



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF October 10, 2018

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, October 10, 2018 at the City of Scotts Valley Council Chambers. President Patterson called the meeting to order at 6:30 p.m.

1.1 Pledge of Allegiance and Moment of Silence

President Patterson called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

- A. Directors Present: Directors Campbell, Patterson, Pisciotta and Warren
- B. Directors Absent: Director Smith
- C. Fire District Staff: Chief Kovacs, Battalion Chiefs McNeil and Whittle and Administrative Secretary Walton

2. Public Comment (GC §54954.3)

None

3. Agenda Amendments (GC §54954.2) – Discussion/Action

None

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of August 8, 2018

4.2 Payroll: Approve August Payroll 16, 17 and 18 in the amount of: \$ 673,887.86

4.3 Payroll: Approve September Payroll 19 and 20 in the amount of: \$ 328,720.02

4.4 Expenditures: Approve Expenditures for August in the Amount of:

<u>General Fund:</u>	\$ 139,940.47
<u>Zone A:</u>	\$ 1,102.87
<u>SCHMIT:</u>	\$ 167.46
<u>TOTAL:</u>	\$ 141,210.80

4.5 Expenditures: Approve Expenditures for September in the Amount of:

<u>General Fund:</u>	\$ 134,353.46
<u>SCHMIT:</u>	\$ 1,747.05
<u>TOTAL:</u>	\$ 136,100.51

4.6 Approve Permit/Inspection Fee Waiver Request for the Scotts Valley High School's Haunted House

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4.7 Review Four CalPERS Annual Valuation Reports as of June 30, 2017 (Classic & PEPRA Safety and Miscellaneous Plans)

On motion of Director Pisciotta seconded by Director Warren to Approve the Consent Calendar Items 4.1 through 4.7 was approved by the following vote:

AYES: Campbell, Patterson, Pisciotta and Warren
NOES: None
ABSENT: Smith
ABSTAIN: None

5. Action Item

5.1 Adopt the Following Policies, Discussion/Action:

510 – Paid Call Firefighter (PCF) Duty Statement
515 – Volunteer Firefighter Duty Statement
1509 – Volunteer Hiring

Chief Kovacs stated that currently the SVFPD does not have volunteers and would like to hire new candidates as volunteers and not PCF's. Making this change will save the SVFPD approximately \$30,000, as volunteers will not be paid to attend the academy. This will also require the volunteer candidate to be committed to successfully complete the academy and competency test for promotion to PCF. Policy 510 has minor revisions and Policy 515 is the new Volunteer Firefighter Duty Statement and Policy 1509 for Volunteer Hiring.

On motion of Director Warren seconded by Director Campbell to Approve Action Item 5.1 to Include Polices 510, 515 and 1509 was approved by the following vote:

AYES: Campbell, Patterson, Pisciotta and Warren
NOES: None
ABSENT: Smith
ABSTAIN: None

6. Board of Directors and Administrative Reports – Information/Discussion

(No action will be taken on any questions raised by the Board at this time.)

6.1 Board of Directors Report – Directors

President Patterson reported that he and Chief Kovacs attended the Interagency Advisory Meeting with the Scotts Valley School District, Water District and City to discuss the future needs of Scotts Valley and he will update the Board with future Meeting discussions.

6.2 Administrative Report – Chief Officers

The full Administrative Report was included in the packet and Chief Kovacs added the following:

- The draft Facilities Study has been completed and will be emailed to Board Members for comment.
- Battalion Chief (BC) Tim Theilen and Captain Pasquini have submitted retirement paperwork for November 3, 2018. With these retirements, a BC and two Captains will be promoted and two new Firefighters hired. There is only one Captain eligible for the BC position, so an assessment process will be completed prior to promotion. There is a current list for the Captain promotions and Firefighter hiring.
- Secretary Receptionist Evans has resigned. The job announcement has been posted and applications are due by October 19, 2018 with a hire date the first week of December.
- E-2537 was sent to Contra Costa County on a short assignment as part of the DRiSC pre-positioning as part of a Santa Cruz County strike team.
- Five Staff will be attending the FDAC Leadership Academy on October 22 and 23 in Sacramento.
- Chief Whittle and a staff member will be going to inspect the new Type 3 engine at the end of the month.
- Staff is working with a Grant Writer for the AFG SCBA Grant.
- Thank you for all who attended the Badge Pinning, which was a nice event and well attended.

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7. Correspondence – Information

7.1 Letter from the City of Scotts Valley Recreation Division Dated August 8, 2018

The Board received and filed the correspondence.

Director Warren commented on the political signs posted on the La Madrona Property to clarify that the SVFPD does not authorize or endorse any candidates or Measures.


8. Request for Future Agenda Items

None


9. Adjournment

The meeting was adjourned at 6:44 p.m.

ATTEST



Russ Patterson
Board President



Steve M. Kovacs
Board Secretary