



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Board of Directors

Agenda

Wednesday, December 9, 2020, 6:00 P.M.

Complete Board Meeting packets are available upon request and on Scotts Valley Fire District's website. Call (831) 438-0211 or visit www.scottsvalleyfire.com.

Any person who requires a disability related modification or accommodation to participate in a public meeting should make such a request to Ron Whittle, Board Secretary, for immediate consideration.

Notice of Teleconferenced Meeting

Pursuant to Governor Newsom's Executive Order N-25-20 regarding COVID-19, members of the Scotts Valley Fire Protection District Board of Directors and staff may participate in this meeting by teleconference. To reduce the spread of COVID-19, members of the public are encouraged to listen to the meeting from their homes via teleconference by calling +1 408-638-0968, enter the meeting number when prompted (95167587694) and entering Access Code **954188** or connecting to the meeting online via their computer, smart phone or tablet at the following link: <https://zoom.us/j/95167587694?pwd=U3pNR3MzdWNZRzIzL0w0OVdKbTh6dz09>

1. Call to Order

- 1.1 Pledge of Allegiance and Moment of Silence
- 1.2 Special Set Matter: Appointment In-Lieu of Election to a Four-Year Term and Oath of Office for Directors Daron Pisciotta, Joseph Parker and Russ Patterson
- 1.3 Roll Call

2. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

3. Agenda Amendments (GC §54954.2) – Discussion/Action

4. Consent Calendar

(Consent calendar items will be enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action.)

- 4.1 Approve Regular Board Meeting Minutes of October 14, 2020
- 4.2 Approve Special Board Meeting Minutes of October 30, 2020
- 4.3 Approve October Payroll 21 and 22 in the amount of: \$469,867.57
- 4.4 Approve November Payroll 23 and 24 in the amount of: \$364,865.83
- 4.5 Approve October Expenditures in the Amount of:
General Fund: \$ 80,969.69

**Scotts Valley Fire Protection District
Board of Directors Meeting for December 9, 2020
Agenda**

SCHMIT:	\$ 4,042.00
TOTAL:	\$ 85,011.69

- 4.6 Approve November Expenditures in the Amount of:

General Fund:	\$102,515.56
SCHMIT:	\$ 38.24
TOTAL:	\$102,553.80

- 4.7 Adopt Resolution 2020-11 Establishing Appropriation Limit in the Amount of \$22,080,015 for Fiscal Year 2020/2021

5. Action Items

- 5.1 Accept and File the SVFPD Financial Audit for Fiscal Year Ending June 30, 2020, Discussion/Action
- 5.2 Accept and File the La Madrona Property Appraisal, Discussion/Action
- 5.3 Consider Authorizing the Fire Chief to Temporarily Wave the Tent Permit Inspection Fees, Discussion/Action
- 5.4 Eliminate Policy 1101: Sick Leave Payoff, Discussion/Action
- 5.5 Approve Revised Policy 1112: Paid Sick Leave for Temporary and Part-Time Employees, Discussion/Action
- 5.6 Call for Nominations for LAFCO Special District Regular and Alternate Member, Discussion/Action
- 5.7 Adopt Regular Board Meeting Dates for 2021, Discussion/Action
- 5.8 Consider Adjusting Administrative Office Hours, Discussion/Action

6. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

- 6.1 Board of Directors Report – *Directors*
- 6.2 Administrative Report – *Chief Officers*

7. Correspondence

- 7.1 Kaiser Permanente Letter
- 7.2 Scotts Valley Host Lions Club Donation Letter

8. Request for Future Agenda Items

9. Election of Board Officers for Calendar Year 2021, Discussion/Action

- 9.1 President
- 9.2 Vice-President

10. Adjournment

Next Regularly Scheduled Board Meeting:
Wednesday, January 13, 2021 at 6:00 p.m.



County of Santa Cruz

COUNTY CLERK / ELECTIONS

701 Ocean Street, Room 310, Santa Cruz, CA 95060-4035
831-454-2060 Toll-free: 866-282-5900 FAX: 831-454-2445 TDD: 711
E-mail: info@votescount.us Web Sites: www.sccoclerk.us & www.votescount.us

Gail L. Pellerin, County Clerk
Tricia Webber, Assistant County Clerk

September 15, 2020

Scotts Valley Fire Protection District
Steve Kovacs, Chief
7 Erba Ln
Scotts Valley, CA 95066



Dear Steve,

This is to inform you that there will not be an election for Scotts Valley Fire Protection District on November 3, 2020 because the number of candidates who filed a Declaration of Candidacy is equal to or less than the number of open seats. (Elections Code §10515).

In lieu of an election, our office has prepared a resolution for the October 6, 2020 County Board of Supervisors meeting asking the board to appoint the candidates listed below. The candidates will assume office Friday, December 4, 2020 and serve as if elected.

Daron L. Pisciotta	four-year
Joseph Parker	four-year
Russ Patterson	four-year

After the Board of Supervisors adopts the resolution on October 6, 2020, we will send you a copy of the approved resolution, Appointment in-Lieu of Election certificates, and information on filing Form 700 Conflict of Interest for the new board members.

If you have any questions, please feel free to contact me at 831-454-2409.

Sincerely,

Tricia Webber
Assistant County Clerk


Appointment In-Lieu of Election and Oath of Office

STATE OF CALIFORNIA }
County of Santa Cruz } ss.

I, Gail L. Pellerin, County Clerk of Santa Cruz County, do hereby certify that in lieu of election held in and for said district on the 3rd day of November, 2020, Daron L. Pisciotto was appointed in-lieu of election to the office of Scotts Valley Fire Protection District Director, for a four-year term beginning, December 4, 2020 exactly as if elected at a general election for such office (Elections Code § 10515).

In Witness Whereof, I have hereunto affixed my hand and official seal this 3rd day of November, 2020.

Gail L. Pellerin, County Clerk

By 

STATE OF CALIFORNIA }
County of Santa Cruz } ss.

I, Daron L. Pisciotto, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(Candidate's Signature)

Subscribed and sworn to before me, this _____ day of _____, 2020

(Signature of Person Administering Oath)

(Title)

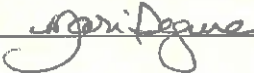
Appointment In-Lieu of Election and Oath of Office

STATE OF CALIFORNIA }
County of Santa Cruz } ss.

I, Gail L. Pellerin, County Clerk of Santa Cruz County, do hereby certify that in lieu of election held in and for said district on the 3rd day of November, 2020, Joseph Parker was appointed in-lieu of election to the office of Scotts Valley Fire Protection District Director, for a four-year term beginning, December 4, 2020 exactly as if elected at a general election for such office (Elections Code § 10515).

In Witness Whereof, I have hereunto affixed my hand and official seal this 3rd day of November, 2020.

Gail L. Pellerin, County Clerk

By 

STATE OF CALIFORNIA }
County of Santa Cruz } ss.

I, Joseph Parker, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(Candidate's Signature)

Subscribed and sworn to before me, this _____ day of _____, 2020

(Signature of Person Administering Oath)

(Title)

Appointment In-Lieu of Election and Oath of Office

STATE OF CALIFORNIA }
County of Santa Cruz } ss.

I, Gail L. Pellerin, County Clerk of Santa Cruz County, do hereby certify that in lieu of election held in and for said district on the 3rd day of November, 2020, Russ Patterson was appointed in-lieu of election to the office of Scotts Valley Fire Protection District Director, for a four-year term beginning, December 4, 2020 exactly as if elected at a general election for such office (Elections Code § 10515).

In Witness Whereof, I have hereunto affixed my hand and official seal this 3rd day of November, 2020.

Gail L. Pellerin, County Clerk

By 

STATE OF CALIFORNIA }
County of Santa Cruz } ss.

I, Russ Patterson, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(Candidate's Signature)

Subscribed and sworn to before me, this _____ day of _____, 2020

(Signature of Person Administering Oath)

(Title)



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066

(831) 438-0211

Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF October 14, 2020

Notice of Teleconferenced Meeting

Pursuant to Governor Newsom's Executive Order N-25-20 regarding COVID-19, members of the Scotts Valley Fire Protection District Board of Directors and staff participated in this meeting by teleconference. To reduce the spread of COVID-19, members of the public were encouraged to listen to the meeting from their homes via teleconference by calling +1 408-638-0968, enter the meeting number when prompted (94365769420) and entering Access Code 537628 or connecting to the meeting online via their computer, smart phone or tablet at the following link: <https://zoom.us/j/94365769420?pwd=U3duVkdoZStvV3VuNERoREFNTzBiZz09>

1. Call to Order

1.1 Pledge of Allegiance and Moment of Silence

At 6:02 p.m., President Pisciotta called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

A. Directors Present:	Directors Campbell, Harmon, Parker, Patterson and Pisciotta
B. Directors Absent:	None
C. Fire District Staff:	Chief Kovacs, Battalion Chiefs McNeil and Whittle and Administrative Secretary Walton
D. Legal Counsel	Spencer Davidson

2. Closed Session: Government Code §54957.7

2.1 Conference with Legal Counsel – Existing Litigation (Government Code §54956.9) Name of Case: Green v. Scotts Valley Fire District

2.2 Public Employee Appointment/Public Employment (Government Code § 54957) Title: Fire Chief

At 6:03 p.m., President Pisciotta announced that the Board would be going into Closed Session for Item 2.1 and 2.2.

3. Open Session

3.1 Report on Closed Session: Government Code §54957.1

At 7:14 p.m., the Board reconvened to open session and President Pisciotta reported that no Action was taken for Item 2.1 and 2.2.

4. Public Comment (GC §54954.3)

None

5. Agenda Amendments (GC §54954.2) – Discussion/Action

None

6. Consent Calendar

6.1 Approve Regular Board Meeting Minutes of September 9, 2020

6.2 Approve Special Board Meeting Minutes of September 25, 2020

6.3 Approve September Payroll 19 and 20 in the amount of: \$724,570.43

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting October 14, 2020

6.4 Approve September Expenditures in the Amount of:

<u>General Fund:</u>	\$106,745.10
<u>Capital Outlay:</u>	\$ 29,498.55
<u>SCHMIT:</u>	\$ 122.86
<u>TOTAL:</u>	\$136,366.51

6.5 Approve the following Revised SVFPD Policies:

Policy #	Subject	Policy #	Subject
504	Duty Chief Statement	1703	Battalion Chief Job Description
603	Acting Company Officers	1705	Fire Captain Job Description
1505	Career Development Guide	1706	Engineer Job Description
1505-1	Attachment	1708	Firefighter Job Description
1505-2	Attachment		

6.6 Approve Permit/Inspection Fee Waiver Request for Scotts Valley High School's Haunted House

6.7 Receive and Accept GASB 74/75 Valuation for Fiscal Year Ending June 30, 2020

6.8 Appoint Fire Chief Ron Whittle as the District's Designated Representative and Battalion Chief Jeff McNeil as the Alternate Representative for the Santa Cruz County Fire Agencies Insurance Group and the Emergency Medical Services Integration Authority

On motion of Director Patterson seconded by Director Campbell to *Approve Consent Calendar Items 6.1 through 6.8* was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

7. Action Item

7.1 Approve Employment Agreement for the Position of Fire Chief, Discussion/Action

On motion of Director Patterson seconded by Director Harmon to *Approve the Fire Chief Employment Agreement* was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

7.2 Adopt Revised Publicly Available Pay Schedule per Government Code §20636, Discussion/Action

Chief Kovacs stated that the Pay Schedule was updated to reflect the new Fire Chief Employment Agreement; otherwise, no other changes were made.

On motion of Director Campbell seconded by Director Pisciotta to *Adopt the Revised Publicly Available Pay Schedule Amended for the Fire Chief Employment Agreement per Government Code §20636* was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

7.3 Adopt Revised Policy 1608: Reserve Guidelines, Discussion/Action

Chief Kovacs stated that the Reserve Guidelines were revised to include the amount necessary to fund the Other Post-Employment Benefits (OPEB) based on the recent change to Retiree Healthcare. In addition, language was

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting October 14, 2020

added to give priority to prefund the California Employers' Pension Prefunding Trust (CEPPT) and/or paying down the CALPERS Unfunded Accrued Liability (UAL) when the reserve levels exceed the minimum amounts. The Finance Committee has reviewed the changes.

On motion of Director Parker seconded by Director Harmon to Adopt Revised Policy 1608: Reserve Guidelines was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

7.4 Adopt Revised Policy 2000: Conflict of Interest Code and Biennial Review of the Conflict of Interest Code. Discussion/Action

Chief Kovacs stated that the Political Reform Act requires every local government agency to review its conflict of interest code biennially. The County Board of Supervisors is the code reviewing body for county agencies and any other local government agency whose jurisdiction is within the County.

On motion of Director Harmon seconded by Director Campbell to Adopt Revised Policy 2000: Conflict of Interest Code and Biennial Review of the Conflict of Interest Code was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

7.5 Ad Hoc Board Committee Appointment – Labor Negotiators. Discussion/Action

President Pisciotta appointed Directors Harmon and Parker as the Labor Negotiators.

8. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

8.1 Board of Directors Report – Directors

Director Campbell reported that it has been valuable for the Finance Committee to meet monthly and that the SVFPD is in a strong financial position.

Director Patterson reported that the Scotts Valley General Planning Committee has been meeting for the past four years and the final meeting will be Monday.

8.2 Administrative Report – Chief Officers

The Administrative Report was included in the board packet and Chief Kovacs added the following:

- The Scotts Valley City Council presented a proclamation for the CZU Lightning Complex Fire to all County Fire Agencies.
- A County Debris Flow Task Force has been established to address potential hazards in the CZU Lightning Complex Fire burn zones. Director Patterson stated that he will be working on the Debris Flow Task Force.
- The State of the City presentation is Saturday morning and Chief Whittle will be attending.
- The Interagency Committee has completed online access for "project development from start to finish" and all required SVFPD links have been update.
- I have been working with Chief Whittle for his transition to Fire Chief and I am confident that he is ready to take charge and that I am leaving the SVFPD in a strong financial position.

Chief Whittle added the following:

- E2537 is back from the Glass Fire. Battalion Chief McNeil was the Strike Team Leader and Captain LoFranco was the Strike Team Leader Trainee.

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting October 14, 2020

- Over the past 60 days, the crews have been working really hard to staff Strike Teams with Type 3 Engines, Line Medics, Strike Team Leaders, Trainees and the District, which is impressive for a small agency.
- We are partnering with the City of Scotts Valley to provide Fire Prevention Education.
- We are using First Due software for preplans and a new component is Community Connect, which will allow public access to add important property information. We can arrange a demo if anyone is interested.

The Board congratulated Chief Whittle on his appointment to Fire Chief. The Board thanked Chief Kovacs for his leadership for the past 3 years and wished him the best in retirement.

9. Correspondence – Information

9.1 Thank You Letter – Kaiser Permanente

9.2 Thank You Letter – Hidden Glen Property Owner's Association

9.3 Thank You Letter/Donation – Allen and Susan Schwartz

9.4 Thank You Letter/Donation – Myra Morris

The Board received and filed the correspondence.

10. Request for Future Agenda Items

None

11. Adjournment

The meeting was adjourned at 7:44 p.m.

ATTEST

Daron Pisciotta
Board President

Ron Whittle
Board Secretary



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066

(831) 438-0211

Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS SPECIAL MEETING OF October 30, 2020

Notice of Teleconferenced Meeting

Pursuant to Governor Newsom's Executive Order N-25-20 regarding COVID-19, members of the Scotts Valley Fire Protection District Board of Directors and staff participated in this meeting by teleconference. To reduce the spread of COVID-19, members of the public were encouraged to listen to the meeting from their homes via teleconference by calling +1 408-638-0968, enter the meeting number when prompted (94906103800) and entering Access Code 170772 or connecting to the meeting online via their computer, smart phone or tablet at the following link: <https://zoom.us/j/94906103800?pwd=TEVwaHYydGhraEJpWm9CVUIFU09mdz09>

1. Call to Order

The Special Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Friday, October 30, 2020. President Pisciotta called the meeting to order at 2:05 p.m.

1.1 Roll Call

A. Directors Present:	Directors Campbell, Harmon, Patterson and Pisciotta
B. Directors Absent:	Director Parker
C. Fire District Staff:	Chief Kovacs and Battalion Chief Whittle
D. Legal Counsel:	Spencer Davidson

2. Public Comment (GC §54954.3)

None

3. Agenda Amendments (GC §54954.2) – Discussion/Action

None

4. Closed Session: Government Code §54957

4.1 Conference with Legal Counsel – Existing Litigation (Government Code § 54965.9) Name of Case: Green v. Scotts Valley Fire District

At 2:07 p.m., President Pisciotta announced that the Board would be going in to Closed Session for the purpose listed in Item 4.1.

5. Open Session: Government Code §54957.1

5.1 Report on Closed Session

At 2:42 p.m., the Board reconvened to open session and President Pisciotta reported that for Item 5.1, the Litigation with Green v. Scotts Valley Fire Protection District has been settled with a four Board vote and one Board Member not present as follows:

On motion of Director Campbell seconded by Director Harmon to Accept the Settlement with Green v. Scotts Valley Fire Protection District as Presented by Legal Counsel was approved by the following vote:

AYES:	Campbell, Harmon, Patterson and Pisciotta
NOES:	None
ABSENT:	Parker
ABSTAIN:	None

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting October 30, 2020

6. Action Items

6.1 Fire Chief CZU Op-Area Coordinator Pay, Discussion/Action

Director Campbell reported that Chief Kovacs was the Operational Area Coordinator for the CZU Lightning Complex Fire. Based on the Fire Chief's Employment Contract, time assigned to Federal and/or State Emergency Incidents will be paid at the current straight time hourly rate only if the SVFPD receives reimbursement from the Federal or State agencies and will not exceed the actual amount received. Chief Kovacs discussed with the Finance Committee that he was compensated at his straight time hourly rate for the hours he worked beyond his normal work week before the SVFPD received reimbursement, which was not authorized by his Fire Chief Employment Contract. To correct this, Chief Kovacs requested his vacation payoff at retirement reduced by the amount he had been compensated for the additional hours worked on the CZU Lightning Complex Fire. Chief Kovacs would then wait to be compensated until after the SVFPD receives reimbursement and not to exceed the actual amount received, which may not be 100%. The Finance Committee discussed that with Chief Kovacs' retirement and since it may be quite some time before the reimbursement is received, the Board should discuss authorizing compensation for the additional hours worked on the CZU Lightning Complex. For the previous Fire Chief, the Board authorized compensation for additional hours he worked on a State Emergency Incident just prior to his retirement, which was also outside his Employment Contract and may have set precedence.

The Board discussed authorizing payment for the additional hours Chief Kovacs worked on the CZU Lightning Complex Fire so that he would not have to return the payment that he already received and then be paid at a later date, based on the reimbursement. Director Patterson added that even if the total reimbursement amount is not paid, the administrative and engine rental fees the SVFPD receives will cover the additional amount.

On motion of Director Patterson seconded by Director Harmon to *Document through a Paper Trail that the Chief Retains his Compensation* was approved by the following vote:

AYES:	Campbell, Harmon, Patterson and Pisciotta
NOES:	None
ABSENT:	Parker
ABSTAIN:	None

7. Adjournment

The meeting was adjourned at 2:57 p.m.

ATTEST _____

Daron Pisciotta
Board President

Ron Whittle
Board Secretary

		Date Range from 09/15/2020 To 10/16/2020	
PAYROLL	ACCT.#	PP	TOTALS
Regular Pay	51000	21	\$130,771.66
		22	\$131,246.86
Overtime	51005	21	\$43,482.32
		22	\$55,116.64
Regular Pay, Extra Help (PCF)	51010	21	\$15,182.31
		22	\$0.00
Regular Pay, Sick Leave	51015	21	\$0.00
		22	\$0.00
Regular Callback Pay	51025	21	\$26,517.23
		22	\$46,008.27
Holiday Pay	51035	21	\$0.00
		22	\$0.00
Differential Pay	51040	21	\$6,973.07
		22	\$6,973.07
Regular Pay, Sick Leave Reserve	55020	21	\$0.00
		22	\$0.00
Misc Benefits, Vacation Payoff	55021	21	\$1,798.07
		22	\$1,798.07
Directors Fees	62327	21	\$4,000.00
		22	\$0.00
TOTAL PAYROLL			\$469,867.57

Date Range from 10/16/2020 To 11/13/2020			
PAYROLL	ACCT.#	PP	TOTALS
Regular Pay	51000	23	\$132,565.42
		24	\$131,607.64
Overtime	51005	23	\$16,180.97
		24	\$1,655.59
Regular Pay, Extra Help (PCF)	51010	23	\$2,430.36
		24	\$0.00
Regular Pay, Sick Leave	51015	23	\$0.00
		24	\$0.00
Regular Callback Pay	51025	23	\$10,338.69
		24	\$20,784.77
Holiday Pay	51035	23	\$0.00
		24	\$0.00
Differential Pay	51040	23	\$6,973.07
		24	\$7,329.57
Regular Pay, Sick Leave Reserve	55020	23	\$0.00
		24	\$0.00
Misc Benefits, Vacation Payoff	55021	23	\$1,798.07
		24	\$33,201.68
Directors Fees	62327	23	\$0.00
		24	\$0.00
TOTAL PAYROLL			\$364,865.83

CLAIMS BY GL OBJ

11/02/2020

Filter: (Claim Date is between 10/01/2020
and 10/31/2020)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Key: 685010			
GL Obj: 53010 Group Health - Dental Insurance			
10/07/2020	HEALTH CARE EMPLOYEES/EMPLOYER DENTAL TRUST	Dental Ins.- 10/2020	\$5,006.41
10/16/2020	FDAC EBA	Life & Vision Ins.- 11/2020	\$773.04
10/16/2020	FDAC EBA	Life & Vision Ins.- 10/2020	\$1,120.40
10/16/2020	CALPERS RETIREMENT SYSTEM	Health Ins.- 11/2020	\$46,796.50
10/26/2020	MIKE BIDDLE	Retiree Health Ins.- 11/2020	\$983.29
10/26/2020	TIM THEILEN	Retiree Health Ins.- 11/2020	\$674.35
10/26/2020	MICHAEL MCMURRY	Retiree Health Ins.- 11/2020	\$1,583.36
10/26/2020	MIKE PHINN	Retiree Health Ins.- 11/2020	\$426.51
10/26/2020	SAL LOFRANCO	Retiree Health Ins.- 11/2020	\$542.70
SubObject Total			\$57,906.56
GL Obj: 61720 Maintenance - Mobile Equipment			
10/01/2020	LACKEY'S MOBILE SERVICE	E2538 Fuel Line Repair	\$280.00
10/07/2020	CENTRAL FIRE DISTRICT	E2537 A/C Recharge	\$218.37
10/07/2020	CENTRAL FIRE DISTRICT	E2511 Repairs	\$2,003.36
10/21/2020	CENTRAL FIRE DISTRICT	E2512 Recalibrate	\$418.23
10/21/2020	CENTRAL FIRE DISTRICT	E2512 - Low Oil	\$391.13
10/21/2020	CENTRAL FIRE DISTRICT	E2510 Oil Leak	\$180.00
10/21/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	E2537 Parts	\$710.49
10/28/2020	PETERSON	E2537 Parts	\$1,114.44
SubObject Total			\$5,316.02
GL Obj: 61725 Maintenance - Office Equipment			
10/07/2020	PAGODA TECHNOLOGIES INC.	DMV Pull Program Certs	\$50.00
10/07/2020	PAGODA TECHNOLOGIES INC.	Computer Management- 10/2020	\$1,192.12
10/28/2020	MONTEREY BAY OFFICE PRODUCTS	Copier Contract 7/23-10/22/2020	\$877.34
SubObject Total			\$2,119.46
GL Obj: 61730 Maintenance - Other Equipment			
10/21/2020	SAN LORENZO VALLEY FIRE DISTRICTS COUNCIL	Annual Contribution Air Support Group 20/21 FY	\$2,000.00
SubObject Total			\$2,000.00
GL Obj: 61845 Maintenance - Buildings & Grounds			
10/01/2020	SCARBOROUGH LUMBER & BUILDING	App Bay Parts, Sign Repair Supplies, Lights, Hose	\$427.31
10/16/2020	COUNTY OF SANTA CRUZ - PUBLIC WORKS DEPARTMENT	Dump Fees	\$17.00
10/16/2020	WESTERN EXTERMINATOR COMPANY	VF2 Bug Service- 9/2020	\$57.50
10/16/2020	WESTERN EXTERMINATOR COMPANY	VF1 Bug Service- 9/2020	\$57.50
10/28/2020	SCARBOROUGH LUMBER & BUILDING	Glenwood Remodel Supplies	\$199.27
SubObject Total			\$758.58

CLAIMS BY GL OBJ

11/02/2020

Filter: (Claim Date is between 10/01/2020
and 10/31/2020)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Obj: 61920 Medical Supplies			
10/07/2020	ANALGESIC SERVICES, INC.	O2 Cylinder Rental	\$67.50
10/28/2020	BOUND TREE MEDICAL, LLC	Fireline Medic Supplies- Lidocaine, Epinephrine, Atropine	\$26.11
10/28/2020	BOUND TREE MEDICAL, LLC	Fireline Medic Supplies- Lidocaine	\$2.23
10/28/2020	BOUND TREE MEDICAL, LLC	Fireline Medic Supplies- Adrenalin	\$157.72
10/28/2020	BOUND TREE MEDICAL, LLC	Fireline Medic Supplies- Doty Belt Bag	\$16.59
10/28/2020	BOUND TREE MEDICAL, LLC	Fireline Medic Supplies- Inhalers, IV Solution, Test Strips, Needles	\$165.77
10/28/2020	BOUND TREE MEDICAL, LLC	Fireline Medic Supplies- Benadryl, Lidocaine, Adrenalin	\$26.60
10/28/2020	BOUND TREE MEDICAL, LLC	Fireline Medic Supplies	\$1,590.54
10/28/2020	BOUND TREE MEDICAL, LLC	Fireline Medic Supplies- Gloves	\$33.15
SubObject Total			\$2,086.21
GL Obj: 62020 Memberships			
10/01/2020	SANTA CRUZ COUNTY FIRE CHIEFS ASSOCIATION	Membership Dues 20/21 FY	\$300.00
10/07/2020	SANTA CRUZ COUNTY EMS INTEGRATION AUTHORITY	EMSIA Annual Dues 2019/2020 FY	\$250.00
10/07/2020	SANTA CRUZ COUNTY EMS INTEGRATION AUTHORITY	EMSIA Annual Dues 20/21 FY	\$250.00
SubObject Total			\$800.00
GL Obj: 62301 Accounting & Auditing Fees			
10/01/2020	TOTAL COMPENSATION SYSTEMS INC.	GASB 75 Valuation Services 2nd Installment 20/21 FY	\$1,800.00
SubObject Total			\$1,800.00
GL Obj: 62367 Medical Services			
10/16/2020	CHRIS RONZANO	COVID-19 Test Reimbursement- Todd, Duncan, Ronzano	\$90.00
10/16/2020	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical- Smiley	\$355.00
10/16/2020	CHRIS RONZANO	COVID-19 Test Reimbursment- Ronzano	\$30.00
10/21/2020	TRAVIS CRIVELLO	COVID-19 Test Reimbursement- Crivello	\$30.00
SubObject Total			\$505.00
GL Obj: 62381 Professional & Specialized Services			
10/01/2020	LIEBERT CASSIDY WHITMORE	Legal Services	\$58.00
10/21/2020	JACKSON LEWIS	Legal Services	\$555.00
10/21/2020	JACKSON LEWIS	Legal Services	\$592.00
10/21/2020	LIEBERT CASSIDY WHITMORE	Legal Services	\$250.00
10/21/2020	CSG CONSULTANTS, INC.	Fire Plan Review- 122 South Navarra, 210 Brook Knoll, 3650 Graham Hill Road, 1751 Glenwood Drive, 280 Pippin Lane, 5000 Granite Creek Road	\$500.00

CLAIMS BY GL OBJ

11/02/2020

*Filter: (Claim Date is between 10/01/2020
and 10/31/2020)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
SubObject Total			\$1,955.00
GL Obj: 62715 Small Tools & Equipment			
10/01/2020	SCARBOROUGH LUMBER & BUILDING	Chain Saw Repair Parts, Bar, Chain	\$1,030.44
10/28/2020	SCARBOROUGH LUMBER & BUILDING	Saw Blades	\$30.08
SubObject Total			\$1,060.52
GL Obj: 62914 Education & Training			
10/07/2020	SANTA CRUZ COUNTY HEALTH SERVICES AGENCY	EMT Recert- McNeil, Whittle, Theilen	\$300.00
10/07/2020	EMT CERTIFICATION FUND	EMT Recert- Theilen, Whittle, McNeil	\$111.00
SubObject Total			\$411.00
GL Obj: 62920 Gas, Oil & Fuel			
10/21/2020	WESTERN STATE OIL COMPANY	Fuel/Diesel	\$1,580.86
SubObject Total			\$1,580.86
GL Obj: 63070 Utilities			
10/01/2020	CITY OF SCOTTS VALLEY	VF2 Sewer- 7/16-9/15/2020	\$134.65
10/01/2020	CITY OF SCOTTS VALLEY	VF1 Sewer- 7/16-9/15/2020	\$178.54
10/16/2020	PG&E	VF1 Gas 9/4-10/5/2020	\$75.06
10/16/2020	PG&E	VF2 Electric 9/3-10/4/2020	\$905.65
10/16/2020	PG&E	VF2 Gas 9/4-10/5/2020	\$81.71
10/16/2020	PG&E	VF1 Electric 9/3-10/4/2020	\$1,294.87
SubObject Total			\$2,670.48
Index Total			\$80,969.69

CLAIMS BY GL OBJ

11/02/2020

*Filter: (Claim Date is between 10/01/2020
and 10/31/2020)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
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GL Key: 685040**GL Obj: 62914 Education & Training**

10/28/2020	RW JONES AND ASSOCIATES HEALTH & SAFETY TRAINING CONSULTANTS LLC	Hazmat Refresher Training 10/21/2020	\$4,042.00
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SubObject Total	<u>\$4,042.00</u>
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Index Total	<u>\$4,042.00</u>
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Grand Total	<u>\$85,011.69</u>
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CLAIMS BY GL OBJ

12/01/2020

Filter: (Claim Date is between 11/01/2020
and 11/30/2020)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Key: 685010			
GL Obj: 53010 Group Health - Dental Insurance			
11/13/2020	HEALTH CARE EMPLOYEES/EMPLOYER DENTAL TRUST	Dental Ins.- 12/2020	\$5,113.50
11/18/2020	CALPERS RETIREMENT SYSTEM	Health Ins.- 12/2020	\$46,796.50
11/23/2020	MIKE BIDDLE	Retiree Health Ins.- 12/2020	\$983.29
11/23/2020	TIM THEILEN	Retiree Health Ins. - 12/2020	\$674.35
11/23/2020	MIKE PHINN	Retiree Health Ins.- 12/2020	\$426.51
11/23/2020	MICHAEL MCMURRY	Retiree Health Ins.- 12/2020	\$1,583.36
11/23/2020	SAL LOFRANCO	Retiree Health Ins.- 12/2020	\$542.70
SubObject Total			\$56,120.21
GL Obj: 61125 Uniform Clothing Allowance			
11/05/2020	SUMMIT UNIFORMS	Class A Shirt / Alterations - Whittle	\$124.55
SubObject Total			\$124.55
GL Obj: 61221 Telephone & Telegraph			
11/04/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Comcast- VF2 Internet & Phones 9/21-10/20/2020 Comcast- VF1 Internet & Phones 9/20-10/19/2020 Verizon- Cellular 9/5-10/4/2020	\$1,156.69
SubObject Total			\$1,156.69
GL Obj: 61310 Food			
11/04/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Los Gallos- Fireline Meal for Timber Ridge Fire	\$116.74
SubObject Total			\$116.74
GL Obj: 61425 Household Expense			
11/04/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Mid Valley Supply- Station Supplies Costco- Station Supplies Quill- Station Supplies	\$734.57
11/13/2020	MID VALLEY SUPPLY	Station Supplies	\$88.04
SubObject Total			\$822.61
GL Obj: 61720 Maintenance - Mobile Equipment			
11/04/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- E2537 Backup Lights Napa Auto Parts- U2590 Parts Amazon- E2537 Exterior Lights, Perimeter Lights Pacific Truck Parts- Absorbant for Auto Incidents	\$2,433.22
11/05/2020	GOLDEN STATE EMERGENCY VEHICLE SERVICE	E2512 Gauge	\$359.07
11/18/2020	CENTRAL FIRE DISTRICT	E2511 Starter Replacement	\$784.04
SubObject Total			\$3,576.33

CLAIMS BY GL OBJ

12/01/2020

Filter: (Claim Date is between 11/01/2020
and 11/30/2020)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Obj: 61725 Maintenance - Office Equipment			
11/04/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Quill- 305X Toner	\$231.29
11/05/2020	PAGODA TECHNOLOGIES INC.	Amazon- VF2 Toner	\$275.00
11/05/2020	PAGODA TECHNOLOGIES INC.	Mailbox Backup Services	\$1,192.12
		Computer Management- 11/2020	
SubObject Total			\$1,698.41
GL Obj: 61730 Maintenance - Other Equipment			
11/04/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco- Smoke Detectors	\$2,794.53
		Honeywell- SCBA Calibration Equipment	
		Paperworks- Bendix King Radio Parts	
		Battery Universe- Bendix King Radio Batteries	
SubObject Total			\$2,794.53
GL Obj: 61845 Maintenance - Buildings & Grounds			
11/04/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- VF2 Hose Wheel	\$463.27
		Brass Key- Admin Door Lock	
		Rayne of SC- VF1 Monthly Water Softener	
11/13/2020	WESTERN EXTERMINATOR COMPANY	VF2 Bug Service- 10/2020	\$57.50
11/13/2020	WESTERN EXTERMINATOR COMPANY	VF1 Bug Service- 10/2020	\$57.50
SubObject Total			\$578.27
GL Obj: 61920 Medical Supplies			
11/05/2020	ANALGESIC SERVICES, INC.	O2 Cylinder Rental	\$67.50
11/13/2020	BOUND TREE MEDICAL, LLC	Atropine	\$36.56
SubObject Total			\$104.06
GL Obj: 62020 Memberships			
11/04/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	SafetyBeltUSA- Tech Special Membership	\$135.00
SubObject Total			\$135.00
GL Obj: 62219 PC Software			
11/05/2020	CREWSENSE LLC	Crewsense 11/3/2020-2/2/2021	\$754.74
SubObject Total			\$754.74
GL Obj: 62223 Office Supplies			
11/04/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Quill- Binders	\$276.27
		Amazon- Dual Monitor Stand	
		Best Buy- Computer Mouse	
SubObject Total			\$276.27
GL Obj: 62301 Accounting & Auditing Fees			
11/13/2020	PEHLING & PEHLING CPAS, AN ACCOUNTANCY CORPORATION	1/2 Audit Fees 20/21 FY	\$4,421.00
SubObject Total			\$4,421.00

CLAIMS BY GL OBJ

12/01/2020

*Filter: (Claim Date is between 11/01/2020
and 11/30/2020)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
GL Obj: 62381 Professional & Specialized Services			
11/05/2020	NICHOLSON & COMPANY	Property Appraisal 6000 La Madrona Drive	\$1,800.00
11/13/2020	DEPARTMENT OF JUSTICE	Live Scan PCF 20/21 FY	\$294.00
	ACCOUNTING OFFICE CASHIERING UNIT		
11/13/2020	VOYA NATIONAL TRUST COMPANY	Voya Loan Program- (Employee paid) 7/1-9/30/2020	\$187.50
SubObject Total			\$2,281.50
GL Obj: 62888 District Special Expense			
11/04/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	FasTrak- Account Reload Fire Safety Education- Pub Ed Helmets UPS Store- Plan Shipping Brinks- Retirement Plaque- Kovacs Brinks- Name Plates- Whittle Vista Print- Business Cards	\$835.35
SubObject Total			\$835.35
GL Obj: 62890 Subscriptions			
11/04/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Zoom- Monthly Subscription	\$14.99
11/05/2020	NFPA	Annual Fire Codes / Memberships 20/21FY	\$1,575.00
SubObject Total			\$1,589.99
GL Obj: 62914 Education & Training			
11/04/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Peloton- 2 Stationary Workout Bikess CA EMSA- Paramedic License Renewal- Cahir	\$5,705.22
11/05/2020	RW JONES AND ASSOCIATES HEALTH & SAFETY TRAINING CONSULTANTS LLC	Hazmat Training- Laine, Bridges, Sundermier, Crivello	\$12,800.00
11/18/2020	EMT CERTIFICATION FUND	EMT Re-Cert Whittle, Theilen, McNeil	\$111.00
SubObject Total			\$18,616.22
GL Obj: 62920 Gas, Oil & Fuel			
11/04/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Chevron- Strike Team Fuel 3 B's Truck & Auto- Strike Team Fuel 2331-C 3 B's Truck & Auto- Strike Team Fuel 2331-C Chevron Strike Team Fuel Safety-Kleen- Waste Oil Removal	\$420.69
11/05/2020	MONTEREY BAY AIR RESOURCES DISTRICT	VF1 New Generator Permit Application Fees	\$1,618.00
11/18/2020	WESTERN STATE OIL COMPANY	Fuel/Diesel	\$2,043.72
SubObject Total			\$4,082.41

CLAIMS BY GL OBJ

12/01/2020

*Filter: (Claim Date is between 11/01/2020
and 11/30/2020)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
GL Obj: 63070 Utilities			
11/04/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	SV Water District- VF2 RW Service 9/1-9/30/2020 Greenwaste- VF2 Trash & Recycling 10/1-12/31/2020 Greenwaste- VF1 Trash & Recycling 9/1-9/30/2020	\$643.87
11/13/2020	PG&E	VF1 Gas 10/6-11/4/2020	\$60.62
11/13/2020	PG&E	VF1 Electric 10/5-11/3/2020	\$973.61
11/13/2020	PG&E	VF2 Electric 10/5-11/3/2020	\$630.30
11/13/2020	PG&E	VF2 Gas 10/4-11/6/2020	\$122.28
SubObject Total			\$2,430.68
Index Total			\$102,515.56

CLAIMS BY GL OBJ

12/01/2020

*Filter: (Claim Date is between 11/01/2020
and 11/30/2020)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
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GL Key: 685040**GL Obj: 61221 Telephone & Telegraph**

11/04/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Verizon- SCHMIT Cellular 9/5-10/4/2020	\$38.24
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SubObject Total	\$38.24
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Index Total	\$38.24
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Grand Total	\$102,553.80
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SCOTTS VALLEY FIRE PROTECTION DISTRICT

RESOLUTION NO. 2020-11

RESOLUTION ESTABLISHING SCOTTS VALLEY FIRE PROTECTION DISTRICT APPROPRIATION LIMIT FOR FISCAL YEAR 2020-2021 UNDER ARTICLE XIII-B OF THE CALIFORNIA CONSTITUTION, AND ESTABLISHING PERIOD FOR CONTESTING SUCH LIMIT

WHEREAS, Article XIII-B of the California Constitution provides that the state and each local government shall be subject to an annual appropriation limit as defined in that Article; and

WHEREAS, Article XIII-B Section 8(e)(2) requires the Governing Body to select the change in Cost of Living methodology each year by recorded vote, and

WHEREAS, the change in the California per capita personal income provides the greatest result rather than using the local assessment roll from the preceding year; and

WHEREAS, the Auditor-Controller has computed the appropriations limit applicable to the District for fiscal year 2020-2021 and transmitted the same to the District in a letter dated October 29, 2020; and,

NOW, THEREFORE, BE IT RESOLVED, that the Scotts Valley Fire District selects the change in the California per capita personal income and the percentage change in the population within the county area in which the special district is located methodology for use in calculating its appropriation limit for fiscal year 2020-2021; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the appropriation limit for the Scotts Valley Fire Protection District for fiscal year 2020-2021 is hereby established as \$22,080,015 and that such appropriations limit may be adjusted at a later date in accordance with Sections 3 and 11 of Article XIII-B of the California Constitution; and,

No action or proceeding shall be brought, the purpose of which is directly or indirectly to attach, review, set aside, void or annul the appropriations limit established by this resolution unless such action or proceeding shall have been filed and served on the district within forty-five (45) days from the date this resolution is adopted in accordance with Division 9 of the Government Code.

PASSED AND ADOPTED by the District Directors of the Scotts Valley Fire Protection District at a regular meeting held on the 9th day of December 2020, by the following called vote:

AYE NAY ABSENT ABSTAIN

Director Robert Campbell
Director Edward Harmon
Director Joseph Parker
Director Russ Patterson
Director Daron Pisciotta

APPROVED:

ATTEST:

Ron Whittle
Board Secretary

Daron Pisciotta
President of the Board

From: **Trevor MacGruer** <Trevor.MacGruer@santacruzcounty.us>
Date: Thu, Oct 29, 2020 at 3:58 PM
Subject: FISCAL YEAR 2020-2021 APPROPRIATION LIMITATION

Hello,

In accordance with Section 7900 et seq. of the Government Code of the State of California, you must adopt an appropriation limit by resolution each fiscal year.

We have made the required calculations and prepared a sample resolution for use by the District, both of which are attached hereto. The limit presented was prepared per Government Code 7901(b). Each special district shall select its change in population and change in non-residential growth or change in per capita income annually by a recorded vote of the governing body of the special district as outlined in the attached resolution.

Adjustments for the Fair Labor Standards Act (FLSA) and qualified capital outlay projects may be exempt from the appropriation limit.

After adopting the Districts' appropriation limit, please provide a copy of the resolution for our files.

Attachments:

Calculation of Appropriations Subject to Limitation,
Calculation of Adjustments to the Appropriations Limitation,
Resolution Establishing Appropriation Limit for Fiscal Year 2020-2021

Best regards,



Trevor MacGruer
Accountant III, County of Santa Cruz

831.454.2703 | trevor.macgruer@santacruzcounty.us
701 Ocean Street, Room 100, Santa Cruz, CA 95060

PROP 4 - SCOTTS VALLEY FIRE PROTECTION DISTRICT
685010, 685030
CALCULATION OF APPROPRIATIONS SUBJECT TO LIMITATION
2020-2021

Total Appropriations	\$ 8,216,059
Adjustments	
Expenditure Appropriations:	
1. Qualified Capital Outlay Project	0
2. FLSA	<u>(29,117)</u>
Adjusted Appropriations	\$ <u>8,186,942</u>
Revenue Appropriations:	
1. Non-proceeds of taxes	(405,907)
2. User fees in excess of cost	0
3. Debt Service	<u>0</u>
Appropriations Subject to Limit	\$ <u><u>7,781,035</u></u>
Calculation of 2020-2021 Limit:	
2019-2020 Appropriations Limit	\$ 21,202,242
Change in Local Assessment Roll/Personal Income	<u>103.73%</u>
% Change in Population	<u>100.40%</u>
Total Change Factor	<u>104.14%</u>
2020-2021 Appropriations Limitation	\$ <u>22,080,015</u>
Amount Under Appropriations Limitation	\$ <u>(14,298,980)</u>
Excess Appropriations subject to Limitation	\$ <u><u>0</u></u>

PROP 4 - SCOTTS VALLEY FIRE PROTECTION DISTRICT
685010, 685030
CALCULATION OF ADJUSTMENTS TO THE APPROPRIATIONS LIMITATION
2020-2021

QUALIFIED CAPITAL OUTLAY PROJECT

PROJECT	\$	0
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APPROPRIATIONS FOR FIXED ASSETS	\$	<u>0</u>
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FAIR LABOR STANDARDS ACT (FLSA)	\$	29,117
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TOTAL ADJUSTMENTS TO APPROPRIATIONS	\$	<u><u>29,117</u></u>
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Scotts Valley Fire Protection District

FINANCIAL STATEMENTS

AUDIT REPORT

June 30, 2020

September 25, 2020

Scotts Valley Fire Protection District

Scotts Valley, CA

INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying financial statements of Scotts Valley Fire Protection District as of and for the year-ended June 30, 2020, as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free of material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America applicable to financial audits contained in Governmental Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that our audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Scotts Valley Fire Protection District as of June 30, 2020, and the respective changes in financial position, and cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

Other Matters

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis information and Budget VS. Actual comparison be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted principally of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurances on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide an assurance.

A handwritten signature in black ink, appearing to read 'Zach Pehling', located below the 'Other Matters' section.

Zach Pehling, CPA

Scotts Valley Fire Protection District

**Audit Report
June 30, 2020**

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SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Ron Whittle
Fire Chief

October 30, 2020

The Scotts Valley Fire Protection District (District) provides fire protection services to approximately twenty-four square mile area of Santa Cruz County from the Santa Cruz city limits to Spanish Oaks and from Henry Cowell State Park to Glen Canyon/Vine Hill Roads and includes all of the City of Scotts Valley. The population of the District is approximately twenty thousand, including about eleven thousand within the city limits. The District is a separate government body, not part of the City of Scotts Valley, known as a California Special District and is governed by an elected board of five citizens. This section of the District's financial report presents our discussion and analysis of the District's financial performance during the fiscal year ending June 30, 2020.

Description of the Basic Financial Statements

The financial statements consist of the following parts: Management's discussion and analysis; the basic financial statements consisting of government-wide financial statements, and fund financial statements (governmental and fiduciary); notes to the financial statements; and required supplementary information.

The basic government-wide and fund financial statements present the financial results on different methods of accounting. Included in the financial statements are reconciliations that explain the difference between the two methods.

Government-wide financial statements are prepared on the modified accrual basis of accounting and economic resources focus. The required financial statements are: Statement of Net Position (Statement A) and Statement of Activities. The Statement of Net Position reports all assets and liabilities, both financial and capital, and short-term and long-term, of the District. The Statement of Activities reports all revenue and expenses during the year, regardless of when cash was received or paid.

Governmental Funds financial statements are prepared on the modified accrual basis of accounting and current financial resources focus. This is the traditional form for our financial statements. The required financial statements are Balance Sheet, and Statement of Revenues, Expenditures, and Changes in Fund Balances. The Balance Sheet shows only assets and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities are included. The Statement of Revenues, Expenditures, and Changes in Fund Balances reports revenue for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during or soon after the end of the year.

Board of Directors

Robert Campbell Ed Harmon Joe Parker Russ Patterson Daron Pisciotta

Reconciliation of the Governmental Fund Balance Sheet to the Government-Wide Statement of Net Position explains the differences between the two balance sheets. Reconciliation of the Statement Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities traces the change in fund balances to the change in net position.

Governmental Fiduciary financial statements for the Hazardous Materials Interagency Team are prepared on the accrual basis of accounting and economic resources focus. The required financial statements are: Statement of Fiduciary Net Position and Statement of Activities and Changes in Fiduciary Net Position. The Statement of Net Position reports all assets and liabilities, both financial and capital, and short-term and long-term of the fund. The Statement of Activities reports all revenue and expenses of the fund during the year, regardless of when the cash is received or paid.

The Government-Wide and Governmental Funds financial statements show the results of the following funds:

General Fund - This fund is used to finance the operations of the District. Tax revenues are placed in the General Fund and regular operating expenses are charged here. Funds to be used for capital equipment, buildings and projects are transferred from the General Fund to the Capital Outlay Fund.

Capital Outlay/Zone A Fund - The Capital Outlay and Zone A Funds have been combined due to the County Auditor's Office advising the District that the current Zone A Budget account is only a Revenue Account and expenditures are not allowed to be taken from that Fund. The solution to rectify this, was to combine the Zone A and Capital Outlay Budgets into one, which allows for revenue to be received and expenditures to be paid from the same budget. This also reduces the number of budgets required to be managed by the District and County, from four to three.

The fiduciary fund financial statements show the results of the following:

Santa Cruz Hazardous Materials Interagency Team (SCHMIT) - The District reports the resources held and administered by the District in acting in a fiduciary capacity for other agencies involved in the Team. Operational funding is received through a memorandum of understanding with Santa Cruz County, UCSC, City of Scotts Valley, City of Capitola, City of Santa Cruz, City of Watsonville, and the California State Parks. Additional funding had been received from grants.

Financial Analysis of the District as a Whole

Net Position - The District's net change in net position was \$(858,693) for the fiscal year ended June 30, 2020. The adoption of GASB 68 put the district in a negative net position with further negative net position from the adoption of GASB 74/75. The negative net position will not adversely effect the District as the positive fund balance will allow the District to continue to offer services to the public. Approximately 50 percent of the \$6,598,137 in assets, \$3,788,609 are invested in capital assets (net of accumulated depreciation and related debt).

Financial Analysis of the District's Funds

Governmental fund balances decreased by \$(1,025,702). The main reason for the difference between the \$(858,693) decrease in District net position and the \$(1,025,702) decrease in fund balances is timing differences in accounting for expenditures, principal payments made on long-term liabilities, and the difference in accounting for fixed asset purchases and depreciation.

Budgetary Highlights

General Fund revenue was 1.90% better than the budgeted \$149,485.76 with tax revenue 0.33% better, at \$23,332.86.

Salaries and benefits were \$174,878.92 (2.67%) under budget. Services and supplies were \$151,875.63 (19.85%) under budget. This was due to the differences both favorable and unfavorable between budgeted and actual expenditures in the thirty separate accounts that make up this category.

Total General Fund expenditures were \$383,091.95 (4.17%) less than the amount budgeted, including contingency appropriation, which did not need to be used during the year.

Capital Outlay/Zone A expenditures were under budget by \$208,690.95 (34.03%).

Capital Assets

As of June 30, 2020, the District had invested \$7,127,130 in a broad range of capital assets including land, structures and improvements, equipment, and construction in progress.

Long-Term Liabilities

At June 30, 2020 the District had \$13,133,892 in long-term liabilities which consists of postemployment benefits obligation and the Net Pension Liability. The other postemployment benefits obligation is a result of the implementation of GASB 74/75. Detailed information can be found in Note 8 to the financial statements.

During the year ended June 30, 2011, the District paid off the CalPERS Side Fund Liability and obtained funding for the payment from Santa Cruz County Bank. On December 12, 2019, the outstanding Santa Cruz County Bank loan balance in the amount of \$1,596,620.40 was paid in full.

Economic Factors and Next Year's Budget

The District's main source of revenue is property tax. Estimates from the Santa Cruz County Auditor project a 4.5% growth in the secured property tax (real estate). The District has budgeted the 4.5% growth in the property tax elements for the General Fund and Capital Outlay/Zone A. Other non-tax elements of revenue are projected using past trends. There is potential for variances due to re-assessments of real property values and new construction within the District.

Total budgeted General Fund expenditures for fiscal year 2020/2021, is \$9,645,454, which includes reserve funds. Salaries and Benefits budget includes a 4% salary increase. All authorized positions are funded this year. The District's contribution to the CalPERS retirement program is 21.746% of payroll plus an annual Unfunded Accrued Liability payment of \$761,892 for the Classic Safety plan and 11.031% of payroll plus an annual Unfunded Accrued Liability payment of \$19,557 for the Classic Miscellaneous plan. Classic Safety members contribute an additional 9% of salary to CalPERS for retirement and Classic Miscellaneous members contribute 7% of salary.

The employer rate for new CalPERS PEPPRA safety employees hired after January 1, 2013, is 13.044% of payroll plus an annual Unfunded Accrued Liability payment of \$17,747 and for PEPPRA Miscellaneous employees 7.732% of payroll plus an annual Unfunded Accrued Liability payment of \$1,094.

This represents a budgeted amount of \$1,616,560, which is an increase of \$351,797 over 2019/2020 payable to CalPERS, which includes \$150,000 to establish the California Employers' Pension

Prefunding Trust (CEPPT). The CEPPT will allow the District to prefund future pension liability with a 4% expected rate of return.

Health insurance is budgeted for an increase effective January 1, 2021. Retiree health insurance is budgeted at \$74,407, a decrease of \$1,849 over last year due to a slight decrease in the Medicare rates. The budget includes \$350,000 to establish the California Employers' Other Retiree Benefits Trust (CERBT). The CERBT will allow the District to prefund Other Post-Employment Benefits (OPEB) for retiree healthcare with a 7.01% expected rate of return.

Workers compensation insurance is \$353,000, an increase of \$120,538 over last year.

The Services and Supplies budget is \$766,640, an increase of \$1,580 over last year.

The Contributions to Other Agencies are for the District's share of the LAFCO budget at \$9,000, a decrease of \$500 over last year.

The beginning balance of the Capital Outlay/Zone A fund is \$1,194,260. A 4.5% increase in property tax revenue is estimated for this fiscal year. The Service and Supplies Budget is \$212,500, Fixed Assets for Fire Facilities upgrades and Equipment is \$102,000, Reserves in the amount of \$1,030,606 for future expenditures and \$100,000 for contingencies.

The beginning fund balance for the Santa Cruz Hazardous Materials Interagency Team (SCHMIT) is \$119,132. Services and supplies are to support the operating costs of the team in the amount of \$79,900, which includes a \$5,500, charge for management of the program. Additionally, \$105,800 is budgeted for fixed asset equipment. Personnel costs include \$20,000 for reimbursement to response agencies in the event of an activation and \$110,000, for differential costs for the response agencies, which accounts for 22 total members.

Contacting the Districts Financial Management

This financial statement is designed to provide a general overview of the District's finances. If you have questions about these financial statements or need additional financial information, contact the District's office at 7 Erba Lane, Scotts Valley, California 95066. Financial statements from previous fiscal years may be found on the District's website at www.scottsvalleyfire.com.

GOVERNMENT FUNDS FINANCIAL STATEMENTS

Scotts Valley Fire Protection District

**Balance Sheet
June 30, 2020**

	<u>General Fund</u>	<u>Zone A</u>	<u>Capital</u>
<u>ASSETS</u>			
<u>Assets:</u>			
Cash	\$ 1,615,356	\$ -	\$ 1,194,260
Accounts Receivable	-	-	-
Deposits & Prepaid Expenses	-	-	-
	<hr/>	<hr/>	<hr/>
TOTAL ASSETS	1,615,356	-	1,194,260
	<hr/>	<hr/>	<hr/>
<u>LIABILITIES & FUND BALANCES</u>			
<u>Liabilities:</u>			
Accounts Payable	5,873	-	-
Accrued Payroll	34,148	-	-
	<hr/>	<hr/>	<hr/>
TOTAL LIABILITIES	40,021	-	-
	<hr/>	<hr/>	<hr/>
<u>Fund Balances:</u>			
Unassigned	1,575,335	-	-
Unspendable	-	-	-
Committed	-	-	1,194,260
	<hr/>	<hr/>	<hr/>
Total Fund Balance	1,575,335	-	1,194,260
	<hr/>	<hr/>	<hr/>
<u>TOTAL LIABILITIES & FUND BALANCE</u>	\$ 1,615,356	\$ -	\$ 1,194,260
	<hr/>	<hr/>	<hr/>

The accompanying notes are an integral part of these financial statements.

Scotts Valley Fire Protection District

**Statement of Revenues, Expenditures & Change in Fund Balance
For the Year Ended
June 30, 2020**

<u>REVENUE</u>	<u>General Fund</u>	<u>Zone A</u>	<u>Capital</u>
Tax Revenue	\$ 7,465,905	\$ -	\$ 126,360
Charges for Service	300,759	-	-
Interest & Investment Earnings	9,742	-	28,318
License & Permits	18,170	-	-
Grants & Contributions	-	-	-
Miscellaneous	40,646	-	-
TOTAL REVENUE	7,835,222	-	154,678
<u>EXPENDITURES</u>			
Capital Assets	-	-	152,309
Debt Service:			
Principle	1,705,748	-	-
Interest	80,000	-	-
Professional Fees	139,287	-	2,360
Salaries and Employee Benefits	6,407,614	-	-
Repairs and Maintenance	143,659	-	4,393
Insurance	32,980	-	-
Services, Supplies and Refunds	327,304	-	19,948
TOTAL EXPENDITURES	8,836,592	-	179,010
Excess (Deficit) Revenues over Expenditures	(1,001,370)	-	(24,332)
Transfer In/(Out)	225,479	(1,218,592)	993,113
<u>CHANGE IN FUND BALANCE</u>	<u>(775,891)</u>	<u>(1,218,592)</u>	<u>968,781</u>
<u>FUND BALANCE, BEGINNING OF YEAR</u>	<u>2,351,226</u>	<u>1,218,592</u>	<u>225,479</u>
<u>FUND BALANCE, END OF YEAR</u>	<u>\$ 1,575,335</u>	<u>\$ -</u>	<u>\$ 1,194,260</u>

The accompanying notes are an integral part of these financial statements.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

Scotts Valley Fire Protection District

**Statement of Net Position
June 30, 2020**

<u>ASSETS</u>	<u>2020</u>
<u>Current Assets:</u>	
Cash	\$ 2,809,616
Accounts Receivable	-
Deposits & Prepaid Expenses	-
Total Current Assets	2,809,616
<u>Capital Assets:</u>	
Land	820,843
Buildings & Improvements	2,052,641
Firefighting Equipment	3,783,432
Construction in Progress	470,214
Less: Accumulated Depreciation	(3,338,609)
Total Capital Assets	3,788,521
TOTAL ASSETS	6,598,137
<u>DEFERRED OUTFLOW</u>	
GASB 75	118,786
GASB 68 Pension	2,755,276
TOTAL DEFERRED OUTFLOW	2,874,062
TOTAL ASSETS AND DEFERRED OUTFLOWS	9,472,199
<u>LIABILITIES</u>	
<u>Current Liabilities:</u>	
Accounts Payable	5,873
Accrued Payroll Liabilities	34,148
Current Portion	-
Accrued Compensated Absences	285,930
Total Current Liabilities	325,951
<u>Long-term Liabilities:</u>	
OPEB	1,868,590
Note Payable	-
Net Pension Liability	11,265,302
Total Long-term Liabilities	13,133,892
TOTAL LIABILITIES	13,459,843
<u>DEFERRED INFLOWS</u>	
GASB 75	903,810
GASB 68 Pension	704,845
TOTAL DEFERRED INFLOWS	1,608,655
TOTAL LIABILITIES AND DEFERRED INFLOWS	15,068,498
<u>NET POSITION</u>	
Net Investment in Capital Assets	3,788,521
Unrestricted	(9,384,820)
TOTAL NET POSITION	\$ (5,596,299)

The accompanying notes are an integral part of these financial statements.

**SCOTTS VALLEY FIRE PROTECTION DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION**

	<u>June 30, 2020</u>
Total Fund Balances - Governmental Funds	\$ 2,769,595
Capital Assets used in Governmental Funds are not financial resources and therefore are not reported as assets in the Governmental Funds.	
Total Historical Cost of Capital Assets	7,127,130
Less: Accumulated Depreciation	(3,338,609)
Compensated Absences are reported in the Government-Wide Statement of Net Assets, but they do not require the use of current financial resources. Therefore, the liability is not reported in Governmental Funds.	
	(285,930)
Deferred Outflows not due and receivable in the current period and therefore are not reported as an asset in the governmental funds. This is comprised of GASB 68 Pension Outflows. Deferred Outflows at June 30 was:	
	2,874,062
Deferred Inflows are not due in the current period and therefore, are not reported as liabilities in the governmental funds. This is comprised of GASB 68 Pension Inflows. Deferred Inflows at June 30 was:	
	(1,608,655)
Long-term liabilities are not due in the current period and therefore, are not reported as liabilities in the governmental funds.	
	<u>(13,133,892)</u>
Net Position	<u><u>\$ (5,596,299)</u></u>

The accompanying notes are an integral part of these financial statements

Scotts Valley Fire Protection District
Statement of Activities
For the Year-Ended
June 30, 2020

2020				
		Operating Revenues		
	Expenses	Charges for Services	Grants and Contributions	Excess of Revenues/(Expenses)
<u>Governmental Activities</u>				
Public Protection	\$ 8,619,662	\$ 300,759	\$ -	\$ (8,318,903)
Depreciation (Unallocated)	228,930	-	-	(228,930)
Total Governmental Activities				<u>(8,547,833)</u>
General Revenues:				
Tax Revenue				7,592,264
Interest & Investment Earnings				38,060
License, Permits & Rents				18,170
Miscellaneous				40,646
Total General Revenues				<u>7,689,140</u>
NET CHANGE IN NET POSITION				<u>(858,693)</u>
NET POSITION, BEGINNING OF YEAR				<u>(4,737,606)</u>
NET POSITION, END OF YEAR				<u>\$ (5,596,299)</u>

The accompanying notes are an integral part of these financial statements.

SCOTT'S VALLEY FIRE PROTECTION DISTRICT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

June 30, 2020

Net Change in Fund Balances - Total Governmental Funds

(1,025,702)

Amounts reported for governmental activities in the Statement of Activities are different as follows:

Governmental Funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of these assets are allocated over the estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense during the year

Current Year Capital Outlays

127,779

Less: Current Year Depreciation Expense

(228,930)

In the Governmental Funds revenues are measured by the amount of financial resources received. In the Government-Wide Statement of Activities, revenues are measured by the amounts earned during the year

In the Governmental Funds CalPers expenditures are measured by the amount of financial resources used, which is the amounts actually paid. In the Government-Wide Statement of Activities, CalPers expenditures are measured by the amounts expensed during the year

(1,113,122)

In the Governmental Funds OPEB expenditures are measured by the amount of financial resources used, which is the amounts actually paid. In the Government-Wide Statement of Activities, OPEB expenditures are measured by the amounts expensed during the year

(304,065)

In the Governmental Funds compensated absences (sick pay and vacation) are measured by the amount of financial resources used, which is the amounts actually paid. In the Government-Wide Statement of Activities, compensated absences are measured by the amounts earned during the year

(40,796)

Repayment of principle on long-term liabilities is an expenditure for Governmental funds, but the repayment reduces long-term liabilities on the Government-Wide Statement of Net Position. Principle payments made on long-term liabilities during the year consist of:
Change in Net Position of Governmental Activities

1,726,143

\$ (858,693)

The accompanying notes are an integral part of these financial statements

FIDUCIARY FUNDS FINANCIAL STATEMENTS
SCHMIT

Scotts Valley Fire Protection District

Statement of Fiduciary Net Position

SCHMIT

June 30, 2020

<u>ASSETS</u>	<u>2020</u>
<u>Current Assets:</u>	
Cash	<u>\$ 119,132</u>
 Total Current Assets	 <u>119,132</u>
<u>Capital Assets:</u>	
Firefighting Equipment	593,895
Computer Equipment	948
Less: Accumulated Depreciation	<u>(496,512)</u>
 Total Capital Assets	 <u>98,331</u>
 TOTAL ASSETS	 <u><u>217,463</u></u>
 <u>LIABILITIES</u>	
<u>Current Liabilities:</u>	
Accounts Payable	<u>-</u>
 Total Current Liabilities	 <u>-</u>
 TOTAL LIABILITIES	 <u><u>-</u></u>
 <u>NET POSITION</u>	
 SCHMIT Fund	 <u>217,463</u>
 TOTAL NET POSITION	 <u><u>\$ 217,463</u></u>

The accompanying notes are an integral part of these financial statements.

Scotts Valley Fire Protection District

Statement of Activities & Change in Fiduciary Net Position - Fiduciary Funds

SCHMIT

For the Year Ended

June 30, 2020

	2020
<u>ADDITIONS</u>	<u>Fiduciary Fund</u>
Aid from other government agencies	\$ 182,412
Use of Money and Property (Interest)	<u>1,948</u>
TOTAL ADDITIONS	<u>184,360</u>
<u>DEDUCTIONS</u>	
Depreciation	20,891
Services, Supplies and Refunds	<u>117,417</u>
TOTAL DEDUCTIONS	<u>138,308</u>
<u>CHANGE IN NET POSITION</u>	<u>46,052</u>
<u>NET POSITION, BEGINNING OF YEAR</u>	<u>171,411</u>
<u>NET POSITION, END OF YEAR</u>	<u><u>\$ 217,463</u></u>

The accompanying notes are an integral part of these financial statements.

Scotts Valley Fire Protection District

NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

Organization

The Scotts Valley Fire Protection District was organized July 17, 1956, under the authority of Section 56000 et. seq. of the California Government Code, in conformity with the Health and Safety Code, Sections 14001 et. seq. and was reorganized in September 1987 in conformity with the Health and Safety Code, Sections 13801 et. seq. The District provides fire protection for the City of Scotts Valley and vicinity.

The Special Fire Protection Zone A was organized December 22, 1969, in conformity with the Health and Safety Code, Sections 13991 et. seq. The boundaries of the fire zone fall totally within Scotts Valley Fire Protection District. By Resolution 2003-2 the funding derived from Zone A may be used for capital improvements, where a beneficial relationship to Zone A can be demonstrated as established during the annual budget hearings.

During the fiscal year ended June 30, 2002, the Santa Cruz Hazardous Materials Interagency Team (SCHMIT) was formed. The District has been appointed as the Program Manager for SCHMIT. As program manager, the District is acting as the fiscal agent. The District accounts for all receipts and disbursements for SCHMIT, a separate Fiduciary Fund of the District.

Accounting Records

The official accounting records of the District are maintained in the office of the Auditor-Controller of the County of Santa Cruz. Supporting documents are maintained by the District.

Minutes

Minutes were recorded for meetings and contained approvals for disbursements.

Budgetary Procedure

The District prepares a fiscal year budget in accordance with applicable laws and regulations.

Note 1 – Significant Accounting Policies

Accounting Principles

The financial statements of the Scotts Valley Fire Protection District (District) have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The most significant accounting policies of the District are described below.

Basis of Accounting and Measurement Focus

The Budget of the District are organized on the basis of funds, or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures

Scotts Valley Fire Protection District

NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Financial Statement Presentation

Government-Wide Financial Statements

The District Government-Wide Financial Statements include a Statement of Net Position and a Statement of Activities and Changes in Net Position. These statements present summaries of Governmental and Business-Type Activities for the District accompanied by a total column.

These statements are presented on an "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all of the District's assets and liabilities, including capital assets as well as infrastructure assets and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. The types of transactions reported as program revenues for the District are reported in three categories: 1) charges for services, 2) operating grants and contributions, and 3) capital grants and contributions.

Certain eliminations have been made as prescribed by GASB Statement No. 34 in regards to interfund activities, payables and receivables. All internal balances in the Statement of Net Position have been eliminated except those representing balances between the governmental activities and the business-type activities, which are presented as internal balances and eliminated in the total primary government column. In the Statement of Activities, internal service fund transactions have been eliminated; however, those transactions between governmental and business-type activities have not been eliminated.

The District's governmental-wide fund balance is classified in the following categories:

Net Investment in Capital Assets - Includes amount of the fund balance that is invested in capital assets net of any related debt.

Restricted - Includes amounts that can be spent only for the specific purposes stipulated by a formal action of the government's highest level of decision-making authority, external resource providers, constitutionally, or through enabling legislation.

Unrestricted - Includes amounts that are technically available for any purpose and includes all amounts not contained in other classifications.

Fund Financial Statements

Governmental Fund Financial Statements include a Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances for all major governmental funds and non-major funds aggregated. An accompanying schedule is presented to reconcile and explain the differences in fund balances and changes in fund balances as presented in these statements to the net position and changes in net position presented in the Government-Wide financial statements. The District has presented all major funds that met those qualifications.

Scotts Valley Fire Protection District

NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

All governmental funds are accounted for on a spending or "current financial resources" measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the Balance Sheets. The Statement of Revenues, Expenditures and Changes in Fund Balances present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the current period. Accordingly, revenues are recorded when received in cash, except that revenues subject to accrual (generally 60 days after year-end) are recognized when due. The primary revenue sources, which have been treated as susceptible to accrual by the District, are property tax, intergovernmental revenues and other taxes. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

Nonspendable - Includes amounts that are not in a spendable form or are required to be maintained intact.

Restricted - Includes amounts that can be spent only for the specific purposes stipulated by external resource providers, constitutionally, or through enabling legislation.

Committed - Includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government take the same formal action that imposed the constraint originally.

Assigned - Includes amounts intended to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates authority.

Unassigned - Includes amounts that are technically available for any purpose and includes all amounts not contained in other classifications.

Fiduciary Fund Financial Statements

The District entered into an arrangement whereby the District reports resources held and administered by the District in a fiduciary capacity for the Santa Cruz Hazardous Materials Interagency Team (SCHMIT). Per definition, the resources held under this agreement are not available to support the District's own programs. Fiduciary Fund financial statements include a Statement of Net Position and a Statement of Activities and Changes in Net Position.

The basic financial statements are presented on an economic resources measurement focus and the accrual basis of accounting. Accordingly, all of the Fiduciary Fund's assets and liabilities, including capital assets and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period the liability is incurred.

Scotts Valley Fire Protection District

NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

Use of Restricted/Unrestricted Net Position

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the District's policy is to apply restricted net position first.

Budgets and Budgetary Accounting

The District prepares a fiscal year budget in accordance with applicable laws and regulations.

Pooled Cash and Investments

The County sponsors an investment pool that is managed by the County Treasurer for the purpose of increasing interest earnings through investment activities. Cash and investments for most County activities are included in the investment pool. Interest earned on the investment pool is distributed to the participating funds monthly using a formula based on the average daily balance of each fund.

The California Government Code requires California banks and savings and loan associations to secure the County's cash deposits by pledging securities as collateral. This Code states that collateral pledged in this manner shall have the effect of perfecting a security interest in such a collateral superior to those of a general creditor. Thus, collateral for cash deposits is considered to be held in the County's name.

In accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, investments were stated at cost, as the fair market value adjustment at the yearend was immaterial.

Accounts Receivable

On an accrual basis, revenues are recognized in the fiscal year in which the services are rendered. The District has not established an allowance for uncollectable receivables for Governmental or Grant Funds since prior experience has shown that uncollectable receivables are not significant.

Prepaid Expenditures

Prepaid expenditures (expenses) represent amounts paid in advance of receiving goods or services. The District has the option of reporting an expenditure in governmental funds for prepaid items either when purchased or during the benefiting period. The District has chosen to report the expenditures in the period benefited.

Capital Assets

Capital assets, which include land, buildings, improvements, and equipment are reported in the Government-Wide financial statements. Capital Assets are recorded at historical cost or estimated historical cost, if actual cost is not available. Donated assets are valued at their estimated fair value on the date donated. The District had set capitalization thresholds for reporting capital assets at the following:

Structures	\$3,000
Equipment	5,000
Improvements	5,000 or 20% of cost of existing asset (lesser of)

Scotts Valley Fire Protection District

NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

Depreciation is recorded on the straight-line method (with no depreciation applied to the first year of acquisition) over the useful lives of the assets as follows:

Station and Improvements	15-40 years
Equipment	3-40 years
Mobile Equipment	10-20 years

Inventory, Materials, and Supplies

The inventory on hand at any time is small. Accordingly, purchases are charges directly to fixed assets or to maintenance costs, as applicable.

Liability for Compensated Absences

The District is required to recognize a liability for employees' rights to receive compensation for future absences. All vacation and vested sick pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

District Special Expense

Because fire hose couplings and nozzles are peculiar to fire districts, the manual of the State Controller provides that purchases of such items be charged to the expense account "District Special Expense".

Unrealized Gains and Losses

Governmental Accounting Standards Board (GASB) has established GASB-31 which requires public agencies to report the financial effect of all unrealized gains and losses on invested funds. As of June 30, 2020 the unrealized gains for Scotts Valley Fire Protection District were not considered to be material to the financial statements taken as a whole, and accordingly, has not been reflected in the financial statements.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred outflow/inflows of resources, represents an acquisition/disposition of net position that applies to future period(s) and will not be recognized as an outflow/inflow of resources until that time.

Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position

Property Taxes

The County of Santa Cruz assesses properties, bills, and collects property taxes for the District. Assessed values are determined annually by the County Assessor as of March 1, and become a lien on real property as of that date. Taxes are due November 1 and February 1 and are delinquent if not paid by December 10 and April 10, respectively. The County bills and collects property taxes and remits them to the District

Scotts Valley Fire Protection District

NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

under the state authorized method of apportioning taxes whereby all local agencies, including special districts, receive for the County their respective shares of the amount of ad valorem taxes collected.

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the District's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Note 2 – Cash

Summary of Cash

	<u>June 30, 2020</u>	<u>June 30, 2019</u>
County Cash	\$ 2,809,616	\$ 3,962,293
Petty Cash	100	100
Total	<u>\$ 2,809,716</u>	<u>\$ 3,962,393</u>

Investment Policy: California statutes authorize districts to invest idle or surplus funds in a variety of credit instruments as provided for in the California Government Code, Section 53600, Chapter 4 – Financial Affairs. The District does not have an investment policy that addresses its interest rate risk, credit risk, and concentration of credit risk.

Investment in the County of Santa Cruz's Investment Pool: The District maintains its cash in County of Santa Cruz's cash and investment pool which is managed by the Santa Cruz County Treasurer. The District's cash balances invested in the Santa Cruz County Treasurer's cash and investment pool are stated at amortized cost, which approximates fair value. Santa Cruz County does not invest in any derivative financial products. The Santa Cruz County Treasury Investment Oversight Committee (Committee) has oversight responsibility for Santa Cruz County's cash and investment pool. The value of pool shares in Santa Cruz County that may be withdrawn is determined on an amortized cost basis, which is different than the fair value of the District's position in the pool. Investments held in the County's investment pool are available on demand to the District and are stated at cost, which approximates fair value. This investment is not subject to categorization under GASB No. 3.

Scotts Valley Fire Protection District

NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

Interest Rate Risk: Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. As of June 30, 2020, the weighted average maturity of the investments contained in the County's investment pool was approximately 614 days.

Credit Risk: Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating issued by a nationally recognized statistical rating organization. The County's investment pool does not have a rating provided by a nationally recognized statistical rating organization.

Custodial Risk: Custodial risk is the risk that the government will not be able to recover its deposits or the value of its investments that are in the possession of an outside party. Custodial credit risk does not apply to a local government's indirect deposits or investment in securities through the use of government investment pools (such as the County's investment pool).

Custodial Credit Risk: Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Government Code requires that financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure public agency deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. The District's deposits were covered by FDIC insurance at June 30, 2020.

Note 3 –Accounts Receivable

On June 30, 2020, the District had \$0 in Accounts Receivable.

Note 4 – Capital Assets

The District believes that sufficient detail of Capital assets balances is provided in the financial statements to avoid obscuring of significant components by aggregation

Note 5 – Compensated Absences

On June 30, 2020, the liability for compensated absences was \$285,930.

Note 6 - Changes in Long-term debt

A summary of long-term debt transactions of Scotts Valley Fire Protection District for the year ended June 30, 2020 is as follows:

Scotts Valley Fire Protection District

NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

	Balance 1, 2019	July Additions	Reductions/ Additions	Reductions/ Additions	Balance June 30, 2020
Accumulated Unpaid Compensated Absences	\$ 245,134	\$ 40,796	\$ -	\$ -	\$ 285,930
Net Other Post Employment Benefits Obligation	\$ 2,308,483	\$ -	\$ 439,893	\$ -	\$ 1,868,590
CalPERS Side Fund Liability Payment					
Long-Term Debt	\$ 1,726,144	\$ -	\$ 1,726,144	\$ -	\$ -

Long-Term Debt Notes Payable consists of the following items as of June 30, 2020:

The District paid off the note to Santa Cruz Bank during the current fiscal year.

	2019	2020
Santa Cruz County Bank funded fiscal year June 30, 2011, semi-annual payments of \$148,307, including interest at 5.798% per annum. Initial payment due June 15, 2011, final payment due December 15, 2025.	\$ 1,726,144	\$ -
	\$ 1,726,144	\$ -

Note 7 - Public Employees' retirement Plan:

Plan Description

All qualified permanent and probationary employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (the Plan), administered by the California Public Employees' Retirement System (CalPERS). The Plan's benefit provisions are established by statute. The Plan is included as a pension trust fund in the CalPERS Comprehensive Annual Financial Report, which is available online at www.calpers.ca.gov.

The Plan consists of a miscellaneous pool and a safety pool (referred to as "risk pools"), which are comprised of individual employer miscellaneous and safety rate plans, respectively, including those of the Scotts Valley Fire Protection District. The Scotts Valley Fire Protection District's employer rate plans in the miscellaneous risk pool include the Miscellaneous plan (Miscellaneous) and the PEPRA Miscellaneous plan (PEPRA Misc.). The Scotts Valley Fire Protection District's employer rate plans in the safety risk pool include the Safety plan (Safety) and the PEPRA Safety Fire plan (PEPRA Fire).

Benefits Provided

The Plan provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Classic members and PEPRA Safety

Scotts Valley Fire Protection District

**NOTES TO FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. PEPRAs Miscellaneous members with five years of total service are eligible to retire at age 52 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after five years of service. The death benefit is the Basic Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law. The Plans' provisions and benefits in effect at June 30, 2019, are summarized as follows:

Employer Rate Plans in the Miscellaneous Risk Pool

Employer rate plan	Miscellaneous	PEPRA Misc.
	Prior to January 01, 2013	On or after January 01, 2013
Hire Date		
Benefit formula	2.0% @ 55	2.0% @ 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	50	52
Monthly benefits, as of % of eligible compensation	1.426% to 2.418%	1.0% to 2.5%

Scotts Valley Fire Protection District

NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020 Employer Rate Plans in the Safety Risk Pool

Employer rate plan	Safety	PEPRA Fire
Hire Date	Prior to January 01, 2013	On or after January 01, 2013
Benefit formula	3.0% @ 55	2.7% @ 57
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	50	50
Monthly benefits, as of % of eligible compensation	2.4% to 3.0%	2.0% to 2.7%

Contributions

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the CalPERS actuary and shall be effective on the July 1 following notice of a change in the rate. Contribution rates for the employer rate plans are determined through the CalPERS' annual actuarial valuation process. Each employer rate plan's actuarially determined rate is based on the estimated amount necessary to pay the employer rate plan's allocated share of the cost of benefits earned by employees during the year, and any unfunded accrued liability. The Scotts Valley Fire Protection District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

The Scotts Valley Fire Protection District's net pension liability for each risk pool is measured as the proportionate share of each risk pool's net pension liability. GASB 68 indicates that to the extent different contribution rates are assessed based on separate relationships that constitute the collective net pension liability, the determination of the employer's proportionate share of the collective net pension liability should be made in a manner that reflects those relationships. The allocation method used by CalPERS to determine each employer's proportionate share reflects those relationships through the employer rate plans they sponsor within the respective risk pools. An actuarial measurement of the employer's rate plan liability and asset-related information are used where available, and proportional allocations of individual employer rate plan amounts as of the valuation date are used where not available.

In determining an employer's proportionate share, the employer rate plans included in the Plan were assigned to either the Miscellaneous or Safety risk pool. Estimates of the total pension liability and the fiduciary net position were first determined for the individual rate plans and each risk pool as of the valuation date, June 30, 2016. Each employer rate plan's fiduciary net position was subtracted from its

Scotts Valley Fire Protection District

NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

total pension liability to obtain its net pension liability as of the valuation date. The Scotts Valley Fire Protection District's proportionate share percentage for each risk pool at the valuation date was calculated by dividing the Scotts Valley Fire Protection District's net pension liability for each of its employer rate plans within each risk pool by the net pension liability of the respective risk pool as of the valuation date.

The Scotts Valley Fire Protection District's proportionate share of the net pension liability as of June 30, 2019, the measurement date, was calculated as follows:

Each risk pool's total pension liability was computed at the measurement date, June 30, 2019, by applying standard actuarial roll-forward methods to the total pension liability amounts as of the valuation date. The fiduciary net position for each risk pool at the measurement date was determined by CalPERS' Financial Office. The net pension liability for each risk pool at June 30, 2018, was computed by subtracting the respective risk pool's fiduciary net position from its total pension liability.

The individual employer risk pool's proportionate share percentage of the total pension liability and fiduciary net position as of June 30, 2019, was calculated by applying Scotts Valley Fire Protection District's proportionate share percentage as of the valuation date (described above) to the respective risk pool's total pension liability and fiduciary net position as of June 30, 2019, to obtain the total pension liability and fiduciary net position as of June 30, 2019. The fiduciary net position was then subtracted from total pension liability to obtain the net pension liability as of the measurement date:

Ending Balances - Net Pension Liability & Deferred Outflows/Deferred Inflows of Resources Related to Pensions - 6/30/2020 Reporting Date:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of Assumptions	371,198	-
Differences between Expected and Actual Experience	735,281	-
Differences between Projected and Actual Investment Earnings	-	155,713
Differences between Employer's Contributions and Proportionate Share of Contributions	-	549,132
Change in Employer's Proportion	416,893	-
Pension Contributions Made Subsequent to Measurement Date	1,233,904	-
	<u>2,757,276</u>	<u>704,844</u>
Net Pension Liability as of 6/30/2020	<u>11,265,302</u>	

NOTE: Detailed breakdown of ending balances by Miscellaneous vs Safety can be found in the [Jul 2019-Jun 2020 JE Flow](#) worksheet

Scotts Valley Fire Protection District

NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

At 6/30/2020, proportionate shares of Net Pension Liability/(Asset) by plan(s):

	Proportionate Share of Net Pension Liability/(Asset)
Miscellaneous	198,412
Safety	11,066,890
Total	11,265,302

Proportionate share of the Net Pension Liability/(Asset) for the Plan as of 6/30/2019 and 6/30/2020:

	Miscellaneous	Safety	Total
Proportion - June 30, 2019	0.00485%	0.17262%	0.10700%
Proportion - June 30, 2020	0.00495%	0.17728%	0.10994%
Change - Increase/(Decrease)	0.00011%	0.00466%	0.00293%

Note: Due to the nature of calculating proportionate share of the Net Pension Liability/(asset), total proportion for all employer plans will not equal the sum of the miscellaneous proportion % and the safety proportion %

Other deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Fiscal Year Ending June 30:	Miscellaneous	Safety	Total
2021	\$ 249,749	\$ 497,379	\$ 747,128
2022	189,468	(238,957)	(49,489)
2023	2,677	87,888	90,565
2024	701	29,622	30,323
2025	-	-	-
Thereafter	442,595	375,932	\$ 818,527

Sensitivity of the Proportionate Share of the Net Pension Liability/(Asset) to Changes in the Discount Rate:

	Discount Rate -1% 6.15%	Current Discount Rate 7.15%	Discount Rate +1% 8.15%
Employer's Net Pension Liability/(Asset) - Miscellaneous	315,730	198,412	101,574
Employer's Net Pension Liability/(Asset) - Safety	17,110,126	11,066,890	6,112,383
Employer's Net Pension Liability/(Asset) - Total	17,425,856	11,265,302	6,213,958

Actuarial Assumptions

The total pension liabilities in the June 30, 2019 actuarial valuations were determined using the following actuarial assumptions:

Scotts Valley Fire Protection District

NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

Actuarial Methods and Assumptions

The collective total pension liability for the June 30, 2019 measurement period was determined by an actuarial valuation as of June 30, 2018, with update procedures used to roll forward the total pension liability to June 30, 2019. The collective total pension liability was based on the following assumptions:

Investment rate of return	7.15%
Inflation	2.50%
Salary increases	Varies by Entry Age and Service
Mortality rate table ¹	Derived using CalPERS' Membership Data for all Funds Contract COLA up to 2.50% until Purchasing Power Protection Allowance Floor on Purchasing Power applies
Post-retirement benefit increase	

¹ The mortality table used was developed based on CalPERS-specific data. The table includes 15 years of mortality improvements using Society of Actuaries Scale 90% of scale MP 2016. For more details on this table, please refer to the December 2017 experience study report (based on CalPERS demographic data from 1997 to 2015) that can be found on the CalPERS website.

Discount Rate

The discount rate used to measure the total pension liability was 7.15%. To determine whether the municipal bond rate should be used in the calculation of a discount rate for the Plan, CalPERS stress tested employer rate plans within the Plan that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested employer rate plans run out of assets. Therefore, the current 7.15% discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The stress test results are presented in a detailed report, *GASB Statements 67 and 68 Crossover Testing Report for Measurement Date June 30, 2018 based on June 30, 2017 Valuations*, that can be obtained from the CalPERS website.

According to Paragraph 30 of GASB 68, the long-term discount rate should be determined without reduction for pension plan administrative expense. For the CalPERS Plan, the 7.15% investment return assumption used in this accounting valuation is net of administrative expenses. Administrative expenses are assumed to be 15 basis points. An investment return excluding administrative expenses would have been 7.65%. Using this lower discount rate has resulted in a slightly higher total pension liability and net pension liability. CalPERS checked the materiality threshold for the difference in calculation and did not find it to be a material difference.

In the December 2016 and April 2017 meetings, the CalPERS Board voted to lower the funding discount rates used for the PERF. In making its decision, the CalPERS Board reviewed recommendations from CalPERS team members, external pension and investment consultants, and input from employer and employee stakeholder groups. A lowered funding discount rate for the PERF will be phased in over a three-year period beginning July 1, 2018 for public agencies and school districts.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Such cash flows

Scotts Valley Fire Protection District

**NOTES TO FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the Plan's asset classes, expected compound (geometric) returns were calculated over the short-term (first 11 years) and the long-term (60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for the Plan. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

The expected real rates of return by asset class are as followed:

<u>Asset class¹</u>	<u>Assumed Asset Allocation</u>	<u>Real Return Years 1 - 10²</u>	<u>Real Return Years 11 - 60³</u>
Global equity	50.00%	4.80%	5.98%
Fixed income	28.00	1.00	2.62
Inflation assets	-	0.77	1.81
Private equity	8.00	6.30	7.23
Real assets	13.00	3.75	4.93
Liquidity	1.00	-	(0.92)

Scotts Valley Fire Protection District

NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

SCHEDULE OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

As of June 30, 2018

LAST TEN YEARS*

<u>SAFETY</u>	2020	2019	2018	2017	2016
Proportion of the net pension liability	0.177280%	0.172620%	0.100686%	0.100810%	0.095210%
Proportionate share of the net pension liability	\$ 11,066,890	\$ 10,128,398	\$ 9,985,259	\$ 8,723,472	\$ 6,535,150
Covered - employee payroll - measurement period	\$ 3,123,389	\$ 3,089,191	\$ 3,018,958	\$ 2,999,215	\$ 2,844,227
Proportionate share of the net pension liability as a percentage of covered payroll	354.32%	327.87%	330.75%	290.86%	229.77%
Plan fiduciary net position as a percentage of the total pension liability	74.95%	75.47%	74.70%	75.36%	80.72%
Contractually required contribution (actuarially determined)	\$ 1,202,912	\$ 1,020,979	\$ 923,886	\$ 851,899	\$ 726,938
Contributions in relation to the actuarially determined contributions	1,202,912	1,020,979	923,886	851,899	726,938
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -
Covered - employee payroll - fiscal year	\$ 3,280,294	\$ 3,123,389	\$ 3,089,191	\$ 3,018,958	\$ 2,999,215
Contributions as a percentage of covered - employee payroll	36.67%	32.69%	29.91%	28.22%	24.24%
Notes to Schedule:					
Valuation date:	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015
<u>Misc.</u>	2020	2019	2018	2017	2016
Proportion of the net pension liability	0.004950%	0.004850%	0.004620%	0.004600%	0.004611%
Proportionate share of the net pension liability	\$ 198,412	\$ 182,742	\$ 188,159	\$ 161,983	\$ 123,372
Covered - employee payroll - measurement period	\$ 148,089	\$ 171,988	\$ 138,063	\$ 107,963	\$ 99,863
Proportionate share of the net pension liability as a percentage of covered payroll	133.98%	106.25%	136.28%	150.04%	123.54%
Plan fiduciary net position as a percentage of the total pension liability	77.25%	76.69%	74.57%	75.54%	79.75%
Contractually required contribution (actuarially determined)	\$ 30,992	\$ 29,320	\$ 19,103	\$ 16,335	\$ 13,592
Contributions in relation to the actuarially determined contributions	30,992	29,320	19,103	16,335	13,592
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -
Covered - employee payroll - fiscal year	\$ 154,013	\$ 148,089	\$ 171,988	\$ 138,063	\$ 107,963
Contributions as a percentage of covered - employee payroll	20.12%	19.80%	11.11%	11.83%	12.59%
Notes to Schedule:					
Valuation date:	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015

Notes to Schedule:

Changes of benefit terms – There were no changes to benefit terms that applied to all members of the Public Agency Pool. However, individual employers in the Plan may have provided a benefit improvement to their employees by granting Two Years Additional Service Credit to members retiring during a specified time period (a.k.a. Golden Handshakes). Employers that have done so may need to report this information as a separate liability in their financial statement as CalPERS considers such amounts to be separately financed employer-specific liabilities. These employers should consult with their auditors.

Scotts Valley Fire Protection District

**NOTES TO FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

Changes in assumptions – In 2017, the accounting discount rate reduced from 7.65 percent to 7.15 percent.

Note 8 – Post Retirement Benefits:

In addition to the pension benefits described in Note 6, Employees' Retirement Plan, the District provides medical insurance to some retired employees. The scope of the benefits provided depends on the memorandum of understanding between the District and the various employee groups.

Plan Description

The District provides contributions for post retirement health, dental, and life to some retired employees. The scope of the benefits provided depends on the memorandum of understanding between the District and the various employees.

Current Accounting and Funding Policy of the Plan

The District had previously financed the plan on a pay-as-you-go basis and the expenditures for post-retirement benefits other than pension benefits are recognized as payments are made. During the year ended June 30, 2020, expenditures of approximately \$70,605 were paid for post-employment benefits other than pension benefit. During the fiscal-year the District setup a trust to pay for OPEB benefits.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events in the future. The actuarial assumptions included (a) Demographic assumptions affected by mortality, turnover, disability, and retirement based on the June 30, 2017 valuation.

Projection of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern on sharing benefit costs between employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long term perspective on the calculations.

Scotts Valley Fire Protection District

NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

APPENDIX C: GASB 74/75 ACCOUNTING ENTRIES AND DISCLOSURES

This report does not necessarily include the entire accounting values. As mentioned earlier, there are certain deferred items that are employer-specific. The District should consult with its auditor if there are any questions about what, if any, adjustments may be appropriate.

GASB 74/75 include a large number of items that should be included in the Note Disclosures and Required Supplementary Information (RSI) Schedules. Many of these items are outside the scope of the actuarial valuation. However, following is information to assist the District in complying with GASB 74/75 disclosure requirements:

Paragraph 50: Information about the OPEB Plan

Most of the information about the OPEB plan should be supplied by Scotts Valley Fire Protection District. Following is information to help fulfill Paragraph 50 reporting requirements.

50.c: Following is a table of plan participants

	Number of Participants
Inactive Employees Currently Receiving Benefit Payments	12
Inactive Employees Entitled to But Not Yet Receiving Benefit Payments*	0
Participating Active Employees	29
Total Number of participants	41

*We were not provided with information about any terminated, vested employees

Paragraph 51: Significant Assumptions and Other Inputs

Shown in Appendix C.

Paragraph 52: Information Related to Assumptions and Other Inputs

The following information is intended to assist Scotts Valley Fire Protection District in complying with the requirements of Paragraph 52.

52.b: Mortality Assumptions Following are the tables the mortality assumptions are based upon. Inasmuch as these tables are based on appropriate populations, and that these tables are used for pension purposes, we believe these tables to be the most appropriate for the valuation.

Mortality Table	2017 CalPERS Mortality for Miscellaneous and Schools Employees
Disclosure	The mortality assumptions are based on the 2017 CalPERS Mortality for Miscellaneous and Schools Employees table created by CalPERS. CalPERS periodically studies mortality for participating agencies and establishes mortality tables that are modified versions of commonly used tables. This table incorporates mortality projection as deemed appropriate based on CalPERS analysis.

Scotts Valley Fire Protection District

**NOTES TO FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

Mortality Table	2017 CalPERS Retiree Mortality for All Employees
Disclosure	The mortality assumptions are based on the 2017 CalPERS Retiree Mortality for All Employees table created by CalPERS. CalPERS periodically studies mortality for participating agencies and establishes mortality tables that are modified versions of commonly used tables. This table incorporates mortality projection as deemed appropriate based on CalPERS analysis.
Mortality Table	2017 CalPERS Mortality for Safety Employees
Disclosure	The mortality assumptions are based on the 2017 CalPERS Mortality for Safety Employees table created by CalPERS. CalPERS periodically studies mortality for participating agencies and establishes mortality tables that are modified versions of commonly used tables. This table incorporates mortality projection as deemed appropriate based on CalPERS analysis.

52.c: Experience Studies Following are the tables the retirement and turnover assumptions are based upon. Inasmuch as these tables are based on appropriate populations, and that these tables are used for pension purposes, we believe these tables to be the most appropriate for the valuation.

Retirement Tables

Retirement Table	2017 CalPERS 2.0%@55 Rates for Miscellaneous Employees
Disclosure	The retirement assumptions are based on the 2017 CalPERS 2.0%@55 Rates for Miscellaneous Employees table created by CalPERS. CalPERS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool.
Retirement Table	2017 CalPERS 2.0%@62 Rates for Miscellaneous Employees
Disclosure	The retirement assumptions are based on the 2017 CalPERS 2.0%@62 Rates for Miscellaneous Employees table created by CalPERS. CalPERS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool.
Retirement Table	2017 CalPERS 2.7%@57 Rates for Fire Employees
Disclosure	The retirement assumptions are based on the 2017 CalPERS 2.7%@57 Rates for Fire Employees table created by CalPERS. CalPERS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool.
Retirement Table	2017 CalPERS 3.0%@55 Rates for Fire Employees
Disclosure	The retirement assumptions are based on the 2017 CalPERS 3.0%@55 Rates for Fire Employees table created by CalPERS. CalPERS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool.

Scotts Valley Fire Protection District

**NOTES TO FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

Turnover Tables

Turnover Table	2017 CalPERS Turnover for Fire Employees
Disclosure	The turnover assumptions are based on the 2017 CalPERS Turnover for Fire Employees table created by CalPERS. CalPERS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool.

Turnover Table	2017 CalPERS Turnover for Miscellaneous Employees
Disclosure	The turnover assumptions are based on the 2017 CalPERS Turnover for Miscellaneous Employees table created by CalPERS. CalPERS periodically studies the experience for participating agencies and establishes tables that are appropriate for each pool.

For other assumptions, we use actual plan provisions and plan data.

52.d: The alternative measurement method was not used in this valuation.

52.e: NOL using alternative trend assumptions The following table shows the Net OPEB Liability with a healthcare cost trend rate 1% higher and 1% lower than assumed in the valuation.

	Trend 1% Lower	Valuation Trend	Trend 1% Higher
Net OPEB Liability	\$1,705,625	\$1,868,590	\$2,067,466

Scotts Valley Fire Protection District

NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

Scotts Valley Fire Protection District uses an Actuarial Measurement Date that is the same as its Fiscal Year-End. This means that these actuarial results measured as of June 30, 2020 will be used directly for the June 30, 2020 Fiscal Year-End.

Key Results	Current Year <i>June 30, 2020 Measurement Date for June 30, 2020 Fiscal Year-End</i>	Prior Year <i>June 30, 2019 Measurement Date for June 30, 2019 Fiscal Year-End</i>
Total OPEB Liability (TOL)	\$1,868,590	\$2,360,718
Fiduciary Net Position (FNP)	\$0	\$0
Net OPEB Liability (NOL)	\$1,868,590	\$2,360,718
Service Cost (for year following)	\$43,451	\$55,518
Estimated Pay-as-you-go Cost (for year following)	\$81,308	\$70,605
GASB 75 OPEB Expense (for year ending)	\$434,935	\$144,281

Refer to results section beginning on page 10 or the glossary on page 28 for descriptions of the above items.

Key Assumptions	Current Year <i>June 30, 2020 Measurement Date for June 30, 2020 Fiscal Year-End</i>	Prior Year <i>June 30, 2019 Measurement Date for June 30, 2019 Fiscal Year-End</i>
Valuation Interest Rate	6.50%	3.50%
Expected Rate of Return on Assets	6.50%	N/A
Long-Term Medical Trend Rate	4.00%	4.00%
Projected Payroll Growth	2.75%	2.75%

1

The following table shows the reconciliation of the June 30, 2019 Net OPEB Liability (NOL) in the prior valuation to the June 30, 2020 NOL. A more detailed version of this table can be found on page 12.

	TOL	FNP	NOL
Balance at June 30, 2019 Measurement Date	\$2,360,718	\$0	\$2,360,718
Service Cost	\$55,518	\$0	\$55,518
Interest on TOL / Return on FNP	\$82,361	\$0	\$82,361
Employer Contributions	\$0	\$70,605	(\$70,605)
Benefit Payments	(\$70,605)	(\$70,605)	\$0
Administrative Expenses	\$0	\$0	\$0
Experience (Gains)/Losses	(\$138,395)	\$0	(\$138,395)
Changes in Assumptions	(\$804,700)	\$0	(\$804,700)
Change in Benefit Terms	\$383,693	\$0	\$383,693
Net Change during 2019-20	(\$492,128)	\$0	(\$492,128)
Actual Balance at June 30, 2020 Measurement Date	\$1,868,590	\$0	\$1,868,590

Scotts Valley Fire Protection District

NOTES TO FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDED JUNE 30, 2020

Changes in the NOL arising from certain sources are recognized on a deferred basis. The following tables show the balance of each deferral item as of the measurement date and the scheduled future recognition. A reconciliation of these balances can be found on page 12 while the complete deferral history is shown beginning on page 25.

Balances at June 30, 2020 Fiscal Year-End	<i>Deferred Outflows</i>	<i>Deferred Inflows</i>
Differences between expected and actual experience	\$47,265	(\$124,127)
Changes in assumptions	\$71,521	(\$779,683)
Differences between projected and actual return on assets	\$0	\$0
Total	\$118,786	(\$903,810)

To be recognized fiscal year ending June 30:	<i>Deferred Outflows</i>	<i>Deferred Inflows</i>
2021	\$23,759	(\$110,396)
2022	\$23,759	(\$110,396)
2023	\$23,759	(\$110,396)
2024	\$23,759	(\$110,396)
2025	\$23,750	(\$102,493)
Thereafter	\$0	(\$359,733)
Total	\$118,786	(\$903,810)

Note 9 – Risk Management

The District is a member of the Santa Cruz County Fire Agencies Insurance Group (the "Group"). In a board meeting on June 19, 2002, the Group approved the return of its self-insurance certificates to the State and to accept a proposal from California Public Entity Insurance Authority (CPEIA) and joint powers authority for both primary and excess workers' compensation coverage. In a resolution dated September 20, 2007 the Santa Cruz Fire Agencies Insurance Group's Board of Directors opted to terminate the CPEIA joint power agreement and merge into the CSAC Excess Insurance Authority (CSAC-EIA) Joint Power Agreement. This change was predicated on the decision of CSAC-EIA to restructure their bylaws and JPA agreements, discontinuing the operation of CPEIA member granted automatic approval of inclusion into both the Primary and Excess EIA workers' compensation programs beginning with the July 1, 2007 policy renewals. The relationship between the Group and CSAC-EIA ("the JPA") is such that CSAC-EIA is not a component unit of the Group for reporting purposes.

CSAC-EIA is a joint powers agency (JPA) formed pursuant to Section 6500 et seq. of the California Government Code. Members are assessed a contribution for each program in which they participate. Members may be subject to additional supplemental assessments if it is determined that the contributions are insufficient. Members may withdraw from the CSAC-EIA only at the end of a policy period and only if a sixty day written advance note is given. However, CSAC-EIA may cancel a membership at any time upon a two-thirds vote of the Board of Directors and with sixty days written notice. Upon withdrawal or cancellation, a member shall remain liable for additional assessments for the program periods they have participated. CSAC-EIA is governed by a board of directors. The Board controls the operations of CSAC-EIA including adopting and annual budget.

Primary Workers' Compensation - The Primary Workers' Compensation program is a full service program including claims administration. The program blends pooling of workers' compensation claims with purchased stop loss insurance.

Scotts Valley Fire Protection District

**NOTES TO FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

Excess Workers' Compensation - CSAC retains responsibility for payment of claims in excess of \$125,000 for each member who also participates in the primary workers' compensation program. Claim liabilities are recognized based on the actuarial estimate of expected ultimate claim cost discounted at 6%.

Property and Liability Insurance coverage as of June 30, 2020 is as follows:

<u>Property</u>	<u>Deductible</u>	<u>Limits</u>
Real Property, Including Code Upgrade and On-site Equipment Breakdown	\$1,000	Guaranteed Replacement Cost Included
Building Contents and Personal Property	\$1,000	
Building and Contents Sublime, Earthquake and Flood	\$1,000	\$1,000,000 Each loss and each location
Electronic Data Processing		
Business - Personal Property Included	\$500	\$250,000
Equipment	\$500	\$250,000
Software	\$500	\$250,000
<u>Emergency Services</u>	<u>Deductible</u>	<u>Limits</u>
Commandeered and Impounded Property		Larger of Actual Value or Liability
Scheduled Equipment Floater:	\$250	Guaranteed Replacement Cost (Unlimited)
Miscellaneous Portable Equipment		\$250,000
Public Employee Dishonesty/Fidelity Bond		\$1,000,000
Employee Benefits Liability		Agreed Value or ACV
Automobile Comprehensive	\$250/1,000	Agreed Value or ACV
Automobile Collision	\$250/1,000	
<u>Liability</u>		
Commercial/General Liability Each Occurrence		\$1,000,000
General Aggregate Limit		\$10,000,000
<u>Automobile Coverage -</u>		
Combined Single Limit		\$1,000,000
Uninsured/Underinsured Motorists		\$1,000,000
<u>Excess Liability Coverage -</u>		
Operation, Aggregate, Automobile and Public Offices Errors and Omissions, Occurrence		\$5,000,000 Each Occurrence \$10,000,000 Aggregate
Public Officials Errors and Omissions/Management Liability including Emergency Services Liability - Occurrence, Aggregate - Primary		\$1,000,000 Each Wrongful Act \$10,000,000 Aggregate
Medical Expense (Any one person)		\$5,000
Valuable Papers/Records		\$250,000
Loss of Income - Extra Expense		Actual Cost
Money and Securities	\$250	\$25,000
Uncollected Funds		\$250,000
<u>Personnel:</u>		

Scotts Valley Fire Protection District

**NOTES TO FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

Workers' Compensation				Statutory
PERS Health to 12/31/05, FDAC EBA from 1/1/06 to current				Per Policy
Dental				Per Policy
Term Life Insurance				Per Policy

Note 10 – Subsequent Events

The District's management has evaluated events and transactions subsequent to June 30, 2020 for potential recognition or disclosure in the financial statements. Subsequent events have been evaluated through **September 25, 2020**, the date the financial statements became available to be issued. The entity has not evaluated subsequent events after **September 25, 2020**.

Scotts Valley Fire Protection District

Supplemental Information

June 30, 2020

Scotts Valley Fire Protection District

**Statement of Revenues, Expenditures & Change in Fund Balance
Budget and Actual - General Fund
For the Year Ended
June 30, 2020**

<u>REVENUE</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Tax Revenue	\$ 7,340,658	\$ 7,465,905	\$ 125,247
Charges for Service	256,500	300,759	44,259
Interest & Investment Earnings	3,000	9,742	6,742
License & Permits	46,200	18,170	(28,030)
Grants & Contributions	-	-	-
Miscellaneous	2,500	40,646	38,146
TOTAL REVENUE	7,648,858	7,835,222	186,364
<u>EXPENDITURES</u>			
Capital Assets	-	-	-
Debt Service:			
Principle	1,712,000	1,705,748	6,252
Interest	80,000	80,000	-
Professional Fees	161,400	139,287	22,113
Salaries and Employee Benefits	6,561,240	6,407,614	153,626
Repairs and Maintenance	142,200	143,659	(1,459)
Insurance	35,400	32,980	2,420
Services, Supplies and Refunds	485,560	327,304	158,256
TOTAL EXPENDITURES	9,177,800	8,836,592	341,208
Excess (Deficit) Revenues over Expenditures	(1,528,942)	(1,001,370)	
Transfer In/(Out)		225,479	
<u>CHANGE IN FUND BALANCE</u>		(775,891)	
<u>FUND BALANCE, BEGINNING OF YEAR</u>		2,351,226	
<u>FUND BALANCE, END OF YEAR</u>		\$ 1,575,335	

Scotts Valley Fire Protection District

**Statement of Revenues, Expenditures & Change in Fund Balance
Budget and Actual - Capital
For the Year Ended
June 30, 2020**

<u>REVENUE</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Tax Revenue	\$ 1,123,278	\$ 126,360	\$ (996,918)
Charges for Service	-	-	-
Interest & Investment Earnings	12,000	28,318	16,318
License & Permits	-	-	-
Grants & Contributions	-	-	-
Miscellaneous	-	-	-
TOTAL REVENUE	1,135,278	154,678	(980,600)
<u>EXPENDITURES</u>			
Capital Assets	220,500	152,309	68,191
Debt Service:			
Principle	-	-	-
Interest	-	-	-
Professional Fees	76,700	2,360	74,340
Salaries and Employee Benefits	-	-	-
Repairs and Maintenance	55,000	4,393	50,607
Insurance	-	-	-
Services, Supplies and Refunds	35,500	19,948	15,552
TOTAL EXPENDITURES	387,700	179,010	208,690
Excess (Deficit) Revenues over Expenditures	747,578	(24,332)	
Transfer In/(Out)		993,113	
<u>CHANGE IN FUND BALANCE</u>		968,781	
<u>FUND BALANCE, BEGINNING OF YEAR</u>		225,479	
<u>FUND BALANCE, END OF YEAR</u>		\$ 1,194,260	

Scotts Valley Fire Protection District

**Statement of Revenues, Expenditures & Change in Fund Balance
Budget and Actual - SCHMIT
For the Year Ended
June 30, 2020**

<u>REVENUE</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Tax Revenue	\$ -	\$ -	\$ -
Charges for Service	-	-	-
Interest & Investment Earnings	400	1,948	1,548
License & Permits	-	-	-
Aid from other government agencies	182,412	182,412	-
Miscellaneous	-	-	-
TOTAL REVENUE	182,812	184,360	1,548
<u>EXPENDITURES</u>			
Depreciation	-	20,891	(20,891)
Professional Fees	5,600	5,000	600
Salaries and Employee Benefits	-	-	-
Repairs and Maintenance	19,000	4,691	14,309
Insurance	2,000	2,000	-
Services, Supplies and Refunds	208,400	105,726	102,674
TOTAL EXPENDITURES	235,000	138,308	96,692
Excess (Deficit) Revenues over Expenditures	(52,188)	46,052	
<u>CHANGE IN FUND BALANCE</u>		46,052	
<u>FUND BALANCE, BEGINNING OF YEAR</u>		171,411	
<u>FUND BALANCE, END OF YEAR</u>		\$ 217,463	

Nicholson & Company

Real Estate Appraisers & Consultants

Est. in 1983

APPRAISAL REPORT

Limited Format

DATE : November 18th, 2020

CLIENT : Ron Whittle, Fire Chief
Scotts Valley Fire District
7 Erba Lane
Scotts Valley, CA 95066

FROM : Brian A. Nicholson, SRA, AG006742
&
Ellen M. Glasgow, AG035279
Appraisers
Nicholson & Company

SUBJECT : 6000 La Madrona Drive
Scotts Valley, CA 95060

APN 021-141-20

Census Tract: 1208.00 / 2

OWNERS : Scotts Valley Fire Protection District

ESTATE : N/A -Appraised for Potential Sale

The appraisal process used in the development of the value conclusion(s) stated in this Appraisal Report is intended to meet the requirements set forth under standards 2-2 (a) of the Uniform Standards of Professional Appraisal Practice (USPAP), for an Appraisal Report. As such, it represents statements and summaries of the data, reasoning, and analyses that were used in the appraisal process to develop the appraiser's opinion of value. This Appraisal Report is intended to comply with the reporting requirements of Standards Rule 2-2(a) of USPAP.



FRONT OF SUBJECT

AERIAL VIEW OF SUBJECT



DATE OF VALUE

November 17th, 2020

DATE OF THE REPORT

November 18th, 2020

DATE OF EXTERIOR INSPECTION

November 17th, 2020 (drive-by)

An exterior only (drive-by) appraisal was performed at the request of the client. The site is fenced. Without a full interior inspection, the site conditions of the property not visible from the road cannot be verified. Therefore the subject site is presumed to be in "average" condition unless sufficient information exists to rate it otherwise. The appraiser hereby informs the client of this limitations and the client understands that a complete inspection of both the interior and exterior of the property would be necessary to fully evaluate the condition.

CONCLUDED VALUE(S) – “As Is” “Fee Simple”

Indicated “As Is” “Fee Simple”: \$975,000

The most Probable Range is from \$925,000 to \$1,025,000

The foregoing value conclusion(s) is (are) subject to the Contingencies and Special Assumptions which follow. Unless otherwise indicated, the concluded value does not include the value of personal property, if any, or the value of other non-realty interests, if any. The concluded value is linked to the estimate of exposure time which follows.

EXPOSURE TIME

The estimated exposure time to achieve the above value conclusion is 9-18 months.

HYPOTHETICAL CONDITIONS

None Noted

EXTRAORDINARY ASSUMPTIONS

That the square footage is correct per Santa Cruz County Assessors is accurate

GENERAL ASSUMPTIONS

That there is legal access to the subject site

That the subject site is buildable

This report assumes that all personal property (if any) would be removed at the time of sale

The subject site is “environmentally clean”.

The value of the subject property may be affected if the above assumptions not met.

PURPOSE OF THE ASSIGNMENT

The purpose of the appraisal is to estimate the Fee Simple market value of the herein identified property, in its "as is" condition and occupancy, as of the effective date of value of this appraisal (November 17th, 2020) for potential sale/listing purposes of the parcel listed (APN 021-141-20).

INTENDED USE OF THE APPRAISAL

It is intended that this appraisal report will be used by the intended user, Ron Whittle, Fire Chief, Scotts Valley Fire District. **This appraisal is not to be used for loan origination, whether from a private lender or a Federal Transaction.**

INTENDED USER

The client. The appraiser has not identified any purchaser, borrower or seller as an intended user of this appraisal. Receipt of a copy of the appraisal by such a party or other third party does not mean that the party is an intended user of the appraisal. Such parties are advised to obtain an appraisal from an appraiser of their own choosing if they require an appraisal for their own use. This appraisal report should not serve as the basis for any property purchase decision or any appraisal contingency in a purchase agreement relating to the property.

PROPERTY RIGHTS APPRAISED

Property rights valued are those of the Fee Simple Interest. The subject property is vacant land.

SCOPE OF THE ASSIGNMENT

The scope of the assignment included: (1) an inspection of the subject property and its market area; (2) research and investigation of current market conditions relative to the property type being appraised as well as the market segment within which the subject is identified; (3) interviews with brokers, appraisers, property owners and managers, as well as relevant public agencies or governing bodies; and (4) collection, verification, and analysis of market data and other pertinent information necessary to the valuation process. The appraisal process employed in the performance in this assignment was that of a Limited Appraisal Report, at the request of the client. **Use of this report is limited to the client(s). The rationale for how the appraiser arrived at the opinions and conclusions set forth in this report may not be understood properly without additional information that is in the appraiser's work-file.**

COMMENTS

The subject is not known to be listed for sale and/or in contract to be sold.

The purpose of this appraisal is to form an opinion of Valuation of the subject property's Fee Simple interest as of November 17th, 2020. The function of the report is to establish the value of the subject parcel (APN 021-131-20) for potential listing/sale purposes.

An exterior drive by inspection was requested by client. The appraiser's inspection of the property was limited to what was readily observable. The appraiser's viewing of the property was limited to surface areas only and can often be compromised by landscaping, placement of personal property, or even weather conditions. The appraiser is not a building inspector, building contractor, pest control specialist or structural engineer.

The report represents only statements of the data, reasoning, and analyses that were used in the appraisal process to develop the Appraiser's reasoning, and analyses is retained in the Appraiser's file. The depth of discussion contained in this report is specific to the needs of the client and to the intended uses stated below. The appraiser is not responsible for the unauthorized use of this report.

We certify that we have no present or contemplated future interest in the property beyond this estimate of value. Your attention is directed to the Limiting Conditions and Assumptions. Acceptance of this report constitutes an agreement with these conditions and assumptions.

This is an Appraisal Report in a limited format. We have not valued the FF&E (furniture, fixtures, and equipment). The rationale behind the conclusions of the appraiser may not be understood properly without additional information from the appraiser's work-file.

Should the original report require changes, and another report submitted, the original report becomes null and void.

Definition of Market Value

Market Value means the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

1. Buyer and seller are typically motivated;
2. Both parties are well informed or well advised, and acting in what they consider their own best interest;
3. A reasonable time is allowed for exposure in the open market;
4. Payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and,
5. The price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.
- 6.

Source: OCC, 12 CFR, Part 34, Subpart C - Appraisals, 34.42 Definitions [g].

VALUE METHOLDODOLOGY - Explanation of Omission of any Approaches

The appraiser prepared the Sales Comparison Approach in the performance of this appraisal assignment. The Cost Approach and Income Approach were not applicable.

LEGAL DESCRIPTION

Known as Assessor Parcel Number: APN 021-141-20

The preliminary title report was not provided, and legal access is assumed.

OWNERSHIP HISTORY (3 Years)

The subject property/parcel last sold on 07/01/2002 for \$585,000 (Doc #46972) per Realquest.com.

Current Listing Contract(s):

The subject property is currently not known to be listed for sale and/or in contract to be sold.

PRIOR APPRAISAL(S) OR EVALUATION(S)/ INDEPENDENCE STATEMENT:

We acknowledge that we not have prepared an appraisal/appraisal review report or any consulting assignment indicate a value conclusion direct to the borrower and/or client or related entities on the property within the past 3 years.

IDENTIFICATION OF ANY NON-REAL PROPERTY

Not applicable.

COVID-19 - MARKET CONDITIONS

This appraisal was performed following public awareness that COVID-19 was affecting residents in the United States. At the time of the appraisal, COVID-19 has had widespread health and economic impact. The effects of COVID-19 on the real estate market in the area of the subject property were not yet fully measurable based on reliable data. The analyses and value opinion in this appraisal are based on data available to the appraiser at the time of the assignment and apply only as of the effective date indicated.

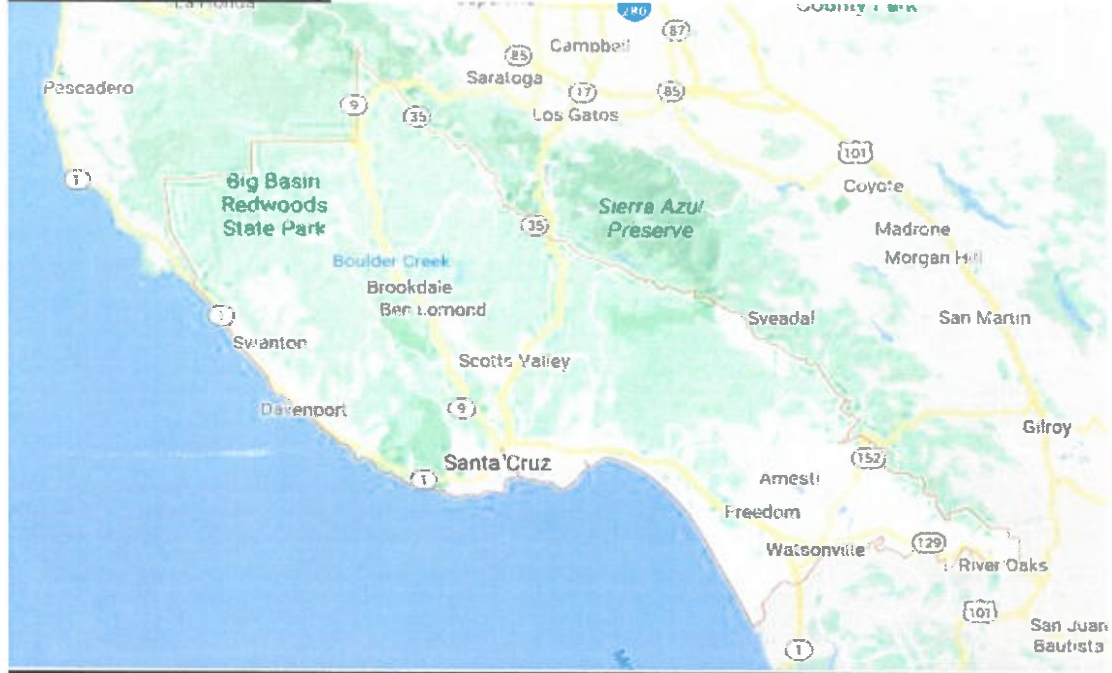
Our analyses or opinions contained in this appraisal should be construed as predictions of future market conditions or value.

Since the Shelter in Place order from the Governor of California on March 17, 2020: The businesses are now somewhat open. Restaurants are take out or eat outside only. Schools appear to be closed for the fall with at home learning. In addition, interest rates are at an all-time low for conventional rates. There are few listings and fewer sales. The median sales price in most areas is either slightly lower than last year to slightly higher. Many are equal.

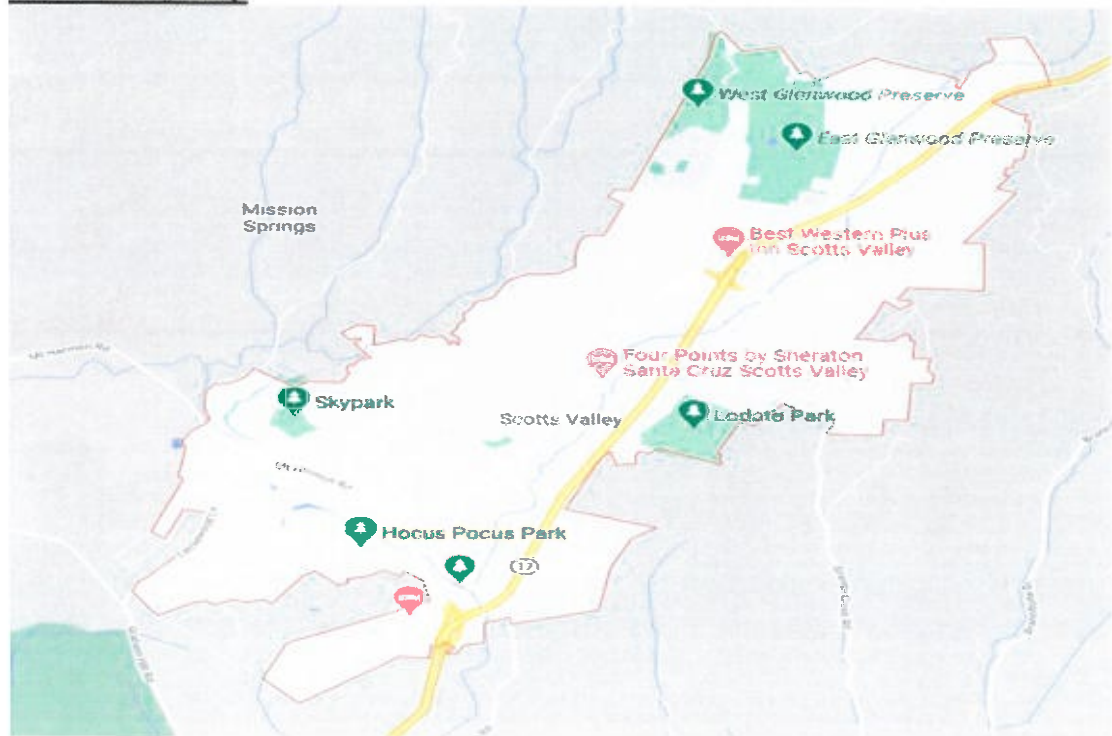
Currently, the market is uncertain as to the effect of the COVID-19 crisis. It is still too early to tell if this event will have a long- range adverse effect on market value. The effect of COVID-19 is not measurable through an analysis of comparable market data as of the effective date of this appraisal.

LOCATION AND MARKET CONDITIONS OVERVIEW

Santa Cruz County Map



Scotts Valley Map



SUBJECT PROPERTY NEIGHBORHOOD

The City of Scotts Valley: Overview

The subject is located in the City of Scotts Valley. Scotts Valley is located in central Santa Cruz County, California, United States. This is approximately ten miles south of San Jose and six miles north of the beach and Monterey Bay in the upland slope of the Santa Cruz Mountains. According to the United States Census Bureau, it has a total area of 4.6 square miles, all land. The climate in Scotts Valley is typically maritime. Summers are warm and dry, while winters are mild and generally rainy. Most rain falls from Pacific winter storms between the months of November and April.

The City of Scotts Valley is served by Highway 17. This provides easy access to Santa Clara County to the north. To the south, the city of Santa Cruz is accessible.

DEMOGRAPHIC – SUBJECT PROPERTY – COSTAR (11/2020)

Demographics >>

	1 mile	3 miles	10 Min. Drive
Population	6,414	22,042	26,755
Households	2,491	8,557	10,119
Median Age	44.80	45.50	42.60
Median HH Income	\$126,016	\$124,634	\$112,977
Daytime Employees	3,485	11,075	13,643
Population Growth '20 - '25	▼ -0.41%	▼ -0.89%	▼ -0.65%
Household Growth '20 - '25	▼ -0.48%	▼ -1.03%	▼ -0.86%

Traffic >>

Collection Street	Cross Street	Traffic Vol	Last Meas..	Distance
Santa Cruz Highway	-	64,576	2020	0.09 mi
Mount Hermon Rd	Flora Ln SE	30,091	2018	0.12 mi
Green Hills Rd	Glen Cary Ct NE	991	2016	0.25 mi
Green Hills Rd	Glen Cary Ct NE	2,518	2020	0.25 mi
Glen Canyon Rd	Green Hills Rd N	3,827	2018	0.30 mi
Glen Canyon Rd	Mount Hermon Rd W	4,691	2020	0.32 mi
Glen Canyon Rd	Mount Hermon Rd W	4,263	2018	0.32 mi
Mount Hermon Rd	Glen Canyon Rd SE	28,264	2020	0.37 mi
Mount Hermon Rd	Glen Canyon Rd SE	27,777	2018	0.37 mi
Whispering Pines Dr	Silver Birch Ln NE	4,764	2020	0.48 mi

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REAL ESTATE MARKET CONDITIONS:

MARKET RESIDENTIAL CONDITIONS

The subject is located in the City of Scotts Valley

Year	# of Sales	Median Sales Price	% Change
2016	132	\$ 870,000	Base
2017	144	\$ 922,500	+ 5.7% +/-
2018	122	\$1,052,500	+12.4% +/-
2019	123	\$1,045,000	- 0.7% +/-
2020 (YTD)	109	\$1,095,000	+ 4.6% +/-

The market conditions for the County of Santa Cruz and the City of Scotts Valley, varies greatly from neighborhood to neighborhood. Currently there are 19 active listings with a median list price of \$1,225,000 and there are 18 pending sales with a median list price of \$1,037,000. The unsold market index is an indicator for future values; a 2.11 +/- mo. marketing time for this area. The median sale price has been mostly increasing from 2016 to 2018. The median was fairly stable from 2018 to 2019, and has increased for 2020 YTD for the City of Scotts Valley.

2020 Year to Date (11/18/2020) / *Appraisers calculation. Based on Mls. Information

COVID-19 Market comments

City of Scotts Valley

Dates	#Sales	Med. Sale Price	Median DOM
01/01/2019 - 11/18/2019	108	\$1,053,750	37
01/01/2020 - 11/18/2020	109	\$1,095,000	39

2020 Year to Date (11/18/2020) / *Appraisers calculation. Based on Mls. Information

The median sale price for the same time last year (2019) is lower than the current median sale price for the City of Scotts Valley. The number of sales is similar sales and the number of days on market is also similar. There has not been enough data /time to determine the long term affect on market due to COVID-19, however, the median sale price in Santa Cruz County is actually up during this same time period.

COMMERCIAL PROPERTIES

Market Conditions – COSTAR – Retail, Office, and Industrial 11/18/2018 – 11/18/2020 - 5 Mile Radius – Subject Property

Sale Comps Analytics

CAP RATE	SALE PRICE/SF	AVERAGE SALE PRICE	SALES VOLUME	SALE VS. ASKING PRICE	AVERAGE SF	MONTHS TO SALE
4.7%	\$322	\$2.2M	\$109M	-6.8%	6.8K	5.8

Key Metrics

Sales Volume	Search	Lowest	Highest	Sales Price	Search	Lowest	Highest
Transactions	55	-	-	Cap Rate	4.7%	2.8%	6.4%
Sales Volume	\$109M	\$202K	\$11.5M	Sale Price/SF	\$322	\$108	\$2,446
Properties Sold	54	-	-	Average Sale Price	\$2.2M	\$202K	\$11.5M
Sold SF	372K	384	60K	Sale vs Asking Price	-6.8%	-25.4%	10.6%
Average SF	6.8K	384	60K	% Leased at Sale	97.3%	0%	100.0%
For Sale	Search	Lowest	Highest				
Listings	23	-	-				
For Sale SF	248K	810	107K				
List Price/SF	\$387	\$173	\$796				
Cap Rate	4.3%	3.2%	5.8%				
Average SF	10.8K	810	107K				

Summary

Retail / CoStar Retail Report

Santa Cruz County and Scotts Valley as of 11/12/2020

The general overall vacancy rate for retail space in the Santa Cruz (Santa Cruz County) market is 3.0% with a market rent at \$23.35/sqft, per year over the last 12 months. The 12 month rent growth is listed at -0.9%. The Scotts Valley submarket (subjects area) is at 1.7% for vacancy rate with a market rent at \$25.24 per sqft per year over the last 12 months. The 12 month rent growth is listed at -1.5%.

A copy of the Retail Costar Market report is contained in the workfile.

Summary

Office / CoStar Retail Report

Santa Cruz County and Scotts Valley as of 11/12/2020

The general overall vacancy rate for office space in the Santa Cruz County market is 6.6% with a market rent at \$25.18 per sqft, per year, over the last 12 months. The 12 month rent growth rate is listed at 0.6%. The Scotts Valley submarket (subjects area) is at 14.5% for vacancy rate with a market rent at \$25.38 per sqft, per year, over the last 12 months. The 12 month rent growth rate is listed at 0.4%.

Summary

Industrial / CoStar Retail Report

Santa Cruz County and Scotts Valley as of 11/12/2020

The general overall vacancy rate for industrial space in the Santa Cruz County market is 4.0% with a market rent at \$14.84 per sqft, per year, over the last 12 months. The 12 month rent growth rate is listed at 2.2%. The Scotts Valley submarket (subjects area) is at 19.6% for vacancy rate with a market rent at \$14.60 per sqft, per year, over the last 12 months. The 12 month rent growth rate is listed at -0.1%.

CONCLUSION:

Commercial Property values have also increased as residential has, however, at a lower rate. Currently Covid 19 had affected the commercial and the residential properties. More people are working from home and retail business's are closing, which is and will result in higher vacancy rates. Interest rates were around 2.9%, as of the effective date.

ZONING & GENERAL PLAN

P –Public /Quasi-Public Zoning District Regulations. The subject property is vacant land. There are few vacant land parcels zone P in the area.

ZONING MAP



HIGHEST AND BEST USE

As Though Vacant: The highest and best use, as vacant, would be develop the parcel with commercial and/or residential use to the fullest extent of the subjects P (Public /Quasi-Public) zoning.

P zoning allows for single family dwellings and government/emergency service buildings. It also allows for some commercial use (office etc.) as conditional uses (see zoning in the addendum).

As Improved: The highest and best use would be to develop the parcel with commercial and/or residential uses to the fullest extent of the subjects P (Public /Quasi-Public) zoning. The subject site is vacant land.

PROPERTY SUMMARY

SITE:

The subject property being valued is comprised of 1 parcel that is 64,904 sqft (1.49 Acres) per Santa Cruz County record. The subject site level to gently sloping. The site is irregularly shaped and is very narrow at the south end the subject site, which limits the buildable area. The usable square footage is estimated at 37,000 sqft (see map in the addendum), which is approximately 57% of the total site.

Access to the parcel is via La Madrona Drive. The lot size is per Santa Cruz County Assessors Records. Street frontage is 470 +/- feet on La Madronna Drive. The rear of the parcel borders Highway 17. There are no sidewalks on the subject side of the street, although there are curbs, gutters, and street lights. All offsite improvements are in place, and all utilities are available at the street.

P zoning (Public/Quasi Public) requires a minimum lot size of 10,000 sqft. The zoning allows for single family dwellings and government/emergency service buildings. It also allows for some commercial use as conditional uses (see zoning in the addendum).

The property currently functions as a vacant parcel. Identifying site and soil contaminants or environmental issues is beyond the scope of this report and the appraiser's qualifications. Unless otherwise stated, this report is based on the assumption that the site and property are uncontaminated and unaffected by environmentally hazardous materials or substances. There are no apparent site characteristics which would adversely affect the development potential of the site as if vacant. No adverse easements or encroachments noted. The preliminary title report was not provided and legal access is assumed.

This report assumes that the subject site is buildable with legal access.

FLOOD ZONE/LIQUEFACTION ZONE/EARTHQUAKE ZONE:

Not Located in a flood zone, per Fema Map # 060356-06087C0217E / Flood Zone X / 05/16/2012. Not located in a known earthquake fault zone or liquefaction zone per office maps.

IMPROVEMENTS:

The subject parcel is mostly fenced. There were no structures visible/noted on the subject site.

Americans With Disabilities Act**Americans with Disabilities Act (ADA) of 1990**

A civil rights act passed by Congress guaranteeing individuals with disabilities equal opportunity in public accommodations, employment, transportation, government services, and telecommunications. Statutory deadlines become effective on various dates between 1990 and 1997. Nicholson & Company has not made a determination regarding the subject's ADA compliance or non-compliance. **Non-compliance could have a negative impact on value, however this has not been considered or analyzed in this appraisal.** The subject is vacant land.

Hazardous Substances

Please reference the Limiting Conditions and Assumptions section of this report.

TREASURER/TAX COLLECTOR RECORDS – SANTA CRUZ COUNTY:

The subject features the County Use as Fire District (941) and the land use is police/fire/civil defense. The subject site is not currently taxed. If sold, and the use changed to residential and/or commercial, the subject site would be taxed based the County of Santa Cruz Assessor's Office assessment.

OCCUPANCY:

The subject parcel was vacant land as of November 17th, 2020 (effective date).

SALES COMPARISON APPROACH:

The Sales Comparison Approach is based on the premise that a buyer would pay no more for a specific property than the cost of obtaining a property with the same quality, utility, and perceived benefits of ownership. It is based on the principles of supply and demand, balance, substitution and externalities.

Sales Comparables: Using the local MLS, Loopnet, Costar and the assessor's office, there few were similar commercial property sales in the entire market area within the 24 months of the effective date. The most recent, most geographically proximate and physically similar sales were used in this analysis. We researched all sales in the subject's area of Scotts Valley, and surrounding area's in Santa Cruz County within the 24 months of the effective date. The following are the comparable sales and listings for this analysis, that are arrayed by size.

COMPARABLES SALES AND LISTINGS:

SALES COMPARABLES

Comp No.	Location	Sale Date	Sales Price Extracted SP	Lot SF	Zoning	Sales Price/SF Ext. Sale Price/SF
1	4803 Scotts Valley Drive., Scotts Valley	Listing	\$749,500	17,860 sf.	CS	\$42
2	4007 Cordelia Lane, Soquel	07/22/19 CE	\$665,000	10,306 sf.	C2	\$65
3	Sims Road, Scotts Valley	Listing	\$389,000	22,085 sf.	R-1-15	\$18
4	162 Hagemann, Santa Cruz	01/17/20 CE	\$1,500,000 \$1,192,000	27,400 sf.	R-1-5	\$55 \$44
5	2831 Daubenbiss Ave. Soquel	12/09/19 CE	\$1,250,000 \$1,068,000	24,829 sf.	C2- GH	\$50 \$43
6	2 Locke Way, Scotts Valley	07/16/20 CE	\$685,000	31,247 sf.	R-1-10	\$21
7	4990 Scotts Valley Drive, Scotts Valley	07/31/18 CE	\$950,000	60,914 sf.	CS	\$16
8	58 Mt. Hermon Road, Scotts Valley	03/10/20 CE	\$865,000 \$677,000	74,486 sf.	RH	\$12 \$9
9	27 Mt. Hermon Road, Scotts Valley	09/01/17 CE	\$1,400,000	88,427 sf.	RH	\$11
Subject	6000 La Madrona Drive, Scotts Valley	11/17/20 Eff	N/A	64,904 sf	P	N/A

DISCUSSION OF COMPARABLES:

COMPARABLE #1 –4803 SCOTTS VALLEY DRIVE – SCOTTS VALLEY



Comparable #1 is a listing of a smaller vacant lot. Known as Parcel Number 022-082-76. This property is intitled for a 11,554 +/- sqft mixed use building (ground floor commercial, 2nd floor office and 3rd floor apartments). Good exposure. Equal zoning. Costar

COMPARABLE #2 –4007 CORDELIA LANE - SQUEL



Comparable #2 is a smaller size parcel with two level lots with an older large storage shed. The lot is on a dead-end street with no visibility from a busy street. Adjacent west of 41st Avenue. The building was given no value as it was built in 1960 and was of fair quality. More of an industrial building. Known as Parcel Number 030-181-37.. Inferior exposure. Equal zoning. Costar #479942

COMPARABLE #3 –SIMS ROAD – SCOTTS VALLEY



Comparable #3 is a smaller size lot. Zoned R-1-15. Known as Parcel #067-481-23. Located on a semi-traveled street. Slightly sloping. Inferior exposure. Inferior zoning. Mls #81787900.

COMPARABLE #4 –162 HAGEMANN – SANTA CRUZ



Comparable #4 is a smaller size combined lot with an older (1918) 1,864 sqft SFR, in average (-) condition and given minimal value. The extracted sfr value was \$308,000, thus the extracted land value was \$1,192,000. On the market 168 days. Zoned R-1-5. Known as Parcels #011-041-35, 49, and 57. Located on a less traveled street with a level parcel. Inferior exposure. Inferior zoning. Mls #81754821.

COMPARABLE #5 –2831 DAUBENBISS AVENUE - SOQUEL



Comparable #5 is a smaller size lot with an older (1941) 1,102 SFR in average (-) condition and given minimal. The extracted sfr value was \$182,000 thus the extracted land value was \$1,068,000. This parcel has also been utilized for a Christmas tree lot. Zoned C2-GH. Known as Parcels #030-141-61. Located on a less traveled street with a gently sloped parcel. Inferior exposure. Equal zoning. Mls #81741583.

COMPARABLE #6 –4901 SCOTTS VALLEY DRIVE – SCOTTS VALLEY



Comparable #6 is a smaller size lot. Zoned R-1-10 Known as Parcel #021-251-16. Located on a well-traveled street. Slightly sloping. Inferior exposure. Inferior zoning. Mls #81779342

COMPARABLE #7 –4990 SCOTTS VALLEY DRIVE – SCOTTS VALLEY



Comparable #7 is a similar size vacant lot. This is an older sale that would be adjusted up for time. Zoned Community Service. Known as Parcel #022-091-07. Located on a well-traveled street with a level to sloping lot. Similar exposure. Similar zoning with slightly higher building coverage ratio. Older building given no value. Heavily wooded with slightly sloping terrain. Costar

COMPARABLE #8 –260 MT. HERMON ROAD – SCOTTS VALLEY



Comparable #8 is a larger size lot with an older (1960) 1,138 sqft SFR, in average (-) condition and given minimal value. The extracted sfr value was \$188,000, thus the extracted land value was \$677,000. Zoned RH. Known as Parcels #022-151-05. Located on a very busy roadway. Steeply sloped downward parcel from street to gently sloped. Equal exposure. Superior zoning. Mls #8174447

COMPARABLE #9 –27 MT. HERMON ROAD– SCOTTS VALLEY



Comparable #9 is a larger size lot, located down the street from the subject site. This is an older sale that would be adjusted up for time. Zoned RH. Known as Parcel #021-321-04. This has an older home that was not given and value due to the condition. Located on a well traveled street. Level to gently sloping. Equal exposure. Superior zoning. Costar

SALES COMPARISON APPROACH CONCLUSION:

The subject property being valued consist of 1 parcels with a total of 64,904 sq ft with 37,000 sqft +/- usable. There are few sales on similar size parcels and no located with P zoning (Public/Quasi Public). This zoning allows for single family dwelling and government/emergency service buildings. It also allows for some commercial use as conditional uses (see zoning in the addendum).

Larger parcels typically have lower sales prices per sf. All things being equal. And vice-versa for smaller parcel. The table above is arrayed by size. The above comparables would be adjusted downward and/or upward for location, zoning, improvements, etc.. The comparables found have a wide range of unadjusted sales prices per sf., ranging from a low of \$9.00 sf (extracted price sf) to a high of \$65.00 sf, with a median of \$18.00 sf (extracted). More weight was given the comparables more similar in size.

The subject property has good exposure, although it borders Highway 17. A value of \$15.00 per square foot was selected.

As Is Market Value	
Indicated Value per Square Foot:	\$15.00
Subject Size:	64,904 square feet
Indicated Value:	\$973,560
Rounded:	\$975,000
Nine Hundred Seventy Five Thousand Dollars	

The usable square footage is estimated at 37,000 +/- sqft. The subject value at \$975,000 equates to \$26 per sqft, which is in line with the comparables listed, that are similar to the usable square footage.

GENERAL ASSUMPTIONS AND LIMITING CONDITIONS

Limiting Conditions and Assumptions

Acceptance of and/or use of this report constitutes acceptance of the following limiting conditions and assumptions; these can only be modified by written documents executed by both parties.

1. Unless otherwise specifically noted in the body of the report, it is assumed that title to the property or properties appraised is clear and marketable and that there are no recorded or unrecorded matters or exceptions to total that would adversely affect marketability or value. Nicholson & Company is not aware of any title defects nor has it been advised of any unless such is specifically noted in the report. Documents dealing with liens, encumbrances, easements, deed restrictions, clouds and other conditions that may affect the quality of title have not been reviewed. Insurance against financial loss resulting in claims that may arise out of defects in the subject property's title should be sought from a qualified title company that issues or insures title to real property.
2. It is assumed that improvements have been constructed or will be constructed according to approved architectural plans and specifications and in conformance with recommendations contained in or based upon any soils report(s).
3. Unless otherwise specifically noted in the body of this report, it is assumed: that any existing improvements on the property or properties being appraised are structurally sound, seismically safe and code conforming; that all building systems (mechanical/electrical, HVAC, elevator, plumbing, etc.) are, or will be upon completion, in good working order with no major deferred maintenance or repair required; that the roof and exterior are in good condition and free from intrusion by the elements; that the property or properties have been engineered in such a manner that it or they will withstand any known elements such as windstorm, hurricane, tornado, flooding, earthquake, or similar natural occurrences; and, that the improvements, as currently constituted, conform to all applicable local, state, and federal building codes and ordinances. Nicholson & Company are not engineers and are not competent to judge matters of an engineering nature. Nicholson & Company has not retained independent structural, mechanical, electrical, or civil engineers in connection with this appraisal and, therefore, makes no representations relative to the condition of improvements. Unless otherwise specifically noted in the body of the report: no problems were brought to the attention of Nicholson & Company by ownership or management; Nicholson & Company inspected less than 100% of the entire interior and exterior portions of the improvements; and Nicholson & Company was not furnished any engineering studies by the owners or by the party requesting this appraisal. If questions in these areas are critical to the decision process of the reader, the advice of competent engineering consultants should be obtained and relied upon. It is specifically assumed that any knowledgeable and prudent purchaser would, as a precondition to closing a sale, obtain a satisfactory engineering report relative to the structural integrity of the property and the integrity of building systems. Structural problems and/or building system problems may not be visually detectable. If engineering consultants retained should report negative factors of a material nature, or if such are later discovered, relative to the condition of improvements, such information could have a substantial negative impact on the conclusions reported in this appraisal.
4. Unless otherwise stated in this report, the existence of hazardous material, which may or may not be present on the property was not observed by the appraisers. Nicholson & Company has no knowledge of the existence of such materials on or in the property. Nicholson & Company, however, is not qualified to detect such substances. The presence of substances such as asbestos, mold, urea formaldehyde foam insulation, contaminated groundwater or other potentially hazardous materials may affect the value of the property. The value estimate is predicated on the assumption that there is no such material on or in the property that would cause a loss in value.

No responsibility is assumed for any such conditions, or for any expertise or engineering knowledge required to discover them. The client is urged to retain an expert in this field, if desired.

5. We have inspected, as thoroughly as possible by observation, the land; however, it was impossible to personally inspect conditions beneath the soil. Therefore, no representation is made as to these matters unless specifically considered in the appraisal.
6. All furnishings, equipment and business operations, except as specifically stated and typically considered as part of real property, have been disregarded with only real property being considered in the report unless otherwise stated. Any existing or proposed improvements, on or off-site, as well as any alterations or repairs considered, are assumed to be completed in a workmanlike manner according to standard practices based upon the information submitted to Nicholson & Company. This report may be subject to amendment upon re-inspection of the subject property subsequent to repairs, modifications, alterations and completed new construction. Any estimate of Market Value is as of the date indicated; based upon the information, conditions and projected levels of operation.
7. It is assumed that all factual data furnished by the client, property owner, owner's representative, or persons designated by the client or owner to supply said data are accurate and correct unless otherwise specifically noted in the appraisal report. Unless otherwise specifically noted in the appraisal report, Nicholson & Company has no reason to believe that any of the data furnished contain any material error. Information and data referred to in this paragraph include, without being limited to, numerical street addresses, lot and block numbers, Assessor's Parcel Numbers, land dimensions, square footage area of the land, dimensions of the improvements, gross building areas, net rentable areas, usable areas, unit count, room count, rent schedules, income data, historical operating expenses, budgets, and related data. Any material error in any of the above data could have a substantial impact on the conclusions reported. Accordingly, the client-addressee should carefully review all assumptions, data, relevant calculations, and conclusions within 30 days after the date of delivery of this report and should immediately notify Nicholson & Company of any questions or errors.
8. The date of value to which any of the conclusions and opinions expressed in this report apply, is set forth in the Letter of Transmittal. Further, that the dollar amount of any value opinion herein rendered is based upon the purchasing power of the American Dollar on that date. This appraisal is based on market conditions existing as of the date of this appraisal. Under the terms of the engagement, we will have no obligation to revise this report to reflect events or conditions, which occur subsequent to the date of the appraisal. However, Nicholson & Company will be available to discuss the necessity for revision resulting from changes in economic or market factors affecting the subject.
9. Nicholson & Company assumes no private deed restrictions, limiting the use of the subject property in any way.

Unless otherwise noted in the body of the report, it is assumed that there are no mineral deposits or subsurface rights of value involved in this appraisal, whether they be gas, liquid, or solid. Nor are the rights associated with extraction or exploration of such elements considered unless otherwise stated in this appraisal report. Unless otherwise stated it is also assumed that there are no air or development rights of value that may be transferred.

10. Nicholson & Company is not aware of any contemplated public initiatives, governmental development controls, or rent controls that would significantly affect the value of the subject.

11. The estimate of Market Value, which may be defined within the body of this report, is subject to change with market fluctuations over time. Market value is highly related to exposure, time promotion effort, terms, motivation, and conclusions surrounding the offering. The value estimate(s) consider the productivity and relative attractiveness of the property, both physically and economically, on the open market.
12. Any cash flows included in the analysis are forecasts of estimated future operating characteristics are predicated on the information and assumptions contained within the report. Any projections of income, expenses and economic conditions utilized in this report are not predictions of the future. Rather, they are estimates of current market expectations of future income and expenses. The achievement of the financial projections will be affected by fluctuating economic conditions and is dependent upon other future occurrences that cannot be assured. Actual results may vary from the projections considered herein. Nicholson & Company does not warrant these forecasts will occur. Projections may be affected by circumstances beyond the current realm of knowledge or control of Nicholson & Company.
13. Unless specifically set forth in the body of the report, nothing contained herein shall be construed to represent any direct or indirect recommendation of Nicholson & Company to buy, sell, or hold the properties at the value stated. Such decisions involve substantial investment strategy questions and must be specifically addressed in consultation form.
14. Also, unless otherwise noted in the body of this report, it is assumed that no changes in the present zoning ordinances or regulations governing use, density, or shape are being considered. The property is appraised assuming that all required licenses, certificates of occupancy, consents, or other legislative or administrative authority from any local, state, nor national government or private entity or organization have been or can be obtained or renewed for any use on which the value estimates contained in this report is based, unless otherwise stated.
15. This study may not be duplicated in whole or in part without the specific written consent of Nicholson & Company nor may this report or copies hereof be transmitted to third parties without said consent, which consent Nicholson & Company reserves the right to deny. Exempt from this restriction is duplication for the internal use of the client-addressee and/or transmission to attorneys, accountants, or advisors of the client-addressee. Also exempt from this restriction is transmission of the report to any court, governmental authority, or regulatory agency having jurisdiction over the party/parties for whom this appraisal was prepared, provided that this report and/or its contents shall not be published, in whole or in part, in any public document without the express written consent of Nicholson & Company which consent Nicholson & Company reserves the right to deny. Finally, this report shall not be advertised to the public or otherwise used to induce a third party to purchase the property or to make a "sale" or "offer for sale" of any "security", as such terms are defined and used in the Securities Act of 1933, as amended. Any third party, not covered by the exemptions herein, who may possess this report, is advised that they should rely on their own Nicholson & Company shall have no accountability or responsibility to any such third party.
16. Any value estimate provided in the report applies to the entire property, and any pro ration or division of the title into fractional interests will invalidate the value estimate, unless such pro ration or division of interests has been set forth in the report.
17. The distribution of the total valuation in this report between land and improvements applies only under the existing program of utilization. Component values for land and/or buildings are not intended to be used in conjunction with any other property or appraisal and are invalid if so used.
18. The maps, plats, sketches, graphs, photographs and exhibits included in this report are for illustration purposes only and are to be utilized only to assist in visualizing matters discussed within this report. Except as specifically stated, data relative to size or area of the subject and

comparable properties has been obtained from sources deemed accurate and reliable. None of the exhibits are to be removed, reproduced, or used apart from this report.

19. No opinion is intended to be expressed on matters, which may require legal expertise or specialized investigation, or knowledge beyond that customarily employed by real estate appraisers. Values and opinions expressed presume that environmental and other governmental restrictions/conditions by applicable agencies have been met, including but not limited to seismic hazards, flight patterns, decibel levels/noise envelopes, fire hazards, hillside ordinances, density, allowable uses, building codes, permits, licenses, etc. No survey, engineering study or architectural analysis has been made known to Nicholson & Company unless otherwise stated within the body of this report. If the Consultant has not been supplied with a termite inspection, survey or occupancy permit, no responsibility or representation is assumed or made for any costs
20. associated with obtaining same or for any deficiencies discovered before or after they are obtained. No representation or warranty is made concerning obtaining these items. Nicholson & Company assumes no responsibility for any costs or consequences arising due to the need, or the lack of need, for flood hazard insurance. An agent for the Federal Flood Insurance Program should be contacted to determine the actual need for Flood Hazard Insurance.
21. Acceptance and/or use of this report constitutes full acceptance of the Contingent and Limiting Conditions and special assumptions set forth in this report. It is the responsibility of the Client, or client's designees, to read in full, comprehend and thus become aware of the Nicholson & Company assumes responsibility for any situation arising out of the Client's failure to become familiar with and understand the same. The Client is advised to retain experts in areas that fall outside the scope of the real estate appraisal/consulting profession if so desired.
22. Nicholson & Company assumes that the subject property analyzed herein will be under prudent and competent management and ownership; neither inefficient nor super-efficient.
23. It is assumed that there is full compliance with all applicable federal, state, and local environmental regulations and laws unless noncompliance is stated, defined and considered in the appraisal report.
24. No survey of the boundaries of the property was undertaken. All areas and dimensions furnished are presumed to be correct. It is further assumed that no encroachments to the realty exist.

No part of this appraisal, its value estimates or the identity of the firm or the appraiser(s) may be communicated to the public through advertising, public relations, media sales, or other media.

The appraiser(s) are not required to give testimony in Court in connection with this appraisal. If the appraisers are subpoenaed pursuant to a court order, the client agrees to pay the appraiser(s) our regular per diem rate plus expenses.

25. The *Americans with Disabilities Act* (ADA) became effective January 26, 1992. Notwithstanding any discussion of possible readily achievable barrier removal construction items in this report, Nicholson & Company has not made a specific compliance survey and analysis of this property to determine whether it is in conformance with the various detailed requirements of the ADA. It is possible that a compliance survey of the property together with a detailed analysis of the requirements of the ADA could reveal that the property is not in compliance with one or more of the requirements of the ADA. If so, this fact could have a negative effect on the value estimated herein. Since Nicholson & Company has no specific information relating to this issue, nor is Nicholson & Company qualified to make such an assessment, the effect of any possible non-

compliance with the requirements of the ADA was not considered in estimating the value of the subject property.

Appraisals are based on the data available at the time the assignment is completed. Amendments/modifications to appraisals based on new information made available after the appraisal was completed will be made, as soon as reasonably possible, for an additional fee.

CERTIFICATION

We certify that, to the best of our knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions and conclusions are limited only by the reported assumptions and limiting conditions, and are our personal, impartial, and unbiased professional analyses, opinions and conclusions.
- We have no present or prospective future interest in the property that is the subject of this report, and have no personal interest with respect to the parties involved.
- We have no bias with respect to the property that is the subject of this report, or to the parties involved with this assignment.
- Our engagement in this assignment was not contingent upon developing or reporting predetermined results.
- Our compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value estimate, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- Our analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the Uniform Standards of Professional Appraisal Practice (USPAP).
- Ellen Glasgow has made a personal inspection of the subject property on November 17th, 2020.
- Brian Nicholson has not made an exterior inspection of the subject property.
- No one provided significant real property appraisal assistance to the person(s) signing this certification.
- We certify sufficient competence to appraise this property through education and experience, in addition to the internal resources of the appraisal firm.
- We have not performed a service, as an appraiser or in any other capacity, regarding the property that is the subject of this report within the three-year period, immediately preceding acceptance of this assignment.
- The value conclusion and other opinions expressed herein are not based on a requested minimum value, a specific value or approval of a loan.
- The reported analyses, opinions, and conclusions were developed, and this report has been prepared in conformity with the requirements of the Code of Professional Ethics & Standards of Professional Appraisal Practice of the Appraisal Institute, which include the Uniform Standards of Professional Appraisal Practice.
- The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.
- As of the date of this report, Brian Nicholson, SRA, has completed the continuing education program for a Designated member of the Appraisal Institute.
- As of the date of this report, I, Ellen M. Glasgow, Affiliate Member, have completed the Standards and Ethics education requirement of the Appraisal Institute for Affiliate Members.

- CSR 1-1: The reported analysis, opinions and conclusions were developed in this report has been prepared in conformity with the requirements of the Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute which include the Uniform Standards of Professional Appraisal Practice.
- CSR: 1-2: The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.
- CSR: 1-3: As of the date of this report, I, Brian A. Nicholson, SRA, have completed the continuing education program for Designated Members of the Appraisal Institute.



Brian Nicholson, SRA
CA-6742
Certified General Real Estate Appraiser
Nicholson & Company
9020 Soquel Drive, Ste. 101
Aptos, CA 95003



Ellen Glasgow, Affiliate Member
CA-35279
Certified General Real Estate Appraiser
Nicholson & Company
9020 Soquel Drive, Ste. 101
Aptos, CA 95003

ADDENDA

Zoning
Subject Photographs
Property Detail Report
Assessor's Parcel Map
Street Map
Flood Map Report
Santa Cruz County Assessor's Office
County of Santa Cruz Property Detail

ZONING

Chapter 17.30 - P PUBLIC/QUASI-PUBLIC ZONING DISTRICT REGULATIONS

17.30.010 - Description and purpose.

The P district is intended to apply to all lands designated in the General Plan as "public/quasi-public." The district is designed to accommodate governmental, public utility, educational, community service, religious or recreational facilities. Such uses are somewhat unique in that their proximity to sensitive land uses is not generally detrimental to the quality of life and in many cases is desirable and convenient. The district is intended to provide space for community facilities needed to complement urban residential areas and for institutions which may complement a residential environment.

(Ord. 16.76 § 1 (part), 1989)

17.30.020 - Permitted uses

Permitted uses are as follows:

- A. All facilities and structures owned by any federal, state, county or city government or agency thereof or by any school district or community college district, special district, including but not limited to a water district or a fire district or any agency thereof, which is used for administrative, office, educational or recreational purposes or for the provision of services to the public;
- B. Emergency services, including but not limited to police and fire stations, Red Cross and immediate medical services;
- C. Emergency shelters (≤25 occupants), subject to compliance with Section 17.44.110;
- D. Single-family dwellings; and
- E. Accessory uses and structures located on the same site with a permitted use which are customarily incidental to the permitted use, including but not limited to incidental storage facilities and signs which pertain only to a permitted use on the premises and which are in accordance with the standards of Chapter 17.56 of this title.

(Ord. 16.76 § 1 (part), 1989; Ord. 16.87 § 3 (part), 1993; Ord. 16.89 § 4, 1993; Ord. No. 16-138, § 9, 7-15-2015)

17.30.030 - Conditional uses.

The following conditional uses may be permitted upon the granting of a use permit in accordance with the provisions of Section 17.50.020 of this title:

- A. Art, dance, gymnastic, exercise or music studios or classes;
- B. Business or trade schools;
- C. Churches, synagogues and similar houses of worship;
- D. Community centers;
- E. Day care centers;
- F. Facilities of all public utilities and corporations or other organizations whose activities are under the jurisdiction of the Federal Communications Commission, the Interstate Commerce Commission or the California Public Utilities Commission;
- G. Outdoor recreational facilities, including parks, playgrounds, golf courses, public swimming pools and tennis courts;
- H. Residential care facilities;

- I. Cultural facilities, including but not limited to theaters, museums and centers for the arts;
- J. Hospitals;
- K. Private schools, colleges and universities and their related facilities, including faculty and student housing;
- L. Other uses the planning commission determines to be of a similar nature to those listed above, subject to the requirements of Section 17.50.020 of this title;
- M. Emergency shelters (>25 occupants), subject to compliance with Section 17.44.110.

(Ord. 16.76 § 1 (part), 1989; Ord. No. 16-138, § 10, 7-15-2015)

17.30.040 - Development standards.

The following development standards shall apply in the P zoning district:

- A. Minimum lot area, ten thousand square feet;
- B. Minimum lot width, sixty feet;
- C. Minimum lot depth, one hundred feet;
- D. Minimum lot frontage, one hundred feet;
- E. Maximum building coverage, thirty percent;
- F. Minimum setbacks:
 - 1. Front, twenty feet,
 - 2. Rear, ten feet,
 - 3. Side, ten feet;
- G. Special yard requirements: Minimum setback for all yards abutting residential and/or open-space districts is fifty feet;
- H. Maximum height, thirty-five feet.

(Ord. 16.76 § 1 (part), 1989; Ord. 16.77 (part), 1989)

17.30.050 - Other required conditions.

- A. Architectural and site plan review by the design review board shall be required for all structures, alterations to structures and signage in the P zoning district.
- B. All uses shall conform to the performance standards specified in the applicable provisions of Section 17.44.020 of this title.
- C. No building shall be located closer than twenty-five feet from the top of the bank of a perennial or intermittent stream, as shown in Section 17.04.230 of this title. All proposed structures shall be constructed above the one-hundred-year floodplain.
- D. All roofs shall be architecturally designed to provide an appearance which is compatible with the exterior walls of the building. The design review board shall review and approve the roofscape.

(Ord. 16.76 § 1 (part), 1989)

SUBJECT PHOTOGRAPHS



Front View



Front View

SUBJECT PHOTOGRAPHS



Site



Site

SUBJECT PHOTOGRAPHS



Street View – North



Street View - South

PROPERTY DETAIL REPORT

RealQuest.com ® - Report

<https://pro.realquest.com.jsp/report.jsp?&action=confirm&type=ge>

Property Detail Report

For Property Located At :
6000 LA MADRONA DR, SCOTTS VALLEY, CA 95060



Owner Information

Owner Name: SCOTTS VALLEY FIRE PROTECTION DISTRICT
Mailing Address: 7 ERBA LN, SCOTTS VALLEY CA 95066-4103 C012
Vesting Codes: // CO

Location Information

Legal Description: SANTA CRUZ, CA APN: 021-141-20-000
County: 1208.00 / 2 Alternate APN:
Census Tract / Block: 10-2W-25 Subdivision:
Township-Range-Sect: Map Reference: /
Legal Book/Page: Tract #:
Legal Lot: School District: SCOTTS VLY
Legal Block: School District Name: SCOTTS VLY
Market Area: 39 Munic/Township: SCOTTS VLY CITY
Neighbor Code:

Owner Transfer Information

Recording/Sale Date: / Deed Type:
Sale Price: 1st Mtg Document #:
Document #:

Last Market Sale Information

Recording/Sale Date: 07/01/2002 / 06/27/2002 1st Mtg Amount/Type: /
Sale Price: \$585,000 1st Mtg Int. Rate/Type: /
Sale Type: UNKNOWN 1st Mtg Document #: /
Document #: 46972 2nd Mtg Amount/Type: /
Deed Type: CORPORATION GRANT DEED 2nd Mtg Int. Rate/Type: /
Transfer Document #: Price Per SqFt:
New Construction: Multi/Split Sale:
Title Company: FIRST AMERICAN TITLE
Lender:
Seller Name: TITLE TWO INVESTMENTS CORP

Prior Sale Information

Prior Rec/Sale Date: / Prior Lender:
Prior Sale Price: Prior 1st Mtg Amt/Type: /
Prior Doc Number: Prior 1st Mtg Rate/Type: /
Prior Deed Type: /

Property Characteristics

Year Built / Eff: / Total Rooms/Offices: Garage Area:
Gross Area: Total Restrooms: Garage Capacity:
Building Area: Roof Type: Parking Spaces:
Tot Adj Area: Roof Material: Heat Type:
Above Grade: Construction: Air Cond:
of Stories: Foundation: Pool:
Other Improvements: Exterior wall: Quality:
Building Permit: Basement Area: Condition:

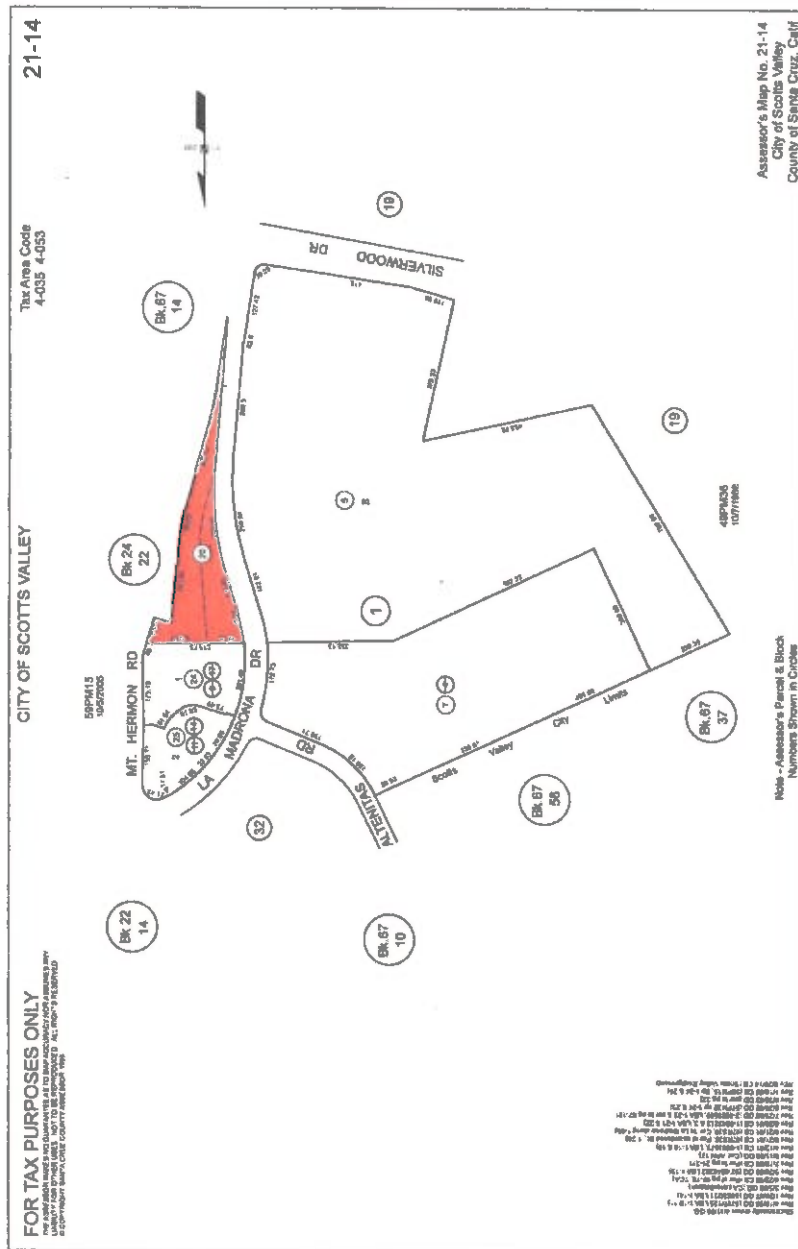
Site Information

Zoning: Acres: 1.49 County Use: FIRE DISTRICT (941)
Lot Area: 64,904 Lot Width/Depth: x State Use:
Land Use: POLICE/FIRE/CIVIL Commercial Units: Water Type:
DEFENSE
Site Influence: Sewer Type: Building Class:

Tax Information

Total Value: Assessed Year: 2020 Property Tax:
Land Value: Improved %: Tax Area: 04020
Improvement Value: Tax Year: Tax Exemption:
Total Taxable Value:

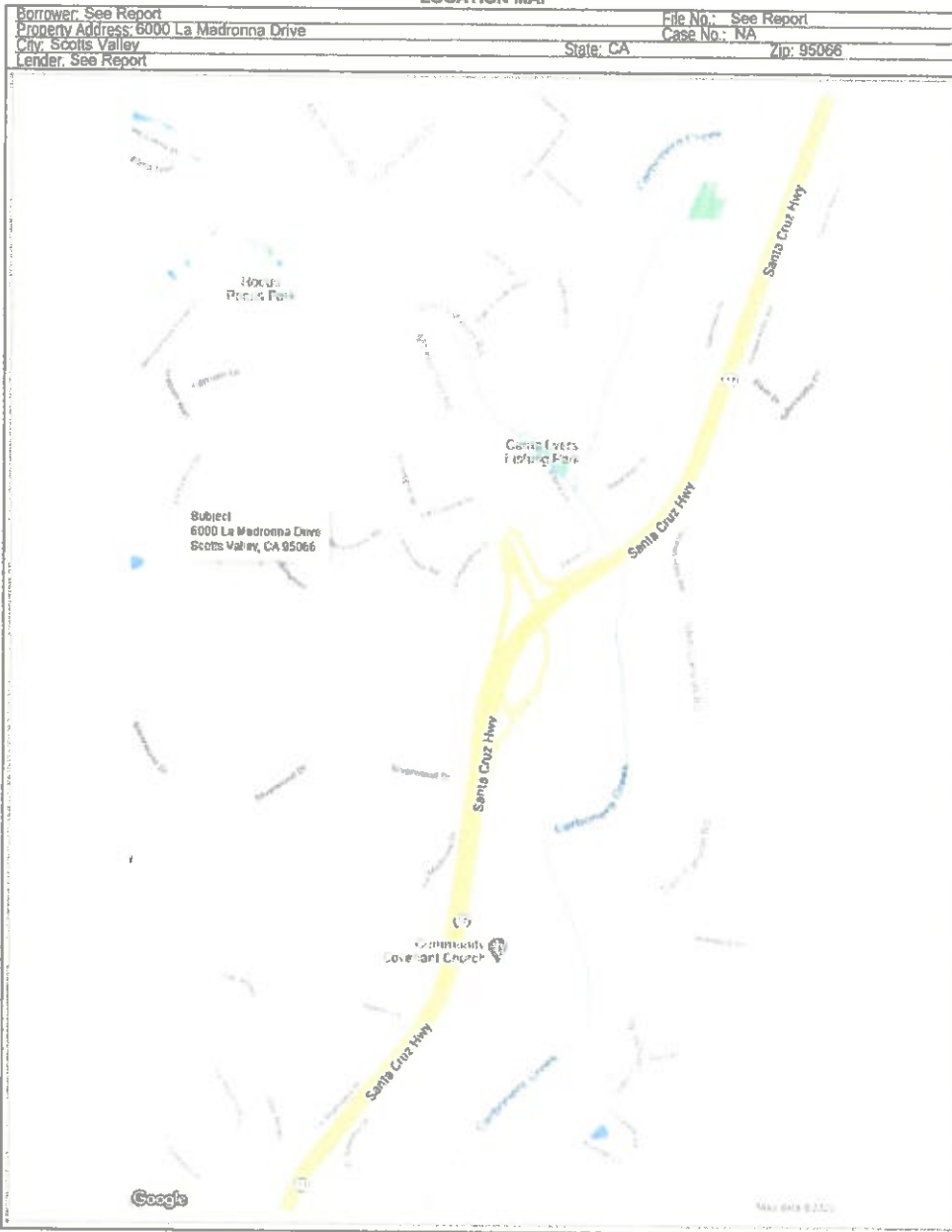
PARCEL MAP





STREET MAP

LOCATION MAP



FLOOD MAP

RealQuest.com ® - Report

<https://pro.realquest.com/jsp/report.jsp?&action=confirm&type=ge...>

Flood Map Report

For Property Located At:



RealQuest Professional

6000 LA MADRONA DR, SCOTTS VALLEY, CA 95060

Report Date: 10/29/2020

County: SANTA CRUZ, CA

Flood Zone Code	Flood Zone Panel	Panel Date
X	060356 - 06087C0217E	05/16/2012
Special Flood Hazard Area (SFHA) Within 250 ft. of multiple flood zones?	Community Name	
Out	No	SCOTTS VALLEY

Flood Zone Description:

Zone X-An area that is determined to be outside the 100- and 500-year floodplains.



Flood Zones

Coastal 100 year floodway	100 year floodway	Unshaded area	500 year floodway - one event protected area
Coastal 100 year floodway	500 year floodway	100 year floodway - one event protected area	Out of Special Flood Hazard Area

Disclaimer of Use

This map/report was produced using multiple sources. It is provided for informational purposes only. This map/report should not be relied upon by any third parties. It is not intended to satisfy any regulatory guidelines and should not be used for this or any other purpose.

COUNTY OF SANTA CRUZ – PROPERTY INFORMATION



Santa Cruz County Assessor's Office

Parcel Info			
APN	Situs Address	Class	
02114120	6000 LA MADRONA DR, SCOTTS VALLEY , 95066	941-FIRE DISTRICT APN	

Site Information							
Parcel #	02114120	General Plan	N/A	Zone	N/A		
View	N/A	Parcel Size (sq-ft)	64,904	Water	N/A		
Topography	N/A	Parcel Size (acres)	1.4900	Sanitation	N/A		
Other Buildings	N/A						
Building 1 ▾							
Year Built	0	Main Area	0	Deck	0		
Effective Year	0	Room Count	0	Porch	0		
# of Units	0	Bedrooms	0	Pool	N		
Condition	N/A	Bathrooms (F/H)	0 / 0	spa	N		
Concrete	0	Roof	N/A	Garage	0		
Fireplaces	0	Heat	N/A	Carport	0		

COUNTY OF SANTA CRUZ – PARCEL DETAIL REPORT

SANTA CRUZ COUNTY PARCEL INFORMATION DETAIL REPORT

PARCEL INFORMATION	
APN	02114120
ESTIMATED ACREAGE	1.4900
ESTIMATED SQ. FT.	64904.4000
SITUS ADDRESS	8000 LA MADRONA DR
SITUS CITY STATE ZIP	SCOTTS VALLEY, CA 95066
OWNER NAME	Data not Publicly Available
OWNER ADDRESS	Data not Publicly Available
OWNER CITY STATE ZIP	Data not Publicly Available
HOME OWNER EXEMPTION	
ASSESSOR USE CODE	941
ASSESSOR USE CODE DESCRIPTION	941-FIRE DISTRICT APN
MAP BOOK	021
TAX CODE AREA	4-020; 94-066
LAND USE & GENERAL PLAN	
ZONING	n/a
200ft of CA ZONING or Ag Resource	No
ADJACENT TO TP ZONING	No
GENERAL PLAN DESIGNATION	n/a
GENERAL PLAN DESIGNATION DESCRIP.	n/a
GENERAL PLAN FUTURES	n/a
GENERAL PLAN PUBLIC FACILITIES	n/a
GENERAL PLAN PUBLIC FACILITIES DESCRIP.	n/a
GENERAL PLAN PARKS	n/a
GENERAL PLAN SPECIAL COMMUNITIES	n/a
GENERAL PLAN SPECIAL COMMUNITIES DESCRIP.	n/a
GENERAL PLAN BOUNDARIES	n/a
GENERAL PLAN SCENIC AREAS	n/a
WITHIN RURAL SERVICES LINE	No
WITHIN URBAN SERVICES LINE	Yes
ARCHEOLOGICAL RESOURCES	Yes-Portion
EXISTING PARKS	n/a
AIRPORT CLEAR ZONES	n/a
AGRICULTURAL RESOURCES	n/a
NO SHOOT AREAS	n/a
COASTAL ZONE	No
COASTAL ZONE RESIDENTIAL EXCLUSION	n/a

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*Sphere of Influence

Page 1

Date 11-12-2020 11:33 hours

COASTAL ZONE APPEAL JURISDICTION	n/a
CODE COMPLIANCE AREA	n/a
PLANNER TEAM AREA	n/a
ENVIRONMENTAL PLANNER TEAM AREA	n/a
SPECIAL DESIGN REVIEW	n/a
BUILDING INSPECTION AREA	n/a
400 ft. INDEX GRID	077-400GRID
USGS GRID	FELTON-USGS
AIRPORT INFLUENCE AREA	
PLACEHOLDER	n/a
BIOTIC AND WATER RESOURCES	
TIMBER RESOURCES	No
GRASSLANDS	No
RIPARIAN WOODLANDS	No
BIOTIC RESOURCES	Yes
SPECIAL FOREST	No
SANDHILL HABITAT	n/a
SANDHILLS IPHCP	n/a
FISHERY RESOURCE	n/a
GROUND WATER RECHARGE	Yes
BASINS	San Lorenzo
WATERSHEDS	Carbonera
RESERVOIR PROTECTION	No
WATER SUPPLY WATERSHED	No
LEAST DISTURBED WATERSHED	No
STREAM NAME	n/a
STREAM TYPE	n/a
LAKE NAME	n/a
EVAPO-TRANS	46
SCHOOL DISTRICTS & COUNTY SERVICE AREAS	
HIGH SCHOOL DISTRICT	n/a
BOARD OF EDUCATION TRUSTEES	Board of Education Trustee Area 1
SAN LORENZO TRUSTEES	n/a
PAJARO VALLEY TRUSTEES	n/a
SCHOOL DISTRICT	Scotts Valley
CABRILLO COLLEGE TRUSTEES	Cabrillo College Trustee Area 1
SANTA CRUZ CITY TRUSTEES	n/a

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Date 11-12-2020 11:33 hours

SANITATION REPAY AREA	n/a
ROAD DISTRICT	n/a
REFUSE AREA	n/a
ZONES OF BENEFIT	n/a
COUNTY SERVICE AREA 9A	n/a
COUNTY SERVICE AREA 9B	n/a
COUNTY SERVICE AREA 9C	CSA-9C
COUNTY SERVICE AREA 9D	n/a
ROAD MAINT. COUNTY SERVICE AREA	n/a
ROAD MAINT. COUNTY SERVICE AREA SOI*	n/a
COUNTY SERVICE AREA 38	n/a
COUNTY SERVICE AREA 38 SOI*	CSA-38-SOI
COUNTY SERVICE AREA 53	CSA-53
COUNTY SERVICE AREA 53 SOI*	CSA-53-SOI
HAZARDS & GEOPHYSICAL	
FAULT ZONE	n/a
DFIRM PANEL NUMBER	06087C0217E
FLOODWAY	n/a
FLOOD ZONE	n/a
STATE RESPONSE AREA	LRA
HIGH FIRE HAZARD AREA	n/a
FIRE SERVICE AREA	Scotts Valley FPD
FIRE HAZARD AREA	No
SOIL EXPANSIVE	No
SOIL PERMEABILITY	Permeable HydroGroup B
GEOLOGIC PALEONTOLOGIC	No
MINERAL RESOURCES	No
MINERAL CLASS	MRZ-3(a)
MINERAL DESIGNATION	n/a
SPECIAL DISTRICTS	
FIRE DISTRICT	Scotts Valley FPD
FIRE DISTRICT SOI*	Scotts Valley-Brandfort FPD SOI
WATER DISTRICT	Scotts Valley Water District
WATER DISTRICT SOI*	Scotts Valley Water District Sphere of Influence
PAJARO VALLEY WATER MGMT AGENCY	n/a
SANITATION DISTRICT	n/a
SANITATION DISTRICT SOI*	n/a
FLOOD CONTROL DISTRICT	n/a

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*Sphere of Influence

RECREATION DISTRICT	n/a
PAJARO VALLEY CEMETARY DISTRICT	n/a
PAJARO VALLEY CEMETARY DISTRICT SOI*	n/a
PORT DISTRICT	n/a
RESOURCE CONSERVATION DISTRICT	n/a
MID-PENINSULA OPEN SPACE DISTRICT	n/a
WATER SERVICE AREAS	n/a
JURISDICTIONAL	
SUPERVISORIAL DISTRICT	Supervisory District 5
CITY LIMITS	City of Scotts Valley
CITY LIMITS SOI*	City of Scotts Valley Sphere of Influence
STATE ASSEMBLY DISTRICT	CA State Assembly District 29
US CONGRESSIONAL DISTRICT	US Congress District 18
US SENATE DISTRICT	SENATE-17
VOTER PRECINCT	54030; 54031
POSTAL ZIP CODE	95060, 95066

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*Sphere of Influence

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Date 11-12-2020 11:33 hours



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Ron Whittle
Fire Chief

Date: December 1, 2020
To: Board of Directors
From: Ron Whittle, Fire Chief
Subject: Agenda Item 5.3

Recommendation

Authorize the Fire Chief to temporarily waive the Tent Permit Inspection Fee for the next six (6) months through May 31, 2021.

Discussion

Due to Covid-19 restrictions, local Scotts Valley businesses have been required to move services outside. To comply, many businesses have put up tents to continue to operate. Based on the California Fire Code, tents require inspection and the Scotts Valley Fire Protection District fee is \$110. We will continue to inspect tents with the authorization to waive the fee when applicable.

Board of Directors
Robert Campbell Edward Harmon Joseph Parker Russ Patterson Daron Pisciotta

Scotts Valley Fire Protection District	Policy: 1101
Subject: Sick Leave Pay Off	DATED: October 11, 2000

Policy 1101: Sick Leave Pay Off


1. Each employee who has had five (5) years full-time paid service, or as authorized in a labor agreement with the district, shall become eligible to receive payment for a portion of his/her unused sick leave beginning with accruals for the sixth (6) year. Each year, on or after the January 1st following the calendar year of accrual, each eligible employee shall be paid for 10% of his/her sick leave hours accumulated during the portion of the year he/she was eligible, subject to the following conditions:
 - The employee shall have used no more than ninety-six (96) hours of sick leave during the calendar year or a lesser amount based on pro ration of workweek based on a labor agreement.
 - The employee shall be in paid status or on leave of absence on the last day of the year.
2. The compensation rate used shall be double (two times) the employee's average hourly rate, exclusive of overtime pay, received during the year of accrual.
3. All such payments shall be made within thirty-one (31) days of the last day of each year.
4. After deductions of hours paid, the remaining sick leave balances shall be accumulated to the credit of each employee and carried forward into subsequent years. This balance shall be available for the use of employees in the event of injury/illness; however, any balances remaining at separation shall be applied to PERS Section 208628 (Unused Sick Leave Credit).

Revised: 10/4/2000

Page: 1 of 1

Board Chairperson: Carol Bell

Fire Chief: Michael P. Mowley

Scotts Valley Fire Protection District	
POLICY: 1112 DATE APPROVED: 06/10/2015 BOARD PRESIDENT: _____	SUBJECT: Paid Sick Leave for Temporary and Part-Time Employees FIRE CHIEF: _____

Policy 1112: Paid Sick Leave for Temporary and Part-Time Employees

Purpose:

The Governor signed AB 1522 into law on September 10, 2014. Known as the Healthy Workplaces/Healthy Families Act of 2014, it provides paid sick leave for temporary and part-time employees effective July 1, 2015.

Scope:

This policy applies to temporary and part-time employees, not covered by a Memorandum of Understanding or other employment agreement.

Policy:

Effective July 1, 2015, all Paid Call Firefighters will accrue 24 hours of Sick Leave. Any Paid Call Firefighter or other temporary or part-time employee hired after July 1, 2015, will accrue 24 hours of Sick Leave upon hire.

Sick leave balances for Paid Call Firefighters, other temporary or part-time employees will reset to 24 hours on January 1st of each year.

Sick leave accrual, usage and balance will be itemized on a wage statement (paycheck stub).

Accrued paid sick leave has no cash value. Employees will not be paid for any unused accrued paid sick leave at separation.

Paid Call Firefighters, other temporary or part-time employees can use paid sick leave for an existing health condition or preventive care for themselves or a "family member." Family member is a child, parent, spouse or registered domestic partner, grandparent, grandchild or sibling. Paid sick leave may also be used for an employee who is a victim of domestic violence, sexual assault or stalking.

When a Paid Call Firefighter is hired full-time, their current sick leave balance will carry forward.

~~Paid Call Firefighters use of paid sick leave shall be limited to those hours assigned to a shift as a Temporary Firefighter or Temporary Firefighter/Paramedic.~~



December 1, 2020

Chair
Scotts Valley Fire Protection District
7 Erba Lane
Scotts Valley CA 95066

SUBJECT: 2021 ELECTION OF LAFCO'S REGULAR AND ALTERNATE SPECIAL DISTRICT MEMBERS

Dear Board Chairperson:

The purpose of this letter is to solicit nominations for the regular and alternate member seats on the Local Agency Formation Commission ("LAFCO"). The independent special districts in Santa Cruz County get three positions on the LAFCO board. The regular member seats are currently held by Jim Anderson (Felton Fire Protection District) with a term ending in May 2021, and Rachel Lather (Soquel Creek Water District) with a term ending in May 2023. The alternate member seat is currently held by Ed Banks (Pajaro Valley Public Cemetery District) with a term ending in May 2021. As a result, two seats will become vacant in May 2021 (one regular and one alternate).

Nomination Process

The terms of office will begin May 1, 2021 and will end on May 5, 2025. Pursuant to the Commission's Independent Special District Selection Committee Policy, which is available on the LAFCO website, indicates that the two regular members cannot be from the same type of district (fire, water, recreation, miscellaneous). Since the regular member currently in the middle of a term is from a water district, the regular position being filled cannot be from a water district. Therefore, the pool of people eligible to apply for the regular member term is anyone who is on the board of an independent special district in Santa Cruz County, except for water district and water management agency board members.

The alternate member term will also expire in May 2021. The pool of people eligible to apply for the alternate seat is anyone who is on the board of any independent special district in Santa Cruz County. There are no restrictions regarding the type of district.

Nomination Deadline

Please share this memo with other members of your board. The deadline for returning completed nominations is **4:00 p.m. on January 8, 2021**. I have attached a form by which a board member may apply for either or both positions. An electronic version of the form can be accessed on the LAFCO website.

Feel free to contact me if you have any questions about the selection process. After January 8, 2021, each district's presiding officer will be sent the nominations, along with an explanation of the voting process.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Joe A. Serrano', is written over the typed name and title.

Joe A. Serrano
Executive Officer

Attachment: Nomination Form



LOCAL AGENCY FORMATION COMMISSION OF SANTA CRUZ COUNTY

NOMINATION FOR LAFCO'S SPECIAL DISTRICT REGULAR AND ALTERNATE MEMBER SEATS
(TERMS ENDING IN MAY 2025)

INSTRUCTIONS:

If you are interested in serving as a special district member on LAFCO, please complete and sign the following application. The complete application can be mailed, hand delivered, or emailed (as a PDF with signature) to: 701 Ocean Street, Room 318-D, Santa Cruz, CA 95060 (mailing address) or joe@santacruzlafco.org (email).

Applications must be received in the LAFCO office no later than
4:00 p.m. on January 8, 2021.

I am applying for (CHECK ONE):

Special District Regular Member ONLY	
Special District Alternate Member ONLY	
Either Position	

Note that water board members are NOT eligible for the regular public member position because a water board member currently occupies the other regular seat.

NAME: _____

MAILING ADDRESS: _____

PHONE(s): Home: _____ Cell/Business: _____

EMAIL: _____

DISTRICT BOARD ON WHICH YOU CURRENTLY SERVE: _____

PREVIOUS BOARD, COMMISSION, OR COMMITTEE SERVED (Identify organization[s] and length of term[s]):

STATEMENT OF INTEREST:

You may attach a separate sheet to present additional qualifications or a statement of interest in serving on LAFCO.

CERTIFICATION:

I certify that the above information is true and correct and I authorize the verification of the information in the application.

Signature of Board Member Interested in Serving on LAFCO

Date



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Ron Whittle
Fire Chief

Date: December 9, 2020

To: Board of Directors

From: Chief Whittle

Subject: Approve Regular Board Meeting Dates for 2021

Recommendation

Adopt a schedule for the 2021 Regular Board Meetings.

Discussion

The following is a list of proposed dates for the 2021 Regular Board Meetings. The dates reflect the second Wednesday of the month per Board Policy 2100.

January 13

July 14

February 10

August 11

March 10

September 8

April 14

October 13

May 12

November 10

June 9

December 8

Regular meetings are scheduled for 6:00 p.m. Special meetings can be added as necessary.

Board of Directors




Robert Campbell

Edward Harmon

Joe Parker

Russ Patterson

Daron Pisciotta

Scotts Valley Fire Protection District	
POLICY: 2100	SUBJECT: Policy For Conducting Board Meetings
DATE APPROVED: 12/11/2019	
BOARD PRESIDENT: 	FIRE CHIEF: 

Policy 2100: Policy For Conducting Board Meetings

Regular Meetings


The regular meetings of the Board of Directors will be on the second Wednesday of the month at 6:00 P.M. at Scotts Valley City Hall.

Seating of New Directors and Election of Officers

1. The term of office of newly elected directors shall begin at 12:00 A.M. the first Friday of December following their election. Newly elected directors shall be sworn in as the first order of business during the regular December meeting of the Board. In the event that current officers are not present to conduct the December meeting, the meeting will temporarily be conducted by the most senior sitting member of the Board.
2. As the last order of business at the December meeting, the current or temporary President shall preside over the election of Board Officers. The Board shall select one of its members as President and one of its members as Vice President. The Fire Chief shall be the Secretary to the Board.


Selection of Board President

- a. Should a director desire to serve as an officer he/she has the responsibility to express such a desire to the rest of the Board
 - b. It is desirable that directors take turns as Board President
 - c. An officer may be removed from an officer's position by a 2/3 vote of the Board
3. The newly elected Board President and Vice President shall assume their positions on January 1st. The Vice President shall preside over meetings in the absence of the elected Board President. Board officers shall serve a term of one year. In the event the Board President and Vice President are not in attendance, the senior member in attendance will preside at the meeting.
 4. The Board President shall appoint standing and ad hoc committees as established in Policy 2101.
 - a. Meetings of standing and ad hoc committees shall comply with any and all notice and posting requirements which may be required for such committees by the Ralph M. Brown Act
 - b. Committees shall act on behalf of the board as a whole, shall make regular reports and inform the board, make recommendations and receive direction from the Board.

Scotts Valley Fire Protection District	
POLICY: 2100	SUBJECT: Policy For Conducting Board Meetings

Rules of Procedure and Conduct for Meetings:

1. Meetings of the Board as well as meetings of those committees appointed by the Board, shall be conducted in accordance with those sections and parts of the Ralph M. Brown Act and the Fire Protection District Act within the California Health and Safety code 13800 et. seq. which might apply.
2. The agenda of all regular board meetings shall contain an opportunity for the public to make comments to the Board on any items of interest or concern EXCEPT on matters concerning complaints or charges against any District Employee. Complaints against any District Employee shall be handled in accordance with Policy 903 (Complaints) or Policy 902 (Grievance Procedure).
3. The Board will normally allow a limited amount of time for any member of the public to make oral comments relative to specific items agendize for action prior to such action being taken.
4. Meetings of the Board shall be conducted by the Board President in a manner consistent with the adopted rules. In the event an issue, point of order, or question arises which is not covered within the scope of rules adopted by the Board, not covered by the Brown Act or not covered within the Fire Protection District Act, the Board President shall rule on the point of order, issue or question.
5. Questions pertaining to a director's right to vote on items because of the potential of Conflict of Interest shall be decided as follows:
 - a. Director disqualifies himself/herself
 - b. The Board President disqualifies the director from voting
6. Should any director be disqualified from voting or be overruled on a point of order by the President, he/she may move to appeal the ruling to the full board. The Board President has the right to vote on the appeal and a majority vote of the board overrules the Board President. A tie vote sustains the ruling of the President. In either case, the minutes shall reflect why a director was disqualified to vote.
7. There must be a quorum of 3 members present to conduct business.
8. A majority vote means 3 affirmative votes.
9. A 2/3 vote means 4 affirmative votes.
10. A unanimous vote means 5 affirmative votes.

Scotts Valley Fire Protection District	
POLICY: 2100	SUBJECT: Policy For Conducting Board Meetings

BOARD MEETING CONDUCT

1. Any action taken by the Board shall be initiated by a motion, introduction of a resolution or introduction of an ordinance.

a. The Board President shall be allowed to make motions

2. The recording secretary shall document the names of those who make motions and second motions in the minutes.

3. Once the President calls for remarks on a motion, the maker of the motion is entitled to speak first. Speakers shall be recognized by the President before making their remarks.

4. Secondary motions pertaining to the main motion may be introduced before the main motion is voted. The last motion stated shall be the first pending motion and the main motion shall be voted upon last.

5. A motion to amend must have the approval of the person making the original motion or a majority vote of the board.

6. An amendment to a motion may only be made once.

7. To be deemed an official action of the board, all action items must receive a majority vote of the elected number of directors serving on the board. **EXCEPTIONS.** Motions requiring a 2/3 vote (super-majority) to pass:

- a. Motion to adopt or amend any policy
- b. Motion to suspend or amend any rule
- c. Motion to reconsider a previously considered motion

8. Motions requiring a unanimous vote to pass:

a. Motion to discontinue or transfer funds designated as Capital Outlay reserves

9. Motions to Reconsider: Except in the case of specific agenda items requiring a noticed public hearing, the board may reconsider any vote taken at the same session to correct an inadvertent error or consider new information not available at the time of vote. A motion to reconsider must receive a majority vote prior to a motion being reconsidered.

10. The Board may rescind, repeal or annul actions taken at previous meetings by:

- a. Passing a motion to place the item on a future agenda
- b. Passing the motion to rescind, repeal or annul with the appropriate number of votes

11. The recording secretary shall record votes by name on each motion. If the vote is unanimous, the secretary will document the vote as being unanimous.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Ron Whittle
Fire Chief

Date: December 1, 2020
To: Board of Directors
From: Ron Whittle, Fire Chief
Subject: Agenda Item 5.8

Recommendation

To alter the Scotts Valley Fire Protection District Administrative Office (Admin Office) hours to align with the business services provided. Beginning January 4, 2021, the Admin Office hours would be 7:00 a.m. to 4:00 p.m. Monday – Thursday and Friday from 8:00 a.m. – 12:00 p.m.

Discussion

Currently the Admin Office hours are 7:00 a.m. to 4:00 p.m. Monday – Friday. Full time office staff works from 7:00 a.m. to 4:00 p.m. Monday – Friday with a hour lunch.

It is proposed to slightly alter the Admin Office hours to allow employees more concentrated work time to meet deadlines and maximize productivity. The Admin Office receives little public interaction in person or by phone on Fridays, mainly because prevention is closed.

This proposal maintains the current 40 hour work week for full time office personnel working 6:30 a.m. to 4:00 p.m. Monday – Thursday with a half hour lunch for 9 hours per day and 4 hours on Friday to cover the office until 12:00 p.m.

Board of Directors
Robert Campbell Edward Harmon Joseph Parker Russ Patterson Daron Pisciotta



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Date: December 9, 2020
To: Board of Directors
From: Chief Whittle
Subject: December Administrative Report

Incident Type	September		October		November		Year To Date	
	2019	2020	2019	2020	2019	2020	2019	2020
Fires	8	7	5	4	5	6	46	69
Explosion / Rupture	0	0	0	0	0	0	1	0
EMS	120	76	141	112	121	104	1234	1009
Hazardous Condition	6	3	6	4	6	5	80	59
Service Calls	23	14	27	12	15	11	211	167
Good Intent	37	41	47	38	46	36	401	378
False Alarms	22	18	21	11	8	10	154	153
Severe Weather	0	0	1	0	0	0	4	3
Totals	216	159	248	181	201	172	2131	1838

Operations

In October, A-Shift responded to a vegetation fire in the Timer Ridge area. The fire was in a difficult area to locate and access. They contained the fire to approximately ½ acre, the cause of the fire was undetermined. The next day, they responded to a 62 year old male in full arrest. They initiated CPR and ALS interventions, and the patient survived. Great work by all involved.

Crews have been busy with fall clean up around the facilities. At the Erba station they trimmed all the trees behind the station, as well as pressure washed the exterior and cleaned out the gutters.

A new pony was built in the workout area to help protect the fitness equipment, and rubber flooring was added as well.

Chief Theilen has been working with the Central Fire Shop to rotate our engines through for various apparatus repairs. Our on-duty crews have been completing services and minor repairs to the engines and light vehicles.

Chief Theilen has also been very busy with the Branciforte Station remodel, coordinating bids and contractors.

Board of Directors

Robert Campbell Edward Harmon Joseph Parker Russ Patterson Daron Pisciotta

Training

FF/PM's Willem Post and Josh Nehf have completed their 24 probationary training, and are now Apparatus Engineers. Congratulations to both of them.

Captain Sundermier, Engineer Crivello, Engineer Laine and Engineer Bridges successfully completed the Hazardous Materials Technician courses 1A-1D. This brings our total number of HazMat Techs to 8 for the District, not including the 2 BC's.

We continue to work with the other fire agencies in the county on a mutual block training calendar. The last couple of months have been skill based training on VEIS tactics, which will lead up to live fire training in December.

We are currently working on getting 3 captains through the acting battalion chief task book in preparation for a promotional exam tentatively planned for early February. We may potentially have one more ready to take the test as well.

Captain LoFranco has been preparing for the upcoming Santa Cruz County Fire Academy. He has been working on facility and training prop upgrades, as well as scheduling instructors.

We recently purchased a new rescue mannequin, and built a VEIS rescue prop at the Erba station. The purchases were made with training funds we receive from the South Bay Regional Training Consortium.

Administration

We are proud to announce that we promoted PCF Jared Vandiver to full-time Firefighter Paramedic. Jared officially started on November 2nd and is currently assigned to C-Shift. He will fill the vacancy left by the retirement of Chief Kovacs, as promotions will leave an open slot in the Firefighter ranks.

Admin staff has been busy with reviewing and updating Policies and SOPs. Many of the updated SOP's have been signed and sent out. This process will continue until we have reviewed the entire manual, and updated them as needed. Policies are also being reviewed and will be brought to the Board for review and approval as they are updated.

Secretary Receptionist Bridges completed 12 car seat inspections during October and November.

Last year the Board declared the 'Learn Not To Burn' trailer surplus property. The trailer was listed for sale on Craig's List in November of this year, and we accepted sealed bids up until December 1, 2020 at 14:00 hrs. The bids were opened on December 2nd, and the highest bidder was \$3,600. We will be working on the transfer to the new owner.

Prevention

While current COVID restrictions are in place, many restaurants and businesses in the District are looking to move their operations outside. Captain Vandervoort has been working with them to help create an outdoor environment that will help them continue to stay in business, and at the same time maintain safety for the patrons. Many places have erected tent or canopies, and have placed portable heaters inside the space. Captain Vandervoort has been inspecting them for code compliance and safety.

Captain Vandervoort was the on-call Santa Cruz County Fire Investigation Task Force leader for the month of October. There were 3 activations of the task force, one of which Captain LoFranco assisted in a fatal structure fire investigation in Boulder Creek.

Captain Vandervoort completed a total of 36 inspections over the past 2 months, including all 4 public schools, and the following apartment complexes; Bay Tree, Hillside Terrace, Emerald Hill and Acorn.

He also completed 15 permit/plan checks and handled about 11 hazard complaints. Captain Vandervoort attended 14 meetings, including a fire safety talk with realtors from David Lyng Realtors via Zoom, and met with a developer who is proposing a project on Mackenzie Creek Road for a nature retreat that will have tree houses for lease. The developer is also proposing adding an access road from Mackenzie Creek Road to Weston Road.

EMS

Captain Stubendorff has been working on converting our heart monitors to be WiFi equipped. They are currently using a cellular data connection to transmit 12-lead ECG's to the hospital. Currently EMSIA is covering that cost for all agencies. Now that most fire apparatus has WiFi via cellular modem on board, we are looking to save money by using the available WiFi connection.

Fire Chief

During the month of October I spent quite a bit of time with Chief Kovacs going over District business and information for the transition. That transition period included meetings and conferences with legal counsel for current litigation.

So far in November the transition has been smooth and successful. I have attended (via Zoom) the usual fire chief meetings, as well as the meetings and responsibilities I had as a BC. I will be transitioning some of those responsibilities as we move forward and promote someone into the open battalion chief position.

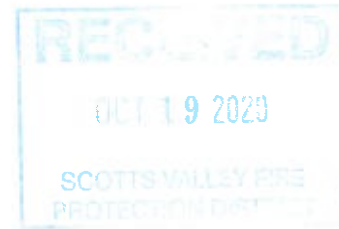
As mention earlier in the report, I've been working closely with admin staff and the battalion chiefs on prioritizing and updating policies and SOP's. Many of the policies, including the Career Development Guide, will be coming to the Board for review and adoption at a later date.

I facilitated an ad-hoc meeting between members of the SCO board and BRN board. The BRN board chair had reached out and requested to meet with SCO regarding the current contract for service.

Included in this month's report are the November 2020 PulsePoint statistics for your information.



Agency Statistics for Scotts Valley Fire District				
All totals for the month of November 2020			Followers by notification type (EOM November 2020)	
	Total number of followers	5501	Structure Fire notifications enabled	210
	Total number of followers with CPR alerts enabled	1669	Working Structure Fire notifications enabled	234
	SCA incidents	1	Vegetation Fire notifications enabled	214
	SCA incidents in public location	0	Working Vegetation Fire notifications enabled	233
	CPR Alerts sent	0	Traffic Collision notifications enabled	164
	Number of devices alerted to CPR needed events	0	Traffic Collision Expanded notifications enabled	150
	Total number of incident notifications	15	Technical Rescue notifications enabled	582
	Total number of incidents appearing in PulsePoint	173	Hazmat Response notifications enabled	122
			Water Rescue notifications enabled	599
			NEWS notifications enabled	134
			CERT notifications enabled	119
			DISASTER notifications enabled	173



September 21, 2020

Steve Kovacs, Fire Chief
Scotts Valley Fire District
7 Erba Lane
Scotts Valley, CA 95066
c/o Steve Kovacs, skovacs@scottsvalleyfire.com

Dear Chief Kovacs,

On behalf of our entire team in Kaiser Permanente's Greater San Jose Area, which includes our San Jose Medical Center, Gilroy, Watsonville, Santa Cruz, & Scotts Valley medical offices, we would like to express our utmost appreciation for all that you and your teams are doing during these challenging times. In addition to supporting our community needs, you are our heroes battling fires across California to keep us safe. We thank you for your bravery and dedication each and every day.

In your honor we will be presenting you with a virtual kudo board containing messages of thanks and appreciation from our team members. To view the kudo board, visit: <https://tinyurl.com/y4vl3gvu>. Also, we are thrilled to share that we have put up signs and banners at our medical offices throughout the County with the phrase, "Thank You Firefighters," expressing our gratitude for all that you do.

Thank you for your valor. Thank you for protecting our communities. Thank you for being heroes.

Respectfully,



Irene Chavez
Senior Vice President and Area Manager
Kaiser Foundation Hospital & Health Plan



Dr. Efrén Rosas
Physician In Chief
The Permanente Medical Group



Priya Smith
Medical Group Administrator
The Permanente Medical Group



Scotts Valley Host Lions Club
PO Box 66602
Scotts Valley CA 95066



November 12, 2020

Scotts Valley Fire Protection District
7 Erba Lane
Scotts Valley, CA 95066
Attn: Chief Ron Whittle

Dear Chief Whittle,

After 51 years serving the great community of Scotts Valley, our Board of Directors has made the difficult decision to disband our club and return our charter to Lions Club International.

On behalf of our members I'd like to take a moment to thank you and your personnel for years of support to our club. From the long-ago pancake breakfasts, to the more recent donations of the fabulous firehouse dinners for our fund raisers and the decades of allowing us to use your meeting space each month, thank you! We have enjoyed and appreciated all you've done for us over the past fifty years.

Please accept this final distribution from us, to be used towards your educational programs.

With my thanks and kind regards,

Tim Kirby

Tim Kirby
President
Scotts Valley Host Lions Club

TK/lb

Ron -

Congratulations on
your promotion — long
over due!

Thank you to you and
your personnel, you've
all been an absolute
pleasure to interact with.
I'll miss it. 😊

Take care,

Lisa B. 😊