


Scotts Valley Fire Protection District	
POLICY: 2104	SUBJECT: Board of Directors Compensation/ Benefits and Expense Reimbursement
DATE APPROVED: 10/14/2015	
BOARD PRESIDENT: <i>[Signature]</i>	FIRE CHIEF: <i>[Signature]</i>

Policy 2104: Board of Directors Compensation/Benefits and Expense Reimbursement

Compensation

Board members receive compensation pursuant to Section 13857 of the California Health and Safety Code. Board members are compensated \$100 per meeting, not to exceed four (4) meetings during any single calendar month.

A meeting is defined as any regular or special meeting of the Board of Directors. It also includes standing and ad hoc committee meetings as posted.


Board members attending other functions such as meetings of other agencies, conferences, or classes and workshops, do not receive Board compensation.

Benefits

Board members are covered by the District's workers' compensation insurance while performing duties within the scope of the position.

Board members have the option of participating in the District's dental insurance policy as provided to District employees. Board members are responsible for the cost of the selected plan as per the District's agreement with the plan administrator. At the Board member's choice, this benefit may continue upon the member leaving the Board.

Board members have the option of participating in the District's health insurance policy as provided to District employees. Board members are responsible for the cost of the selected plan as per the District's agreement with the provider. At the Board member's choice, this benefit may continue upon the member leaving the Board provided that the provisions of California Government Code Section 53201 have been met (regarding years of service/term of office). In addition to the premium, a 3% administrative charge will be added to cover costs.

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Travel Expenses

Board members are eligible for reimbursement of travel expenses incurred while on official business of the District under the terms of Policy 1601.

Ethics Training

Two hours of ethics training is required by the Government Code, Sections 53234 and 53235.2. All Board members and the Fire Chief shall receive two hours of training in general ethics principles and ethics laws relevant to public service within 90 days of election or appointment, and thereafter at least every two years pursuant to Government Code Sections 53234 and 53235.2 as a condition of receiving any compensation and/or reimbursement for expenses.

- A. All ethics training shall be provided by entities who have consulted with the California Attorney General and the Fair Political Practices Commission.
- B. Directors shall obtain a Certificate of Participation after completing the ethics training. District staff shall maintain records indicating both the dates the director completed the ethics training and the name of the entity that provided the training. These records will be maintained for at least seven years after the director receives the training, and are subject to disclosure under the California Public Records Act.
- C. District staff will track the dates of completion by each director and notify him/her of pending expiration 60 days prior to expiration.
- D. Ethics training may consist of either material offered by the Fair Political Practices Commission, or other ethics training programs approved by the California Attorney General and the Fair Political Practices Commission. Ethics training may be taken at home, in person or online.