



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Board of Directors

Agenda

Wednesday, February 14, 2018, 6:30 P.M.

Scotts Valley City Hall

One Civic Center Drive, Scotts Valley CA 95066

Board meetings are televised on Community Television, Channel 25. Agendas and Board Packets are available on the District's web site @ www.scottsvalleyfire.com

Any person who requires a disability related modification or accommodation in order to participate in a public meeting should make such a request to Steve M. Kovacs, Board Secretary, for immediate consideration.

1. Call to Order

1.1 Pledge of Allegiance and Moment of Silence

1.2 Roll Call

2. Public Comment (GC §54954.3)

This portion of the meeting is reserved for persons wishing to address the Board on any matter not on the agenda. Any matter that requires Board action will be referred to staff for a report and action at a subsequent Board meeting.

3. Agenda Amendments (GC §54954.2) – Discussion/Action

4. Consent Calendar

(Consent calendar items will be enacted upon by one motion. There will be no separate discussion on items unless a Board Member, Staff, or member of the public requests removal of the item for separate action.)

4.1 Minutes: Approve Regular Board Meeting Minutes of January 10, 2018

4.2 Payroll: Approve January Payroll 01 and 02 in the amount of: \$ 318,764.58

4.3 Expenditures: Approve Expenditures for January in the Amount of:

General Fund:	\$ 78,758.99
Capital Outlay:	\$ 31,065.00
SCHMIT:	<u>\$ 5,639.60</u>
TOTAL:	\$115,463.59

5. Action Items

5.1 LAFCO 2018 Election for District Member on the Consolidated Redevelopment District Oversight Board – Discussion/Action

5.2 Approve the Updated Agreement with Liebert Cassidy Whitmore for Legal Services – Discussion/Action

**Scotts Valley Fire Protection District
Board of Directors Meeting for February 14, 2018
Agenda**

6. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

6.1 Board of Directors Report – *Directors*

6.2 Administrative Report – *Chief Officers*

7. Correspondence – Information

7.1 None

8. Request for Future Agenda Items

9. Adjournment

Next Regularly Scheduled Board Meeting:
Wednesday, March 14, 2018 at 6:30 p.m.



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066

(831) 438-0211

Fax (831) 438-0383

MINUTES OF THE SCOTTS VALLEY FIRE PROTECTION DISTRICT BOARD OF DIRECTORS REGULAR MEETING OF January 10, 2018

1. Call to Order

The Regular Meeting of the Board of Directors of the Scotts Valley Fire Protection District (SVFPD) was held on Wednesday, January 10, 2018 at the City of Scotts Valley Council Chambers. Vice President Pisciotta called the meeting to order at 7:00 p.m.

1.1 Pledge of Allegiance and Moment of Silence

Vice President Pisciotta called for the Pledge of Allegiance and a Moment of Silence to follow.

1.2 Roll Call

A. Directors Present:	Directors Campbell, Pisciotta and Warren
B. Directors Absent:	Patterson and Smith
C. Fire District Staff:	Chief Kovacs, Battalion Chiefs McNeil and Theilen and Administrative Secretary Walton

2. Public Comment (GC §54954.3) None

3. Agenda Amendments (GC §54954.2) – Discussion/Action None

4. Consent Calendar

4.1 Minutes: Approve Regular Board Meeting Minutes of November 8, 2017

4.2 Payroll: Approve November Payroll 23 and 24 in the amount of: \$ 282,978.62

4.3 Payroll: Approve December Payroll 25 and 26 in the amount of: \$ 365,763.53

4.4 Expenditures: Approve Expenditures for November in the Amount of:

<u>General Fund:</u>	\$49,277.20
<u>SCHMIT:</u>	\$ 6,124.05
<u>TOTAL:</u>	\$55,401.25

4.5 Expenditures: Approve Expenditures for December in the Amount of:

<u>General Fund:</u>	\$148,892.76
<u>Capital Outlay:</u>	\$ 54.68
<u>SCHMIT:</u>	\$107,388.23
<u>TOTAL:</u>	\$256,335.67

On motion of Director Warren seconded by Director Campbell to *Approve the Consent Calendar Items 4.1 Through 4.5* was approved by the following vote:

AYES:	Campbell, Pisciotta and Warren
NOES:	None
ABSENT:	Patterson and Smith
ABSTAIN:	None

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting January 10, 2018

5. Action Item

- 5.1 Standing Board Committee Appointments per Policy 2101, Discussion/Action**
- Finance and Planning
- Organization and Personnel
- Facilities and Equipment

Chief Kovacs stated that in his absence, President Patterson suggested appointing the following Standing Committees:

- Finance and Planning Committee – Directors Campbell and Patterson
- Organization and Personnel – Director Pisciotta and open to interested Director
- Facilities and Equipment – Directors Patterson and Pisciotta

Director Warren stated that in the past, each Director was on at least one Standing Committee and suggested that he and Director Smith be appointed to the Organization and Personnel Committee.

As the presiding President, Director Pisciotta appointed the following Standing Committees:

- Finance and Planning – Directors Campbell and Patterson
- Organization and Personnel – Directors Smith and Warren
- Facilities and Equipment – Directors Patterson and Pisciotta

- 5.2 Approve the Facilities Master Plan Professional Service Agreement with Group 4 Architecture Research and Planning Inc., Discussion/Action**

Chief Kovacs stated that Facilities Master Plan Professional Service Agreement (Agreement) has been reviewed and approved by the SVFPD Attorney and Group 4 Architecture Research and Planning Inc. pending a few minor edits.

Director Campbell inquired about the deliverables and what would be provided in the way of drawings or graphic representation. Director Campbell inquired about Exhibit-A with regards to space needs assessment/space programming and why it is an Optional Services and not included in the Master Plan. Director Campbell stated that the La Madrona property was briefly mentioned in the Agreement so he wanted to confirm it would be included in the study.

Vice President Pisciotta stated that based on his experience, Group 4 provides mostly data and not drawings. Chief Kovacs confirmed that the La Madrona property would be included in the Master Plan and he will work with Group 4 regarding the edits discussed.

On motion of Director Warren seconded by Director Pisciotta to Approve the Facilities Master Plan Professional Services Agreement with Group 4 Architecture Research and Planning Inc. Pending Modifications Discussed at this Meeting was approved by the following vote:

AYES: Campbell, Pisciotta and Warren
NOES: None
ABSENT: Patterson and Smith
ABSTAIN: None

- 5.3 Consider Revision to Policy 1601: Travel Request and Expense Reimbursement, Discussion/Action**

Chief Kovacs stated that the recommendation is to change the overnight lodging from “50 or more miles from the District boundaries” to “out of Santa Cruz County”.

On motion of Director Campbell seconded by Director Warren to Change Policy 1601 from 50 Miles from District Boundaries to out of Santa Cruz County as Recommended was approved by the following vote:

AYES: Campbell, Pisciotta and Warren
NOES: None
ABSENT: Patterson and Smith
ABSTAIN: None

SCOTTS VALLEY FIRE PROTECTION DISTRICT
Regular Board Meeting January 10, 2018

5.4 Consider Revision to Policy 2100: Policy for Conducting Board Meetings, Discussion/Action

Chief Kovacs stated that Policy 2100 states that the Regular Board Meeting is scheduled for the second Wednesday of the month at 7:00 p.m. The Board discussed changing the start time to 6:00 p.m. or 6:30 p.m. and decided 6:30 p.m.

On motion of Director Pisciotta seconded by Director Warren to *Change the Regular Meeting Policy 2100 to Reflect 6:30 p.m. Start Time* was approved by the following vote:

AYES: **Campbell, Pisciotta and Warren**
NOES: **None**
ABSENT: **Patterson and Smith**
ABSTAIN: **None**

6. Board of Directors and Administrative Reports – Information/Discussion
(No action will be taken on any questions raised by the Board at this time.)

6.1 Board of Directors Report – Directors

None to Report.

6.2 Administrative Report – Chief Officers

Chief Kovacs stated that the full Administrative Report was included in the packet and added the following:

- Firefighter Interviews have been completed and the job was offered to Jonathan Bauer. Jonathan's start date is January 29th for two weeks of day shift and then he will be assigned to A-Shift.
- The Captains promotional exam is scheduled for January 19th.
- The PCF new hire orientation is scheduled for January 25th and the Academy will start in February.
- The FDAC, Cal Chiefs and Metro Chiefs met with Legislative Groups in Sacramento and discussed back filling the property tax in Santa Barbara and Sonoma for the structures lost in the recent fires, new bills to provide money prior to the disaster to take a proactive approach, and filling mutual aid resources. A follow up meeting is scheduled for January 11th.
- With Bud's retirement, we will be contracting with Central Fire for mechanic services, which should be a seamless transition.

7. Correspondence – Information

7.1 Thank You Letter from Kathleen Respini – Response to the Napa Fire

The Board received and filed the correspondence.

8. Request for Future Agenda Items

Director Warren requested the Branciforte Fire Management Agreement as a Future Agenda Item.

Chief Kovacs suggested assigning Committee to discuss the Branciforte Fire Management Agreement and report to the Board at a future meeting. The Board assigned the Finance and Planning Committee to discuss the Branciforte Fire Management Agreement.

9. Adjournment

The meeting was adjourned at 7:28 p.m.

ATTEST _____
Russ Patterson
Board President

Steve M. Kovacs
Board Secretary

Date Range from 12/16/2017 To 01/12/2018			
PAYROLL	ACCT.#	PP	TOTALS
Regular Pay	51000	1	\$113,597.78
		2	\$113,663.91
Overtime	51005	1	\$15,072.68
		2	\$1,626.09
Regular Pay, Extra Help (PCF)	51010	1	\$1,174.50
		2	\$0.00
Regular Pay, Sick Leave	51015	1	\$0.00
		2	\$0.00
Regular Callback Pay	51025	1	\$13,785.48
		2	\$9,234.30
Holiday Pay	51035	1	\$0.00
		2	\$0.00
Differential Pay	51040	1	\$5,551.65
		2	\$5,551.65
Regular Pay, Sick Leave Reserve	55020	1	\$0.00
		2	\$30,522.12
Misc Benefits, Vacation Payoff	55021	1	\$4,042.21
		2	\$4,042.21
Directors Fees	62327	1	\$900.00
		2	\$0.00
TOTAL PAYROLL			\$318,764.58

CLAIMS BY GL OBJ

02/08/2018

Filter: (Claim Date is between 01/01/2018
and 01/31/2018)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Key: 685010			
GL Obj: 53010 Group Health - Dental Insurance			
01/18/2018	FDAC EBA	FDAC Life & Vision Ins.- 2/2018	\$1,222.21
01/18/2018	HEALTH CARE EMPLOYEES/EMPLOYER DENTAL TRUST	Dental Ins.- 2/2018	\$4,628.69
01/25/2018	SAL LOFRANCO	Retiree Health Ins.-2/2018	\$538.18
01/25/2018	JIM DELUCCHI	Retiree Health Ins.-2/2018 #14 of 30	\$776.26
01/25/2018	MICHAEL MCMURRY	Retiree Health Ins.-2/2018	\$1,480.29
01/25/2018	MIKE BIDDLE	Retiree Health Ins.-2/2018	\$1,378.37
01/25/2018	MIKE PHINN	Retiree Health Ins.-2/2018	\$834.90
SubObject Total			\$10,858.90
GL Obj: 61110 Clothing & Personal Supplies			
01/05/2018	GLADIATOR SOLUTIONS INC.	Ballistic Vests & Add On's	\$6,246.96
01/05/2018	L.N. CURTIS & SONS	Reflective Helmet Stickers	\$93.80
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Summit-Boots- Avila C.	\$250.18
01/18/2018	HOOK-FAST SPECIALTIES, INC	Badges,Service Pins & Buckles	\$855.66
01/18/2018	ANDREW LOFRANCO	Boot Reimb.	\$326.66
01/18/2018	L.N. CURTIS & SONS	Structure Helmet Repair Kits	\$858.46
01/25/2018	L.N. CURTIS & SONS	PPE-Hoods (25)	\$2,450.25
01/25/2018	L.N. CURTIS & SONS	PPE-Globe Xtreme Pant	\$556.54
SubObject Total			\$11,638.51
GL Obj: 61125 Uniform Clothing Allowance			
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Summit-Bridges-LS Shirt Summit-Walton-SS Shirt/Pant	\$357.25
SubObject Total			\$357.25
GL Obj: 61215 Radio Services: Dispatch NetCom Fees			
01/10/2018	SANTA CRUZ REGIONAL 9-1-1	1/2 911 Fees-2nd 2017/2018 FY	\$31,098.50
SubObject Total			\$31,098.50
GL Obj: 61221 Telephone & Telegraph			
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Verizon-Cellular 10/5-11/4/17 Verizon-Cellular 11/5-12/4/17 Comcast-VF1 Internet & Phone11/20-12/19/17 Comcast-VF2-Internet&Phone11/21-12/20/17	\$1,406.54
SubObject Total			\$1,406.54
GL Obj: 61310 Food			
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco-Water	\$9.98
SubObject Total			\$9.98

CLAIMS BY GL OBJ

02/08/2018

*Filter: (Claim Date is between 01/01/2018
and 01/31/2018)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
GL Obj: 61425 Household Expense			
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco-Station Supplies	\$710.30
		Mid Valley-Hand Soap Dispensers	
		Kmart-Station Supplies	
		Amazon-Filters	
SubObject Total			\$710.30
GL Obj: 61535 Insurance PL & PD			
01/05/2018	MCNEIL AND COMPANY, INC.	Coverage Increase Education Trailer	\$82.65
SubObject Total			\$82.65
GL Obj: 61720 Maintenance - Mobile Equipment			
01/05/2018	SCARBOROUGH LUMBER & BUILDING	E2512-Wire Connector	\$6.85
01/05/2018	WINCHESTER AUTO STORES	Parts-Coolant, Filter & Oil	\$78.84
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Peterson Trucks-E2537 Repairs	\$7,763.27
		Perrigo's Auto Body-WT2550 Repairs	
SubObject Total			\$7,848.96
GL Obj: 61725 Maintenance - Office Equipment			
01/05/2018	PAGODA TECHNOLOGIES INC.	Computer Management-1/2018	\$1,011.12
01/25/2018	MONTEREY BAY OFFICE PRODUCTS	Copier Contract-10/23/17-1/22/2018	\$473.71
SubObject Total			\$1,484.83
GL Obj: 61730 Maintenance - Other Equipment			
01/05/2018	SCARBOROUGH LUMBER & BUILDING	Shop Vac- Filter	\$16.67
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco-Batteries	\$321.98
		Cascade Fire-SCBA Cleaner	
		Amazon-Helmet Light Batteries	
SubObject Total			\$338.65
GL Obj: 61845 Maintenance - Buildings & Grounds			
01/05/2018	SCARBOROUGH LUMBER & BUILDING	Station Supplies/Propane	\$77.70
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Rayne of SC-VF1 Water Softner Exchange	\$449.68
		SL Floors-VF2 Floor Bathroom Base	
		Home Depot-VF2 Toilet	
01/18/2018	WESTERN EXTERMINATOR COMPANY	Bug Service-VF1 12/2017	\$51.00
01/18/2018	WESTERN EXTERMINATOR COMPANY	Bug Service-VF2 12/2017	\$51.00
SubObject Total			\$629.38
GL Obj: 61920 Medical Supplies			
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon-E2510 Transfer Belt	\$34.60
SubObject Total			\$34.60

CLAIMS BY GL OBJ

02/08/2018

*Filter: (Claim Date is between 01/01/2018
and 01/31/2018)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
GL Obj: 62111 Miscellaneous Expenses			
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Safeway-Chief's Meeting Refreshments	\$94.37
		Tony & Alba's-Admin Meeting Refreshments	
		Brass Key-U2590 Spare Key	
		Yard House-Meal League of Cities Conference	
SubObject Total			\$94.37
GL Obj: 62219 PC Software			
01/05/2018	CALLBACK STAFFING SOLUTIONS LLC	Monthly Pro Support 1/3-2/2/18	\$99.99
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Network Solutions-Monthly Pro Support	\$39.97
		Apple-Medic Policy & Protocol App	
SubObject Total			\$139.96
GL Obj: 62223 Office Supplies			
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Cal Chamber-2018 Employment Posters	\$269.56
		Quill-Paper/Business Cards	
SubObject Total			\$269.56
GL Obj: 62367 Medical Services			
01/18/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Medical Physical	\$595.00
01/18/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Vaccination	\$20.00
01/18/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Vaccination	\$115.00
01/25/2018	EMERYVILLE OCCUPATIONAL MEDICAL CENTER	Flu/PPD	\$605.00
SubObject Total			\$1,335.00
GL Obj: 62381 Professional & Specialized Services			
01/05/2018	CSG CONSULTANTS, INC.	Inspection-1440 Project	\$285.00
		Plan Review/Sprinkler-59 Pasatiempo/2169 La Madrona/Lexington	
01/05/2018	API SERVICES	New Hire PCF Backgrounds	\$1,891.40
01/10/2018	GENE MICHALAK	BRD Video-1/10/17	\$110.00
01/25/2018	CSG CONSULTANTS, INC.	Inspection-800 Bethany Redwood Hall	\$190.00
		Inspection-1440 Foundation Consealed Space	
		Plan Review-218 Belaire Dr.	
SubObject Total			\$2,476.40
GL Obj: 62715 Small Tools & Equipment			
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Amazon-EMS iPad Screen Protectors	\$326.76
		Ram Mounts-EMS iPad MountingSystem	
		Amazon-EMS iPad Otterbox Cases	
SubObject Total			\$326.76

CLAIMS BY GL OBJ

02/08/2018

Filter: (Claim Date is between 01/01/2018
and 01/31/2018)(Pre-Approved Excluded)

Claim Date	Vendor	Message	Amount
GL Obj: 62888 District Special Expense			
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Costco-Fitness Mats	\$190.04
SubObject Total			\$190.04
GL Obj: 62914 Education & Training			
01/05/2018	ACTIVE WELLNESS LLC	Yoga-12/2017	\$1,080.00
01/05/2018	SCARBOROUGH LUMBER & BUILDING	Roof Prop	\$22.17
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	National-Rental Car Health & Wellness Symposium	\$409.80
		SJ Airport-Parking Health & Wellness Symposium	
		Sheraton-Hotel Health & Wellness Symposium	
SubObject Total			\$1,511.97
GL Obj: 62920 Gas, Oil & Fuel			
01/05/2018	FLYERS ENERGY LLC	Fuel/Diesel	\$1,228.91
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	GSE 76-Fuel Health & Wellness Symposium	\$222.12
		Conserv-Thomas Fire Strike team	
		Chevron-Thomas Fire Strike team	
01/18/2018	FLYERS ENERGY LLC	Fuel	\$1,049.95
SubObject Total			\$2,500.98
GL Obj: 62930 Conference Tuition - Registrations			
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	SJ Airport-Parking League of Cities Conference	\$66.00
SubObject Total			\$66.00
GL Obj: 63070 Utilities			
01/05/2018	SCOTTS VALLEY WATER DISTRICT	Fire Service-VF2 10/11-12/7/17	\$16.30
01/05/2018	SCOTTS VALLEY WATER DISTRICT	Fire Service-VF1 10/4-12/4/17	\$16.30
01/05/2018	SCOTTS VALLEY WATER DISTRICT	Water-VF1 10/4-12/4/17	\$283.94
01/05/2018	SCOTTS VALLEY WATER DISTRICT	Water-VF2 10/11-12/7/17	\$207.15
01/10/2018	PG&E	Electric-VF2 12/5-1/3/18	\$430.17
01/10/2018	PG&E	Gas-VF2 12/6-1/4/18	\$291.75
01/10/2018	PG&E	Gas-VF1 12/6-1/4/18	\$278.72
01/10/2018	PG&E	Electric-VF1 12/5-1/3/18	\$723.10
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	SV Water-VF2 RW 11/1-11/30/17	\$256.60
		Greenwaste-VF1-Trash & Recycle11/1-11/30/17	
01/25/2018	CITY OF SCOTTS VALLEY	Sewer-VF2 11/15-1/15/18	\$70.32
01/25/2018	CITY OF SCOTTS VALLEY	Sewer-VF1 11/15-1/15/18	\$112.73
SubObject Total			\$2,687.08

CLAIMS BY GL OBJ

02/08/2018

*Filter: (Claim Date is between 01/01/2018
and 01/31/2018)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
GL Obj: 86203 Computer Equipment			
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Apple-EMS iPads (2)	\$661.82
SubObject Total			\$661.82
Index Total			\$78,758.99

CLAIMS BY GL OBJ

02/08/2018

*Filter: (Claim Date is between 01/01/2018
and 01/31/2018)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
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GL Key: 685030**GL Obj: 86204 Equipment**

01/05/2018 L.N. CURTIS & SONS

Hurst Edraulic Tools

\$31,065.00

SubObject Total	\$31,065.00
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Index Total	\$31,065.00
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CLAIMS BY GL OBJ

02/08/2018

*Filter: (Claim Date is between 01/01/2018
and 01/31/2018)(Pre-Approved Excluded)*

Claim Date	Vendor	Message	Amount
GL Key: 685040			
GL Obj: 61221 Telephone & Telegraph			
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Verizon-SCHMIT Cellular/Jetpack 11/5-12/4/17	\$38.23
SubObject Total			\$38.23
GL Obj: 62219 PC Software			
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Right Answer-SCHMIT Software 11/15/17-11/14/18	\$1,661.94
SubObject Total			\$1,661.94
GL Obj: 62914 Education & Training			
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Starbucks-Coffee SCHMIT Drill	\$31.90
01/25/2018	RW JONES AND ASSOCIATES HEALTH & SAFETY TRAINING CONSULTANTS LLC	SCHMIT Quarterly Training	\$3,850.00
SubObject Total			\$3,881.90
GL Obj: 62920 Fuel			
01/10/2018	U.S. BANK CORPORATE PAYMENT SYSTEM	Valero-HM2560 Fuel	\$57.53
SubObject Total			\$57.53
Index Total			\$5,639.60
Grand Total			\$115,463.59



Santa Cruz Local Agency
Formation Commission
701 Ocean Street, Room 318-D
Santa Cruz, California 95060
Phone: (831) 454-2055

Email: info@santacruzlafo.org
Website: www.santacruzlafo.org

January 11, 2018

Chair
Scotts Valley Fire Protection District
7 Erba Lane
Scotts Valley CA 95066



SUBJECT: ELECTION FOR DISTRICT MEMBER ON THE CONSOLIDATED REDEVELOPMENT
DISTRICT OVERSIGHT BOARD

Dear Board Chairperson:

The independent special districts in Santa Cruz County get a regular position and an alternate position on the Consolidated Redevelopment District Oversight Board. The job of this board is to assure that the assets of the five former redevelopment agencies in Santa Cruz County get distributed properly to the cities, county, school districts, community college districts, and independent special districts.

There are two nominations for the regular position representing the independent special districts:

--Reed Geisreiter	Santa Cruz Port District
--David Hodgin	Scotts Valley Water District

Background information from the candidates is enclosed.

There were no nominations for the alternate position. I am asking each district to indicate on the ballot whether it wishes for the districts to offer the alternate position to the runner-up in the election for the regular position.

The election will be conducted by mail. LAFCO staff will open and tally the ballots at 10:00 a.m. on March 2, 2018 in the LAFCO office. Anyone who wishes to observe the tally should come to the LAFCO office at that time.

Each district gets one vote for each position, which shall be executed on the enclosed ballot by either the presiding officer of the district board, or by his or her designee. Return the executed ballot to the LAFCO office no later than 10:00 a.m. on March 2, 2018. Ballots can be mailed, hand-delivered, or emailed to the LAFCO office. If emailed, please follow-up by mailing the original signed ballot.

The Independent Special District Selection Committee rules of procedure are posted on the Policies and Rules page of LAFCO's website:

www.santacruzlafco.org/Library/Selection%20Committee%20rules.pdf

Please contact Debra Means or me at the LAFCO office if you have any questions about the voting process.

Very truly yours,



Patrick M. McCormick

Executive Officer

cc: Laura Bowers, Chief Deputy Auditor-Controller, County of Santa Cruz

Attachments: Candidates' Information

Ballot

Return Envelope

Attachment A

NOMINATION FOR POSITION OF
REGULAR SPECIAL DISTRICT MEMBER
ON THE CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD
FOR SANTA CRUZ COUNTY

INSTRUCTIONS:

If you are interested in serving as a **regular** special district member on the Consolidated Redevelopment Oversight Board for Santa Cruz County, please complete and sign the following application and mail or email as a .pdf form with your signature to:

Mailing address:
Santa Cruz LAFCO
701 Ocean Street #318D
Santa Cruz CA 95060

email:
debra@santacruzlafco.org

Applications must be received in the LAFCO office no later than **5:00 p.m. on January 10, 2018.**

NAME: Reed Geisreiter

MAILING ADDRESS: Street 120 13th Avenue

City, Zip: Santa Cruz, CA 95062

PHONE(s): 831-462-4265 (H) 831-246-0661 (Cell)

EMAIL: reed.geisreiter@gmail.com

DISTRICT BOARD ON WHICH YOU SERVE: Santa Cruz Port District Commission

STATEMENT OF INTEREST:

You may attach a separate sheet to present additional qualifications or a statement of interest in serving on LAFCO.

CERTIFICATION:

I certify that the above information is true and correct and I authorize the verification of the information in the application.

Reed Geisreiter
Signature of Board Member Interested in Serving

12/15/17
Date

RECEIVED

JAN 10 2018

Santa Cruz LAFCO

Statement of Qualification
Consolidated Redevelopment Oversight Board for Santa Cruz County
Reed Geisreiter

I am writing today to request your vote for the Special District Member of the Consolidated Redevelopment Oversight Board for Santa Cruz County. I have served on the Redevelopment Oversight Board for the County of Santa Cruz since its inception in 2012; I would like to continue to serve on the board as the City and County oversight boards are consolidated. I recently retired after a 25-year career at Comerica Bank. As Regional President, I gained significant experience that I can utilize in my role on the oversight board. Specifically, during my career I was responsible for originating and maintaining a portfolio of over \$100 million in tax exempt bonds for local non-profit companies. This experience translates well to the work of the Oversight Board. I am a team player and community oriented. This will be critical as the oversight boards consolidate. I appreciate your consideration.

PROFESSIONAL EXPERIENCE

Comerica Bank, Regional President, Santa Cruz & Monterey Counties (Jan. 1993 – Sept 2017)

EDUCATION

Bachelor of Science, San Jose State University (1992)

Associates Degree, Cabrillo College (1990)

COMMUNITY & VOLUNTEER INVOLVEMENT

Santa Cruz Port District

Commissioner (2009 – Current)

Oversight Board for the Santa Cruz County Successor Redevelopment Agency

Member (2012–Current)

Santa Cruz County Housing Advisory Commission

Commissioner / Current Chair (2015–present)

Habitat for Humanity Santa Cruz County

Treasurer / Board Member (2006 – 2009)

Willowbrook Village Homeowner's Association

Treasurer (1996 – 2008)

Attachment A

**NOMINATION FOR POSITION OF
REGULAR SPECIAL DISTRICT MEMBER
ON THE CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD
FOR SANTA CRUZ COUNTY**

INSTRUCTIONS:

If you are interested in serving as a **regular** special district member on the Consolidated Redevelopment Oversight Board for Santa Cruz County, please complete and sign the following application and mail or email as a .pdf form with your signature to:

Mailing address:
Santa Cruz LAFCO
701 Ocean Street #318D
Santa Cruz CA 95060

.em.ail:
debra@santacruzlafco.org

Applications must be received in the LAFCO office no later than 5:00 p.m. on January 10, 2018

NAM E: _ David T. Hodgin _ _ _ _ _

MAILING ADDRESS: Street _ 552-97 Bean Creek Road _ _ _ _ _

City, Zip: Scotts Valley, CA 95066-3335 _ _ _ _ _

PHONE(s): _ _ 831-438-1000 _ _ _ _ _

EMAIL: Pathfinder@pacbell.net

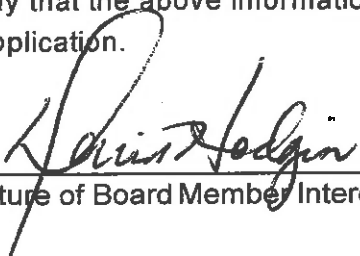
DISTRICT BOARD ON WHICH YOU SERVE: **CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD**

STATEMENT OF INTEREST: Resume Attached

You may attach a separate sheet to present additional qualifications or a statement of interest in serving on LAFCO.

CERTIFICATION:

I certify that the above information is true and correct and I authorize the verification of the information in the application.



Signature of Board Member Interested in Serving

12/19/17
Date

RECEIVED

DEC 26 2017

Santa Cruz LAFCO

David T. Hodgin

Dave Hodgin, Chairman of The Pathfinder Companies, is a Certified Management Consultant (CMC) with degrees in Economics, International Trade, graduate studies in International Management, Marketing, Finance and extensive experience as a business counselor and manager.

Mr. Hodgin served as the Vice President Administration & Finance for Paul Hardeman S.A.(building sections of the Pan American Highway in Argentina), VP Administration & Finance for Fibraglas S.A (manufacturing & licensing management, Owens Corning Fiberglas) in Colombia; General Manager for the Fandrich Companies (paint & chemical distributors), Sport Data, Inc.(statistics), Eco Bio Systems, Inc.(household chemicals), American Made Manufacturing, Inc. (metal fabrication), Sunset Recreation, Inc. (resort management); President of American Powerwash Corporation (cleaning systems, supplies and services), Compustudy, Inc.(computer software education), American Holiday Resorts, Inc. (resort management); Chairman of California Microelectronic Systems, Inc. (computer systems); In most of these assignments Mr. Hodgin's primary task was to organize the business and select and train a management team.

Currently he has completed 49years as a professional Business and Management Consultant, is one of less than 1% of consultants who have earned the CMC designation (Certified Management Consultant, accredited by the International Organization for Standardization (ISO) ISO/IEC 17024:2003), recognized in 47 countries, and continues to supervise the work of other consultants serving a variety of clients throughout the United States and overseas. In addition he serves on the Board of various companies, associations and community organizations, as well as serving as the Chairman of the Monterey Bay Consultants Group.

As part of his community service, he was appointed to the board of the Scotts Valley Water District in 2003, has been elected three times since then, serving three years as the District President. In 2007 Governor Schwarzenegger appointed him to the Central Coast Regional Water Quality Control Board. This assignment ended in September, 2011.

He also serves as a Region 5 Director for the Association of California Water Agencies (ACWA), was elected Vice Chair of the Central Coast Region ((2007 and in 2014); Chair for four years (2009 through 2013) and then again as Chair (2015-2017). Dave has served on the statewide board of ACWA since 2008. As part of that board service he is currently a member of the Finance Committee and the Budget and Audit sub committees as well as the Water Quality Committee. He resigned from the Membership Committee, after finding his replacement. He was instrumental in bringing in a new water district member.

Dave has represented his water district on the Board of ACWA-JPIA since 2005. In 2010 he was appointed to the Joint Powers Insurance Authority Executive Committee and elected to that position in 2011 and again in 2015, currently serving as Chair of the Risk Management Committee and Vice Chair of the Liability Program Committee. His current term ends in 2019.

DAVID T. HODGIN

Community Service Activities

Service to "Small Business"

California Small Business Association: First President 1990-1993, Director 1990 to 1999

California Smaller Enterprises Resource Services, Inc. "CALSERS": President, 1997 to 2000
Director and Treasurer 1994 to 2000

National Small Business United: Trustee 1991-1993, Director 1990-1991
Associate Trustee 1994-1998, Associate Director 1988-90
Council of Regional Executives 1989-1991

California Small Business United: President 1988-90

California State Conference on Small Business: President 1986-1988, Vice President 1984-1986
Secretary 1982-1984, Member 1980 - 1990

United States Small Business Administration: Chairman 1983-1987, San Francisco District Advisory Council
Member of the Council 1976-1990

White House Conference on Small Business: Delegate 1986, Vice Chair Northern California Delegation

California Chamber of Commerce Small Business: Vice Chairman 1983-1985, Committee member 1981-1994

Advisory Board to the California Senate Select Committee on Small Business Enterprises:
Member 1983-1991

Small Business Resource Group: California Assembly Select Committee on Small Business, Member 1982-1990

Cabrillo College Small Business Education Program: Advisor 1980-1988 and one of the Founders of Santa Cruz Small Business Consortium which led to the formation of the Central Coast Small Business Development Center

Community Service

Santa Cruz County Convention and Visitor's Bureau: President 1984, Vice President 1983,
Treasurer 1982, Director 1978-1986

Scotts Valley Recreational and Cultural Foundation: Chairman 1982-1985

Scotts Valley Chamber of Commerce: Director for five years. Member since 1973

Greater Santa Cruz Chamber of Commerce: Director 1983-1984. Member 1983-1992

Exchange Club of Scotts Valley: President 1982, 1983, 2008, 2009. Director 1980-1984, 1986-1988, 2006-present.
Member since 1979

Exchange Club of Santa Cruz: Charter member, Founder. Director 2007-2009, 2015 to Present

California-Hawaii-Nevada District Exchange Clubs: President 2006-2007, President Elect 2005-2006
District Director 1982-1984, 1996-2000, Asst. District Director 1980-1982
Four time recipient of the "Outstanding District Director" award

"Scotts Valley Days", an annual community celebration: Chairman 1984

Scotts Valley Property Owners Association: President 1981, Board Member 1979-1989

Santa Cruz Classic Golf Tournament: Chairperson 1989, 1990, 1991, 1992, 1996, 2003.
Co-Chairman 1993, 1994, 1995

City of Scotts Valley Appeals Board: Term: 1993-1996, 1996-1999

Scotts Valley Water District: Director 2003 – 2018, Vice President 2005, President 2006, 2007, 2012

Valley Gardens Golf Club, Treasurer since 2005

Central Coast Regional Water Quality Control Board: Director 2007 – 2011

Association of California Water Agencies, Region 5: Director 2005-2007, Vice Chair 2008-2009, Chair 2010-2013, Vice Chair 2014-2015, Chair 2016 - 2018
Member State Board, Association of California Water Agencies 2008 ~ 2019

ACWA-JPIA (Insurance Authority), Board Member from 2005, Member Executive Committee 2010 - 2019

Monteville Community Life (501c3), President since 2011

Scotts Valley Community Theater Guild, Treasurer since 2015

Scotts Valley "Man of the Year", 2015/16

Listed in "Who's Who in California"; "Who's Who in Business & Industry"; "Top Professionals 2014"

AGREEMENT FOR SPECIAL SERVICES

This Agreement is entered into between the law firm of LIEBERT CASSIDY WHITMORE, A Professional Corporation ("Attorney"), and the SCOTTS VALLEY FIRE PROTECTION DISTRICT ("District").

1. Conditions

This Agreement will not take effect, and Attorney will have no obligation to provide services, until District returns a properly signed and executed copy of this Agreement.

2. Attorney's Services

Attorney agrees to provide District with consulting, representational and legal services pertaining to employment relations matters, including representation in negotiations and in administrative and court proceedings, as requested by District or otherwise required by law.

3. Fees, Costs, Expenses

District agrees to pay Attorney the sums billed monthly for time spent by Attorney in providing the services, including reasonable travel time.

The current range of hourly rates for Attorney time is from Two Hundred to Three Hundred Fifty Dollars (\$200.00 - \$350.00), One Hundred Ninety-Five Dollars to Two Hundred Thirty Dollars (\$195.00 - \$230.00) for time of Labor Relations/HR Consultant, and from Seventy-Five to One Hundred Seventy Dollars (\$75.00 - \$170.00) for time of paraprofessional and litigation support staff. Attorney reviews its hourly rates on an annual basis and, if appropriate, adjusts them effective July 1. Attorney will provide the District with written notification of any adjustment in the range of rates. Attorneys,

paraprofessional and litigation support staff bill their time in minimum units of one-tenth of an hour.

District agrees to reimburse Attorney for necessary costs and expenses incurred by Attorney on behalf of District. Attorney bills photocopying charges at Fifteen Cents (\$0.15) per page and facsimile charges at Twenty-Five Cents (\$0.25) per page. A Public Agency Fee Schedule is attached to this Agreement.

Payment by District against monthly billings is due upon receipt of statements, and is considered delinquent if payment is not received within thirty (30) days of the date of the invoice.

The California Business & Professions Code requires us to inform you whether we maintain errors and omissions insurance coverage applicable to the services to be rendered to you. We hereby confirm that the firm does maintain such insurance coverage.

4. Arbitration of Professional Liability or Other Claims

Disputes. If a dispute between District and Attorney arises over fees charged for services, the controversy will be submitted to binding arbitration in accordance with the rules of the California State Bar Fee Arbitration Program, set forth in California Business and Professions Code, sections 6200 through 6206. The arbitrator or arbitration panel shall have the authority to award to the prevailing party attorneys' fees, costs and interest incurred. Any arbitration award may be served by mail upon either side and personal service shall not be required.

If a dispute arises between District and Attorney over any other aspect of the attorney-client relationship, including, without limitation, a claim for breach of

professional duty, that dispute will also be resolved by arbitration. It is understood that any dispute as to any alleged breach of professional duty (that is, as to whether any legal services rendered under this agreement were allegedly unnecessary, unauthorized, omitted entirely, or were improperly, negligently or incompetently rendered) will be determined by submission to arbitration as provided by California law, and not by a lawsuit or resort to court process except as California law provides for judicial review of arbitration proceedings. **Both parties to this agreement, by entering into it, are giving up their constitutional right to have any such dispute decided in a court of law before a jury, and instead are accepting the use of arbitration.** Each party is to bear its own attorney's fees and costs.

5. File Retention

After our services conclude, Attorney will, upon District's request, deliver the file for the matter to District, along with any funds or property of District's in our possession. If District requests the file for the matter, Attorney will retain a copy of the file at the District's expense. If District does not request the file for this matter, we will retain it for a period of seven (7) years after this matter is closed. If District does not request delivery of the file for this matter before the end of the seven (7) year period, we will have no further obligation to retain the file and may, at our discretion, destroy it without further notice to District. At any point during the seven (7) year period, District may request delivery of the file.

6. Assignment

This Agreement is not assignable without the written consent of District.

7. Independent Contractor

It is understood and agreed that Attorney, while engaged in performing the terms of this Agreement, is an independent contractor and not an employee of District.

8. Authority

The signators to this Agreement represent that they hold the positions set forth below their signatures, and that they are authorized to execute this Agreement on behalf of their respective parties and to bind their respective parties hereto.

9. Term

This Agreement is effective January 31, 2018, ongoing and may be modified by mutual agreement of the parties. This agreement shall be terminable by either party upon thirty (30) days written notice.

LIEBERT CASSIDY WHITMORE,
A Professional Corporation

SCOTTS VALLEY FIRE
PROTECTION DISTRICT

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

I. PUBLIC AGENCY FEE SCHEDULE

Hourly Rates (As of Agreement Effective Date)

Partners	\$350.00
Senior Counsel	\$305.00
Associates	\$200.00 - \$285.00
Labor Relations/HR Consultant	\$195.00 - \$230.00
Paraprofessionals & Litigation Support	\$75.00 - \$170.00

II. COST SCHEDULE

1. Photocopies	\$0.15 per copy
2. Facsimile Transmittal	\$0.25 per page



SCOTTS VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Steve M. Kovacs
Fire Chief

Date: February 14, 2018
To: Board of Directors
From: Chief Kovacs
Subject: Administrative Report

Incident Type	January						Year To Date	
	2017	2018					2017	2018
Fires	1	1					1	1
Explosion / Rupture	2	0					2	0
EMS	134	123					134	123
Hazardous Condition	25	8					25	8
Service Calls	32	18					32	18
Good Intent	59	34					59	34
False Alarms	13	15					13	15
Severe Weather	2	0					2	0
Totals	268	199					268	199

Operations

We have started our annual apparatus safety inspections with Central Fire District fleet maintenance. E2511 is complete with E2512 currently in process. During the inspection, E2512's radiator had to be removed for repair.

Crews repaired a leaking dump valve gasket on water tender 2550.

Firefighter Rothweiler has been working on the auxiliary pump on E2537 replacing the fuel injectors.

E2511's front tires had to be replaced due to a large metal bolt found in one. Probably from a vehicle accident!

We had wireless headsets installed in both lead engines for hearing protection for the operator while pumping and for communications with the spotter while backing!

Board of Directors

Daron Pisciotta

Robert Campbell

Alan Smith

Russ Patterson

Joshua Warren

B/C Theilen attended fire task team and county operations meeting.

Training

- Engineer Todd Engineer Ronzano, FF Green, Captain Theilen and BC Whittle attended S270 Basic Air Operations at the Cal Fire Felton Training HQ.
- SCHMIT quarterly training and Watsonville. Annual refresher test with scenarios done.
- Company Performance Standards drill. Multi-agency drill to verify standards and times.
- BFFA meeting for program managers for the academy.
- County Health and Wellness meeting in Santa Cruz.
- Forcible entry prop training thanks to CTL Fire.
- Probationary training.
- Crews and BC's attended Career Survival training @ Cabrillo with most other agencies.
- Girl Scout tour with first aid training given to the group.
- B shift attended a webinar on "engine company mistakes"
- Captain Assessment Center to create an eligibility list for future Captains.
- Firefighter Rothweiler has completed his six month probationary training.
- Captain Petteys completed Haze-Mat ASO class.
- Engineer Cortes complete Haz-Mat IC.
- Captain Petteys attend a wellness symposium and attended the County and department health and wellness committee meetings.

Prevention

BC Whittle and Admin Capt. Stubendorff attended the bimonthly SC County Fire Prevention Officers meeting, representing SCO and BRN. BC Whittle is the FPO Secretary Treasurer for 2018. FPO's will be focusing on revising the county standards.

Training was conducted in January on each shift for engine company inspections of Group B, A-2, and M Occupancies. Crews have been assigned occupancies to inspect for the month of February. The goal is to have each engine company inspect 3-7 occupancies per month. Ultimately we hope to have all commercial occupancies inspected within the District within 18 months.

Numerous and on-going commercial and residential building projects.

1. Work at the hotel on SV has continued. A transfer of ownership is in progress.
2. Condo's at the Grove off of Santa's Village Rd is in vertical construction phase.
3. Redwood Auditorium at 1440 is nearing completion.
4. Work at the new Town Center will start in the early spring. Includes a drive thru Starbucks and multi-tenant restaurant.
5. 3 new SFD on Lockwood Ln have been completed.

Met with CALFIRE and the SC Co. Land Trust regarding the new Glenwood Preserve hazardous fuel management plan. The goal is to reduce hazardous fuels and create defensible space between the preserve and the homes on Tabor Dr. Also to remove dry grass on the Fall through prescriptive burning. This will involve multiple agencies over a 2-3 day period. The final plan should be completed in the spring.

EMS

Nothing to Report

Administration

On February 20th, the SVFPD will be hosting the Santa Cruz County Fire Chiefs Administrative Section quarterly meeting, with a presentation from CAL FIRE and OES to review the payment process.

On February 26th and 27th, Administrative Secretary Walton will be attending the annual Liebert Cassidy Whitmore Labor Law Conference in San Francisco

Child Passenger Safety Program - Secretary/Receptionist Bridges inspected 9 car seats in January.

All shifts have been trained on the new staffing program CrewSense. We have been utilizing it side-by-side with our current staffing, call back and payroll systems. Once we are confident of its accuracy we will make the complete transition.

Fire Chief Activities:

- Scotts Valley Staff Meetings.
- Meeting with State OES Director regarding upgrading CA Mutual Aid system.
- Branciforte Staff Meeting and Board Meeting.
- CFAA Meeting – Sacramento.
- BRN Annual Awards Dinner
- Quarterly Captain's Meeting.
- The district received payment from Zayante Fire District for the used Type 1 fire engine (E-2513) for \$25,000.
- FDAC quarterly meeting.
- PCF new Orientation meeting.
- County Health and Wellness Task Team meeting.
- Public meeting with Supervisor Loepold.
- The Firefighter Safety, Health and Welfare Committee first meeting on January 24th.
- EMSIA Meeting and County Chief's Meeting.
- Valley Council Meeting.
- Attended County BFFA Orientation.
- Finance and Planning Meeting.
- BRN Finance Meeting.
- Meeting with SV Mayor Jim Reed.
- Spoke at Rotary Lunch on 2/12.
- NetCom User's Group Meeting.
- Starting the first Officer Leadership Training on 2/15.
- Taught PPE at County BFFA Academy.
- FDAC Legislative Conference Call.
- FDAC EBA Board Meeting Conference Call.
- Chief's Interviews for Captain's Promotion.
- Met with State Legislators and OES regarding upcoming legislation.