



SCOTT'S VALLEY FIRE PROTECTION DISTRICT

7 Erba Lane, Scotts Valley, California 95066 (831) 438-0211 Fax (831) 438-0383

Petty Cash Form

Vendor: _____

Amount: \$ _____ Date of Purchase: _____

Index: _____ Subject: _____

Description of Petty Cash purchase and attach an ORIGINAL, ITEMIZED RECEIPT.

I certify that the purchase listed is true, correct and for official business only. The purchase is authorized.

Signature: _____ Date: _____