

SCOTTS VALLEY FIRE PROTECTION DISTRICT		
STANDARD OPERATING PROCEDURES	ARTICLE: II	SOP: 2901
	SECTION: 2900 EMS	
	SUBJECT: Certification and Licensing	

Scope

This Standard Operating Procedure (SOP) establishes a list of certifications and licenses required by Scotts Valley Fire District, the County of Santa Cruz and the state of California, for all practicing EMT's and EMT-P's employed by this department.

Purpose

The purpose of this SOP is to provide a current and accurate list of all the certifications and licenses required to maintain the employee's EMT or EMT-P status.

Definitions

1. ACLS: Advanced Cardiac Life Support
2. PALS: Pediatric Advanced Life Support
3. PEPP: Pediatric Education for Pre-hospital Professionals
4. BTLS: Basic Trauma Life Support
5. PHTLS: Pre Hospital Trauma Life Support
6. EMT-P: Emergency Medical Technician-Paramedic
7. EMT-P County Accreditation Card: EMT-P card issued by the County of Santa Cruz and signed by the EMS Medical Director.
8. EMT-P State License: Paramedic License issued by the state of California
9. CEU: Continuing Education Unit
10. Healthcare Provider Card: CPR Certification
11. EMT: Emergency Medical Technician
12. EMT-D: Defibrillator certification
13. Santa Cruz County Equivalency: Santa Cruz County Emergency Medical Services approved curriculum which is considered equal to ACLS, PAL/PEPP and BTLS/PHTLS.

DATE: 10/26/2005	APPROVED: 	Page 1 of 3
----------------------------	---	--------------------

**SCOTTS VALLEY FIRE
PROTECTION DISTRICT**

STANDARD OPERATING PROCEDURES	ARTICLE: II	SOP: 2901
	SECTION: 2900 EMS	
	SUBJECT: Certification and Licensing	

14. EMSIA: Emergency Medical Services Integration Authority is a JPA that was formed as a mechanism to coordinate multiple fire-based paramedic resources into "one voice", designed to manage paramedic proposals to the County, quality assur.
15. ance programs and ultimately integration agreements with the private ambulance provider.

Responsibilities

It is the responsibility of all EMT's and EMT-P's employed by the Scotts Valley Fire Protection District to keep track of their own certifications. The EMT's and EMT-P's must be aware of what the expiration dates of their current certifications are and schedule recertification classes to be completed prior to those expiration dates. If any EMT-1 or any EMT-P lapses in any certification/license that is applicable to their license/certification, the On-Duty Battalion Chief and the Fire Chief shall be notified. For EMT-1's this will include: EMT-1, CPR, and EMT-D. For EMT-P's this will include: EMT-P license, Santa Cruz County Accreditation, CPR, ACLS, PALS/PEPP, and PHTLS/BTLS. Santa Cruz County Recertification Equivalency can be used in Lieu of ACLS, PALS/PEPP, and PHTLS/BTLS.

All EMT-1's and EMT-P's are required to provide updated copies of all certifications and licenses to the Scotts Valley Fire District EMS Program Manager.

Procedures

The following is a list of all required certifications and licenses for both EMT's and EMT-P's:

1. EMT
 - a. EMT Certification Valid 2 Years
 - b. EMT-D (In-House) 6 Months
 - c. CPR Healthcare Provider (In-House) Valid 2 Years
2. EMT-P
 - a. CPR Healthcare Provider (In-House) Valid 2 Years

DATE: 10/26/2005	APPROVED: 	Page 2 of 3
----------------------------	--	--------------------

SCOTTS VALLEY FIRE PROTECTION DISTRICT		
STANDARD OPERATING PROCEDURES	ARTICLE: II	SOP: 2901
	SECTION: 2900 EMS	
	SUBJECT: Certification and Licensing	

- b. EMT-P State License
 - i. Requires 48 hours of CE's Valid 2 Years
 - ii. The state will send you an application for your state license renewal prior to your expiration date. It is your responsibility to fill out the application properly and return it to the state for processing.
- c. EMT-P County Accreditation Card Valid 2 Years
 - i. This card cycle should coincide with your state licensure cycle.
 - ii. You are responsible for contacting the EMS Program Manager to obtain the application for this card.
- d. ACLS Valid 2 Years
- e. PALS/PEPP Valid 2 Years
- f. BTLs or PHTLS Valid 3 Years
- g. Santa Cruz County Recert Equivalency Valid 2 Years
 - i. Can be used in lieu of ACLS, PALS/PEPP, and BTLs/PHTLS

Forms

Application for County Accreditation Card

References

California Code of Regulations – Title 22

Santa Cruz County Policies and Procedures Manual

DATE: 10/26/2005	APPROVED: 	Page 3 of 3
----------------------------	--	--------------------