



SCOTTS VALLEY FIRE PROTECTION DISTRICT

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MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF January 13, 2021

Notice of Teleconferenced Meeting

Pursuant to Governor Newsom's Executive Order N-25-20 regarding COVID-19, members of the Scotts Valley Fire Protection District Board of Directors and staff participated in this meeting by teleconference. To reduce the spread of COVID-19, members of the public were encouraged to listen to the meeting from their homes via teleconference by calling +1 408-638-0968, enter the meeting number when prompted (94017526481) and entering Access Code 850140 or connecting to the meeting online via their computer, smart phone or tablet at the following link: <https://zoom.us/j/94017526481?pwd=U3doTERMUkdWTE5URWlHVkRoTE4xZz09>

1. Call to Order

1.1 Pledge of Allegiance and Moment of Silence

At 6:01 p.m., President Parker called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

A. Directors Present:	Directors Campbell, Harmon, Parker, Patterson and Pisciotta
B. Directors Absent:	None
C. Fire District Staff:	Chief Whittle, Battalion Chief Theilen and Administrative Secretary Walton

2. Public Comment (GC §54954.3)

None

3. Agenda Amendments (GC §54954.2) – Discussion/Action

None

4. Consent Calendar

4.1 Approve Regular Board Meeting Minutes of December 9, 2020

4.2 Approve December Payroll 25, 26 and 27 in the amount of: \$469,553.35

4.3 Approve December Expenditures in the Amount of:

<u>General Fund:</u>	\$92,394.86
<u>SCHMIT:</u>	\$ 220.92
TOTAL:	\$92,615.78

On motion of Director Campbell seconded by Director Pisciotta to Approve Consent Calendar Items 4.1 through 4.3 was approved by the following vote:

AYES:	Campbell, Harmon, Parker, Patterson and Pisciotta
NOES:	None
ABSENT:	None
ABSTAIN:	None

5. Discussion Items

5.1 None

6. Action Items

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6.1 Board Standing Committee Appointments per Policy 2101, Discussion/Action

- Finance and Planning
- Organization and Personnel
- Facilities and Equipment
- Interagency Advisory

Board President Parker appointed the following Standing Committees:

- Finance and Planning – *Directors Campbell and Parker*
- Organization and Personnel – *Directors Harmon and Parker*
- Facilities and Equipment – *Directors Patterson and Pisciotta*
- Interagency Advisory – *Directors Pisciotta and Patterson (Alternate)*

6.2 Approve the Following Revised Policies:

Policy #	Subject
515	Volunteer Firefighter Duty Statement
1100	Sick Leave

On motion of Director Harmon seconded by Director Pisciotta to Approve Policy 515: Volunteer Firefighter Duty Statement was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

Director Campbell pointed out a few grammatical errors due to the pronoun changes and the Family Medical Leave Act acronym should be FMLA.

On motion of Director Pisciotta seconded by Director Campbell to Accept Policy 1100 with Discussed Edits Prior to Approval was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

**7. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)**

7.1 Board of Directors Report – Directors

None

7.2 Administrative Report – Chief Officers

The Administrative Report was included in the board packet and Chief Whittle reported the following:

- The diesel pump on the fuel island has been replaced.
- All crews participated in live fire training at the Ben Lomond Training Center.
- Captain LoFranco has been preparing for the upcoming Santa Cruz County Fire Academy.
- Captain LoFranco has completed his acting battalion chief task book and has been assigned to C-Shift as the acting battalion chief.
- The first round of Covid vaccinations have been completed and the next round will be done in a few weeks.
- Starting today, voluntary Covid testing will be available at the Administrative Office for staff and family every Wednesday from 4:00 p.m. to 8:00 p.m.
- There have been multiple mutual aid requests through OES for single resource medics to help with Covid vaccinations but at this time, none have been sent.

7.3 Administration of Fire Services Agreement with the Branciforte Fire Protection District Report

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Chief Whittle reported that at the December meeting, the Branciforte Fire Board discussed the Administration of Fire Service Agreement and are waiting for the completion of the consolidation with Aptos and Central Fire in February to start discussions with them. Chief Whittle will be scheduling a meeting with the Branciforte Fire President for further discussion.

8. Correspondence – Information

8.1 Scotts Valley Chief Officers – Request to Open Negotiations

8.2 Confidential Employees Group – Request to Open Negotiations

The Board received and filed the correspondence.

9. Closed Session: Government Code §54957.7

9.1 Conference with Labor Negotiators: Government Code §54957.6

Agency Designated Representatives: Ed Harmon and Joe Parker

Employee Organization: All

At 6:25 p.m., President Parker announced that the Board would be going in to Closed Session for the purpose listed in Item 9.1.

10. Open Session

10.1 Report on Closed Session: Government Code §54957.1

At 6:41 p.m., the Board reconvened to open session and President Parker reported that for Item 9.1, no action was taken.

11. Request for Future Agenda Items

None

12. Adjournment

The meeting was adjourned at 6:42 p.m.

ATTEST



Joe Parker
Board President



Ron Whittle
Board Secretary