



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

## Board of Directors

### Agenda

Wednesday, July 8, 2020, 6:00 P.M.

Complete Board Meeting packets are available upon request and on Scotts Valley Fire District's website. Call (831) 438-0211 or visit [www.scottsvalleyfire.com](http://www.scottsvalleyfire.com).

Any person who requires a disability related modification or accommodation in order to participate in a public meeting should make such a request to Steve M. Kovacs, Board Secretary, for immediate consideration.

### Notice of Teleconferenced Meeting

Pursuant to Governor Newsom's Executive Order N-25-20 regarding COVID-19, members of the Scotts Valley Fire Protection District Board of Directors and staff may participate in this meeting by teleconference. To reduce the spread of COVID-19, members of the public are encouraged to listen to the meeting from their homes via teleconference by calling +1 408-638-0968, enter the meeting number when prompted (94132902602) and entering Access Code 378973 or connecting to the meeting online via their computer, smart phone or tablet at the following link:

<https://zoom.us/j/94132902602?pwd=NDV5REJucDhjbUhyYnpSTDJnUStvZz09>

#### 1. Call to Order

1.1 Pledge of Allegiance and Moment of Silence

1.2 Roll Call

#### 2. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

#### 3. Agenda Amendments (GC §54954.2) – Discussion/Action

#### 4. Consent Calendar

(Consent calendar items will be enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action.)

4.1 Minutes: Approve Regular Board Meeting Minutes of June 10, 2020

4.2 Minutes: Approve Special Board Meeting Minutes of June 16, 2020

4.3 Payroll: Approve June Payroll 12 and 13 in the amount of: \$295,210.62

4.4 Expenditures: Approve Expenditures for June in the Amount of:

General Fund:	\$40,057.44
Capital Outlay:	\$10,807.35
SCHMIT:	<u>\$ 1,504.66</u>
TOTAL:	\$52,369.45

**Scotts Valley Fire Protection District  
Board of Directors Meeting for July 8, 2020  
Agenda**

**5. Action Items**

5.1 None

**6. Board of Directors and Administrative Reports – Information/Discussion**  
(No action will be taken on any questions raised by the Board at this time.)

6.1 Board of Directors Report – *Directors*

6.2 Administrative Report – *Chief Officers*

**7. Correspondence**

7.1 Incident Thank you Letter

**8. Request for Future Agenda Items**

**9. Closed Session: Government Code §54957.7**

9.1 Conference with Labor Negotiators: Government Code §54957.6  
Agency Designated Representatives: Robert Campbell and Joe Parker  
Employee Organization: All

9.2 Fire Chief Performance Review: Government Code §54957

**10. Open Session**

10.1 Report on Closed Session: Government Code §54957.1

**11. Adjournment**

Next Regularly Scheduled Board Meeting:  
Wednesday, August 12, 2020 at 6:00 p.m.



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066

(831) 438-0211

Fax (831) 438-0383

## MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF June 10, 2020

### Notice of Teleconferenced Meeting

Pursuant to Governor Newsom's Executive Order N-25-20 regarding COVID-19, members of the Scotts Valley Fire Protection District Board of Directors and staff participated in this meeting by teleconference. To reduce the spread of COVID-19, members of the public were encouraged to listen to the meeting from their homes via teleconference by calling +1 408-638-0968, enter the meeting number when prompted (91468247852) and entering Access Code **796887** or connecting to the meeting online via their computer, smart phone or tablet at the following link: <https://zoom.us/j/91468247852?pwd=OVIOO2JPUTB1VncyZ0NwSSsxZTUxZz09>

#### 1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, June 10, 2020. President Pisciotta called the meeting to order at 6:00 p.m.

##### 1.1 Pledge of Allegiance and Moment of Silence

President Pisciotta called for the Pledge of Allegiance and a Moment of Silence to follow.

##### 1.2 Roll Call

A. Directors Present:	Directors Campbell, Harmon, Parker, Patterson and Pisciotta
B. Directors Absent:	None
C. Fire District Staff:	Chief Kovacs and Administrative Secretary Walton

#### 2. Public Comment (GC §54954.3)

None

#### 3. Agenda Amendments (GC §54954.2) -- Discussion/Action

None

#### 4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of May 13, 2020

4.2 Minutes: Approve Special Board Meeting Minutes of May 19, 2020

4.3 Payroll: Approve May Payroll 10 and 11 in the amount of: \$286,957.58

4.4 Expenditures: Approve Expenditures for May in the Amount of:

<u>General Fund:</u>	\$ 74,076.22
<u>Capital Outlay:</u>	\$ 10,293.87
<u>SCHMIT:</u>	\$ 588.24
<u>TOTAL:</u>	\$ 84,958.33

4.5 Authorize Payment to Santa Cruz County Fire Agencies Insurance Group not to Exceed \$373,982 for Workers Compensation Insurance to be Paid After July 1, 2020, for the 2020/2021 Fiscal Year

4.6 Authorize Payment to CalPERS in the amount of \$736,548, for the Safety Plan's Unfunded Liability Annual Lump Sum Prepayment Option to be Paid After July 1, 2020, for the 2020/2021 Fiscal Year

**SCOTTS VALLEY FIRE PROTECTION DISTRICT**  
**Regular Board Meeting June 10, 2020**

**On motion of Director Campbell seconded by Director Harmon to Approve Consent Calendar Items 4.1 through 4.6 was approved by the following vote:**

**AYES:** Campbell, Harmon, Parker, Patterson and Pisciotta  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**5. Action Item**

5.1 None

**6. Board of Directors and Administrative Reports – Information/Discussion**

(No action will be taken on any questions raised by the Board at this time.)

6.1 Board of Directors Report – Directors

President Pisciotta reported that the Finance Committee met and reviewed the SVFPD financial status and the Interagency Committee met via a Zoom Meeting and discussed the current Covid status.

6.2 Administrative Report – Chief Officers

The Administrative Report for June was included in the board packet and Chief Kovacs added the following:

- Staff participated in two processions for Sergeant Gutzwiller to move his body from the hospital to the coroner and the coroner to the mortuary. The memorial service is June 17<sup>th</sup> at 10:00 a.m. at Cabrillo College.
- The Glenwood Station baseboard has been installed and the front entry wall is being completed for enhanced security.
- A Zoom meeting with the County was held to discuss the SCHMIT budget as the County is looking at making budget cuts. It was communicated to the County that they have statutory responsibility to provide a Hazardous Response Program.
- The memorial service for Branciforte Fire Captain McElroy is Saturday, June 13<sup>th</sup> at 11:00 a.m. at Sky Park.
- We are working on the Final Budget, which will be presented at the August Board Meeting.
- I have vacation scheduled for the last week of June.

**7. Correspondence – Information**

None

**8. Request for Future Agenda Items**

Director Patterson requested a closed session for the July Meeting to discuss the Fire Chief's performance evaluation.

**9. Closed Session: Government Code §54957.7**

9.1 Conference with Labor Negotiators: Government Code §54957.6  
Agency Designated Representatives: Robert Campbell and Joe Parker  
Employee Organization: All

At 6:12 p.m., President Pisciotta announced that the Board would be going in to Closed Session for the purpose listed in Item 9.1.

**10. Open Session**

10.1 Report on Closed Session: Government Code §54957.1

At 6:45 p.m., the Board reconvened to open session and President Pisciotta reported that for Item 9.1, no action was taken.

**11. Adjournment**

The meeting was adjourned at 6:45 p.m.

ATTEST

\_\_\_\_\_  
Daron Pisciotta  
Board President

\_\_\_\_\_  
Steve M. Kovacs  
Board Secretary



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066

(831) 438-0211

Fax (831) 438-0383

**MINUTES OF THE  
SCOTTS VALLEY FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
SPECIAL MEETING OF  
June 16, 2020**

**Notice of Teleconferenced Meeting**

Pursuant to Governor Newsom's Executive Order N-25-20 regarding COVID-19, members of the Scotts Valley Fire Protection District Board of Directors and staff participated in this meeting by teleconference. To reduce the spread of COVID-19, members of the public were encouraged to listen to the meeting from their homes via teleconference by calling +1 408-638-0968, enter the meeting number when prompted (98558144552) and entering Access Code 100461 or connecting to the meeting online via their computer, smart phone or tablet at the following link: <https://zoom.us/j/98558144552?pwd=MmtsQWM4WnJiT2hvc2FQTEJJKxrZz09>

**1. Call to Order**

The Special Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Tuesday, June 16, 2020. President Pisciotta called the meeting to order at 6:03 p.m.

**1.1 Roll Call**

A. Directors Present:	Directors Campbell, Harmon, Parker, Patterson and Pisciotta
B. Directors Absent:	None
C. Fire District Staff:	Chief Kovacs
D. Legal Counsel:	Spencer Davidson

**2. Public Comment (GC §54954.3)**

None

**3. Closed Session: Government Code §54957.7**

**3.1 Conference with Legal Counsel – Existing Litigation:**

Pursuant to Government Code §54956.9

Name of Case: Green v. Scotts Valley Fire District

At 6:04 p.m., President Pisciotta announced that the Board would be going in to Closed Session for the purpose listed in Item 3.1.

**4. Open Session**

**4.1 Report on Closed Session: Government Code §54957.1**

At 7:13 p.m., the Board reconvened to open session and President Pisciotta reported that for Item 4.1, no action was taken.

**5. Adjournment**

The meeting was adjourned at 7:13 p.m.

ATTEST

\_\_\_\_\_  
Daron Pisciotta  
Board President

\_\_\_\_\_  
Steve M. Kovacs  
Board Secretary

Date Range from 05/16/2020 To 06/12/2020			
<b>PAYROLL</b>	<b>ACCT.#</b>	<b>PP</b>	<b>TOTALS</b>
Regular Pay	51000	12	\$123,566.16
		13	\$123,771.93
Overtime	51005	12	\$8,852.80
		13	\$7,924.14
Regular Pay, Extra Help (PCF)	51010	12	\$0.00
		13	\$2,158.00
Regular Pay, Sick Leave	51015	12	\$0.00
		13	\$0.00
Regular Callback Pay	51025	12	\$3,872.76
		13	\$2,956.83
Holiday Pay	51035	12	\$0.00
		13	\$0.00
Differential Pay	51040	12	\$6,717.57
		13	\$6,717.57
Regular Pay, Sick Leave Reserve	55020	12	\$0.00
		13	\$0.00
Misc Benefits, Vacation Payoff	55021	12	\$4,336.43
		13	\$4,336.43
Directors Fees	62327	12	\$0.00
		13	\$0.00
<b>TOTAL PAYROLL</b>			<b>\$295,210.62</b>

**CLAIMS BY GL OBJ**

07/02/2020

Filter: (Claim Date is between 06/01/2020  
and 06/30/2020)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
<b>GL Key: 685010</b>			
<b>GL Obj: 61110 Clothing &amp; Personal Supplies</b>			
06/02/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Fire-Etc.- Station Boots- Ronzano	\$180.95
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	LN Curtis- Wildland Boots- Smith Summit Uniforms- Station Boots Theilen	\$466.94
			<b>SubObject Total</b>
			\$647.89
<b>GL Obj: 61125 Uniform Clothing Allowance</b>			
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Hook-Fast- PCF Name Tags Summit Uniforms- Duty-Shirt- Walton	\$167.93
			<b>SubObject Total</b>
			\$167.93
<b>GL Obj: 61221 Telephone &amp; Telegraph</b>			
06/02/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Comcast- VF1 Internet & Phones 4/20-5/19/2020	\$518.14
		Comcast- VF2 Internet & Phones 4/21-5/20/2020	
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- Car Phone Charger 2502 Verizon- Cellular 5/4-6/4/2020 Verizon- Cellular 4/5-5/5/2020 Comcast- VF1 Internet & Phones 5/20-6/19/2020 Comcast- VF2 Internet & Phones 5/21-6/20/2020	\$1,819.38
			<b>SubObject Total</b>
			\$2,337.52
<b>GL Obj: 61310 Food</b>			
06/02/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Redwood Sandwich Co.- Glenwood Floor Project Lunch	\$246.26
		Nob Hill- Glenwood Floor Project Lunch Togo's- Glenwood Floor Project Lunch	
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	4Patriots- Strike Team Emergency Food Amazon- Strike Team Freeze Dried Foods Costco- Water Redwood Sandwiches- McElroy Service Lunch SV Market- Sgt Memorial Breakfast	\$1,381.69
			<b>SubObject Total</b>
			\$1,627.95
<b>GL Obj: 61425 Household Expense</b>			
06/02/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- 30 1oz Spray Bottles Amazon- 4 Purell Hand Dispensers Quill- Purell Dispenser Refills Costco- Station Supplies	\$564.55
06/11/2020	MID VALLEY SUPPLY	Target- Swiffers and Moping Pads Station Supplies- Paper Towels	\$64.03

**CLAIMS BY GL OBJ**

07/02/2020

*Filter: (Claim Date is between 06/01/2020 and 06/30/2020)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco- Station Supplies	\$275.53
		Amazon- VF1/VF2 Water Filter Replacement	
		<b>SubObject Total</b>	<b>\$904.11</b>
<b>GL Obj: 61720 Maintenance - Mobile Equipment</b>			
06/02/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Hose Shop- E2511 Air Line Fittings	\$27.71
06/04/2020	NAPA AUTO PARTS	Car Soap, Oil Filters, Drain Plugs	\$182.59
06/11/2020	L.N. CURTIS & SONS	Intake Valve WT2550	\$1,008.25
		<b>SubObject Total</b>	<b>\$1,218.55</b>
<b>GL Obj: 61725 Maintenance - Office Equipment</b>			
06/02/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Garys Plastics- Desk Shields for Office	\$896.37
		Amazon- 2 Web Cams	
		Network Solutions- Website Certificate Renewal	
06/04/2020	PAGODA TECHNOLOGIES INC.	Computer Management- 6/2020	\$1,192.12
06/04/2020	PAGODA TECHNOLOGIES INC.	Upgrade Computer Software	\$300.00
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Zoom- Monthly Subscriptions	\$14.99
		<b>SubObject Total</b>	<b>\$2,403.48</b>
<b>GL Obj: 61730 Maintenance - Other Equipment</b>			
06/02/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco- Batteries	\$648.96
		Costco- Batteries	
		Battery Universe- BK Portable Pager Batteries	
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- iPhone Tripods	\$2,235.90
		Costco- Batteries	
		Garys Plastics- Admin Desk Shields	
		Power Works- Bendix King Antennas and Speaker Mic	
		Amazon- Strike Team Cots	
		<b>SubObject Total</b>	<b>\$2,884.86</b>
<b>GL Obj: 61845 Maintenance - Buildings &amp; Grounds</b>			
06/02/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Ben Lomond Transfer Station- Yard Waste	\$489.32
		Kings Paint- 1 Gallon of Baseboard Paint	
		Air Exchange- Plymovent Repairs	
		Rayne of SC- VF1 Monthly Water Softener	
06/11/2020	WESTERN EXTERMINATOR COMPANY	VF1 Bug Service- 5/2020	\$57.50
06/11/2020	WESTERN EXTERMINATOR COMPANY	VF2 Bug Service- 5/2020	\$57.50
06/17/2020	BRANCIFORTE FIRE PROTECTION DISTRICT	3 Station American Flags	\$114.42
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Kings Paint- VF2 Captains Office Supplies	\$468.93
		Rayne of SC- VF1 Monthly Water Softener Service	
		<b>SubObject Total</b>	<b>\$1,187.67</b>



**CLAIMS BY GL OBJ**

07/02/2020

Filter: (Claim Date is between 06/01/2020  
and 06/30/2020)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
<b>GL Obj: 61920 Medical Supplies</b>			
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Quill- Contactless Thermometer Quill- Contactless Thermometers x3 Walgreens- Strike Team First Aid Kit and OTC Meds	\$441.37
<b>SubObject Total</b>			<b>\$441.37</b>
<b>GL Obj: 62020 Memberships</b>			
06/04/2020	CALIFORNIA FIRE CHIEFS ASSOCIATION	CalChiefs Annual Membership Person Add-On 20/21FY	\$120.00
06/04/2020	CALIFORNIA FIRE CHIEFS ASSOCIATION	CalChiefs Annual Membership 20/21 FY	\$960.00
<b>SubObject Total</b>			<b>\$1,080.00</b>
<b>GL Obj: 62223 Office Supplies</b>			
06/02/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco- HP Laptop UPS Store- Sprinkler Plan Shipping	\$505.93
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- Office Supplies Quill- Office Supplies Amazon- Notepads Amazon- Silver Sharpies	\$173.92
<b>SubObject Total</b>			<b>\$679.85</b>
<b>GL Obj: 62301 Accounting &amp; Auditing Fees</b>			
06/11/2020	TOTAL COMPENSATION SYSTEMS INC.	GASB 75 Valuation Services - 1st Installment 20/21 FY	\$1,800.00
06/17/2020	COUNTY OF SANTA CRUZ - AUDITOR/CONTROLLER	Vendor Claim Charges 19/20FY	\$2,997.88
06/17/2020	COUNTY OF SANTA CRUZ - AUDITOR/CONTROLLER	Payroll Warrants/Auto Deposit Charges 19/20FY	\$4,394.52
<b>SubObject Total</b>			<b>\$9,192.40</b>
<b>GL Obj: 62367 Medical Services</b>			
06/11/2020	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physicals	\$2,299.00
<b>SubObject Total</b>			<b>\$2,299.00</b>
<b>GL Obj: 62381 Professional &amp; Specialized Services</b>			
06/04/2020	JACKSON LEWIS	Legal Services	\$1,739.00
06/11/2020	CENTRAL COAST CISM TEAM	On Call Service Fee 20/21 FY	\$200.00
06/11/2020	CENTRAL COAST CISM TEAM	EAP Service Fee 20/21 FY	\$200.00
06/26/2020	JACKSON LEWIS	Legal Services	\$2,257.00
06/26/2020	CSG CONSULTANTS, INC.	Fire Plan Review- 260 Mt. Hermon Sprinklers and Fire Sprinklers	\$200.00
<b>SubObject Total</b>			<b>\$4,596.00</b>

**CLAIMS BY GL OBJ**

07/02/2020

*Filter: (Claim Date is between 06/01/2020 and 06/30/2020)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
<b>GL Obj: 62420 Publications &amp; Legal Notices</b>			
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Scotts Valley Banner- Final Budget Public Notice	\$60.00
			<b>SubObject Total</b>
			\$60.00
<b>GL Obj: 62715 Small Tools &amp; Equipment</b>			
06/02/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Factory Outlet Store- Replacement Handheld GPS	\$316.09
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	LN Curtis- Streamlight Vulcan Lights for E2510	\$392.40
			<b>SubObject Total</b>
			\$708.49
<b>GL Obj: 62888 District Special Expense</b>			
06/02/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Tans Club- Bandana Face Coverings	\$280.00
		1-800-Flowers- Sympathy Flowers	
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	UPS Store- Sprinkler Plan Shipping	\$675.24
		Fifth Sun- Reusable Face Masks	
			<b>SubObject Total</b>
			\$955.24
<b>GL Obj: 62890 Subscriptions</b>			
06/02/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Zoom- Monthly Subscription	\$14.99
			<b>SubObject Total</b>
			\$14.99
<b>GL Obj: 62914 Education &amp; Training</b>			
06/02/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Fire Instruction- Chief Fire Officer 3A- Grigg	\$740.00
		Fire Law Blog- Social Media Webinar- Mayfield	
		Fire Instructor- Chief Fire Officer 3A- Theilen	
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Advanced Extrication-Auto Extrication Course-Bridges, J.	\$981.96
		PayPal-Fire Sim Lab Fireground	
		Command-Sundermier	
		South Bay Training-S-230/S-131-Cahir	
		Holiday Inn Express-Chief Officer 3A	
		Lodging-Theilen	
			<b>SubObject Total</b>
			\$1,721.96
<b>GL Obj: 62920 Gas, Oil &amp; Fuel</b>			
06/17/2020	WESTERN STATE OIL COMPANY	Fuel/Diesel	\$1,510.78
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Safety-Kleen- Waste Oil Removal	\$270.00
			<b>SubObject Total</b>
			\$1,780.78

**CLAIMS BY GL OBJ**

07/02/2020

Filter: (Claim Date is between 06/01/2020  
and 06/30/2020)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
<b>GL Obj: 63070 Utilities</b>			
06/02/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	SV Water District- VF2 RW Service 3/31-4/30/2020	\$1,122.18
		SV Water District- VF1 Water 2/5-4/3/2020	
		SV Water District- VF2 Water 2/5-4/3/2020	
		Greenwaste- VF1 Trash & Recycling 4/1-4/30/2020	
06/04/2020	CITY OF SCOTTS VALLEY	Sewer- VF1 Sewer 3/16-5/15/2020	\$178.54
06/04/2020	CITY OF SCOTTS VALLEY	Sewer- VF2 Sewer 3/16-5/15/2020	\$134.65
06/11/2020	PG&E	VF1 Electric 5/6-6/4/2020	\$760.94
06/11/2020	PG&E	VF2 Electric 5/6-6/4/2020	\$502.07
06/17/2020	PG&E	VF2 Gas 5/7-6/5/2020	\$66.73
06/17/2020	PG&E	VF1 Gas 5/7-6/5/2020	\$58.06
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	SV Water District- VF2 RW Service 5/1-5/31/2020	\$324.23
		Greenwaste- VF1 Trash & Recycling 5/1-5/31/2020	
<b>SubObject Total</b>			<b>\$3,147.40</b>
<b>Index Total</b>			<b>\$40,057.44</b>

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**CLAIMS BY GL OBJ**

07/02/2020

*Filter: (Claim Date is between 06/01/2020  
and 06/30/2020)(Pre-Approved Excluded)*

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<b>Claim Date</b>	<b>Vendor</b>	<b>Message</b>	<b>Amount</b>
<b>GL Key: 685030</b>			
<b>GL Obj: 61110 Clothing &amp; Personal Supplies</b>			
06/11/2020	L.N. CURTIS & SONS	Structure Boots	\$948.30
06/11/2020	L.N. CURTIS & SONS	Structure Boots	\$474.15
06/11/2020	L.N. CURTIS & SONS	Crewboss Pants x2	\$419.65
06/26/2020	L.N. CURTIS & SONS	Structure Boots	\$474.15
<b>SubObject Total</b>			<b>\$2,316.25</b>
<b>GL Obj: 86204 Equipment</b>			
06/17/2020	L.N. CURTIS & SONS	Milwaukee Batteries	\$8,491.10
<b>SubObject Total</b>			<b>\$8,491.10</b>
<b>Index Total</b>			<b>\$10,807.35</b>

**CLAIMS BY GL OBJ**

07/02/2020

*Filter: (Claim Date is between 06/01/2020  
and 06/30/2020)(Pre-Approved Excluded)*

<b>Claim Date</b>	<b>Vendor</b>	<b>Message</b>	<b>Amount</b>
<b>GL Key: 685040</b>			
<b>GL Obj: 61221 Telephone &amp; Telegraph</b>			
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Verizon- SCHMIT Cellular 4/5-6/4/2020	\$38.17
			<b>SubObject Total</b>
			\$38.17
<b>GL Obj: 61730 Maintenance - Other Equipment</b>			
06/02/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- Amprobe Gas Detector	\$200.24
			Postal Annex- SCHMIT Equipment Service
			Shipping
06/25/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Berkely Nucleonics Corp- SCHMIT Equipment Service	\$1,225.55
			<b>SubObject Total</b>
			\$1,425.79
<b>GL Obj: 62920 Fuel</b>			
06/02/2020	U.S. BANK CORPORATE PAYMENT SYSTEM	Valero- HM2560 Fuel	\$40.70
			<b>SubObject Total</b>
			\$40.70
			<b>Index Total</b>
			\$1,504.66
			<b>Grand Total</b>
			\$52,369.45



# SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

**Steve M. Kovacs**  
Fire Chief

Date: July 8, 2020  
To: Board of Directors  
From: Chief Kovacs  
Subject: July Administrative Report

Incident Type	April		May		June		Year To Date	
	2019	2020	2019	2020	2019	2020	2019	2020
Fires	2	3	1	7	2	5	16	35
Explosion / Rupture	0	0	0	0	0	0	1	0
EMS	103	73	119	92	91	82	634	548
Hazardous Condition	6	2	6	4	3	3	50	34
Service Calls	19	4	20	9	18	15	109	83
Good Intent	41	34	26	20	26	35	215	191
False Alarms	8	7	16	11	10	18	72	79
Severe Weather	0	0	1	0	0	0	3	3
<b>Totals</b>	<b>179</b>	<b>123</b>	<b>189</b>	<b>143</b>	<b>150</b>	<b>158</b>	<b>1100</b>	<b>973</b>

## Operations

- Annuals are all completed for the apparatus
- Glenwood update is almost complete with new flooring and wall separation between public areas
- E2538 and B2501 deployed on ST XCZ2325C to San Jose, then cancelled on scene and returned
- Fire station security has been upgraded with the addition of electronic key locks

## Training

- Probationary Firefighter Smiley has successfully completed his 9 month written and manipulative testing
- Wildland RT-130 training continuation-- Shelter Deployment, Progressive Hose Lays, Drafting, WUI Operations, etc
- Captain Lofranco and crew assisted Cal Fire with a prescribed burn at Locatelli Ranch in Bonny Doon for scenario based training for the engines companies and overhead positions
- The following people received step increases based on time in service and meeting the educational requirements: Neil Cahir-Eng. III, T. Rothweiler-Eng. I, B. Green-Eng. III, G. Vandervoort-Captain III, C. Avila-Eng. I, and T. Crivello-Eng. III
- FF Smith successfully completed his 9 month test
- FFII Bridges successfully completed all training to operate Type 3 Engines and Water Tender

## Board of Directors

Robert Campbell   Edward Harmon   Joseph Parker   Russ Patterson   Daron Pisciotta

**Administration**

- Secretary Receptionist Bridges completed 4 car seat inspections in the month of June
- Administrative Staff is working to close the 2019-2020 FY and open the 2020-2021 FY

**Prevention/Community Risk Reduction**

- Inspections – 10
- Permits/Plan Checks – 5
- Hazard Complaint Inspections – 15
- Captain Vandervoort worked as Logistics for Peder McElroy's Memorial the first week of June

**Fire Chief Activities:**

- Memorial Service Planning
- CalChief's Conference Call
- Santa Cruz Healthcare Leadership Briefings (weekly)
- Workers Comp webinar
- Finance Meetings
- Staff Meeting
- County Chief's Conference Call
- Interagency Meeting
- State OES Conference Call (weekly)
- County EOC Conference Calls
- SCHMIT Conference Call
- SCCFAIG File Reviews
- Captain McElroy's Memorial Service
- Board Meetings
- VEBA Conference Call
- DRiSC Conference Calls
- FDAC Meeting
- SCCFAIG JPA Board Meetings
- Vacation
- Meeting with CalMuni Advisors
- FDAC EBA Board Meeting

To: Kiemen & Lita that responded to my  
call on Friday, May 1st, 2020.

Words and a card cannot express the  
depth of my gratitude for saving my  
son's life.

When he arrived at the hospital it  
was determined that he not only had  
Diabetic Ketoacidosis but he also had  
pneumonia (god only knows where that  
came from). In addition, due to the  
stress on his body, he had a heart  
attack later that evening. So you did  
LITERALLY save his life.

I don't know if I would have  
survived if I had lost my son.

Thank you. I am forever  
in your debt.

And Bill

Captain LO Franco  
Engineer Cortes  
Firefighter Avila