



SCOTTS VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF March 10, 2021

Notice of Teleconferenced Meeting

Pursuant to Governor Newsom's Executive Order N-25-20 regarding COVID-19, members of the Scotts Valley Fire Protection District Board of Directors and staff participated in this meeting by teleconference. To reduce the spread of COVID-19, members of the public were encouraged to listen to the meeting from their homes via teleconference by calling +1 408-638-0968, enter the meeting number when prompted (98409743332) and entering Access Code 379947 or connecting to the meeting online via their computer, smart phone or tablet at the following link: <https://zoom.us/j/98409743332?pwd=ZmgxYkcwdnNzQWFLRnJlR3M3dk9qZz09>

1. Call to Order

1.1 Pledge of Allegiance and Moment of Silence

At 6:01 p.m., President Parker called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

- A. Directors Present:
- B. Directors Absent:
- C. Fire District Staff:

Directors Campbell, Parker, Patterson and Pisciotta

Director Harmon

Chief Whittle, Battalion Chiefs LoFranco, McNeil and Stubendorff
and Administrative Secretary Walton

2. Public Comment (GC §54954.3)

None

3. Agenda Amendments (GC §54954.2) – Discussion/Action

None

4. Consent Calendar

4.1 Approve Regular Board Meeting Minutes of February 10, 2021

4.2 Approve February Payroll 3 and 4 in the amount of: \$333,695.96

4.3 Approve February Expenditures in the Amount of:

<u>General Fund:</u>	\$108,282.73
<u>SCHMIT:</u>	\$ 0.00
<u>TOTAL:</u>	\$108,282.73

On motion of Director Pisciotta seconded by Director Campbell to Approve Consent Calendar Items 4.1 through 4.3 as Stated was approved by the following vote:

AYES:	Campbell, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	Harmon
ABSTAIN:	None

5. Discussion Items

5.1 LAFCO Comprehensive Study on Fire Protection Services

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Chief Whittle reported that the LAFCO Study on Fire Protection Services was included in the Board Packet, which is updated every five years. The LAFCO request for information was received in January and needs to be returned by April 2, 2021. LAFCO will compile the information and issue a report, which will be available in November.

5.2 Battalion Chief Promotion Eligibility List

5.3 Fire Captain Promotion Eligibility List

Chief Whittle reported that the Battalion Chief and Fire Captain Promotion Eligibility Lists were included in the Board Packet. The promotional tests were held February 22 and all the candidates did very well. On March 6th, Armando Cortes and Roshan Todd were promoted to Captain and Andrew LoFranco and Chris Stubendorff were promoted to Battalion Chief.

6. Action Items – Discussion/Action

6.1 Approve Resolution 2021-2 Resolution Requesting Transfer of Funds for the CERBT and CEPPT 2020/2021 FY

Chief Whittle stated that Resolution 2021-2 is a transfer of budgeted funds to a Trust Account. The Board approved the funds in the 2020/2021 FY budget to make the initial contribution to the Pension Trust and OPEB Trust, which are currently budgeted in Other Benefits (55021) and PERS (52015). GASB 84 establishes criteria for identifying fiduciary activities and clarifies how these funds should be reported in the financial statements. With this transfer, the funds will be moved to Contribution to Trust/Agency Fund (75233) so that contributions to the Trusts can be easily identified for budget and audit purposes. In the future, contributions to the Trusts will be budgeted in the Contribution to Trust/Agency Fund.

On motion of Director Campbell seconded by Director Pisciotta to *Approve Resolution 2021-2 to Transfer Funds to the CERBT and CEPPT for the 2020/2021 FY* was approved by the following vote:

AYES:	Campbell, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	Harmon
ABSTAIN:	None

7. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

7.1 Board of Directors Report – Directors
None

7.2 Administrative Report – Chief Officers

The Administrative Report was included in the board packet and Chief Whittle reported the following:

- Captain Ronzano has been upgrading the lights at the Glenwood Station to LED. The crew has done a great job and saved a lot of money in labor and energy costs.
- Captains LoFranco and Petteys and Engineer Post attended a 4-day Flow Path Train-The-Trainer course at the Ben Lomond Training Center. They will be conducting training for all three shifts in the future.
- Battalion Chiefs LoFranco and Stubendorff attended their first staff meeting on Tuesday and it is exciting to have so many Scotts Valley raised Chief Officers.

7.3 Administration of Fire Services Agreement with the Branciforte Fire Protection District Report

Chief Whittle stated that he discussed with the Branciforte Fire Protection District (BFPD) Board that the SVFPD Board is discussing ending the Administration of Fire Services Agreement. At this time, Central Fire is not an option for the next few years until they complete their consolidation. The BFPD Board President has contacted Cal Fire but they have not responded yet. Promoting an internal candidate is likely their best option but not something the BFPD Board has been interested in the past.

The Board discussed the Fire Services Agreement with the BFPD and possibly giving a date to end the agreement.

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8. Correspondence – Information

8.1 None

9. Closed Session: Government Code §54957.7

9.1 Conference with Labor Negotiators: Government Code §54957.6
Agency Designated Representatives: Ed Harmon and Joe Parker
Employee Organization: All

At 6:38 p.m., President Parker announced that the Board would be going in to Closed Session for the purpose listed in Item 9.1.

10. Open Session

10.1 Report on Closed Session: Government Code §54957.1

At 7:05 p.m., the Board reconvened to open session and President Parker reported that for Item 9.1 during closed session, we tentatively agreed to a proposal with Local 3577, which will be agenized at the next regular Board Meeting in April for a vote by the Board.

11. Request for Future Agenda Items

Director Patterson requested an action item to discuss the BFPD Agreement and report from the Chief with options to make a recommendation for the future.

Chief Whittle stated that the Local 3577 MOU will also be added to the April Agenda.

12. Adjournment

The meeting was adjourned at 7:07 p.m.

ATTEST


Joe Parker
Board President


Ron Whittle
Board Secretary