

Scotts Valley Fire Protection District	Policy: 1802
Subject: Meeting Room Use Agreement	Dated: August 11, 2004

Policy 1802: Meeting Room Use Agreement

The Scotts Valley Fire Protection District will allow the use of District meeting rooms subject to the following conditions policies set forth herein.

Anyone making a request to utilize District meeting rooms will be required to enter into a Use Agreement prior to the time of use. Said agreement is attached as Attachment 1.

A fee will be charged for use of the facilities. Said fees are specified in Attachment 2.

The two rooms available for use are:

1. The Board/Conference Room at the Erba Station.
2. The Meeting Room at the Glenwood Station.

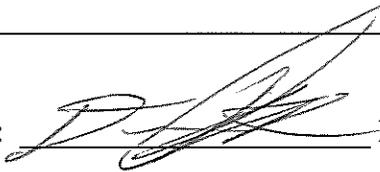
Use of the rooms is subject to the following conditions:

- a. The District reserves the right to preempt any reservation based on needs of the District.
- b. Smoking is not allowed in District buildings.
- c. Food shall not be served.
- d. The maximum number of people in either room is 10.
- e. User will be responsible for cleanup and returning the room to its prior condition at the end of the event/meeting.
- f. No District property in the room or premises shall be removed or disturbed in any manner.
- g. Alcohol or any other intoxicants are strictly forbidden.
- h. The rooms shall not be used for the promotion of a political party or purpose, or for candidates for political office.

Revised: 8/11/04

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Board Chairperson:



Fire Chief:



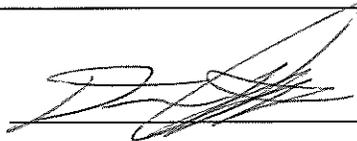
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- i. User is responsible and liable for damages to the property, facilities and/or contents of the District.
- j. Times available for use are from 08:00 A.M. to 10:00 P.M. and subject to availability on a first come- first served basis.
- k. The User hereby assumes all liability for, and further agrees to defend, indemnify, and hold harmless the District against any and all liability, claims, demands, costs, losses, and expenses, including attorney's fees for damage to property or injury including death to persons arising, or as a result of, representatives, volunteers, members or employees' use of the District meeting rooms, whether User is solely or comparatively at fault.

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Board Chairperson:



Fire Chief:

