WEEKLY SAFETY INSPECTION FORM

All of the items listed below will be inspected *every SUNDAY:*
All Hazardous Materials and Hazardous Wastes

A visual inspection should include, but not be limited to: spills, over full containers, cracked or leaking hoses, secured items, clean areas, etc. All inspections shall be logged in the ***Weekly Inspection & Correction Log (below).*** All problems shall be documented and corrected immediately. If the problem can not be corrected, notify the Duty Captain.

The log is to be maintained in the Captain's office. New log sheets will be insured at the beginning of each calendar year.

Weekly Inspection & Correction Log
Current Year: _____

DATE	TIME	CONDITION	NAME	CORRECTIVE ACTION	DATE	TIME

Signature: _____
Safety Officer