

Scotts Valley Fire Protection District	Policy: 505
Subject: Deputy Fire Marshal Duty Statement	DATED: March 23, 1998

Policy 505: Deputy Fire Marshal Duty Statement

Under the direction of the fire prevention chief, the deputy fire marshal will:

1. Perform inspections of buildings, processes and properties for fire and life safety code compliance.
2. Perform fire investigations for cause and origin.
3. Plan-check construction projects and fire protection systems for appropriate code compliance.
4. Confer with property owners, contractors, engineers, architects, and others regarding fire protection requirements and recommendations.
5. Conduct fire safety education programs.
6. Represent the district with other agencies.
7. Conduct training for other personnel regarding fire protection systems code enforcement and fire prevention.
8. Respond to incidents and performs tasks as assigned by the incident commander.
9. Prepare reports and maintain paper and electronic records.
10. Issue citations for serious code violations and perform other duties when corrective action is necessary.
11. Appear in court as necessary.