

SCOTTS VALLEY FIRE PROTECTION DISTRICT		
STANDARD OPERATING PROCEDURES	ARTICLE: II	SOP: 2300
	SECTION: 2300	BUILDINGS, GROUNDS, AND FACILITIES
	SUBJECT: FLAG ETIQUETTE	

Purpose: To provide for the consistent and proper displaying and storing of the American and State flags.

Scope: It will be the responsibility of the company officers to see that this policy is adhered to.

Procedure:

1. Flags shall be raised by 0800 hours each day and retrieved at sunset each day.
2. Flags, when not in use, shall be properly folded and put away in a neat manner.
3. Flags shall not be raised or used outside of buildings during any inclement weather.

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