



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Board of Directors

Agenda

Wednesday, February 10, 2021, 6:00 P.M.

Complete Board Meeting packets are available upon request and on Scotts Valley Fire District's website. Call (831) 438-0211 or visit www.scottsvalleyfire.com.

Any person who requires a disability related modification or accommodation to participate in a public meeting should make such a request to Ron Whittle, Board Secretary, for immediate consideration.

Notice of Teleconferenced Meeting

Pursuant to Governor Newsom's Executive Order N-25-20 regarding COVID-19, members of the Scotts Valley Fire Protection District Board of Directors and staff may participate in this meeting by teleconference. To reduce the spread of COVID-19, members of the public are encouraged to listen to the meeting from their homes via teleconference by calling +1 408-638-0968, enter the meeting number when prompted (91767985734) and entering Access Code 580202 or connecting to the meeting online via their computer, smart phone or tablet at the following link: <https://zoom.us/j/91767985734?pwd=WXh6YlRocXh6MlpNWndFU2hPS1NrUT09>

1. Call to Order

- 1.1 Pledge of Allegiance and Moment of Silence
- 1.2 Roll Call

2. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

3. Agenda Amendments (GC §54954.2) – Discussion/Action

4. Consent Calendar

(Consent calendar items will be enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action.)

- 4.1 Approve Regular Board Meeting Minutes of January 13, 2021
- 4.2 Approve January Payroll 1 and 2 in the amount of: \$324,165.72
- 4.3 Approve January Expenditures in the Amount of:

General Fund:	\$151,060.28
Capital Outlay/Zone A:	\$ 10,088.48
SCHMIT:	<u>\$ 91,004.42</u>
TOTAL:	\$252,153.18

5. Discussion Items

- 5.1 LAFCO Letter to Solicit Nominations for the regular and alternate member seats on the Consolidated Redevelopment Oversight Board in Santa Cruz County

**Scotts Valley Fire Protection District
Board of Directors Meeting for February 10, 2021
Agenda**

6. Action Items

- 6.1 Approve Resolution 2021-1: Resolution Acknowledging Receipt of a Report made by the Fire Chief of the Scotts Valley Fire Protection District (SVFPD) Regarding the State Mandated Annual Inspections of certain Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code, Discussion/Action

7. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

- 7.1 Board of Directors Report – *Directors*
- 7.2 Administrative Report – *Chief Officers*
- 7.3 Administration of Fire Services Agreement with the Branciforte Fire Protection District Report

8. Correspondence

- 8.1 LAFCO Letter – Election for Special District Seats on LAFCO
- 8.2 Thank you letter from Valley Christmas Project

9. Closed Session: Government Code §54957.7

- 9.1 Conference with Labor Negotiators: Government Code §54957.6
Agency Designated Representatives: Ed Harmon and Joe Parker
Employee Organization: All

10. Open Session

- 10.1 Report on Closed Session: Government Code §54957.1

11. Request for Future Agenda Items

12. Adjournment

Next Regularly Scheduled Board Meeting:
Wednesday, March 10, 2021 at 6:00 p.m.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF January 13, 2021

Notice of Teleconferenced Meeting

Pursuant to Governor Newsom's Executive Order N-25-20 regarding COVID-19, members of the Scotts Valley Fire Protection District Board of Directors and staff participated in this meeting by teleconference. To reduce the spread of COVID-19, members of the public were encouraged to listen to the meeting from their homes via teleconference by calling +1 408-638-0968, enter the meeting number when prompted (94017526481) and entering Access Code 850140 or connecting to the meeting online via their computer, smart phone or tablet at the following link: <https://zoom.us/j/94017526481?pwd=U3doTERMUkdWTE5URWlHVkRoTE4xZz09>

1. **Call to Order**

1.1 Pledge of Allegiance and Moment of Silence

At 6:01 p.m., President Parker called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

A. Directors Present:	Directors Campbell, Harmon, Parker, Patterson and Pisciotta
B. Directors Absent:	None
C. Fire District Staff:	Chief Whittle, Battalion Chief Theilen and Administrative Secretary Walton

2. **Public Comment (GC §54954.3)**

None

3. **Agenda Amendments (GC §54954.2) – Discussion/Action**

None

4. **Consent Calendar**

4.1 Approve Regular Board Meeting Minutes of December 9, 2020

4.2 Approve December Payroll 25, 26 and 27 in the amount of: \$469,553.35

4.3 Approve December Expenditures in the Amount of:

<u>General Fund:</u>	\$92,394.86
<u>SCHMIT:</u>	\$ 220.92
TOTAL:	\$92,615.78

On motion of Director Campbell seconded by Director Pisciotta to Approve Consent Calendar Items 4.1 through 4.3 was approved by the following vote:

AYES:	Campbell, Harmon, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

5. **Discussion Items**

5.1 None

6. **Action Items**

**SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting January 13, 2021**

6.1 Board Standing Committee Appointments per Policy 2101, Discussion/Action

- Finance and Planning
- Organization and Personnel
- Facilities and Equipment
- Interagency Advisory

Board President Parker appointed the following Standing Committees:

- Finance and Planning – *Directors Campbell and Parker*
- Organization and Personnel – *Directors Harmon and Parker*
- Facilities and Equipment – *Directors Patterson and Pisciotta*
- Interagency Advisory – *Directors Pisciotta and Patterson (Alternate)*

6.2 Approve the Following Revised Policies:

Policy #	Subject
515	Volunteer Firefighter Duty Statement
1100	Sick Leave

On motion of Director Harmon seconded by Director Pisciotta to Approve Policy 515: Volunteer Firefighter Duty Statement was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

Director Campbell pointed out a few grammatical errors due to the pronoun changes and the Family Medical Leave Act acronym should be FMLA.

On motion of Director Pisciotta seconded by Director Campbell to Accept Policy 1100 with Discussed Edits Prior to Approval was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

**7. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)**

7.1 Board of Directors Report – Directors

None

7.2 Administrative Report – Chief Officers

The Administrative Report was included in the board packet and Chief Whittle reported the following:

- The diesel pump on the fuel island has been replaced.
- All crews participated in live fire training at the Ben Lomond Training Center.
- Captain LoFranco has been preparing for the upcoming Santa Cruz County Fire Academy.
- Captain LoFranco has completed his acting battalion chief task book and has been assigned to C-Shift as the acting battalion chief.
- The first round of Covid vaccinations have been completed and the next round will be done in a few weeks.
- Starting today, voluntary Covid testing will be available at the Administrative Office for staff and family every Wednesday from 4:00 p.m. to 8:00 p.m.
- There have been multiple mutual aid requests through OES for single resource medics to help with Covid vaccinations but at this time, none have been sent.

7.3 Administration of Fire Services Agreement with the Branciforte Fire Protection District Report

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting January 13, 2021

Chief Whittle reported that at the December meeting, the Branciforte Fire Board discussed the Administration of Fire Service Agreement and are waiting for the completion of the consolidation with Aptos and Central Fire in February to start discussions with them. Chief Whittle will be scheduling a meeting with the Branciforte Fire President for further discussion.

8. Correspondence – Information

8.1 Scotts Valley Chief Officers – Request to Open Negotiations

8.2 Confidential Employees Group – Request to Open Negotiations

The Board received and filed the correspondence.

9. Closed Session: Government Code §54957.7

9.1 Conference with Labor Negotiators: Government Code §54957.6

Agency Designated Representatives: Ed Harmon and Joe Parker

Employee Organization: All

At 6:25 p.m., President Parker announced that the Board would be going in to Closed Session for the purpose listed in Item 9.1.

10. Open Session

10.1 Report on Closed Session: Government Code §54957.1

At 6:41 p.m., the Board reconvened to open session and President Parker reported that for Item 9.1, no action was taken.

11. Request for Future Agenda Items

None

12. Adjournment

The meeting was adjourned at 6:42 p.m.

ATTEST

Joe Parker
Board President

Ron Whittle
Board Secretary

		Date Range from 12/26/2020 To 01/21/2021	
PAYROLL	ACCT.#	PP	TOTALS
Regular Pay	51000	1	\$129,652.06
		2	\$134,752.78
Overtime	51005	1	\$4,161.25
		2	\$9,798.10
Regular Pay, Extra Help (PCF)	51010	1	\$0.00
		2	\$1,908.38
Regular Pay, Sick Leave	51015	1	\$0.00
		2	\$0.00
Regular Callback Pay	51025	1	\$13,048.56
		2	\$4,033.16
Holiday Pay	51035	1	\$0.00
		2	\$0.00
Differential Pay	51040	1	\$8,142.47
		2	\$8,142.47
Regular Pay, Sick Leave Reserve	55020	1	\$5,930.35
		2	\$0.00
Misc Benefits, Vacation Payoff	55021	1	\$1,448.07
		2	\$1,448.07
Directors Fees	62327	1	\$1,700.00
		2	\$0.00
TOTAL PAYROLL			\$324,165.72

CLAIMS BY GL OBJ

02/01/2021

Filter: (Claim Date is between 01/01/2021
and 01/31/2021)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Key: 685010			
GL Obj: 53010 Group Health - Dental Insurance			
01/07/2021	HEALTH CARE EMPLOYEES/EMPLOYER DENTAL TRUST	Dental Ins.- 1/2021	\$4,610.55
01/13/2021	FDAC EBA	Life & Vision Ins.- 2/2021	\$1,111.28
01/20/2021	CALPERS RETIREMENT SYSTEM	Health Ins.- 2/2021	\$51,010.65
01/26/2021	TIM THEILEN	Retiree Health Ins. - 2/2021	\$762.67
01/26/2021	SAL LOFRANCO	Retiree Health Ins.- 2/2021	\$535.94
01/26/2021	MIKE PHINN	Retiree Health Ins.- 2/2021	\$393.04
01/26/2021	MICHAEL MCMURRY	Retiree Health Ins.- 2/2021	\$1,728.68
01/26/2021	MIKE BIDDLE	Retiree Health Ins.- 2/2021	\$1,055.73
SubObject Total			\$61,208.54
GL Obj: 61110 Clothing & Personal Supplies			
01/07/2021	L.N. CURTIS & SONS	Crewboss Pants	\$3,994.90
01/12/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	The Fire Store- Structure Boots- Vandiver Conway Shield- Helmet Shield- Vandiver Redback- Duty Boots- Smiley	\$909.48
01/27/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	L.N. Curtis- Responder Parka- Vandiver Amazon- SCBA Mask Bag	\$340.17
SubObject Total			\$5,244.55
GL Obj: 61125 Uniform Clothing Allowance			
01/20/2021	SPORTS DESIGN	Hats	\$768.25
SubObject Total			\$768.25
GL Obj: 61215 Radio Services: Dispatch NetCom Fees			
01/07/2021	SANTA CRUZ REGIONAL 9-1-1	2/2 911 Fees 20/21 FY	\$27,485.00
SubObject Total			\$27,485.00
GL Obj: 61221 Telephone & Telegraph			
01/12/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Comcast- VF2 Internet & Phones 11/21-12/20/2020 Comcast- VF1 Internet & Phones 11/20-12/19/2020 Verizon- Cellular 11/5-12/4/2020	\$1,039.74
01/27/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Comcast- VF1 Internet & Phones 12/20/20-1/19/21 Comcast- VF2 Internet & Phones 12/21/20-1/20/21 Verizon- Cellular 12/5/20-1/4/21	\$1,037.08
SubObject Total			\$2,076.82

CLAIMS BY GL OBJ

02/01/2021

Filter: (Claim Date is between 01/01/2021 and 01/31/2021)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Obj: 61310 Food			
01/27/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Scotts Valley Market- Wind Event Breakfast Ferrells Donuts- El Racho Fire Breakfast	\$180.83
			SubObject Total
			\$180.83
GL Obj: 61425 Household Expense			
01/12/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- Earplugs	\$272.16
01/20/2021	MID VALLEY SUPPLY	Costco- Station Supplies	
01/27/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Station Supplies	\$216.68
		Costco- Paper Towels	\$366.23
		Costco- Station Supplies	
		Amazon- Pledge	
		Costco- Station Supplies	
			SubObject Total
			\$855.07
GL Obj: 61720 Maintenance - Mobile Equipment			
01/07/2021	NAPA AUTO PARTS	Parts	\$283.52
01/07/2021	CENTRAL FIRE DISTRICT	E2512 Switch Air Seat Valve Replacement	\$432.92
01/07/2021	BATTERIES PLUS	E2537 Batteries	\$333.40
01/12/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- E2511/E2538 Lug Nut Covers	\$556.48
		Golden State- E2537 Light Toggle Switch	
		Golden State- Turn Signal, E2512 High Beam Lever	
01/13/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICE	Ball Valve Kits	\$1,304.13
01/20/2021	GOLDEN STATE EMERGENCY VEHICLE SERVICE	Apparatus Parts	\$258.70
01/26/2021	CENTRAL FIRE DISTRICT	E2510 Axel Repair, Tighten Pump/Exhaust	\$9,389.32
01/26/2021	CENTRAL FIRE DISTRICT	E2511 Tires	\$2,164.56
01/26/2021	CENTRAL FIRE DISTRICT	E2512 Pump Seal Repair	\$589.08
01/26/2021	CENTRAL FIRE DISTRICT	E2512 Brakes and Rotors, Fix Coolant Leak	\$3,206.24
01/27/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Winchester Auto- DEF, Windshield Wiper Fluid	\$763.21
		Lloyds Tires- U2596 Tires	
			SubObject Total
			\$19,281.56
GL Obj: 61725 Maintenance - Office Equipment			
01/07/2021	PAGODA TECHNOLOGIES INC.	SV Hostt Maintenance/WAP Replacement	\$475.00
01/07/2021	PAGODA TECHNOLOGIES INC.	Computer Management- 1/2021	\$1,192.12
01/07/2021	PAGODA TECHNOLOGIES INC.	Google Apps 1/21-6/21	\$100.00
01/12/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco- Computer Monitors	\$315.88
01/26/2021	MONTEREY BAY OFFICE PRODUCTS	Copier Contract 10/23/20-1/22/21	\$894.11
			SubObject Total
			\$2,977.11

CLAIMS BY GL OBJ

02/01/2021

Filter: (Claim Date is between 01/01/2021
and 01/31/2021)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Obj: 61730 Maintenance - Other Equipment			
01/07/2021	SANTA CRUZ FIRE EQUIPMENT	Exting Recharge	\$47.08
01/07/2021	BAUER COMPRESSOR	Compressor Service/Repair	\$481.52
01/20/2021	SANTA CRUZ FIRE EQUIPMENT	Extinguisher Services	\$430.90
01/27/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco- Batteries	\$55.68
SubObject Total			\$1,015.18
GL Obj: 61845 Maintenance - Buildings & Grounds			
01/07/2021	WESTERN EXTERMINATOR COMPANY	VF1 Bug Service- 11/2020	\$57.50
01/07/2021	WESTERN EXTERMINATOR COMPANY	VF2 Bug Service- 11/30/2020	\$57.50
01/12/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Ben Lomond Transfer Station- Dump Fees Air Exchange- E2512 Plymo Vent Repairs Home Depot- SCO1 Canless Bathroom Lights Rayne of SC- VF1 Monthly Water Softener	\$373.01
01/26/2021	WESTERN EXTERMINATOR COMPANY	VF1 Bug Service- 12/2020	\$57.50
01/26/2021	WESTERN EXTERMINATOR COMPANY	VF2 Bug Service- 12/2020	\$57.50
01/27/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Rayne of SC- VF1 Monthly Water Softener	\$117.50
SubObject Total			\$720.51
GL Obj: 61920 Medical Supplies			
01/07/2021	BOUND TREE MEDICAL, LLC	Gloves Size M	\$394.02
01/07/2021	ANALGESIC SERVICES, INC.	O2 Cylinder Rental	\$67.50
01/27/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- Lockable Narc Box	\$17.55
SubObject Total			\$479.07
GL Obj: 62111 Miscellaneous Expenses			
01/12/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Tractor Supply- Workout Rubber Mats A Sign ASAP- U2595 Magnetic Signs	\$553.40
SubObject Total			\$553.40
GL Obj: 62223 Office Supplies			
01/12/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	UPS Store- Sprinkler Plan Shipping Amazon- Desktop Printing Calculator Amazon- Wifi Access Point Replacements Quill- Clorox Wipes, Push Pins Amazon- Sharpie Peel Off Markers	\$552.31
01/20/2021	PAGODA TECHNOLOGIES INC.	2 New Computers	\$1,678.96
01/27/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- Space Heater Cal Chamber- Employment Poster Quill- Paper, Office Supplies Office Supply- Standing Desk Top	\$798.51
SubObject Total			\$3,029.78

CLAIMS BY GL OBJ

02/01/2021

Filter: (Claim Date is between 01/01/2021 and 01/31/2021)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Obj: 62358 Laundry Service			
01/07/2021	SCOTTS VALLEY CLEANERS	Dry Cleaning- July - November 2020	\$148.00
			SubObject Total
			\$148.00
GL Obj: 62367 Medical Services			
01/26/2021	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	New Hire Physicals - Vandervoort, McPherson, MacMahon, SVFD Annual TB/Flu Shot	\$5,128.00
			SubObject Total
			\$5,128.00
GL Obj: 62381 Professional & Specialized Services			
01/07/2021	CSG CONSULTANTS, INC.	Fire Plan Review- 5517 Scotts Valley Drive, 360 El Pueblo Drive, 32 Deerfield, 190 Sims Road	\$200.00
01/07/2021	API SERVICES	PCF Backgrounds 20/21 FY	\$2,413.90
01/07/2021	LIEBERT CASSIDY WHITMORE	Legal Services	\$29.00
01/13/2021	CSG CONSULTANTS, INC.	Plan Review- Polo Ranch, 122 South Navarra Drive, 210 Brook Knoll, 65 Hidden Meadow Lane	\$500.00
01/13/2021	JACKSON LEWIS	Legal Services	\$333.00
01/26/2021	JACKSON LEWIS	Legal Services	\$185.00
			SubObject Total
			\$3,660.90
GL Obj: 62500 Rents & Leases, Equipment			
01/26/2021	ACE PORTABLE SERVICES	Portable Hand Washing Station and Bathrooms	\$287.93
			SubObject Total
			\$287.93
GL Obj: 62715 Small Tools & Equipment			
01/12/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- New York Hook Grip Replacement	\$48.22
01/27/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	The Fire Store- Iron Shoulder Straps L.N. Curtis- New Fire Hose for Type 3 Engines	\$4,463.73
			SubObject Total
			\$4,511.95
GL Obj: 62914 Education & Training			
01/12/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	South Bay Regional Training- Chief Officer 3A/3B- Petteys, Company Officer 2A/2B/2C- Green California Fire and Rescue Training- Plan Examiner 1C- Vandervoort Homewood Suites- Lodging- Vandervoort	\$2,844.26
01/27/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	CA EMSA- Paramedic License Renewal- Petteys CA EMSA- Paramedic License Renewal- Duncan Paypal- Fire Sim Lab- Sundermier California Fire and Rescue Authority- RS1- Nehf	\$1,060.00

CLAIMS BY GL OBJ

02/01/2021

Filter: (Claim Date is between 01/01/2021 and 01/31/2021)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
SubObject Total			\$3,904.26
GL Obj: 62920 Gas, Oil & Fuel			
01/07/2021	BAYSIDE OIL II, INC.	Race Fuel	\$60.44
01/12/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Valero- E2510 Transport Refueling	\$100.00
01/26/2021	WESTERN STATE OIL COMPANY	Fuel/Diesel	\$3,378.24
01/27/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Aandoil Mowry- E2512 Fuel	\$40.15
SubObject Total			\$3,578.83
GL Obj: 63070 Utilities			
01/12/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	SV Water District- VF1 RW/Recycled Water 11/1-11/30/2020	\$440.21
		Greenwaste- VF1 Trash & Recycling 11/1-11/30/2020	
01/13/2021	PG&E	VF2 Electric 12/5/20-1/5/21	\$630.76
01/13/2021	PG&E	VF2 Gas 12/6/20-1/6/21	\$374.94
01/13/2021	PG&E	VF1 Electric 12/5/20-1/5/2021	\$724.87
01/13/2021	PG&E	VF1 Gas 12/6/20-1/6/21	\$446.84
01/27/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	SVWD-VF1 Water 10/6-12/3/20	\$1,347.12
		SVWD-VF2 Water 10/6-12/3/20	
		SVWD-RW 12/1-12/31/20	
		Greenwaste-VF1 Trash & Recycling 12/1-12/31/20	
		Greenwaste-VF2 Trash & Recycling 12/1-12/31/20	
SubObject Total			\$3,964.74
Index Total			\$151,060.28

CLAIMS BY GL OBJ

02/01/2021

*Filter: (Claim Date is between 01/01/2021
and 01/31/2021)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
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GL Key: 685030**GL Obj: 61845 Maintenance- Structure & Grounds**

01/20/2021	BALCH PETROLIUM	Fuel Island Repairs	\$8,980.00
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SubObject Total	\$8,980.00
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GL Obj: 62710 Equipment

01/07/2021	L.N. CURTIS & SONS	2 Portable Scene Lights	\$1,108.48
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SubObject Total	\$1,108.48
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Index Total	\$10,088.48
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CLAIMS BY GL OBJ

02/01/2021

Filter: (Claim Date is between 01/01/2021 and 01/31/2021)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Key: 685040			
GL Obj: 61221 Telephone & Telegraph			
01/12/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Verizon- SCHMIT Cellular 11/5-12/4/2020	\$38.24
01/27/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Verizon- SCHMIT Cellular 12/5-1/4/21	\$38.24
SubObject Total			\$76.48
GL Obj: 61730 Maintenance - Other Equipment			
01/27/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	R.S. Hughes- Calibration Gases for Monitors	\$1,355.30
SubObject Total			\$1,355.30
GL Obj: 62365 Management Services			
01/07/2021	SCOTTS VALLEY FIRE DISTRICT	SCHMIT Management Services 2020/2021 FY	\$5,500.00
SubObject Total			\$5,500.00
GL Obj: 62914 Education & Training			
01/26/2021	RW JONES AND ASSOCIATES HEALTH & SAFETY TRAINING CONSULTANTS LLC	SCHMIT Training 1/21/2021	\$4,042.00
SubObject Total			\$4,042.00
GL Obj: 62920 Fuel			
01/27/2021	U.S. BANK CORPORATE PAYMENT SYSTEM	Valero- HM2560 Fuel	\$30.64
SubObject Total			\$30.64
GL Obj: 75268 Reimb of Costs to Agencies			
01/07/2021	WATSONVILLE FIRE DEPARTMENT	2020/2021 SCHMIT Differential Reimbursement	\$20,000.00
01/07/2021	SCOTTS VALLEY FIRE DISTRICT	2020/2021 SCHMIT Differential Reimbursement	\$20,000.00
01/07/2021	SANTA CRUZ FIRE DEPARTMENT	2020/2021 SCHMIT Differential Reimbursement	\$35,000.00
01/07/2021	APTOS/LA SELVA FIRE DISTRICT	2020/2021 SCHMIT Differential Reimbursement	\$5,000.00
SubObject Total			\$80,000.00
Index Total			\$91,004.42
Grand Total			\$252,153.18



January 25, 2021

Board Chair
Scotts Valley Fire Protection District
7 Erba Lane
Scotts Valley CA 95066

SUBJECT: Appointments to the Consolidated Redevelopment Oversight Board

Dear Board Chairperson:

The purpose of this letter is to solicit nominations for the regular and alternate member seats on the Consolidated Redevelopment Oversight Board in Santa Cruz County. Please inquire with your board members whether any of them are interested in serving in either position. If so, complete the attached application form no later than **Friday, February 26, 2021 by 3pm**.

Background

In 2015, Senate Bill 107 passed which established the Consolidated Redevelopment Oversight Board and specified its duties and board appointments. The Board oversees the dissolutions of the five redevelopment agencies in Santa Cruz County: Live Oak-Soquel (County) and the Cities of Capitola, Santa Cruz, Scotts Valley, and Watsonville. The law requires certain cash assets of the former redevelopment agencies to be distributed to the County, cities, school districts, and special districts that share in the general 1% property tax. Independent special districts get a seat on that Board to help assure that proper distributions are made.

Eligibility

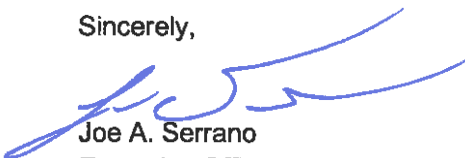
People eligible to serve on the Consolidated Redevelopment Oversight Board are district directors of agencies receiving a share of the 1% property tax. Independent special districts that receive a share of the Santa Cruz County property tax are shown in the attached list. Since the Consolidated Redevelopment Oversight Board will be reviewing complicated governmental finance information, skills involving financial matters would be helpful for appointees to the Board.

Process

The appointment process for the regular and alternate seats will be in accordance with the rules of the Independent Special District Selection Committee. This is the Committee that appoints district board members to LAFCO. Background materials will include the rules of the Independent Special District Selection Committee, Senate Bill 107, and the County's request for appointments which can be found by following the Redevelopment Oversight link on LAFCO's home page: www.santacruzlafco.org.

Feel free to contact me if you have any questions about the selection process. After February 26, 2021, each district's presiding officer will be sent ballots along with an explanation of the voting process.

Sincerely,



Joe A. Serrano
Executive Officer

Attachments:

1. Application Form (Regular & Alternate Seats)
2. Eligible Special Districts



LOCAL AGENCY FORMATION COMMISSION OF SANTA CRUZ COUNTY

NOMINATION FOR THE SPECIAL DISTRICT REGULAR AND ALTERNATE MEMBER SEATS ON THE COUNTY CONSOLIDATED REDEVELOPMENT SUCCESSOR AGENCY OVERSIGHT BOARD

INSTRUCTIONS:

If you are interested in serving as a special district member on the oversight board, please complete and sign the following application. The complete application can be mailed, hand delivered, or emailed (as a PDF with signature) to: 701 Ocean Street, Room 318-D, Santa Cruz, CA 95060 (mailing address) or joe@santacruzlafco.org (email).

Applications must be received in the LAFCO office no later than 3:00 p.m. on February 26, 2021.

I am applying for (CHECK ONE):

Regular Member ONLY	<input type="checkbox"/>
Alternate Member ONLY	<input type="checkbox"/>
Either Position	<input type="checkbox"/>

NAME: _____

MAILING ADDRESS: _____

PHONE(s): Home: _____ Cell/Business: _____

EMAIL: _____

DISTRICT BOARD ON WHICH YOU CURRENTLY SERVE: _____

PREVIOUS BOARD, COMMISSION, OR COMMITTEE SERVED (Identify organization[s] and length of term[s]):

STATEMENT OF INTEREST:

You may attach a separate sheet to present additional qualifications or a statement of interest in serving on the Consolidated Redevelopment Successor Agency Oversight Board.

CERTIFICATION:

I certify that the above information is true and correct and I authorize the verification of the information in the application.

Signature of Eligible Board Member

Date

**Santa Cruz County Consolidated Redevelopment
Successor Agency Oversight Board
(2021 Eligibility and Voting Process)**

Independent Special Districts	Eligible Board Members to Run for Regular/Alt Seats	Districts that Can Submit Ballots During Voting Process
Alba Recreation & Park District		X
Aptos/La Selva Fire Protection District	X	X
Aromas Tri-County Fire Protection District	X	
Ben Lomond Fire Protection District	X	X
Boulder Creek Fire Protection District	X	X
Boulder Creek Recreation & Park	X	X
Branciforte Fire Protection District	X	X
Central Fire Protection District	X	X
Central Water District	X	X
Felton Fire Protection District	X	X
La Selva Recreation & Park District	X	X
Opal Cliffs Recreation District	X	X
Pajaro Valley Fire Protection District	X	X
Pajaro Valley Public Cemetery District	X	X
Pajaro Valley Water Management Agency		X
Reclamation District 2049 (College Lake)		X
Resource Conservation District	X	X
Salsipuedes Sanitary District	X	X
San Lorenzo Valley Water District	X	X
Santa Cruz Port District	X	X
Scotts Valley Fire Protection District	X	X
Scotts Valley Water District	X	X
Soquel Creek Water District		X
Zayante Fire Protection District	X	X



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Ron Whittle
Fire Chief

Date: February 4, 2021
To: Board of Directors
From: Greg Vandervoort, Administrative Captain
Subject: Agenda Item 6.1

Recommendation

Approve Resolution 2021-1: Resolution Acknowledging Receipt of a Report made by the Fire Chief of the Scotts Valley Fire Protection District (SVFPD) Regarding the State Mandated Annual Inspections of certain Occupancies Pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code

Discussion

Senate Bill 1205 (SB1205) passed in 2018 requires Fire Districts to report to their Board of Directors the status of state mandated inspections of certain occupancies. These are comprised of E (Educational), I (Institutional), R1 (Hotels/Motels), and R2 (Apartment Buildings). The SVFPD has included C (Organized Camps), as they have large “lodge” buildings that could be included in the R1 occupancy classification. Within the SVFPD, we have identified 25 occupancies that fall in these categories.

For the calendar year 2020, the SVFPD has completed inspections of all 25 occupancies within our jurisdiction. Eleven (11) occupancies failed their first inspection. Two (2) of those occupancies passed on re-inspection. The remaining nine (9) have violations that require outside contractors to repair or correct the violations. These violations are predominantly incomplete five (5) year automatic sprinkler inspections and some minor vegetation management issues. All nine (9) of the occupancies are working to get contractors out for repairs, but were unable to schedule these repairs until calendar year 2021. We are confident that corrections will be made and the inspections for 2021 will not see the same violations. There is one I (Institutional) occupancy in the SVFPD, the Santa Cruz County Juvenile Hall/Probation Center. It requires inspection every two years, and was completed in 2019.

The 2019-2020 Santa Cruz County Civil Grand Jury released a report titled “Fire and Safety Inspections in Santa Cruz County” in the summer of 2020. One recommendation from the report is that fire departments report the state mandated inspection findings to the public, via department websites. The SVFPD agreed to implement this following the next annual resolution approval from the Board. Attached to this report is our spreadsheet showing our findings for the completed annual inspections. This document will be posted to scottsvalleyfire.com following Board approval of resolution 2021-1.

Board of Directors

Robert Campbell Edward Harmon Joseph Parker Russ Patterson Daron Pisciotta

Date of Inspection	Address	Occupancy	Occ. Type	P/F	Reinspection Date	P/F	Violations on Reinspection
11/19/2020	555 Glenwood Drive	Scotts Valley High School	E	F	1/14/2021	F	9
11/18/2020	151 Vine Hill School Road	Vine Hill Elementary School	E	F			
11/16/2020	151 Brook Knoll Drive	Brook Knoll Elementary School	E	F	1/6/2021	F	3
11/17/2020	8 Bean Creek Road	Scotts Valley Middle School	E	F	12/17/2020	F	21
10/22/2020	5000 Granite Creek Road	Baymonte Christian School	E	F			5 yr. sprinkler due
11/4/2020	4901 Scotts Valley Drive	Baymonte Christian Preschool	E	F			5 yr. sprinkler due
11/4/2020	570 Bethany Drive	Baymonte Early Childhood Learning Center	E	P			
7/9/2020	123 South Navarra Drive	Montessori Community School	E	F	7/23/2020	P	
5/21/2020	255-B Mt. Hermon Road	Coast Redwoods Montessori School	E	P			
10/28/2020	125 Bethany Drive	Brite Horizons School	E	P			
7/15/2020	111 N. Navarra Drive	Circle of Friends Preschool	E	P			
11/24/2020	106 Vine Hill School Road	Building Kidz Preschool	E	P			
5/28/2020	5030 Scotts Valley Drive	Four Points Sheraton SC/SV	R-1	F	6/25/2020	P	
7/7/2020	6001 La Madrona Drive	Hilton Santa Cruz/Scotts Valley	R-1	P			
5/27/2020	6020 Scotts Valley Drive	Best Western Plus Inn Scotts Valley	R-1	P			
2/18/2020	800 Bethany Drive	1440 Multiversity	R-1	P			
7/23/2020	555 Highway 17	Pasatiempo Inn	R-1	P			
4/28/2020	3100 Bean Creek Road	Camp Redwood Glen	C	P			
5/18/2020	1050 Lockhart Gulch Road	Mission Springs Camp	C	P			
5/11/2020	3192 Glen Canyon Road	The Camp Recovery Center	R-2.1	P			
11/5/2020	100 Lockwood Lane	Brookdale Scotts Valley	R-2.1	F	1/7/2021	F	2 Minor issues only
11/9/2020	28 Mt. Hermon Road	Bay Tree Apartments	R-2	F	1/7/2021	F	Vegetation clearing only
11/24/2020	100 Acorn Court	Acorn Court Apartments	R-2	F	1/7/2021	F	5 yr. sprinkler due
11/16/2020	101/102 Civic Center Drive	Emerald Hill Apartments	R-2	P			
11/9/2020	4110 Scotts Valley Drive	Hillside Terrace Apartments	R-2	F			Vegetation clearing only

SCOTTS VALLEY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2021-1

RESOLUTION ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE FIRE CHIEF OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT (SVFPD) REGARDING THE STATE MANDATED ANNUAL INSPECTIONS OF CERTAIN OCCUPANCIES PURSUANT TO SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE

WHEREAS, California Health & Safety Code Section 13146.4 was added in 2018, and became effective on September 27, 2018; and,

WHEREAS, California Health & Safety Code Sections 13146.2 and 13146.3 requires all fire departments, including the SVFPD, that provide fire protection services to perform annual inspections in every building used as a public or private school, hotel, motel, lodging house, apartment house, and certain residential care facilities for compliance with building standards, as provided and,

WHEREAS, California Health & Safety Code Section 13146.2 requires all fire departments, including the SVFPD, that provide fire protection services to report annually to its administering authority on its compliance with Sections 13146.2 and 13146.3 and,

WHEREAS, the Board of the SVFPD intends this Resolution to fulfill the requirements of the California Health & Safety Code regarding acknowledgment of the SVFPD's compliance with California Health and Sections 13146.2 and 13146.3.

NOW, THEREFORE, BE IT RESOLVED by the Board of the SVFPD that said Board expressly acknowledges the measure of compliance of the SVFPD with California Health and Safety Code Sections 13146.2 and 13146.3 in the area encompassed by the SVFPD, as follows:

A. EDUCATIONAL GROUP E OCCUPANCIES:

Educational Group E occupancies are generally those public and private schools, used by more than six persons at any one time for educational purposes through the 12th grade. Within the SVFPD, there lie twelve (12) Group E occupancies, buildings, structures and/or facilities.

During calendar year 2020, the SVFPD completed the annual inspection of twelve (12) Group E occupancies, buildings, structures and/or facilities. This is a compliance rate of 100 % for this reporting period.

B. RESIDENTIAL GROUP R OCCUPANCIES:

Residential Group R and C occupancies, for the purposes of this resolution, are generally those occupancies containing sleeping units, and include hotels, motels, apartments (three units or more), etc. as well as other residential occupancies (including a number of residential care facilities). These residential care facilities have a number of different sub-classifications, and they may contain residents or clients that have a range of needs, including those related to custodial care, mobility impairments, cognitive disabilities, etc. The residents may also be non-ambulatory or bedridden. Within the SVFPD, there lie eleven (11) Group R (and their associated sub-categories) and two (2) Group C occupancies of this nature.

During calendar year 2020, the SVFPD completed the annual inspection of eleven (11) Group R and two (2) Group C occupancies, buildings, structures and/or facilities. This is a compliance rate of 100 % for this reporting period.

PASSED AND ADOPTED by the Board of Directors of the Scotts Valley Fire Protection District, County of Santa Cruz, State of California, this 10th day of February 2021, by the following vote:

AYES NOES ABSENT ABSTAIN

Director Robert Campbell

Director Edward Harmon

Director Joseph Parker

Director Russ Patterson

Director Daron Pisciotta

ATTEST:

Ron Whittle
Board Secretary

Joe Parker
Board President



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Date: January 13, 2021
 To: Board of Directors
 From: Chief Whittle *[Signature]*
 Subject: January Administrative Report

Incident Type	January						Year To Date	
	2020	2021	2020	2021	2020	2021	2020	2021
Fires	7	8					7	8
Explosion / Rupture	0	0					0	0
EMS	98	82					98	82
Hazardous Condition	6	25					6	25
Service Calls	21	15					21	15
Good Intent	32	48					32	48
False Alarms	21	11					21	11
Severe Weather	0	0					0	0
Totals	185	189					185	189

Operations

Respiratory Protection Program: Safety line personnel completed the annual SCBA breathing control exercise, don/doffing, and functional SCBA checks.

A few of our paramedics have raised their hands wanting to assist with *Community COVID 19 Vaccination Support*. They will be required to complete the on-line training and pass the post test.

C Shift responded to a motor vehicle accident on El Rancho Drive that resulted in 1 fatality.

On January 19th the county experienced a significant wind event. Our crews responded to over 40 calls for service, including 2 wildland fires in the District. We also sent a type 3 engine and water tender to the Panther Fire, and a type 3 engine to the China Grade fire. We had a good turnout of off-duty and Paid Call Firefighters to staff the engines.

Board of Directors

Robert Campbell Edward Harmon Joseph Parker Russ Patterson Daron Pisciotta

We spent a lot of time preparing for another weather event in the last week of January. The weather forecast was for heavy rain and high winds. The major concern in the County was debris flow in the burn scar areas. The County pre-assembled a local government Task Force, and we participated with a type 3 engine. Fortunately, there were no major events associated with this weather event, and the task force was demobilized after 72 hours. The District will be reimbursed through ABH.

Training

EMSIA training consisted of reviewing specific information about the Moderna mRNA vaccine, how immunity is acquired, and answers to many common questions, facts and myths.

All department paramedics completed ACLS/PALS recertification.

All SCHMIT members completed quarterly training.

Captain Vandervoort attended *Plans Examiner 1B class*.

Prevention

Inspections - 6

Permits/Plan Checks - 3

Meetings attended - 4

Administration

Administrative Secretary Bridges conducted 4 car seat inspections/installations.

Fire Chief

We have begun weekly COVID-19 testing for all employees, including Board members, PCFs, and their families. The testing takes place at station one on Wednesdays from 1600-1800 hrs.

COVID-19 vaccinations for public safety in Santa Cruz County is underway. We have supported the vaccine clinic with stand-by paramedics. All employees who want the vaccine have received their first dose, and are now starting to receive their second shot. Some have reported mild reactions, however so far no one has missed work because of it.

The County has reached out to fire agencies looking for paramedics and EMTs interested in giving vaccines at a County-wide mass vaccination clinic. We have a couple of people interested, and are going through the training. We are waiting to hear more details on the reimbursement process before committing our resources.

I've met with our Workers Compensation group a couple times this month regarding an on-going claim.

I spent quite a bit of time working on the ISO Survey for Branciforte Fire. It is now completed and submitted.

Met with the Board negotiators.

Met with District counsel Phil Passafuime.



January 11, 2021

Scotts Valley Fire Protection District
7 Erba Lane
Scotts Valley CA 95066

SUBJECT: ELECTION FOR SPECIAL DISTRICT SEATS ON LAFCO

Dear Board Chairperson:

The independent special districts in Santa Cruz County get three seats on LAFCO. The terms for Jim Anderson (Felton Fire) as the regular member and Ed Banks (Pajaro Valley Public Cemetery) as the alternate member are set to expire in May 2021. A letter soliciting nominations to fill the upcoming vacancies were distributed to all independent special districts on December 1, 2020. The deadline to submit applications was January 8, 2021.

Pursuant to Government Code Section 56332(f)(2), if only one candidate is nominated for a vacant seat, that candidate shall be deemed appointed. At the end of the nominating period, LAFCO received one application from Jim Anderson for the regular member seat and one application from Ed Banks for the alternate member seat. Therefore, Jim Anderson and Ed Banks, in-lieu of election, will be appointed as the new regular and alternate special district members on LAFCO. **No action by your agency or the Independent Special District Committee will be needed.**

The terms for Jim Anderson and Ed Banks will begin in May 2021 and end in May 2025. LAFCO staff is available to answer any questions about the selection process.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe A. Serrano', is written over a light blue horizontal line.

Joe A. Serrano
Executive Officer

VALLEY CHRISTMAS PROJECT

Sponsored by Valley Churches United

P.O. Box 367 • 9400 Highway 9 • Ben Lomond, CA 95005
Phone: 831-336-8258 • www.vcum.org
501(c)(3) #77-0163322



December 22nd, 2020

Scotts Valley Fire Department
Chief Ron Whittle
7 Erba Lane
Scotts Valley, CA 95066



Dear Chief Whittle and Firefighters, *and staff!*

Valley Churches United is very grateful and thanks you for your generous item donation of \$407.20 for our VALLEY CHRISTMAS PROJECT. Your generosity directly helped fulfill the wishes of children in need along with seniors and families who received holiday items and all the holiday food to create a special meal at Thanksgiving and Christmas.

This past year has been such a challenging time for so many people in our service area of San Lorenzo Valley, Scotts Valley and Bonny Doon that have been impacted, in some way, by the Covid-19 crisis or the CZU historical fire.

Valley Churches United is a donor-supported, volunteered-powered nonprofit. As an organization that receives no direct government funding, we depend on our generous community to make our work possible and our programs a success. As Valley Churches United celebrates its 38th year of bridging the gap in times of crisis, while promoting self-sufficiency and providing hope, we are so grateful for your tax-deductible donation.

Warm Regards,

Lynn Robinson
Lynn Robinson
Executive Director

*Ron and entire team,
It was so special to receive a call to bring our holiday barrel to your offices this past holiday. I loved swinging food donations every time the barrel filled up. And how there were toys for the kids too! You are all the best!!*

No goods or services were provided to you in return for this donation. Your donation may be tax deductible. This is your receipt. We do not rent, sell, or exchange our Donor Mailing List

A PROJECT OF VALLEY CHURCHES UNITED IN A COMMUNITY EFFORT "CARING IS SHARING"