and Chief Whittle offered to accompany the Board if anyone was interested in observing the drill.
- A-Shift responded to a wildland fire off Graham Hill, which was quickly contained with the help of Cal Fire and due to the vegetation management recommendations the SVFPD gave prior and were implemented.
- The crews have recently responded to a few major medical calls and have done an excellent job providing life saving measures.
- A large shipment has been received from CAL OES, which included N95 masks, gloves, gowns and face shields.
- Administrative staff has been working to close the current fiscal year, start the new fiscal year and compile data for the financial audit.
- Engineer Cahir has been on light duty and working on physical inventory and assisting with hazard complaint inspections. Since Engineer Cahir will be off for approximately four months, a paid call firefighter will be temporarily assigned to shift pending availability, which will save the SVFPD around \$20,000 in overtime costs.
- Chief Whittle met with Scotts Valley City Council Member Reed to assess the vegetation condition around Skypark and Council Member Timm to assess the City property around Granite Creek Estates.
- Chief Whittle commended Battalion Chief McNeil and the crews for the Glenwood Station bathroom remodel, interior paint and new floors. In addition, a superior job was done by the exterior painting contractor and the Board was encouraged to stop by the Glenwood Station to take a look.

9.3 Administration of Fire Services Agreement with the Branciforte Fire Protection District Report

Chief Whittle stated that the BFPD had a special meeting to discuss options but nothing new to report at this time. The progress is slow but they are moving forward and will continue the discussion at their regular Board Meeting next week.

10. Correspondence – Information
10.1 None

11. Request for Future Agenda Items
None

12. Adjournment

The meeting was adjourned at 6:58 p.m.

ATTEST

Joe Parker
Board President

Ron Whittle
Board Secretary



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066

(831) 438-0211

Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS SPECIAL MEETING OF June 18, 2021

Notice of Teleconferenced Meeting

Pursuant to Governor Newsom's Executive Order N-25-20 regarding COVID-19, members of the Scotts Valley Fire Protection District Board of Directors and staff participated in this meeting by teleconference. To reduce the spread of COVID-19, members of the public were encouraged to listen to the meeting from their homes via teleconference by calling +1 408-638-0968, enter the meeting number when prompted (9018843055) and entering Access Code 119495 or connecting to the meeting online via their computer, smart phone or tablet at the following link: <https://zoom.us/j/9018843055?pwd=SG5zQzI3MTZmVF15ZStwMWxSdEc4Zz09>

1. Call to Order

The Special Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Friday, June 18, 2021. President Parker called the meeting to order at 8:00 a.m.

1.1 Roll Call

- | | |
|-------------------------|---|
| A. Directors Present: | Directors Campbell, Harmon, Parker, Patterson and Pisciotta |
| B. Directors Absent: | None |
| C. Fire District Staff: | Chief Whittle |

2. Public Comment (GC §54954.3)

None

3. Agenda Amendments (GC §54954.2) – Discussion/Action

None

4. Closed Session: Government Code §54957.7

- 4.1 Conference with Labor Negotiators: Government Code §54957.6
Agency Designated Representatives: Joe Parker and Ed Harmon
Employee Organization: Confidential Employees

At 8:01 a.m., President Parker announced that the Board would be going into Closed Session for the purpose listed in Item 4.1.

5. Open Session: Government Code §54957.1

5.1 Report on Closed Session

At 8:18 a.m., the Board reconvened to open session and President Parker reported that the Board disused the negotiation process with the Confidential Employees.

6. Action Items

- 6.1 Approve the Memorandum of Understanding with the Confidential Employees for July 1, 2021 through June 30, 2025

On motion of Director Pisciotta seconded by Director Campbell to Accept the Contract as Negotiated by the Board of Directors was approved by the following vote:

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting June 18, 2021

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

7. Adjournment

The meeting was adjourned at 8:20 a.m.

ATTEST

Joe Parker
Board President

Ron Whittle
Board Secretary

Date Range from 05/15/2021 To 06/11/2021			
PAYROLL	ACCT.#	PP	TOTALS
Regular Pay	51000	11	\$128,060.62
		12	\$128,250.70
Overtime	51005	11	\$10,300.05
		12	\$741.73
Regular Pay, Extra Help (PCF)	51010	11	\$0.00
		12	\$1,298.50
Regular Pay, Sick Leave	51015	11	\$0.00
		12	\$0.00
Regular Callback Pay	51025	11	\$18,815.73
		12	\$10,062.72
Holiday Pay	51035	11	\$0.00
		12	\$0.00
Differential Pay	51040	11	\$7,785.97
		12	\$7,785.97
Regular Pay, Sick Leave Reserve	55020	11	\$0.00
		12	\$0.00
Misc Benefits, Vacation Payoff	55021	11	\$1,873.07
		12	\$1,873.07
Directors Fees	62327	11	\$0.00
		12	\$0.00
TOTAL PAYROLL			\$316,848.13

CLAIMS BY GL OBJ

07/01/2021

Filter: (Claim Date is between 06/01/2021
and 06/30/2021)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Key: 685010			
GL Obj: 61110 Clothing & Personal Supplies			
06/21/2021	HOOK-FAST SPECIALTIES, INC	Buckles, Pins, Badges	\$245.16
06/23/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	IMS Alliance- Individual Passport Tags	\$10.30
SubObject Total			\$255.46
GL Obj: 61221 Telephone & Telegraph			
06/23/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Comcast- VF1 Internet & Phones 5/20-6/19/2021 Comcast- VF2 Internet & Phones 5/2-6/20/2021 Verizon- Cellular 5/5-6/3/2021	\$994.45
SubObject Total			\$994.45
GL Obj: 61310 Food			
06/23/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco- Water	\$47.94
SubObject Total			\$47.94
GL Obj: 61425 Household Expense			
06/03/2021	SCARBOROUGH LUMBER & BUILDING	Super Glue, Tape Measure	\$17.75
06/21/2021	MID VALLEY SUPPLY	Station Supplies	\$216.68
06/23/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco- Station Supplies	\$136.76
SubObject Total			\$371.19
GL Obj: 61720 Maintenance - Mobile Equipment			
06/03/2021	JOHN ABBOTT	E2512 Annual Inspection	\$1,200.00
06/03/2021	SCARBOROUGH LUMBER & BUILDING	E2510 Tie Downs, Parts, B2503 Tie Downs	\$140.14
06/09/2021	LACKEY'S MOBILE SERVICE	E2511 Check Engine Light Trouble Shooting	\$180.00
06/21/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICE	Windshield Washer Motor	\$50.83
06/21/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICE	Steering Wheel Button	\$50.43
06/23/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	O'Reilly Auto Parts- E2511 Coolant and Supplies McMaster-Carr- E2538 SCBA Install Riv Nuts Fire Penny- E2511 Haligan Zazzle- FRAUD Charge to be Reversed	\$882.55
SubObject Total			\$2,503.95

CLAIMS BY GL OBJ

07/01/2021

Filter: (Claim Date is between 06/01/2021
and 06/30/2021)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Obj: 61725 Maintenance - Office Equipment			
06/03/2021	PAGODA TECHNOLOGIES INC.	Computer Management- 6/2021	\$1,192.12
06/03/2021	PAGODA TECHNOLOGIES INC.	New Printer Install	\$425.00
06/15/2021	MONTEREY BAY OFFICE PRODUCTS	Final Copier Contract 4/23-6/7/2021	\$127.70
06/23/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- Charging Cables for iPads	\$21.94
SubObject Total			\$1,766.76
GL Obj: 61730 Maintenance - Other Equipment			
06/15/2021	BAUER COMPRESSOR	Annual Compressor Service	\$1,357.07
06/23/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco- Batteries FireHose Direct- Blue Reflective Hydrant Markers	\$344.43
SubObject Total			\$1,701.50
GL Obj: 61845 Maintenance - Buildings & Grounds			
06/03/2021	SCARBOROUGH LUMBER & BUILDING	VF2 Bathroom Remodel Supplies	\$503.19
06/21/2021	WESTERN EXTERMINATOR COMPANY	VF1 Bug Service- 6/2021	\$57.50
06/21/2021	WESTERN EXTERMINATOR COMPANY	VF2 Bug Service- 6/2021	\$57.50
06/23/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- Glenwood Shower Curtain Amazon- Glenwood Shower Rod Home Depot- Toilet Wax Ring, Tile Grout Home Depot- Grout and Edging Rayne of SC- VF1 Monthly Water Softener	\$446.06
SubObject Total			\$1,064.25
GL Obj: 61920 Medical Supplies			
06/09/2021	BOUND TREE MEDICAL, LLC	Defib Pads	\$59.39
06/09/2021	BOUND TREE MEDICAL, LLC	Glucometer	\$453.80
06/09/2021	BOUND TREE MEDICAL, LLC	Medical Supplies	\$115.54
06/09/2021	ANALGESIC SERVICES, INC.	O2 Cylinder Rental	\$67.50
SubObject Total			\$696.23
GL Obj: 62020 Memberships			
06/03/2021	CALIFORNIA FIRE CHIEFS ASSOCIATION	Annual Cal Chiefs Membership - Add On 21/22 FY	\$120.00
06/03/2021	CALIFORNIA FIRE CHIEFS ASSOCIATION	Annual Cal Chiefs Membership 21/22 FY	\$960.00
SubObject Total			\$1,080.00
GL Obj: 62367 Medical Services			
06/09/2021	CARDIOVASCULAR ASSOC OF SANTA CRUZ	Treadmill Test	\$350.00
SubObject Total			\$350.00

CLAIMS BY GL OBJ

07/01/2021

*Filter: (Claim Date is between 06/01/2021
and 06/30/2021)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
GL Obj: 62381 Professional & Specialized Services			
06/15/2021	CSG CONSULTANTS, INC.	Fire Plan Review- 328 Quien Sabe Road, 670 Lockewood Lane, 9000 HWY 17, 200 El Rancho	\$500.00
SubObject Total			\$500.00
GL Obj: 62715 Small Tools & Equipment			
06/23/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	SafetySign- Traffic Safety Sign	\$286.52
SubObject Total			\$286.52
GL Obj: 62914 Education & Training			
06/03/2021	SCARBOROUGH LUMBER & BUILDING	Stakes for Training	\$82.23
06/23/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	CA EMSA- Paramedic License Renewal- Pedemonte CA EMSA- Paramedic License Renewal- Crivello	\$450.00
SubObject Total			\$532.23
GL Obj: 62920 Gas, Oil & Fuel			
06/03/2021	MONTEREY BAY AIR RESOURCES DISTRICT	VF1/VF2 Annual Toxic and Nozzle Fees	\$1,120.00
06/15/2021	WESTERN STATE OIL COMPANY	Fue/Diesel	\$2,657.16
SubObject Total			\$3,777.16
GL Obj: 63070 Utilities			
06/03/2021	CITY OF SCOTTS VALLEY	VF1 Sewer- 3/16-5/15/2021	\$185.25
06/03/2021	CITY OF SCOTTS VALLEY	VF2 Sewer- 3/16-5/15/2021	\$197.51
06/15/2021	PG&E	VF1 Electric - 5/6-6/6/2021	\$688.75
06/15/2021	PG&E	VF1 Gas- 5/7-6/7/2021	\$59.60
06/15/2021	PG&E	VF2 Gas- 5/7-6/7/2021	\$73.00
06/15/2021	PG&E	VF2 Electric- 5/6-6/6/2021	\$497.52
06/23/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Greenwaste- VF1 Trash & Recycling 5/1-5/31/2021 Scotts Valley Water District- VF2 RW Water 5/1-5/31/2021	\$463.17
SubObject Total			\$2,164.80
Index Total			\$18,092.44

CLAIMS BY GL OBJ

07/01/2021

*Filter: (Claim Date is between 06/01/2021
and 06/30/2021)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
GL Key: 685030			
GL Obj: 61110 Clothing & Personal Supplies			
06/03/2021	SCOTT'S PPE RECON INC	Turn Out Repairs	\$3,126.06
SubObject Total			\$3,126.06
GL Obj: 62710 Equipment			
06/23/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	NordicTrack- VF1 Treadmill NordicTrack- VF2 Treadmill	\$6,583.26
SubObject Total			\$6,583.26
GL Obj: 86110 Structures & Improvements			
06/09/2021	SUPER PRO PAINTING INC	VF2 Exterior Painting	\$12,730.00
SubObject Total			\$12,730.00
GL Obj: 86204 Equipment			
06/23/2021	ALLSTAR FIRE EQUIPMENT, INC.	SCBA Packs	\$214,901.53
SubObject Total			\$214,901.53
Index Total			\$237,340.85

CLAIMS BY GL OBJ

07/01/2021

*Filter: (Claim Date is between 06/01/2021
and 06/30/2021)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
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GL Key: 685040**GL Obj: 61221 Telephone & Telegraph**

06/23/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Verizon- SCHMIT Cellular 5/5-6/5/2021	\$76.25
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SubObject Total	\$76.25
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GL Obj: 62715 Small Tools & Equipment

06/03/2021	SCARBOROUGH LUMBER & BUILDING	Hazmat SCBA Epoxy	\$8.77
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SubObject Total	\$8.77
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Index Total	\$85.02
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Grand Total	\$255,518.31
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SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Date: July 14, 2021
To: Board of Directors
From: Chief Whittle
Subject: Surplus Equipment

Recommendation

Declare the attached list of equipment as surplus property.

Authorize the Fire Chief to dispose of the equipment by donation or recycling.

Discussion

District personnel recently conducted a complete and thorough audit of our equipment inventory, and compared the audit with the equipment still listed in our database. Our finding is that we still have equipment listed in inventory that we no longer have possession of. Much of this equipment may have already been declared surplus by the Board, however it was never removed from inventory records.

By declaring this property surplus equipment, staff can permanently remove this obsolete equipment from inventory.


Scotts Valley Fire Protection District

Surplus List 2021-2022 FY

Asset#	Description	Purchased	Cost	Life Years	Location	Depreciated
10001	Pager mMinitor 4, w/ charger #162	3/3/2003	\$473.00	10	STA1-22 Sta1-FF Dorm/Bathroom	Yes
10003	Pager Minitor 4, w/ Charger	3/3/2003	\$473.00	10	STA1-00	Yes
10004	Pager Minitor 4, w/ Charger	3/3/2003	\$473.00	10	STA1-00	Yes
10005	Pager Minitor 4, w/ Charger	3/3/2003	\$473.00	10	STA1-00	Yes
10006	Pager Minitor 4, w/ Charger	3/3/2003	\$473	10	STA1-00	Yes
10007	Pager Minitor 4, w/ Charger	3/3/2003	\$473.00	10	STA1-00	Yes
10008	Pager Minitor 4, w/ Charger	3/3/2003	\$473.00	10	STA1-00	Yes
10009	Pager Minitor 4, w/ Charger	3/3/2003	\$473.00	10	STA1-00	Yes
10010	Pager Minitor 4, w/ Charger	3/3/2003	\$473.00	10	STA1-00	Yes
10011	Pager Minitor 4, w/ Charger	3/3/2003	\$473.00	10	STA1-00	Yes
10012	Pager Minitor 4, w/ Charger	3/3/2003	\$473.00	10	STA1-00	Yes
10014	Pager, Mlnitor 4 #174	4/26/2004	\$612.62	10	STA1-20 Sta1-FF Dorm/Kitchen	Yes
10015	Pager, Minitor 4 #175	4/26/2004	\$612.62	10	STA1-21 Sta1-FF Dorm/Window	Yes
10017	Pager Minitor 4, w/ Charger	4/26/2004	\$612.62	10	STA1-00	Yes
10018	Pager Minitor 4, w/ Charger	4/26/2004	\$612.62	10	STA1-00	Yes
10019	Pager Minitor 4, w/ Charger	4/26/2004	\$612.62	10	STA1-00	Yes
10020	Pager Minitor 4, w/ Charger	4/26/2004	\$612.62	10	STA1-00	Yes
10021	Pager Minitor 4, w/ Charger	4/26/2004	\$613	10	STA1-00	Yes
10022	Pager Minitor 4, w/ Charger	4/26/2004	\$612.62	10	STA1-00	Yes
10055	Radio, Portable	7/1/1996	\$1,267.00	10	STA2-13 Sta2-Workout Area	Yes
10230	Generator , Erba Station	7/1/1986	\$12,237.00	20	GEN: Generator	Yes
10503	Treadmill	7/1/1997	\$3,635.00	10	STA2-13 Sta2-Workout Area	Yes
10536	Washing Machine	1/1/1991	\$0.00	10	STA1-28 Sta1-Apparatus Bay	Yes
10578	Washing Machine, Whirlpool Duet-Erba	04/09/2007	\$1,173.43	10	STA1-28 Sta1-Apparatus Bay	Yes
10580	Ice Machine	7/27/2007	\$1,998.00	10	STA1-17 Sta1-Kitchen	Yes
10609	Dryer, Clothes	1/1/1991	\$1,696.00	10	STA1-28 Sta1-Apparatus Bay	Yes
10630	Desk, Wood - SEC RECP	7/1/1983	\$466.00	5	STA1-08 Sta1-Sec Recep Office	Yes
10631	Desk, Wood - Chief	1/1/1983	\$582.00	5	STA1-01 Sta1-Fire Chief Office	Yes
10635	Desk, Conference, Wood - ADMIN SEC	1/1/1983	\$582.00	5	STA1-03 Sta1-Admin Sec Office	Yes
10636	Desk, Wood - FIRE CORP	1/1/1983	\$465.00	5	STA1-32 Sta1-Fire Corps Office	Yes
10847	Chair, Recliner	6/26/2008	\$567.00	5	STA1-16 Sta1-Day Room	Yes
10848	Chair, Recliner	6/26/2008	\$567.00	5	STA1-16 Sta1-Day Room	Yes
10849	Chair, Recliner	6/26/2008	\$567.00	5	STA1-16 Sta1-Day Room	Yes
10850	Chair, Recliner	6/26/2008	\$567.00	5	STA1-16 Sta1-Day Room	Yes
10851	Chair, Recliner	6/26/2008	\$567.00	5	STA1-16 Sta1-Day Room	Yes
10852	Chair, Recliner	6/26/2008	\$567.00	5	STA2-04 Sta2-Day Room	Yes
10853	Chair, Recliner	6/26/2008	\$567.00	5	STA2-04 Sta2-Day Room	Yes
10938	File, Lateral, 4-Drawer (Small) - APP BAY	1/1/1997	\$375.00	5	STA1-28 Sta1-Apparatus Bay	Yes
10963	Television - SHARP	1/1/1984	\$490.00	5	STA1-15 Sta1-Training Room	Yes
10964	VCR - PANASONIC	1/1/1984	\$713.00	5	STA1-15 Sta1-Training Room	Yes
10969	Projector, Slide	1/1/1985	\$441.00	5	STA1-15 Sta1-Training Room	Yes
10970	Television - Glenwood	1/1/1990	\$524.00	5	STA2-17 Sta2-Conference Room	Yes
10979	VCR - LNTB Trailer	7/1/1996	\$300.00	5	LNTBT	Yes
10984	T.V., Panasonic - Glenwood	4/16/2001	\$529.99	5	STA2-17 Sta2-Conference Room	Yes
10994	Projector, Video - Dell 2300MP w/ Remote	2/22/2005	\$1,303.77	3	STA1-15 Sta1-Training Room	Yes
11000	Projector, Planar PD7010 w ceiling	6/17/2008	\$2,733.11	3	STA1-15 Sta1-Training Room	Yes
20770	Cover, Command Vehicle System	7/1/1998	\$1,289.59	10	STA1-28 Sta1-Apparatus Bay	Yes
20774	Portable Light - Tele-Lite w/15-20 Plug in	1/1/2000	\$244.00	10	A15:Drivers side Rear Box	Yes
20792	MINIRAE 2000 Monitor and Accessories Kit	12/3/2001	\$3,995.00	10	A38:HM Pre-SCHMIT	Yes
20793	Gas Monitor w/ Battery Pack	12/10/2001	\$1,767.00	10	A38:HM Pre-SCHMIT	Yes
20794	Gas Monitor w/ Battery Pack	12/10/2001	\$1,767.00	10	A38:HM Pre-SCHMIT	Yes
20795	Gas Monitor	12/10/2001	\$1,681.50	10	A38:HM Pre-SCHMIT	Yes
20796	Sampling Pump, Alkaline	12/10/2001	\$378.10	10	A38:HM Pre-SCHMIT	Yes
20797	Calibration Kit	12/10/2001	\$487.00	10	A38:HM Pre-SCHMIT	Yes
20798	T80 Single gas Monitor	12/10/2001	\$470.25	10	A38:HM Pre-SCHMIT	Yes
20799	T80 Single gas Monitor	12/10/2001	\$470.25	10	A38:HM Pre-SCHMIT	Yes
20800	Calibration Kit	12/10/2001	\$370.50	10	A38:HM Pre-SCHMIT	Yes
20820	Thermal Imaging Camera K80	9/22/2003	\$15,317.60	10	A01:Cab of Unit	Yes
20975	Thermal Imaging Camera	5/1/2008	\$11,841.54	10	A01:Cab of Unit	Yes
20984	Suction Unit	1/1/1985	\$500.00	5	A17:Passenger Side Front Box	Yes
21042	Portable Pump and Panel Kit	7/1/1997	\$3,200.00	10	A39:Hose Bed	Yes
21044	Generator, Port	1/1/1988	\$953	10	LNTBT	Yes
21045	Generator, Port	1/1/1984	\$2,126.00	10	A39:Hose Bed	Yes
21047	Generator	1/1/1984	\$1,800.00	10	STA1-28 Sta1-Apparatus Bay	Yes

Asset#	Description	Purchased	Cost	Life Years	Location	Depreciated
21049	Saw, Cutoff	1/1/1984	\$532.00	10	STA1-24 Sta1-Apparatus Bay	Yes
21051	Generator 4500 watt	1/1/1982	\$1,727.00	10	A39:Hose Bed	Yes
21055	Generator	7/1/1991	\$1,761.00	10	STA1-28 Sta1-Apparatus Bay	Yes
21056	Fan, Smoke	7/1/1991	\$1,295.00	10	STA1-28 Sta1-Apparatus Bay	Yes
21057	Fan, Smoke	7/1/1991	\$1,295.00	10	STA1-28 Sta1-Apparatus Bay	Yes
21060	Jaws of Life, Complete	1/1/1988	\$13,000.00	10	A33:Rear	Yes
21063	Pump, Floto	1/1/1958	\$1,000.00	10	STA1-24 Sta1-Apparatus Bay	Yes
21068	Hurst Jaws JL 28	7/1/1998	\$3,118.00	10	A33:Rear	Yes
21073	Hurst Dual Line Power Unit w/ Hydraulic Hoses	9/25/2001	\$5,313.78	10	A33:Rear	Yes
21074	Hurst Reel	9/25/2001	\$2,362.20	10	A33:Rear	Yes
21079	Hurst X-Tractor Cutter	9/25/2001	\$3,750.00	10	A19:Passenger Side Rear Box	Yes
21110	Confined Space Rescue Cart and Air	7/1/1996	\$5,908.00	10	A38:HM Pre-SCHMIT	Yes
21140	SCBA, SCOTT NXG2 - GRANT	12/17/2004	\$2,775.60	10	STA1-34 Sta1-SCBA Station	Yes
21153	SCBA, SCOTT NXG2 - GRANT	12/17/2004	\$2,775.60	10	STA1-34 Sta1-SCBA Station	Yes
21189	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A01:Cab of Unit	Yes
21190	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A01:Cab of Unit	Yes
21191	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21192	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21193	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A13:Drivers side Center Box	Yes
21194	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A13:Drivers side Center Box	Yes
21195	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A13:Drivers side Center Box	Yes
21196	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A13:Drivers side Center Box	Yes
21197	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A13:Drivers side Center Box	Yes
21198	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A01:Cab of Unit	Yes
21199	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A01:Cab of Unit	Yes
21200	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21201	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21202	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21203	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21204	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A13:Drivers side Center Box	Yes
21205	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A13:Drivers side Center Box	Yes
21206	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A01:Cab of Unit	Yes
21207	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A01:Cab of Unit	Yes
21208	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21209	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21210	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21211	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21212	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A13:Drivers side Center Box	Yes
21213	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A13:Drivers side Center Box	Yes
21214	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A13:Drivers side Center Box	Yes
21215	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A13:Drivers side Center Box	Yes
21216	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21217	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A13:Drivers side Center Box	Yes
21218	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A13:Drivers side Center Box	Yes
21219	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21220	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A19:Passenger Side Rear Box	Yes
21221	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A19:Passenger Side Rear Box	Yes
21222	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A19:Passenger Side Rear Box	Yes
21223	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A12:Drivers side front Box	Yes
21224	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A12:Drivers side front Box	Yes
21225	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21226	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21227	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21228	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21229	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21230	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A21:Passenger Side Center Box	Yes
21231	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A13:Drivers side Center Box	Yes
21232	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A13:Drivers side Center Box	Yes
21233	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A01:Cab of Unit	Yes
21234	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A01:Cab of Unit	Yes
21235	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	A01:Cab of Unit	Yes
21236	SCBA Bottle, Scott NXG2, 30Min Grant	12/17/2004	\$565.92	10	STA1-28 Sta1-Apparatus Bay	Yes
21237	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	STA1-00	Yes
21238	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	STA1-00	Yes
21239	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	STA1-00	Yes
21240	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	STA1-00	Yes
21241	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	STA1-00	Yes

Asset#	Description	Purchased	Cost	Life Years	Location	Depreciated
21242	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	STA1-00	Yes
21243	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	STA1-00	Yes
21244	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	STA1-00	Yes
21245	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	STA1-00	Yes
21246	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	STA1-00	Yes
21247	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	STA1-00	Yes
21248	SCBA Bottle, Scott NXG2 30min-Grant	12/17/2004	\$565.92	10	STA1-00	Yes
21249	SCBA Bottle, Scott NXG2, 30Min Grant	12/17/2004	\$565.92	10	STA1-28 Sta1-Apparatus Bay	Yes
21250	SCBA Bottle, Scott NXG2, 30Min Grant	3/21/2005	\$565.92	10	STA1-28 Sta1-Apparatus Bay	Yes
21251	SCBA Bottle, Scott NXG2, 30Min Grant	3/21/2005	\$565.92	10	STA1-28 Sta1-Apparatus Bay	Yes
21252	SCBA Bottle, Scott NXG2, 30Min Grant	3/21/2005	\$565.92	10	STA1-28 Sta1-Apparatus Bay	Yes
21300	Compressor System	12/4/2006	\$50,126.86	20	STA1-28 Sta1-Apparatus Bay	\$33,835.62
21304	SCBA Bottle, Scott NXG2, 30 minute	2/6/2008	\$756.25	10	STA1-00	Yes
21305	SCBA Bottle, Scott NXG2, 30 minute	2/6/2008	\$756.25	10	STA1-00	Yes
21306	SCBA Bottle, Scott NXG2, 30 minute	2/6/2008	\$756.25	10	STA1-00	Yes
21307	SCBA Bottle, Scott NXG2, 30 minute	2/6/2008	\$756.25	10	STA1-00	Yes
21308	SCBA Bottle, Scott NXG2, 30 minute	2/6/2008	\$756.25	10	STA1-00	Yes
21309	SCBA Bottle, Scott NXG2, 30Min	2/6/2008	\$756.25	10	STA2-08 Sta2-FF Dorm #2	Yes
21317	Lightbar, Code 3	1/1/1997	\$1,993.55	10	A01:Cab of Unit	Yes
21328	Lightbar, Code 3 - Attached Tahoe 4x4	7/1/1998	\$1,953.68	10	A01:Cab of Unit	Yes
21330	Lightbar, Code 3 - Attached Tahoe 2002	8/5/2002	\$3,797.54	10	A01:Cab of Unit	Yes
21341	Rescue Randy, LC BODY	1/1/2000	\$1,002.11	10	STA2-08 Sta2-FF Dorm #2	Yes
21344	Camper Shell	9/23/2005	\$1,393.60	10	A33:Rear	Yes
30310	TIC Mount	11/20/2009	\$822.95	10	A01:Cab of Unit	Yes
30514	Excercise Bike - Schwinn	12/6/2013	\$674.45	10	STA2-13 Sta2-Workout Area	Yes
30521	X-am 5000 Monitor- Grant	2/7/2014	\$2,995.01	10	HM22: Left Front Cabinet	Yes
30522	X-am 5000 Monitor- Grant	2/7/2014	\$1,645.31	10	HM22: Left Front Cabinet	Yes
30524	Sampling Pump w/Tubing for X-am 5000 Monitor	2/7/2014	\$364.26	10	HM22: Left Front Cabinet	Yes
30525	Sampling Pump w/Tubing for X-am 5000 Monitor	2/7/2014	\$389.36	10	HM22: Left Front Cabinet	Yes
30548	Chair, Recliner	3/5/2015	\$541.20	5	STA2-04 Sta2-Day Room	Yes
30549	Chair, Recliner	3/5/2015	\$541.20	5	STA2-04 Sta2-Day Room	Yes
30554	Drager X Dock 6600 Master - Grant	5/15/2015	\$6,510.54	10	HM24: Drivers Side Front Box	No
50068	Carbon Cylinder, NXG2 - 2	9/8/2004	\$896.00	10	HM21: Middle Tunnel	Yes
50069	Carbon Cylinder, NXG2 - 2	9/8/2004	\$896.00	10	HM21: Middle Tunnel	Yes
50071	Carbon Cylinder, NXG2 - 2	9/8/2004	\$896.00	10	HM21: Middle Tunnel	Yes
50073	Carbon Cylinder, NXG2 - 2	9/8/2004	\$896.00	10	HM21: Middle Tunnel	Yes
50074	Carbon Cylinder, NXG2 - 2	9/8/2004	\$896.00	10	HM21: Middle Tunnel	Yes
50075	Carbon Cylinder, NXG2 - 2	9/8/2004	\$896.00	10	HM21: Middle Tunnel	Yes
50076	Carbon Cylinder, NXG2 - 2	9/8/2004	\$896.00	10	HM21: Middle Tunnel	Yes
50109	Carbon Cylinder, NXG2 - 2	9/8/2004	\$896.00	10	HM21: Middle Tunnel	Yes
50118	Multi Unit Charger/Car Charger, MT 2000	1/26/2004	\$942.00	10	HMTrailer	Yes
50119	Radio Airpak, E-Z Com II - Grant	10/11/2004	\$797.04	10	HM24: Drivers Side Front Box	Yes
50120	Radio Airpak, E-Z Com II - Grant	10/11/2004	\$797.04	10	HM24: Drivers Side Front Box	Yes
50121	Radio Airpak, E-Z Com II - Grant	10/11/2004	\$797.04	10	HM24: Drivers Side Front Box	Yes
50122	Radio Airpak, E-Z Com II - Grant	10/11/2004	\$797.04	10	HM24: Drivers Side Front Box	Yes
50123	Radio Airpak, E-Z Com II - Grant	10/11/2004	\$797.04	10	HM24: Drivers Side Front Box	Yes
50124	Radio Airpak, E-Z Com II - Grant	10/11/2004	\$797.04	10	HM24: Drivers Side Front Box	Yes
50125	Radio Airpak, E-Z Com II - Grant	10/11/2004	\$797.04	10	HM24: Drivers Side Front Box	Yes
50126	Radio Airpak, E-Z Com II - Grant	10/11/2004	\$797.04	10	HM24: Drivers Side Front Box	Yes
50128	Survey 2000 Meter w/ Probe and Cable- Grant	6/16/2003	\$1,161.94	10	HM22: Left Front Cabinet	Yes
50137	DMC 2000 Dosimeter	7/14/2003	\$306.80	10	HM24: Drivers Side Front Box	Yes
50138	APD 2000 CW Detector	10/6/2003	\$8,800.00	10	HM24: Drivers Side Front Box	Yes
50140	DMC 2000 Dosimeter	12/29/2003	\$317.00	10	HMTrailer	Yes
50141	DMC 2000 Dosimeter	12/29/2003	\$317.00	10	HMTrailer	Yes
50142	DMC 2000 Dosimeter	12/29/2003	\$317.00	10	HMTrailer	Yes
50143	DMC 2000 Dosimeter	12/29/2003	\$317.00	10	HMTrailer	Yes
50144	DMC 2000 Dosimeter	12/29/2003	\$317.00	10	HMTrailer	Yes
50145	DMC 2000 Dosimeter	12/29/2003	\$317.00	10	HMTrailer	Yes
50146	DMC 2000 Dosimeter	12/29/2003	\$317.00	10	HMTrailer	Yes
50147	DMC 2000 Dosimeter	12/29/2003	\$317.00	10	HMTrailer	Yes
50148	Monitor, TMX412	12/29/2003	\$1,693.00	10	HMTrailer	Yes
50149	Monitor, TMX412	12/29/2003	\$1,693.00	10	HMTrailer	Yes
50165	DMC 2000 Dosimeter	4/5/2004	\$312.00	10	HM24: Drivers Side Front Box	Yes
50166	DMC 2000 Dosimeter	4/5/2004	\$312.00	10	HM24: Drivers Side Front Box	Yes
50167	DMC 2000 Dosimeter	4/5/2004	\$312.00	10	HM24: Drivers Side Front Box	Yes
50168	DMC 2000 Dosimeter	4/5/2004	\$312.00	10	HM24: Drivers Side Front Box	Yes
50169	DMC 2000 Dosimeter	4/5/2004	\$312.00	10	HM24: Drivers Side Front Box	Yes
50170	DMC 2000 Dosimeter	4/5/2004	\$312.00	10	HM24: Drivers Side Front Box	Yes
50175	TMX 412 Monitor - Grant	8/30/2004	\$2,696.00	10	HMTrailer	Yes
50235	Digital Camcorder w/ Bag	4/17/2006	\$478.96	10	HM00:Command Area	Yes

Scotts Valley Fire Protection District	
POLICY: 1000	SUBJECT: Performance Evaluations
DATE APPROVED: July 14, 2021	
BOARD PRESIDENT: _____	FIRE CHIEF: _____

Policy 1000: Performance Evaluation

The performance of paid and paid call members of the district will be periodically reviewed to evaluate performance in the following general areas:

A. Technical Competence – Job Knowledge/Performance


1. Knows basic fundamentals of firefighting
2. Has the ability to maintain control on emergency scenes
3. Can operate the latest equipment
4. Works rapidly and accurately
5. Thorough in any work undertaken
6. Has a thorough knowledge of his/her assignment
7. Aggressive in firefighting and fire prevention
8. Desires improvement
9. Has a good knowledge of the Scotts Valley Fire Protection District Library
10. Uniform and personal equipment are always clean and ready
11. Understands the overall mission of the fire district

B. Acceptance of Responsibility

1. Is reliable
2. Can handle special details
3. Only has to be told once
4. Handles job demands
5. Can handle any acting position
6. Has the initiative to act in the absence of orders
7. Keeps himself/herself in good physical condition

C. Compliance with Policies and Procedures

1. Accepts and complies with Scotts Valley Fire Protection District policies and procedures
2. Can be corrected without being resentful
3. Maintains awareness of changes
4. Supports his/her supervisor
5. Obeys orders willingly
6. Loyalty is unquestionable

Scotts Valley Fire Protection District	
POLICY: 1000	SUBJECT: Performance Evaluations

D. Intra-Personal Relations

1. Can control his/her temper
2. Willing to educate new firefighters
3. Helps maintain good morale
4. Promotes public relations

In addition, in connection with such periodic evaluation reviews, the adequacy of the member in carrying out the specific functions and tasks of his/her position shall be reviewed and evaluated.

The performance of each employee or paid call employee shall be evaluated and reviewed on the following schedule:


- A. For non-probationary paid members, performance review shall be conducted annually on the employees anniversary date.
- B. For probationary paid members, a performance review shall be conducted bi-monthly.
- C. For paid members who are in probationary status for a rank to which they have been promoted, a performance review shall be conducted quarterly.
- D. For paid call members a performance review shall be conducted annually.

The performance evaluation for paid members shall be completed using the Tenzinga™ Performance Management system, in accordance with SVFPD SOP 1107.

A copy of every performance evaluation shall be printed out and kept in the member's personnel file, as shall a copy of each written response to any performance evaluation. The chief shall receive a copy of every performance evaluation made, and every response thereto, on a current basis.

If at any time, based upon a performance evaluation on file, or the contents of a member's personnel file, as well as upon the chief's personal knowledge, the chief believes that any member is not adequately discharging the tasks and functions of his/her job, the chief may do any of the following:

- A. Suspend a paid member without pay, for a period not to exceed thirty (30) days.
- B. Reduce such members in rank and responsibility.
- C. Terminate such member's employment or paid call status.

Scotts Valley Fire Protection District	
POLICY: 1000	SUBJECT: Performance Evaluations


Prior to taking any action, the chief shall provide a written and dated notice of his/her intention to take such action to the member, which notice shall specify the intended action, and the basis for it. Thereafter, the chief shall confer with the member, and the member may seek to convince the chief not to take the action, or to take other action instead. The member may also, within fifteen (15) days after the date of the conference with the chief, submit a written response to the chief's notice. The chief shall make a written summary of the conference, which shall be placed in the member's personnel file.

The chief's notice of intended action, and any written response to it, shall be kept in the member's personnel file.

After conferring with the member, the Chief may take the action specified on his/her notice, or any other action of less severity discussed with the member.

When, after completing the procedures specified herein, the chief determines to take any of the actions mentioned, the chief shall deliver a written and dated notice to the member, specifying the date when the action shall become effective.

A member aggrieved by any action taken by the chief pursuant to this policy may appeal to the Board of Directors, by filing a written notice of appeal on or before 5:00 P.M. of the fifteenth (15) day following the date on which the action became effective. Any such appeal shall be governed by the procedures specified herein.

Scotts Valley Fire Protection District	
POLICY: 2201	SUBJECT: Computer Management
DATE APPROVED: 7/14/2021	
BOARD PRESIDENT: _____	FIRE CHIEF: _____

PURPOSE:

This policy provides the guidelines for the use of Scotts Valley Fire Protection District (SVFPD) computers by SVFPD personnel and Board Members. It specifically governs the use of the SVFPD computer system for emails, files, data, software, images, voice mails, text messages, electronic communications, and stored electronic communications. This policy clarifies employee expectation of privacy as it relates to the workplace use of computers, emails, files, data, software, images, voice mails, text messages, electronic communications, and stored electronic communications. This policy shall fully apply to SVFPD issued cellular telephones, personally owned cellular telephones, personally owned computers, and other SVFPD issued or personally owned electronic devices that utilize the SVFPD computer system for access to the intranet and/or Internet.

DEFINITIONS:

Electronic device – a computer, cellular telephone, smartphones, personal data assistant (PDA), pager, two-way paging device, iPad, iPod, Kindle, or similar device capable of sending and receiving an electronic communication.

Electronic Communication: Any transfer of signs, signals, writings, images, sounds, data or intelligence that is created, sent, forwarded, replied to, distributed, broadcast, stored, held, copied, downloaded, displayed, viewed, read, printed, or otherwise transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system. This term expressly includes, but is not limited to, emails, attachments to emails, text messages, instant messages, recorded voicemail messages, web sites visited, computer files, data files, and live or recorded streaming video or audio sent over the intranet or Internet, or sent by wired or wireless communication.


Stored electronic communication: Any temporary or intermediate storage of a wire or electronic communication incidental to the electronic transmission thereof; any storage of an electronic communication for purposes of backup protection of such communication; and any other storage, retention, backup, or archiving of an electronic communication, whether accident, incidental or purposeful, utilizing an electronic storage medium.

Internet: The world-wide system of interconnected computer networks that consists of millions of private, public, academic, business, and government networks linked by a broad array of electronic and optical networking technologies.

Intranet: The SVFPD's internal computer system and network

PROCEDURE:


I. General:

Scotts Valley Fire Protection District	
POLICY: 2201	SUBJECT: Computer Management

1. The SVFPD computer system, including all SVFPD issued computers, laptops, notebooks, tablets, electronic devices, hardware, the intranet, and access to the Internet provided by the SVFPD, are owned by the SVFPD. The use of such systems, equipment and access is conditioned upon employee consent to the terms of this policy.
2. The SVFPD computer system, SVFPD computers and hardware, the intranet, and access to the Internet provided by the SVFPD, may not be used by employees for personal gain, including personal businesses, but rather is available to enhance the service that the SVFPD provides to the public.
3. The SVFPD reserves the right to examine, monitor, intercept, review, copy, store, save, and forward to third parties any and all electronic communications sent or received over the SVFPD computer system, as well as any stored electronic communication or other files stored on a SVFPD computer, hard drive, memory device, or storage medium. The failure of the SVFPD to exercise its rights under this section, shall not constitute a waiver of these rights.
4. Employees are advised that they have no expectation of privacy in any electronic communication, stored electronic communication, file, image, sound, message, website visited, or other action or activity while working on a SVFPD computer, or while using any other computer, cellular telephone, or electronic device that is accessing the SVFPD computer system, including while accessing the Internet through the SVFPD computer system.
5. Employees are advised that they have no expectation of privacy in any electronic communication, stored electronic communication, file, image, sound, or message contained on a portable memory device such as a hard disk, flash drive, memory card, CD-ROM, DVD, or other media that is attached to/accessible by a SVFPD computer, or is attached to/accessible by an electronic device that is accessing the SVFPD computer system.
6. Employees are responsible for any information that they view, access, generate or distribute through the SVFPD computer system.
7. Employees are required to prevent the unauthorized use of the SVFPD computer system, and shall use password-protected screen savers or other appropriate techniques while away from their computer. Any use that occurs on an employee's workstation under that employee's login is presumed to be performed by that employee. Employees must log off the computer when not using it, and before leaving the computer unattended.

II. Email

1. Only SVFPD personnel and Board Members are allowed access to the SVFPD e-mail system.
2. Employees and Board Members should not use their SVFPD e-mail account as their primary personal e-mail address.
3. Incidental or occasional use of SVFPD e-mail for personal reasons is permitted.
4. The following e-mail activity is prohibited:
 - a. Accessing, or trying to access, another user's e-mail account without authorization

Scotts Valley Fire Protection District	
POLICY: 2201	SUBJECT: Computer Management

- b. Obtaining, or distributing, another user's e-mail account
 - c. Using e-mail to harass, discriminate, or make defamatory comments
 - d. Transmitting SVFPD records within, or outside, the SVFPD without authorization
 - e. Advertising political activities which benefit one political candidate or party
 - f. Advertising purely commercial activities or events
 - g. Any activities which are inconsistent with the mission of the SVFPD
 - h. Any illegal activities
5. Employees and Board Members are reminded that email messages may be subject to public disclosure under the Freedom of Information act, and may be discoverable during litigation. Assume any email sent over the SVFPD system will be viewed by the public.

III. Confidentiality


SVFPD personnel routinely handle information that is considered to be confidential under federal and state law. This includes information relative to incidents, investigations, patients, and employees, and may include confidential personal information, financial information, and medical information. The following conduct is prohibited when dealing with confidential information:

- 1. Forwarding or sending confidential information to someone not authorized by law to receive it.
- 2. Printing confidential information to a printer in an unsecured area and leaving the documents unattended.
- 3. Leaving a computer unattended with confidential files logged on, accessible, or visible.
- 4. Leaving memory media with confidential data unattended, in easy to access places.

IV. Prohibited Activities

The following uses of the SVFPD computer system are prohibited:

- 1. Personal use of the SVFPD computer system that interrupts SVFPD business and that keeps an employee from performing their work.
- 2. Extensive personal use of the Internet for non-work-related purposes during working hours which decreases employee productivity.
- 3. Unauthorized downloading and/or distributing of copyrighted materials (e.g. music, videos, photos, games, software, or other proprietary information).
- 4. Downloading or copying music, videos, photos, or games for non-business purposes onto SVFPD computers or servers.
- 5. Unauthorized reading, deleting, copying, modifying, or printing of electronic communication of another user.

Scotts Valley Fire Protection District	
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6. Using the SVFPD computer system for private gain or profit, including but not limited to, online gambling, personal business, on-line auctions (e-Bay), stock trading, etc.
7. Soliciting or using SVFPD computers for political, religious or other non-SVFPD reasons.
8. Using, viewing, accessing, or transmitting pornographic or sexually explicit materials, or materials that are offensive, threatening, or constitute hate mail/messaging pertaining to race, national origin, gender or religion.
9. Engaging in any form of harassment, whether sexual or otherwise, or sending any unwelcome personal communication after being asked or instructed to cease communications. It is the perception of the recipient that prevails, not the intention of the sender.
10. Breach or attempt to breach any security mechanisms, hack-into, defeat, disable, or otherwise manipulate the intranet or SVFPD computer system in order to circumvent a technological measure to gain access to information in ways not permitted or authorized, or to cause the system to react or respond in ways other than as intended by the SVFPD administration.
11. Engaging in any illegal activity.

POL 2201 – Form 1



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Computer Management and Consent to Monitoring

I hereby acknowledge that I have received, read, and understand the Policy 2201: Computer Management. I hereby acknowledge that I have no expectation of privacy in any electronic communication, stored electronic communication, file, data, software, image, voice mail, email, or text message that is sent, received, or stored on the SVFPD computer system. I consent to the SVFPD examining, copying, backing up, viewing, listening to, storing, archiving, sharing with third parties, and forwarding to third parties, any and all emails, files, data, software, images, voice mails, text messages, electronic communications, and stored electronic communications.

Employee Signature

Date

Employee Name (Please Print)

Witness



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Salary Schedule	Time Base	7/1/2021	7/1/2022	7/1/2023	7/1/2024
Admin Accounting Specialist A	Monthly	\$4,979.78	\$5,328.36	\$5,541.50	\$5,763.16
Admin Accounting Specialist B	Monthly	\$5,228.31	\$5,594.29	\$5,818.06	\$6,050.78
Admin Accounting Specialist C	Monthly	\$5,489.81	\$5,874.10	\$6,109.06	\$6,353.43
Admin Services Manager A	Monthly	\$6,314.79	\$6,756.82	\$7,027.09	\$7,308.18
Admin Services Manager B	Monthly	\$6,630.86	\$7,095.03	\$7,378.83	\$7,673.98
Admin Services Manager C	Monthly	\$6,961.62	\$7,448.94	\$7,746.89	\$8,056.77
Education Incentive	Monthly	\$150.00-\$200.00	\$150.00-\$200.00	\$150.00-\$200.00	\$150.00-\$200.00
Firefighter Step 1	Monthly	\$7,356.96	\$7,356.96	\$7,577.67	\$7,805.00
Firefighter Step 2	Monthly	\$7,724.08	\$7,724.08	\$7,955.80	\$8,194.48
Engineer Step 1	Monthly	\$8,113.04	\$8,113.04	\$8,356.43	\$8,607.12
Engineer Step 2	Monthly	\$8,741.20	\$8,741.20	\$9,003.44	\$9,273.54
Engineer Step 3	Monthly	\$9,179.04	\$9,179.04	\$9,454.41	\$9,738.04
Engineer Step 4	Monthly	\$9,637.68	\$9,637.68	\$9,926.81	\$10,224.61
Holiday Pay	Monthly	\$363.84-\$476.64	\$727.68-\$953.28	\$749.52-\$981.84	\$771.84-\$1,011.12
Haz Mat Incentive	Monthly	\$367.85-\$475.00	\$367.85-\$475.00	\$378.88-\$475.00	\$390.25-\$475.00
Paramedic Incentive	Monthly	\$772.41	\$772.41	\$795.58	\$819.45
Captain Step 1	Monthly	\$10,600.72	\$10,600.72	\$10,918.74	\$11,246.30
Captain Step 2	Monthly	\$11,025.04	\$11,025.04	\$11,355.79	\$11,696.46
Captain Step 3	Monthly	\$11,466.00	\$11,466.00	\$11,809.98	\$12,164.28
Captain Holiday Pay	Monthly	\$524.16-\$567.00	\$1,048.32-\$1,134.00	\$1,079.76-\$1,168.08	\$1,112.16-\$1,203.12
Admin Captain Step 1	Monthly	\$11,025.04	\$11,025.04	\$11,355.79	\$11,696.46
Admin Captain Step 2	Monthly	\$11,466.00	\$11,466.00	\$11,809.98	\$12,164.28
Admin Captain Step 3	Monthly	\$11,924.64	\$11,924.64	\$12,282.38	\$12,650.85
Haz Mat Incentive	Monthly	\$475.00	\$475.00	\$475.00	\$475.00
Paramedic Incentive	Monthly	\$231.72	\$231.72	\$238.67	\$245.83
Battalion Chief Step 1	Monthly	\$13,185.12	\$13,185.12	\$13,580.67	\$13,988.09
Battalion Chief Step 2	Monthly	\$13,581.36	\$13,581.36	\$13,988.80	\$14,408.46
Battalion Chief Step 3	Monthly	\$13,989.04	\$13,989.04	\$14,408.71	\$14,840.97
Holiday Pay	Monthly	\$652.01-\$691.77	\$1,304.02-\$1,383.53	\$1,343.14-\$1,425.04	\$1,383.44-\$1,467.79
Management Incentive	Monthly	\$975.00	\$1,029.17	\$1,083.33	\$1,137.50
Fire Chief A	Monthly	\$16,086.72	\$16,086.72	\$16,086.72	\$16,086.72
Fire Chief B	Monthly	\$16,489.20	\$16,489.20	\$16,489.20	\$16,489.20
Fire Chief C	Monthly	\$16,901.04	\$16,901.04	\$16,901.04	\$16,901.04
Management Incentive	Monthly	\$975.00	\$1,029.17	\$1,083.33	\$1,137.50
		1/1/2021	1/1/2022	7/1/2023	
Paid Call Firefighter (PCF)	Hourly	\$14.00	\$15.00	\$15.00	
Hydrant Maintenance Worker	Hourly	\$18.00	\$18.00	\$18.00	
FF 1 (Minimum Shift Staffing)	Hourly	\$30.32	\$30.32	\$31.23	



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Date: July 14, 2021
To: Board of Directors
From: Chief Whittle *RWhittle*
Subject: June Administrative Report

Incident Type	April		May		June		Year To Date	
	2020	2021	2020	2021	2020	2021	2020	2021
Fires	3	3	7	10	5	12	35	39
Explosion / Rupture	0	1	0	0	0	0	0	1
EMS	73	108	92	133	82	107	548	634
Hazardous Condition	2	3	4	5	3	9	34	49
Service Calls	4	18	9	14	15	8	83	83
Good Intent	34	34	20	27	35	27	191	193
False Alarms	7	9	11	5	18	5	79	56
Severe Weather	0	0	0	0	0	0	3	0
Totals	123	176	143	194	158	168	973	1055

Operations

B-shift responded along with Cal Fire for a wildland fire in the SRA @ Sugarloaf and SB Hwy 17. Crews found and extinguished a large pile of stacked logs 100' off the roadway. The cause of the fire was undetermined.

Annual hose testing was completed by the crews. Pump testing was completed on E2510 and E2538.

E2512 was serviced.

C shift Glenwood crew on WT2550 responded mutual aid to Cal Fire for a large vehicle fire that spread into the wildland on Vista Prieta in the Summit Area.

C shift Glenwood crew attended Cal Fire Extended Attack Drill.

Training

Captain Cortes, Eng. Cahir and Eng. Nehf as well as 5 PCF's taught CPR/First Aid to 40 teacher and staff at Monte Vista Christian School.

Capt. Cortes attended AH-330 Strike Team/Task Force Leader- All Hazard

Board of Directors

Robert Campbell Edward Harmon Joseph Parker Russ Patterson Daron Pisciotta

E2511 and E2512 crew attended Active Shooter Drill.

PCF FF Morin began working as a Temporary Firefighter. He worked day shift for 1 week while being trained for his FF proficiency. He will be filling in on C Shift during an extended work comp absence over the summer.

After 8 months on duty, FF Vandiver is nearly complete with his FF1 12 month testing and will begin FFII training next month.

BC LoFranco attended and instructed 4 of the 8 days of the Active shooter drill.

EMS

Eng. Pedemonte and C Shift station 1 crew got a field save on 6/9/21.

Prevention

C-Shift station one crew assisted Capt. Vandervoort with an annual inspection at Four Points Sheraton

Captain Grigg and BC McNeil dusted off the chipper and assisted multiple residents with fuel reduction on Blossom Way. Piles of fresh cut brush and branches were chipped giving the fire department better access and increased neighborhood fire safety.

C-Shift station one crew pre planned 4110 Scotts Valley Drive apartment complex

Captain Vandervoort completed the following:

- 20 WIU/LE100 inspection
- 13 inspections for new construction projects
- 5 occupancy inspections.
- 16 Permit/Plan checks
- 7 Hazard Complaint Inspections

Crew have been installing Home Knox Boxes at residences in the District.

Administration

The Equipment and Facilities Committee met to review the department's equipment and discussed replacement schedules. The committee also toured both stations to see the overall condition and status of each fire station.

Held PCF orientation for prospective candidates to send to interviews for Joint PCF academy with CTL FD.

Fire Chief

Attended SCCFAIG Board meeting, which included a review of current and recently closed work comp cases for Scotts Valley and Branciforte Fire.

Captain Vandervoort and I attended a Scotts Valley City Council meeting to discuss wildfire preparedness and fire prevention activities for the upcoming fire season.

I attended 1 regular meeting and 2 special meetings for the BRN Board of Directors. Discussion is continuing regarding their plans moving forward.

I attended a San Lorenzo Valley Council meeting at Ben Lomond Fire.

We held a BRN Apparatus committee meeting to discuss the purchase of a new engine for Branciforte Fire. We also held a finance committee meeting to introduce the preliminary budget.

Staff met with a potential Town Center developer regarding their proposed project.

I attended another meeting with the other Fire Chief's Association representatives to the radio Infrastructure committee.

I provided duty coverage for BC Lofranco to attend the Cal Fire extended attack drill, as well as coverage for the BC's to attend the active shooter training.

Met with the District insurance carrier to update the District Property / Casualty Insurance coverages.

I was a guest speaker for the Senior Life online group. We discussed fire safety as it relates to the upcoming fire season.

We've been working with Zonehaven Evacuation to finalize our evacuation zone maps and data.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

June 7, 2021

David Heartman

N Saanich BC V8L 5R1

Canada

Mr. Heartman,

Thank you for your kind donation in memory of Dan Mayclin to the Scotts Valley Fire Protection District. We appreciate your generosity and support. This donation will be utilized in helping us to continue to best serve our community.

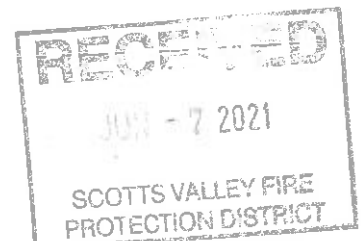
Sincerely,

A handwritten signature in black ink, appearing to read "Ron Whittle".

Ron Whittle

Fire Chief

*In memory of
Dan Mayclin*



A handwritten signature in black ink, appearing to read "David Heartman".



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

June 9, 2021

Sarah DeLorenzo

Santa Cruz, CA 95062

Dear Sarah,

We want to express our appreciation for your generous donation to the Scotts Valley Fire Protection District. Your \$200 contribution will help us to maintain a high level of service to the community.

Thank you again for your donation and if we can be of service to you, please don't hesitate to call our office at 438-0211.

Sincerely,

Ron Whittle
Fire Chief

This donation is in the name/
memory of
of Dan Mayclin.

Sarah DeLorenzo

