



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Board of Directors

Agenda

Wednesday, November 14, 2018, 6:30 P.M.

Scotts Valley City Hall

One Civic Center Drive, Scotts Valley CA 95066

Board meetings are televised on Community Television, Channel 25. Agendas and Board Packets are available on the District's web site @ www.scottsvalleyfire.com

Any person who requires a disability related modification or accommodation in order to participate in a public meeting should make such a request to Steve M. Kovacs, Board Secretary, for immediate consideration.

1. Call to Order

1.1 Pledge of Allegiance and Moment of Silence

1.2 Roll Call

2. Special Presentations

2.1 Presentation to Joshua Warren for His Public Service as a Board Director

3. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

4. Agenda Amendments (GC §54954.2) – Discussion/Action

5. Consent Calendar

(Consent calendar items will be enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action.)

5.1 Minutes: Approve Regular Board Meeting Minutes of October 10, 2018

5.2 Payroll: Approve October Payroll 21 and 22 in the amount of: \$ 307,547.08

5.3 Expenditures: Approve Expenditures for October in the Amount of:

General Fund:	\$ 98,118.61
Zone A:	\$ 5,951.98
Capital Outlay:	\$ 7,091.00
SCHMIT:	\$ 4,003.61
TOTAL:	\$115,165.20

5.4 Approve Payment in the amount of \$162,117.76 to Santa Cruz County Bank for the CalPERS Side Fund Loan

**Scotts Valley Fire Protection District
Board of Directors Meeting for November 14, 2018
Agenda**

6. Action Items

- 6.1 Approved the Revised Agreement for the Purchase and Maintenance of Mobile Air Support Unit for the San Lorenzo Valley Fire Districts Council, Discussion/Action

7. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

- 7.1 Board of Directors Report – *Directors*

- 7.2 Administrative Report – *Chief Officers*

8. Correspondence – Information

- 8.1 Relay For Life of Scotts Valley Thank You Letter

9. Request for Future Agenda Items

10. Adjournment

Next Regularly Scheduled Board Meeting:
Wednesday, December 12, 2018 at 6:30 p.m.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF October 10, 2018

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, October 10, 2018 at the City of Scotts Valley Council Chambers. President Patterson called the meeting to order at 6:30 p.m.

1.1 Pledge of Allegiance and Moment of Silence

President Patterson called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

- | | |
|-------------------------|---|
| A. Directors Present: | Directors Campbell, Patterson, Pisciotta and Warren |
| B. Directors Absent: | Director Smith |
| C. Fire District Staff: | Chief Kovacs, Battalion Chiefs McNeil and Whittle and Administrative Secretary Walton |

2. Public Comment (GC §54954.3)

None

3. Agenda Amendments (GC §54954.2) – Discussion/Action

None

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of August 8, 2018

4.2 Payroll: Approve August Payroll 16, 17 and 18 in the amount of: \$ 673,887.86

4.3 Payroll: Approve September Payroll 19 and 20 in the amount of: \$ 328,720.02

4.4 Expenditures: Approve Expenditures for August in the Amount of:

<u>General Fund:</u>	\$ 139,940.47
<u>Zone A:</u>	\$ 1,102.87
<u>SCHMIT:</u>	\$ 167.46
<u>TOTAL:</u>	\$ 141,210.80

4.5 Expenditures: Approve Expenditures for September in the Amount of:

<u>General Fund:</u>	\$ 134,353.46
<u>SCHMIT:</u>	\$ 1,747.05
<u>TOTAL:</u>	\$ 136,100.51

4.6 Approve Permit/Inspection Fee Waiver Request for the Scotts Valley High School's Haunted House

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting October 10, 2018

- 4.7 Review Four CalPERS Annual Valuation Reports as of June 30, 2017 (Classic & PEPRA Safety and Miscellaneous Plans)

On motion of Director Pisciotta seconded by Director Warren to Approve the Consent Calendar Items 4.1 through 4.7 was approved by the following vote:

AYES: Campbell, Patterson, Pisciotta and Warren
NOES: None
ABSENT: Smith
ABSTAIN: None

5. Action Item

- 5.1 Adopt the Following Policies, Discussion/Action:

510 – Paid Call Firefighter (PCF) Duty Statement
515 – Volunteer Firefighter Duty Statement
1509 – Volunteer Hiring

Chief Kovacs stated that currently the SVFPD does not have volunteers and would like to hire new candidates as volunteers and not PCF's. Making this change will save the SVFPD approximately \$30,000, as volunteers will not be paid to attend the academy. This will also require the volunteer candidate to be committed to successfully complete the academy and competency test for promotion to PCF. Policy 510 has minor revisions and Policy 515 is the new Volunteer Firefighter Duty Statement and Policy 1509 for Volunteer Hiring.

On motion of Director Warren seconded by Director Campbell to Approve Action Item 5.1 to Include Policies 510, 515 and 1509 was approved by the following vote:

AYES: Campbell, Patterson, Pisciotta and Warren
NOES: None
ABSENT: Smith
ABSTAIN: None

6. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

- 6.1 Board of Directors Report – Directors

President Patterson reported that he and Chief Kovacs attended the Interagency Advisory Meeting with the Scotts Valley School District, Water District and City to discuss the future needs of Scotts Valley and he will update the Board with future Meeting discussions.

- 6.2 Administrative Report – Chief Officers

The full Administrative Report was included in the packet and Chief Kovacs added the following:

- The draft Facilities Study has been completed and will be emailed to Board Members for comment.
- Battalion Chief (BC) Tim Theilen and Captain Pasquini have submitted retirement paperwork for November 3, 2018. With these retirements, a BC and two Captains will be promoted and two new Firefighters hired. There is only one Captain eligible for the BC position, so an assessment process will be completed prior to promotion. There is a current list for the Captain promotions and Firefighter hiring.
- Secretary Receptionist Evans has resigned. The job announcement has been posted and applications are due by October 19, 2018 with a hire date the first week of December.
- E-2537 was sent to Contra Costa County on a short assignment as part of the DRiSC pre-positioning as part of a Santa Cruz County strike team.
- Five Staff will be attending the FDAC Leadership Academy on October 22 and 23 in Sacramento.
- Chief Whittle and a staff member will be going to inspect the new Type 3 engine at the end of the month.
- Staff is working with a Grant Writer for the AFG SCBA Grant.
- Thank you for all who attended the Badge Pinning, which was a nice event and well attended.

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting October 10, 2018

7. Correspondence – Information

7.1 Letter from the City of Scotts Valley Recreation Division Dated August 8, 2018

The Board received and filed the correspondence.

Director Warren commented on the political signs posted on the La Madrona Property to clarify that the SVFPD does not authorize or endorse any candidates or Measures.

8. Request for Future Agenda Items

None

9. Adjournment

The meeting was adjourned at 6:44 p.m.

ATTEST

Russ Patterson
Board President

Steve M. Kovacs
Board Secretary

Date Range from 09/21/2018 To 10/19/2018			
PAYROLL	ACCT.#	PP	TOTALS
Regular Pay	51000	21	\$121,040.22
		22	\$121,527.92
Overtime	51005	21	\$0.00
		22	\$23,627.74
Regular Pay, Extra Help (PCF)	51010	21	\$1,815.00
		22	\$0.00
Regular Pay, Sick Leave	51015	21	\$0.00
		22	\$0.00
Regular Callback Pay	51025	21	\$8,247.99
		22	\$9,669.17
Holiday Pay	51035	21	\$0.00
		22	\$0.00
Differential Pay	51040	21	\$5,898.09
		22	\$5,898.09
Regular Pay, Sick Leave Reserve	55020	21	\$0.00
		22	\$0.00
Misc Benefits, Vacation Payoff	55021	21	\$4,261.43
		22	\$4,261.43
Directors Fees	62327	21	\$1,300.00
		22	\$0.00
TOTAL PAYROLL			\$307,547.08

CLAIMS BY GL OBJ

10/26/2018

Filter: (Claim Date is between 10/01/2018
and 10/31/2018)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Key: 685010			
GL Obj: 53010 Group Health - Dental Insurance			
10/04/2018	CALPERS RETIREMENT SYSTEM	Health Ins.- 10/2018	\$55,622.26
10/11/2018	FDAC EBA	Life & Vision Ins.- 11/2018	\$1,171.56
10/11/2018	HEALTH CARE EMPLOYEES/EMPLOYER DENTAL TRUST	Dental Ins.- 11/2018	\$4,950.67
10/24/2018	MICHAEL MCMURRY	Retiree Health Ins.- 11/2018	\$1,480.29
10/24/2018	MIKE BIDDLE	Retiree Health Ins.- 11/2018	\$924.95
10/24/2018	MIKE PHINN	Retiree Health Ins.- 11/2018	\$447.56
10/24/2018	SAL LOFRANCO	Retiree Health Ins.- 11/2018	\$538.18
10/24/2018	JIM DELUCCHI	Retiree Health Ins.- 11/2018 #23 of 30	\$776.26
SubObject Total			\$65,911.73
GL Obj: 61110 Clothing & Personal Supplies			
10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	IMS Alliance- Passport Name tags Summit- Duty belts (2) The Army Property Store- Camelbak Amazon- Jacket- Kovacs	\$528.70
10/04/2018	L.N. CURTIS & SONS	Crewboss Pant- Laine	\$199.21
SubObject Total			\$727.91
GL Obj: 61215 Radio Services: Dispatch NetCom Fees			
10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Active 911- PCF Subscription	\$6.39
SubObject Total			\$6.39
GL Obj: 61221 Telephone & Telegraph			
10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Comcast- VF1 Internet & Phones 8/20-9/19/18 Comcast- VF2 Internet & Phones 8/21-9/20/18 Comcast- VF1 Internet & Phones 9/20-10/19/18 Verizon- Cellular- 7/5-8/4/18 & 8/5-9/4/18	\$1,758.45
SubObject Total			\$1,758.45
GL Obj: 61310 Food			
10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco- Water Marino's Pizza- Crew meal- Snell fire Villa Del Mar- Crew meal- Snell fire	\$202.00
SubObject Total			\$202.00
GL Obj: 61425 Household Expense			
10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco- Station supplies Kmart- Cleaning supplies	\$495.88
SubObject Total			\$495.88

CLAIMS BY GL OBJ

10/26/2018

Filter: (Claim Date is between 10/01/2018
and 10/31/2018)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Obj: 61720 Maintenance - Mobile Equipment			
10/04/2018	WINCHESTER AUTO STORES	Transmission Service- E2537	\$1,041.60
		Battery, Air filters- U2593	
10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- Weatherstripping- U2593	\$575.07
		Kussmaul- Solenoid- E2537	
		Amazon- Stainless Steel cup holder- E2511	
		CARID- Seat Covers- U2597	
		WeatherTech- Floor mats- U2597	
10/04/2018	SCARBOROUGH LUMBER & BUILDING	Fuel hose, Air filter, Brass card	\$194.81
10/24/2018	BECK'S SERVICE	Radio & Light Installation- U2595	\$2,674.00
SubObject Total			\$4,485.48
GL Obj: 61725 Maintenance - Office Equipment			
10/04/2018	PAGODA TECHNOLOGIES INC.	Computer Management- 10/2018	\$1,122.12
10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Quill- Toner Cyan & Yellow HP	\$1,005.30
		Costco- LG Dual Computer monitors (4)	
10/24/2018	MONTEREY BAY OFFICE PRODUCTS	Copier Contract & Copy Fees- 7/23-10/22/18	\$837.05
SubObject Total			\$2,964.47
GL Obj: 61730 Maintenance - Other Equipment			
10/04/2018	SCARBOROUGH LUMBER & BUILDING	Thread Seal tape	\$1.46
10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco- Batteries	\$89.24
10/18/2018	SANTA CRUZ FIRE EQUIPMENT	Recharge Fire Extinguisher	\$61.82
SubObject Total			\$152.52
GL Obj: 61845 Maintenance - Buildings & Grounds			
10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Rayne of SC- Water softner exchange- VF1	\$117.50
10/04/2018	SCARBOROUGH LUMBER & BUILDING	Wallboard joint tape	\$23.83
10/11/2018	WESTERN EXTERMINATOR COMPANY	Bug Service- VF1 9/2018	\$54.50
10/11/2018	WESTERN EXTERMINATOR COMPANY	Bug Service- VF2 9/2018	\$54.50
10/24/2018	CENTRAL COATING COMPANY, INC.	Roof Repair- VF1	\$1,850.00
SubObject Total			\$2,100.33
GL Obj: 61920 Medical Supplies			
10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Analgesic Services- Oxygen Cylinder	\$58.75
10/11/2018	PHYSIO-CONTROL CORPORATION	LP15- Cables	\$364.07
SubObject Total			\$422.82
GL Obj: 62223 Office Supplies			
10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Quill- Office supplies	\$386.51
		Brinks- Retirement Plaque- Stelling	
		Costco- Office supplies	
		USPS- Postage State Training Certs.	
SubObject Total			\$386.51

CLAIMS BY GL OBJ

10/26/2018

*Filter: (Claim Date is between 10/01/2018
and 10/31/2018)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
GL Obj: 62367 Medical Services			
10/11/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$695.00
10/11/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical & Chest X-ray	\$770.00
10/11/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$595.00
SubObject Total			\$2,060.00
GL Obj: 62381 Professional & Specialized Services			
10/11/2018	GROUP 4 ARCHITECTURE RESEARCH & PLANNING	Facilities Study	\$3,711.72
10/11/2018	GENE MICHALAK	BRD Video- 10/10/18	\$110.00
10/11/2018	GROUP 4 ARCHITECTURE RESEARCH & PLANNING	Facilities Study	\$2,240.25
SubObject Total			\$6,061.97
GL Obj: 62715 Small Tools & Equipment			
10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon- GPS & Kestrel Weather meter-E2538	\$482.14
10/04/2018	SCARBOROUGH LUMBER & BUILDING	Amazon- Binoculars, Jetboil camp stove	\$13.72
10/11/2018	L.N. CURTIS & SONS	Automatic Center punch	\$1,200.40
SubObject Total			\$1,696.26
GL Obj: 62888 District Special Expense			
10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Robotronics- Pub Ed Coloring books (600)	\$338.40
SubObject Total			\$338.40
GL Obj: 62890 Subscriptions			
10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Network Solutions- Domain Name renewal	\$39.99
SubObject Total			\$39.99
GL Obj: 62914 Education & Training			
10/04/2018	SCARBOROUGH LUMBER & BUILDING	Roof Prop, Hearing protector	\$283.55
10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	American Health- Inspector 1C&1D-Vandervoort	\$670.00
10/11/2018	ACTIVE WELLNESS LLC	Yoga- 9/2018	\$720.00
10/18/2018	EMT CERTIFICATION FUND	EMT Recertifications- 6	\$222.00
10/18/2018	ARMANDO CORTES	Reimbursement S-270- Cortes	\$255.00
10/18/2018	COUNTY OF SANTA CRUZ - HEALTH SERVICE AGENCY	EMT Recertifications- 6	\$600.00
SubObject Total			\$2,750.55

CLAIMS BY GL OBJ

10/26/2018

*Filter: (Claim Date is between 10/01/2018
and 10/31/2018)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
GL Obj: 62920 Gas, Oil & Fuel			
10/04/2018	FLYERS ENERGY LLC	Fuel/Diesel	\$1,137.99
10/11/2018	FLYERS ENERGY LLC	Oil	\$450.09
10/11/2018	FLYERS ENERGY LLC	Fuel/Diesel	\$812.47
10/24/2018	FLYERS ENERGY LLC	Fuel/Diesel	\$1,368.90
SubObject Total			\$3,769.45
GL Obj: 63070 Utilities			
10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Greenwaste- VF1 Trash & Recycle 8/1-8/31/18 SV Water District- VF2 RW 8/1-8/31/18	\$262.80
10/11/2018	PG&E	Gas- VF1 9/6-10/4/18	\$77.23
10/11/2018	PG&E	Gas- VF2 9/6-10/4/18	\$56.77
10/18/2018	PG&E	Electric- VF1 9/5-10/3/18	\$977.85
10/18/2018	PG&E	Electric- VF2 9/5-10/3/18	\$412.85
SubObject Total			\$1,787.50
Index Total			\$98,118.61

CLAIMS BY GL OBJ

10/26/2018

*Filter: (Claim Date is between 10/01/2018
and 10/31/2018)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
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GL Key: 685020**GL Obj: 62381 Professional & Specialized Services**

10/11/2018	GROUP 4 ARCHITECTURE RESEARCH & PLANNING	Facilities Study	\$2,240.25
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10/11/2018	GROUP 4 ARCHITECTURE RESEARCH & PLANNING	Facilities Study	\$3,711.73
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SubObject Total	\$5,951.98
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Index Total	\$5,951.98
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CLAIMS BY GL OBJ**10/26/2018***Filter: (Claim Date is between 10/01/2018
and 10/31/2018)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
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GL Key: 685030**GL Obj: 86209 Mobile Equipment****10/24/2018 BECK'S SERVICE****Radio & Light Installation- U2597****\$7,091.00****SubObject Total** **\$7,091.00****Index Total** **\$7,091.00**

CLAIMS BY GL OBJ

10/26/2018

*Filter: (Claim Date is between 10/01/2018
and 10/31/2018)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
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GL Key: 685040**GL Obj: 61221 Telephone & Telegraph**

10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Verizon- SCHMIT Cell phone & Jetpack 7/5-8/4/18 & 8/5-9/4/18	\$76.38
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SubObject Total	\$76.38
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GL Obj: 62914 Education & Training

10/24/2018	RW JONES AND ASSOCIATES HEALTH & SAFETY TRAINING CONSULTANTS LLC	SCHMIT Quarterly Training- 10/17/18 Drill #2	\$3,850.00
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SubObject Total	\$3,850.00
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GL Obj: 62920 Fuel

10/04/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Valero- HM2560 Fuel	\$77.23
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SubObject Total	\$77.23
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Index Total	\$4,003.61
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Grand Total	\$115,165.20
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**SANTA CRUZ
COUNTY BANK**

Put your money where your life is.
P.O. Box 8426, Santa Cruz, CA 95061

RECEIVED

NOV - 5 2018

Oct 31, 2018

Scotts Valley Fire Protection District
7 Erba LN
Scotts Valley CA 95066

SCOTTS VALLEY FIRE
PROTECTION DISTRICT



2-112

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PRIVACY NOTICE Federal law requires us to tell you how we collect, share and protect your personal information. Our privacy policy has not changed and you may review our policy and practices with respect to your personal information at www.sccountybank.com/privacy-policy.cfm or we will mail you a free copy upon request if you call us at 831.457.5000.

Detailed Billing Statement

Previous Balance	2,265,749.17	Opening Period Date	05/17/2017
New Balance	1,942,339.41	Closing Period Date	10/31/2018
Current Interest Rate	5.6250	Advances	0.00
Principal Amount	86,263.05	Payments	486,353.28
Interest Amount	71,839.95	Credit Limit	0.00
Addl Principal	0.00	Total Hold Amount	0.00
Insurance	0.00	Available Balance	0.00
Escrow Due	0.00	Interest Paid YTD	49,096.38
Past Due Amount	0.00	Late Charge YTD	0.00
Late Charges Due	0.00		
Other Fees Due	0.00		
TOTAL AMOUNT DUE	158,103.00	Late Fee after 12/25/2018	7,905.15
DUE DATE	12/15/2018	Amt Due after 12/25/2018	166,008.15

Detailed Billing Statement

Scotts Valley Fire Protection District
Account Number 900332300

Payment Amt	162,117.76
Escrow Due	158,103.00 0.00
Past Due Amt	0.00
Late Charges	0.00
Fees Due	0.00

Santa Cruz County Bank
PO BOX 8426
Santa Cruz, CA 95061

Tot Amt Due	158,103.00 162,117.76
Due Date	12/15/2018

Put your money where your life is.

Oct 31, 2018

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DATE	TRAN DESCRIPTION	AMOUNT	INTEREST	BALANCE
05/17/17	Balance Forward			2265,749.17
05/17/17	Regular Payment	98,919.69	63,198.07	2166,829.48
11/15/17	Regular Payment	111,468.69	50,649.07	2055,360.79
04/19/18	Regular Payment	113,021.38	49,096.38	1942,339.41





SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Steve M. Kovacs
Fire Chief

Date: November 14, 2018
To: Board of Directors
From: Steve M. Kovacs, Fire Chief
Subject: Agenda Item 6.1

Recommendation

Approve the revised Agreement for the Purchase and Maintenance of Mobile Air Support Unit for the San Lorenzo Valley Fire Districts Council.

Discussion

The Valley Fire Districts have had an agreement in place for the continued maintenance and purchase of the Mobile Air Support Unit at Felton Fire District since 1994. The current mobile Breathing Support Unit was purchased in 2013 through a grant and is utilized on structure fires, Haz Mat incidents and/or any other larger incident that require our SCBA bottles to be refilled. Although we have a compressor at Station 1, this allows bottles to be refilled at the scene.

We have been placing \$1500.00 per fiscal year, per member agency into fund for replacement and annual maintenance. The Valley Council Board (made up of the fire chiefs) have agreed that the current annual fee is not adequate for the future maintenance and replacement costs. The current change in the Agreement, increases the annual contribution to \$2000.00 for the members.

Board of Directors

Robert Campbell Russ Patterson Daron Pisciotta Alan Smith Joshua Warren

AGREEMENT
FOR JOINT EXERCISE OF POWERS FOR
THE PURCHASE AND MAINTENANCE OF MOBILE AIR SUPPORT UNIT

THIS AGREEMENT , dated July 1, 1994, and revised March 9, 2006, and revised July 01, 2014, and revised October 18, 2018, is made and entered into by and between the FELTON FIRE PROTECTION DISTRICT, hereinafter referred to as "Felton"; the SANTA CRUZ COUNTY FIRE DEPARTMENT, hereinafter referred to as "County Fire"; the BOULDER CREEK FIRE PROTECTION DISTRICT, hereinafter referred to as "Boulder Creek"; the BEN LOMOND FIRE PROTECTION DISTRICT, hereinafter referred to as Ben Lomond'; the SCOTTS VALLEY FIRE PROTECTION DISTRICT, hereinafter referred to as "Scotts Valley"; and the ZAYANTE FIRE PROTECTION DISTRICT, hereinafter referred to as "Zayante"; and BRANCIFORTE FIRE PROTECTION DISTRICT, hereinafter referred to as "Branciforte". The above agencies intend to operate this agreement through the San Lorenzo Valley Fire Districts Council, a joint agency council, hereinafter referred to as the "Valley Fire Council". The Agreement is a joint powers agreement, and the parties shall be hereinafter referred to collectively as the "San Lorenzo Valley Air Support Group: or "SLVASG".

W I T N E S S E T H

WHEREAS, it is to the mutual advantage of the members of the SLVASG to jointly purchase, maintain and replace certain specialized equipment provided herein as needed for efficient operation of their respective fire agencies. This Agreement is for the joint purchase and Maintenance of a mobile air units and administrative costs associated with those activities;

WHEREAS, it would not be economical for any individual city, district, or town to purchase and maintain certain specialized fire equipment; and

WHEREAS, it is vital to the protection of life and property from fire that certain specialized equipment be available for emergency use twenty-four (24) hours a day.

NOW, THEREFORE, in consideration of the mutual covenants, promises, conditions, and agreements herein contained, the parties hereto agree as follows:

1. Term

This revised Agreement shall be for the period commencing October 18, 2018, thereafter, this Agreement shall continue from fiscal year to fiscal year until terminated by the parties hereto as provided in Section 8.

2. Administration of Agreement

Felton shall administer the Agreement and shall act as agent of the SLVASG for purpose of purchase and maintenance of mobile breathing air unit, hereinafter referred to as "Air Support Unit". Purchasing, accounting and future sale under this Agreement shall be in accordance with the requirements of the Felton policies and procedures. Felton shall be designated to have custody of the monies of the SLVASG. The SLVASG shall approve all expenditures and resolve all operational issues by majority vote of the voting members. For purposes of this Agreement, "majority vote" shall mean a majority of representatives of those voting at a duly convened meeting at which at least a quorum of SLVASG members are present.

3. Accountability

In administering this Agreement, Felton shall be strictly accountable for all funds received and expended and shall make a quarterly report for all receipts and disbursements to all parties herein. In addition, Felton shall contract with a Certified Public Accountant to prepare an audit for its accounts and records pertaining to administration of this Agreement at any time within thirty (30) days of a demand therefore by a majority vote of the SLVASG.

4. Maintenance and Maintenance Fund

- a) Provision for the maintenance and upkeep of the Air Support Units shall be as follows:
- b) Felton will be responsible for maintenance of the Air Support Unit S2365.
- c) Zayante will be responsible for maintenance of the Bauer air compressor at Zayante Fire Station #1.
- d) A fund shall be maintained and accounted for by Felton and administered through the San Lorenzo Valley Fire Districts Council as a "Maintenance Fund". Money remaining in the fund at the end of each fiscal year shall be carried forward to the succeeding fiscal year. Any money carried over from year to year will be used as a designated fund for the purpose of major repairs and future replacement of the mobile air units. Said fund shall have a cap of \$50,000.
- e) The Maintenance Fund assessment for each member of the SLVASG will be \$2,000 for each succeeding fiscal year and will be due and payable within thirty (30) days of receipt of the billing from Felton. Billing will occur in July of each fiscal year. The total assessments to each agency shall not exceed the cap of \$50,000, and each agency shall be assessed its pro rata share up to \$50,000. Once the \$50,000 cap is reached, each agency will be assessed its pro rata share

to maintain the \$50,000 fund balance. The Maintenance Fund assessment may be revised or amended by a majority vote of the SLVASG members.

- f) In the event of major repair or unforeseen costs with respect to the maintenance and normal use and operation of the Air Support Units, which exceeds the budgeted maintenance costs for the year, each member of the SLVASG shall bear an equal amount of such cost, provided, however, that no major repair expense shall be incurred without majority approval of SLVASG members.
- g) Prior to incurring the costs of major repairs or other unforeseen costs, all members shall be advised of the nature and extent and estimated cost of such major repairs or other such unforeseen costs. Following completion of such repairs, Felton shall bill the members, each of which shall pay its share within sixty (60) days or receipt of the bill. For purposes of this paragraph, major repairs or unforeseen costs shall consist of any single or combined expenditure which will exceed \$2,500.
- h) Any damages sustained by the units which are caused by the negligent operation of the units and which are not covered by any applicable insurance policy shall be repaired at the sole expense of the SLVASG member which was using the unit at the time the damage occurred, provided, however, that no party shall be responsible for damage caused by ordinary wear and tear.
- i) The repair of any part of the units will be authorized by SLVASG and performed by the qualified personnel or any other responsible provider of such services contracted to perform such repairs to the Air Support Units on behalf of the SLVASG, provided, however, that major repairs shall be approved by a majority vote of the SLVASG.
- j) All expenses relating to maintenance and upkeep of the Air Support Units shall be charged to the Maintenance Fund. Maintenance and upkeep are defined as the direct costs of equipment maintenance and parts; personnel costs are not included.

5. Administrative Costs and Personnel Expenses

- a) The overhead and direct costs attributable to the administration of this Agreement by Felton shall be charged to the Maintenance Fund. Such cost shall not exceed \$500 per year without prior approval of a majority vote of the SLVASG.
- b) Felton shall provide an annual report to the other SLVASG members detailing administrative overhead expenses, maintenance costs, and the status of the Maintenance Fund.
- c) The member or members providing the personnel for the operation of the equipment shall not be entitled to contributions from the other members for such personnel costs.

6. Operations and Storage

- a) The Air Support Units, when not in use, may be housed by any member of the SLVASG, although Felton will be the primary home bases.
- b) The Air Support Units shall be available to all members of the SLVASG on a daily basis and shall be subject to calls for emergency use 24-hours per day. In the event two or more demands by different members are made for the equipment on or about the same time, the member first making a request shall be entitled to first priority for such use, unless otherwise agreed by the parties desiring such use or unless by a majority vote of the SLVASG it is determined that another prospective user is entitled to higher priority.
- c) The Air Support Units may be used by a non-party or for an area under the jurisdiction of a non-party if such use has prior approval of the SLVASG through a written mutual aid plan and if such use does not interfere with use by any SLVASG member.
- d) Only personnel trained in the operation of the Air Support Units shall be allowed to operate them.

7. Termination

- a) Any party to this Agreement may voluntarily terminate its participation upon giving ninety (90) days advance written notice to all other parties. All outstanding debts of the terminating party arising out of this Agreement on or prior to the date of termination shall be paid within thirty (30) days after date of termination. All vehicles and equipment purchased under this Agreement will become the property of the remaining parties. In the event of termination of this Agreement by all but one of the parties hereto, the last remaining party shall be entitled to the ownership and possession of the equipment and the other parties hereto agree to execute and deliver all necessary releases or documents of title necessary to place the ownership of the Air Support Units in the last remaining non-terminating party. If Felton and/or Zayante-terminates its participation, the remaining parties shall meet and redistribute Felton's and/or Zayante's obligations hereunder.
- b) An automatic and involuntary termination by an SLVASG member shall occur if the annual assessment to the Maintenance Fund is not paid within one hundred and eighty (180) calendar days of the date of the billing by Felton. All outstanding debts arising on or prior to the automatic termination date shall remain due and payable until satisfied by the terminating member.
- c) In the event of termination of the Agreement and dissolution of the SLVASG by unanimous consent of all members, the members remaining immediately

prior to dissolution shall have the opportunity to purchase the Air Support Units at a price agreed upon by a majority vote of the SLVASG. In the event that two or more members desire to purchase the Units, then the Air Support Units shall be awarded to the highest bidder. If no member of the SLVASG desires to purchase the Air Support Units, then it shall be sold in accordance with the procedures adopted by Felton and/or Zayante for disposal of surplus property.

- d) Final accounting and disbursement of all proceeds of sale and monies remaining in the Maintenance Fund will then be performed by Felton to close the books. All proceeds of sale and monies remaining in the Maintenance Fund shall be distributed evenly amongst SLVASG members remaining at the time of dissolution.

8. Legal Title

<u>TITLE</u>	<u>OWNER</u>	<u>MAINTENANCE</u>
Mobile Breathing Support Unit S2365	FEL	SLVFC
Bauer Air Compressor and filling station	ZAY	SLVFC

* SLVFC = San Lorenzo Valley Fire Council

* FEL = Felton Fire Protection District

* ZAY = Zayante Fire Protection District

9. Indemnity

- a) No party to this Agreement, nor its respective officers and employees, shall assume any liability for the negligence of any other party or of any officer or employee thereof, and any negligent party shall hold harmless, defend and indemnify every other party, its respective officers and employees against any claim for damages resulting therefrom. This Agreement shall not be construed to relieve any party from liability imposed upon it by law arising from the acts or omissions of that party, and each party hereto shall protect and save each other party, their respective officers and employees, harmless from all claims, damages, and costs and shall assume the defense of all actions for any damages or injuries alleged to have arisen from that party's actions while acting under the authority conferred by this Agreement.
- b) No party shall be liable in damages to any other party, any employee of any party, or any other person or entity for failure to deliver the Air Support Units upon demand, where such failure is the result of the Air Support Units being in

use, or inoperable, or is not the result of negligence or the willful disregard of a proper request therefore.

- c) Each party will indemnify and hold harmless each of the other parties and their elected officials, officers, and employees from all liability claims, workers' compensation claims, damages, costs and attorney's fees with arise from or are related to the indemnifying party's acts or omissions involving use and operation of the Air Support Units when the claims against the other parties stem solely from the fact of joint purchase and maintenance of the Air Support Units. A party shall be in "use and operation of the Air Support Unit" at any time it or its personnel are in possession and control of the vehicle.

10. Insurance

A) Each party shall provide general liability insurance in the amount of one million dollars (\$1,000,000) and property damage insurance to cover the respective parties' use of the Air Support Unit and its related equipment, unless a party provides proof satisfactory to a majority comprised of at least two-thirds (2/3) of the SLVASG membership that such insurance is unavailable to such party and that the uninsured party is able to provide other assurances (in the form of self-insurance). For the purposes of this part, no party proposing to self-insure shall be entitled to vote toward a determination of whether its self-insurance is satisfactory. The insurance shall be obtained from a company qualified to do business in the State of California and all members of the SLVASG shall be named as additional insured's.

B) Felton will carry vehicle insurance for the air support unit S2365.

C) Zayante shall carry property insurance for the air compressor.

D) Insurance will be funded by SLVASG through the maintenance fund.

11. Parties Operate Independently

Nothing contained in this Agreement shall be construed to make any party hereto or any of its officers, agents or employees, agent or employee of any other party, except as to the specific responsibilities of Felton and Zayante as set forth herein.

12. Notification

All notices herein required shall be in writing and delivered in person or sent by first class mail, postage prepaid, addressed as follows:

Ben Lomond Fire Protection District
PO Box 27
Ben Lomond CA 95005

Boulder Creek Fire Protection District
13230 Central Avenue
Boulder Creek CA 95006

Branciforte Fire Protection District
2711 Branciforte Drive
Santa Cruz, CA 95065

Felton Fire Protection District
131 Kirby Street
Felton CA 95018

Santa Cruz County Fire Department
PO Box F2
Felton CA 95018

Scotts Valley Fire Protection District
7 Erba Lane
Scotts Valley CA 95066

Zayante Fire Protection District
7700 East Zayante Road
Felton CA 95018

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

BEN LOMOND FIRE PROTECTION DISTRICT

By: _____
CHAIR OF THE BOARD ATTEST _____

BOULDER CREEK FIRE PROTECTION DISTRICT

By: _____
CHAIR OF THE BOARD ATTEST _____

BRANCIFORTE FIRE PROTECTION DISTRICT

By: _____
CHAIR OF THE BOARD ATTEST _____

COUNTY OF SANTA CRUZ FIRE DEPARTMENT

By: _____
FIRE CHIEF

ATTEST

FELTON FIRE PROTECTION DISTRICT

By: _____
CHAIR OF THE BOARD

ATTEST

SCOTTS VALLEY FIRE PROTECTION DISTRICT

By: _____
CHAIR OF THE BOARD

ATTEST

ZAYANTE FIRE PROTECTION DISTRICT

By: _____
CHAIR OF THE BOARD

ATTEST



Attacking from every angle.



2018 Relay For Life of Scotts Valley

Relay For Life was a success thanks in part to the generosity and support of the Scotts Valley Fire District. Our event welcomed hundred of participants and raised more than \$120,000 to finish the fight against cancer!

The success of our event takes the work of many. We are so grateful to have your organization support Relay through coming out to the event for a meet & greet with the kids & participants. We look forward to partnering with Scotts Valley Fire District again in the upcoming year!

Because of your support, the American Cancer Society is able to help people facing cancer in every community by funding groundbreaking cancer research, supporting education and prevention efforts, and providing free information and critical services for people with cancer who need them. We couldn't have done it without you.

THANK YOU! We appreciate your on-going support of Relay For Life, and all of our life-saving programs, services, and other events throughout the year.

Thank you sincerely,

Kristi Cole & the 2018 Relay For Life Leadership Team

Silicon Valley Central Coast Area | American Cancer Society, Inc.

747 Camden Avenue Suite B

Campbell, CA 95008

Phone: 408.688.0089 | Mobile: 301.956.6204 | Fax: 408.871.2993

cancer.org | 1.800.227.2345 | www.relayforlife.org/NorthSantaCruzCountyCA



American Cancer Society Relay For Life

THANK YOU

for helping to save lives from cancer.

RELAY FOR LIFE OF SCOTTS VALLEY SCOTTS VALLEY FIRE DISTRICT

2018 IN-KIND DONOR

JUNE 2, 2018

Steve Highland | Event Lead



TOGETHER, WE CAN BEAT
OUR BIGGEST RIVAL: CANCER.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Steve M. Kovacs
Fire Chief

Date: November 14, 2018
To: Board of Directors
From: Chief Kovacs
Subject: Administrative Report

Incident Type	August		September		October		Year To Date	
	2017	2018	2017	2018	2017	2018	2017	2018
Fires	6	10	7	5	10	10	52	50
Explosion / Rupture	1	0	0	0	0	0	3	0
EMS	103	126	120	111	102	122	1155	1128
Hazardous Condition	5	5	8	6	11	7	112	53
Service Calls	19	15	17	18	13	15	175	138
Good Intent	27	24	28	20	38	28	368	300
False Alarms	18	10	9	9	6	11	102	83
Severe Weather	0	0	0	0	0	1	2	1
Totals	179	190	189	169	180	194	1969	1753

Operations

- AC Cortes, Eng. Sundermier and FF Bridges responded on a first alarm structure to Felton Fire which involved a total of 3 structures with only one being a loss. Crews did a great job.
- A shift had a wrong way driver auto accident on Hwy 17 where the crews had to use the Hurst tools to extricate the driver
- BC Whittle and Captain Petteys did the final inspection on the new type 3 engine which should be here by the end of November
- Eng. Cortes received the Hometown Hero Award

Training

- Grigg, Vandervoort, Sundermier and Cotes attended the leadership course in Sacramento
- Eng. Cortes completed S270
- Eng. Green taught 2 CPR and extinguisher classes
- Public Education for the 3 grade schools in the district was completed
- FF Bridges completed sections 1-3 of FF2

Board of Directors

Daron Pisciotta

Robert Campbell

Alan Smith

Russ Patterson

Joshua Warren

Prevention

- Met with Developer/Owner/Builders for: Kirkorian Court ADU, 17250 Laurel Road Aviza Property, City Ventures Property behind 7-11 on Mt. Hermon Rd, Kissed by an Angel Wines Mt. Hermon Rd and City Planning Consultant regarding 22 Blake Lane
- Had 2 meetings with Central Coast Alliance for Health Emergency Response Team to assist with emergency drill to be conducted in mid-November
- Participated in the SV High School Code Red drill
- Met with SVHS Principal Mike Hanson to begin work to change evacuation procedures.
- Did Final Inspections for: 218 Bel Air Drive (Sprinkler), 320 Bridlewood Court (sprinkler), Anderson Pacific Building, SV Drive (Alarm), The Grove (Underground x2) and 101 Falcon Ridge (Sprinkler)
- Completed Rough Overhead Inspections for: 260 Mt. Hermon Rd., Lundy Lane x2 and 490 Quail Ridge Rd.
- Completed Fire Safety Inspections at: Boys and Girls Club, New Lab and tenant improvements at 100 Enterprise and 145 Baja Sol Ct. (LE 100)
- Approved: Erba Lane Project (Development Review), 555 Sunridge (New Workshop), The Hanger (Signage), 490 Quail Ridge Rd. (Sprinkler), Hacienda Dr. (ADU plan check) and 260 Mt. Hermon Rd. (Sprinkler)
- Attended SVFPD Captain's meeting
- Attended PRC meeting
- Attended FDAC Leadership Academy
- Assisted SCFD as Rater for Engineer's test
- Participated as panelist in SVFPD Secretary Interviews
- Received illegal fireworks from citizen and delivered to CalFire for disposal
- Replaced Knox Keys at Fox Shocks on El Pueblo Rd.

Fire Chief Activities:

- Attended Staff Meetings
- Attended in EMSIA Subcommittee meetings for the Ambulance subcontract (4)
- EMSIA Conference Calls
- DRiSC Conference Call
- Meeting with Dr. Hopp from Occupational Health
- Meeting at Sacramento OES
- Captain's Meeting
- Interagency Advisory Meeting at SVWD
- BRN Training Nights
- SCCFAIG Ad Hoc Committee Meetings
- Valley Council Meeting
- County Health and Wellness Meeting
- BRN Board of Directors Meeting
- Attended the FDAC Leadership Academy with Engineer Cortes, Captains, Vandervoort, Grigg and Sundermier
- Completed and submitted the AFG SCBA Grant
- Completes Worker's Comp file reviews with SCCFAIG
- BBQ for retiring BC Tim Theilen
- Conducted Interviews for the new Secretary-Receptionist position
- Interviewed by an ROP student for a report
- FDAC Conference Call
- Attended an AT&T First Net Presentation
- Attended the OES Region II Fall Meeting in Dublin
- Attended the funeral for Region III Assistant Chief Ken Hood