



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF October 14, 2020

Notice of Teleconferenced Meeting

Pursuant to Governor Newsom's Executive Order N-25-20 regarding COVID-19, members of the Scotts Valley Fire Protection District Board of Directors and staff participated in this meeting by teleconference. To reduce the spread of COVID-19, members of the public were encouraged to listen to the meeting from their homes via teleconference by calling +1 408-638-0968, enter the meeting number when prompted (94365769420) and entering Access Code 537628 or connecting to the meeting online via their computer, smart phone or tablet at the following link: <https://zoom.us/j/94365769420?pwd=U3duVkdoZStvV3VuNERoREFNTzBiZz09>

1. Call to Order

1.1 Pledge of Allegiance and Moment of Silence

At 6:02 p.m., President Pisciotta called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

A. Directors Present:	Directors Campbell, Harmon, Parker, Patterson and Pisciotta
B. Directors Absent:	None
C. Fire District Staff:	Chief Kovacs, Battalion Chiefs McNeil and Whittle and Administrative Secretary Walton
D. Legal Counsel	Spencer Davidson

2. Closed Session: Government Code §54957.7

2.1 Conference with Legal Counsel – Existing Litigation (Government Code §54956.9)

Name of Case: Green v. Scotts Valley Fire District

2.2 Public Employee Appointment/Public Employment (Government Code § 54957)

Title: Fire Chief

At 6:03 p.m., President Pisciotta announced that the Board would be going into Closed Session for Item 2.1 and 2.2.

3. Open Session

3.1 Report on Closed Session: Government Code §54957.1

At 7:14 p.m., the Board reconvened to open session and President Pisciotta reported that no Action was taken for Item 2.1 and 2.2.

4. Public Comment (GC §54954.3)

None

5. Agenda Amendments (GC §54954.2) – Discussion/Action

None

6. Consent Calendar

6.1 Approve Regular Board Meeting Minutes of September 9, 2020

6.2 Approve Special Board Meeting Minutes of September 25, 2020

6.3 Approve September Payroll 19 and 20 in the amount of: \$724,570.43

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6.4 Approve September Expenditures in the Amount of:

<u>General Fund:</u>	\$106,745.10
<u>Capital Outlay:</u>	\$ 29,498.55
<u>SCHMIT:</u>	\$ 122.86
<u>TOTAL:</u>	\$136,366.51

6.5 Approve the following Revised SVFPD Policies:

Policy #	Subject	Policy #	Subject
504	Duty Chief Statement	1703	Battalion Chief Job Description
603	Acting Company Officers	1705	Fire Captain Job Description
1505	Career Development Guide	1706	Engineer Job Description
1505-1	Attachment	1708	Firefighter Job Description
1505-2	Attachment		

6.6 Approve Permit/Inspection Fee Waiver Request for Scotts Valley High School's Haunted House

6.7 Receive and Accept GASB 74/75 Valuation for Fiscal Year Ending June 30, 2020

6.8 Appoint Fire Chief Ron Whittle as the District's Designated Representative and Battalion Chief Jeff McNeil as the Alternate Representative for the Santa Cruz County Fire Agencies Insurance Group and the Emergency Medical Services Integration Authority

On motion of Director Patterson seconded by Director Campbell to Approve Consent Calendar Items 6.1 through 6.8 was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

7. **Action Item**

7.1 Approve Employment Agreement for the Position of Fire Chief, Discussion/Action

On motion of Director Patterson seconded by Director Harmon to Approve the Fire Chief Employment Agreement was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

7.2 Adopt Revised Publicly Available Pay Schedule per Government Code §20636, Discussion/Action

Chief Kovacs stated that the Pay Schedule was updated to reflect the new Fire Chief Employment Agreement; otherwise, no other changes were made.

On motion of Director Campbell seconded by Director Pisciotta to Adopt the Revised Publicly Available Pay Schedule Amended for the Fire Chief Employment Agreement per Government Code §20636 was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

7.3 Adopt Revised Policy 1608: Reserve Guidelines, Discussion/Action

Chief Kovacs stated that the Reserve Guidelines were revised to include the amount necessary to fund the Other Post-Employment Benefits (OPEB) based on the recent change to Retiree Healthcare. In addition, language was

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added to give priority to prefund the California Employers' Pension Prefunding Trust (CEPPT) and/or paying down the CALPERS Unfunded Accrued Liability (UAL) when the reserve levels exceed the minimum amounts. The Finance Committee has reviewed the changes.

On motion of Director Parker seconded by Director Harmon to Adopt Revised Policy 1608: Reserve Guidelines was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

7.4 Adopt Revised Policy 2000: Conflict of Interest Code and Biennial Review of the Conflict of Interest Code, Discussion/Action

Chief Kovacs stated that the Political Reform Act requires every local government agency to review its conflict of interest code biennially. The County Board of Supervisors is the code reviewing body for county agencies and any other local government agency whose jurisdiction is within the County.

On motion of Director Harmon seconded by Director Campbell to Adopt Revised Policy 2000: Conflict of Interest Code and Biennial Review of the Conflict of Interest Code was approved by the following vote:

AYES: Campbell, Harmon, Parker, Patterson and Pisciotta
NOES: None
ABSENT: None
ABSTAIN: None

7.5 Ad Hoc Board Committee Appointment – Labor Negotiators, Discussion/Action

President Pisciotta appointed Directors Harmon and Parker as the Labor Negotiators.

8. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

8.1 Board of Directors Report – Directors

Director Campbell reported that it has been valuable for the Finance Committee to meet monthly and that the SVFPD is in a strong financial position.

Director Patterson reported that the Scotts Valley General Planning Committee has been meeting for the past four years and the final meeting will be Monday.

8.2 Administrative Report – Chief Officers

The Administrative Report was included in the board packet and Chief Kovacs added the following:

- The Scotts Valley City Council presented a proclamation for the CZU Lightning Complex Fire to all County Fire Agencies.
- A County Debris Flow Task Force has been established to address potential hazards in the CZU Lightning Complex Fire burn zones. Director Patterson stated that he will be working on the Debris Flow Task Force.
- The State of the City presentation is Saturday morning and Chief Whittle will be attending.
- The Interagency Committee has completed online access for “project development from start to finish” and all required SVFPD links have been update.
- I have been working with Chief Whittle for his transition to Fire Chief and I am confident that he is ready to take charge and that I am leaving the SVFPD in a strong financial position.

Chief Whittle added the following:

- E2537 is back from the Glass Fire. Battalion Chief McNeil was the Strike Team Leader and Captain LoFranco was the Strike Team Leader Trainee.

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- Over the past 60 days, the crews have been working really hard to staff Strike Teams with Type 3 Engines, Line Medics, Strike Team Leaders, Trainees and the District, which is impressive for a small agency.
- We are partnering with the City of Scotts Valley to provide Fire Prevention Education.
- We are using First Due software for preplans and a new component is Community Connect, which will allow public access to add important property information. We can arrange a demo if anyone is interested.

The Board congratulated Chief Whittle on his appointment to Fire Chief. The Board thanked Chief Kovacs for his leadership for the past 3 years and wished him the best in retirement.

9. Correspondence – Information

- 9.1 Thank You Letter – Kaiser Permanente
- 9.2 Thank You Letter – Hidden Glen Property Owner’s Association
- 9.3 Thank You Letter/Donation – Allen and Susan Schwartz
- 9.4 Thank You Letter/Donation – Myra Morris

The Board received and filed the correspondence.

10. Request for Future Agenda Items

None

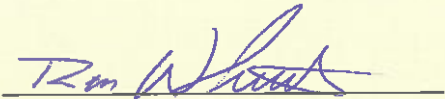
11. Adjournment

The meeting was adjourned at 7:44 p.m.

ATTEST



Daron Piscioffa
Board President



Ron Whittle
Board Secretary