


Scotts Valley Fire Protection District	
POLICY: 2102	SUBJECT: Board Meeting Conduct
DATE APPROVED: 9/12/2012	
BOARD PRESIDENT: <i>Jane Armstrong</i>	FIRE CHIEF: <i>Daniel J. Held</i>

Policy 2102: Board Meeting Conduct

Meetings of the Board of Directors shall be conducted by the Board President in a manner consistent with the policies of the District.

All Board meetings shall commence at the time stated on the agenda and shall be guided by same.

The conduct of meetings shall, to the fullest possible extent, enable Directors to:

- Consider problems to be solved, weigh evidence related thereto, and make wise decisions intended to solve the problems.
- Receive, consider and take any needed action with respect to reports of accomplishment of District operations.

The Board President may exercise control of the length of time and the manner of behavior of any one person or group in addressing the Board concerning any item on the agenda of a regular or special meeting as follows:

- As a guideline, five (5) minutes may be allotted to each speaker and twenty (20) minutes to each subject matter. (The chair person may exercise discretion based on the discussion and the complexity of the matter.)
- No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the Board President, of that person's privilege of address.
- No oral presentation shall include charges or complaints against any District employee, regardless of whether or not the employee is identified in the presentation by name or another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors under provisions contained in Policy 902 (Grievance Procedure) or Policy 903 (Complaints).

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Board President finds that there is in fact willful disruption of any meeting of the Board, he/she may order the person(s) causing the disruption to leave.